

Colusa Groundwater Authority Board of Directors

P.O. Box 475, Colusa, CA 95932 | www.colusagroundwater.org

MEETING AGENDA

September 22, 2026 | 1:30 p.m.

Colusa Industrial Properties, 100 Sunrise Blvd., Colusa, CA 95932

Alternative meeting location(s):

244 SE Piper Dr, Holt, MO 64048

344 E Laurel St, Willows, CA 95988

373 Gold Mountain Drive, La Porte, CA 95981

Members of the public may attend this meeting in person or through Zoom:

<https://us06web.zoom.us/j/83956519409>

Full Agenda Packet: <https://colusagroundwater.org/agendas-and-meetings-2026/>

** Indicates action item*

1. Call To Order and Determination of Quorum

- a. Roll Call of Directors and Alternates
- b. Introductions of others in attendance

2. Period Of Public Comment

At this time, members of the public may address the CGA Board regarding items that are not on the agenda but are of relevance to the CGA. The Board may not act on items not on the agenda.

3. Consent Calendar

All consent calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.

- a. *Approval of Minutes from the August 25, 2026 CGA Board Meeting
- b. *Receive and File August Financial Statements
- c. *Review and Consider Approval of September Claims

4. Consideration of Amended Conflict of Interest Code

- a. *The Board will consider adoption of an admended Conflict of Interest Code

5. Consider Appointment of CGA Representatives to North Sacramento River Corridor Interbasin Coordination Group

- a. *The CGA Board will consider updating its representatives to the North Sacramento River Corridor Interbasin Coordination Group.

6. Review of Draft Groundwater Sustainability Plan Amendment

- a. The Board will receive a review of proposed revisions and responses to Recommended Corrective Actions to be included in the Draft GSP Amendment

7. Colusa Subbasin GSP Implementation Update

- a. ***Consider approval of Davids Engineering Task Order 1173.03.05 Colusa Subbasin GSP Annual Report Update for Water Year 2026 in an amount not to exceed \$56,100, to be shared on a 50/50 basis with GGA**
- b. ***Consider approval of 50/50 cost share with GGA for Davids Engineering Task Order 1178.10 Colusa Subbasin Groundwater Demand Management Program Development in an amount not to exceed \$74,150 per GSA (\$148,300 total Task Order amount)**

8. DWR Staff Update

9. Committee Reports

- a. **Demand Management ad hoc** – Lewis Bair, Jeff Moresco, Halbert Charter, Jim Wallace
- b. **Budget ad hoc** – Lewis Bair, Jered Shipley, Daurice Kalfsbeek-Smith, Shelly Murphy, Jim Wallace

10. Administrative Update

11. Closed Session

- a. Conference with Legal Counsel (Gov't Code 54956.9) – Existing litigation:
Aqualliance et al. v. Colusa Groundwater Authority, Glenn Groundwater Authority Colusa County Superior Court – Case Number CV24584

Aqualliance et al. v. Biggs-West Gridley Water District, et al. Butte County Superior Court – Case Number 22CV00348

12. Report out of Closed Session

13. Member Reports and Comments

14. Next Meeting: Special CGA/GGA Joint Meeting – October 16, 2026 (tentative); Regular Meeting – October 27, 2026

15. Adjourn

The full agenda packet can be found on the CGA website: <https://colusagroundwater.org>. In compliance with the Americans with Disability Act, if you require special accommodation to participate in CGA Board or committee meetings, please contact the Colusa Groundwater Authority Program Manager at 650-587-7300, extension 17, prior to any meeting for accommodations.

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Or One tap mobile:

[+16694449171](tel:+16694449171),[83956519409#](tel:+183956519409) or [+12532158782](tel:+12532158782),[83956519409#](tel:+183956519409)

Meeting ID: 839 5651 9409

Full Agenda Packet: <https://colusagroundwater.org/agendas-and-minutes-2026/>

AGENDA ITEM 1: CALL TO ORDER AND DETERMINATION OF A QUORUM

AGENDA ITEM 1a: Roll Call of Officers and Alternates

SIX (6) Members must be present to constitute a quorum.

As of July 1, 2025, and through June 30, 2027, **Maxwell I.D.** sits as the representative for Westside Water District and Maxwell I.D.; and **Princeton-Codora-Glenn Irrigation District** sits as the representative for Princeton-Codora-Glenn I.D. and Provident I.D.

Note: Beginning July 1, 2027, Westside Water District and Provident Irrigation District will represent their respective Memberships on the CGA Board.

4.1 Board of Directors. *The business of the Authority will be conducted by a Board of Directors that is hereby established, and that shall be initially composed of and appointed as follows: One member of the Board of the Maxwell Irrigation District or the Westside Water District, said appointment to alternate every two years beginning with an appointment by the Maxwell Irrigation District of one of its Board members; One member of the Board of the Princeton-Codora-Glenn Irrigation District or the Provident Irrigation District, said appointment to alternate every two years beginning with an appointment by the Princeton-Codora-Glenn Irrigation District of one of its Board members...*

Entity	Name
COUNTY OF COLUSA	
BOARD MEMBER	Janice Bell
ALTERNATE	Daurice Kalfsbeek-Smith
CITY OF COLUSA	
BOARD MEMBER	Jeremy Cain
ALTERNATE	Jesse Cain
CITY OF WILLIAMS	
BOARD MEMBER	Don Parsons
ALTERNATE	Maria Belmontes Leyva
GLENN COLUSA IRRIGATION DISTRICT	
BOARD MEMBER	Kelly Ornbaun
ALTERNATE	Jeff Sutton
COLUSA COUNTY WATER DISTRICT	
BOARD MEMBER	Halbert Charter
ALTERNATE	Shelly Murphy
PRINCETON-CODORA-GLENN IRRIGATION DISTRICT	
BOARD MEMBER	Jered Shipley
ALTERNATE	Jim Campbell
MAXWELL IRRIGATION DISTRICT	
BOARD MEMBER	Drew Dirks
ALTERNATE	
RECLAMATION DISTRICT 108	
BOARD MEMBER	Hilary Reinhard
ALTERNATE	Lewis Bair
RECLAMATION DISTRICT 479	
BOARD MEMBER	Derrick Strain
ALTERNATE	Alex Struckmeyer
COLUSA DRAIN MUTUAL WATER COMPANY	
BOARD MEMBER	Jim Wallace
ALTERNATE	Lynell Pollock
PRIVATE PUMPER	Deke Dormer
PRIVATE PUMPER	Jeff Moresco
WESTSIDE WATER DISTRICT	
BOARD MEMBER	Zach Dennis
ALTERNATE	Mike Urkov
PROVIDENT IRRIGATION DISTRICT	
BOARD MEMBER	Jered Shipley
ALTERNATE	Jim Campbell

[AGENDA ITEM 1b: Introductions of Others in Attendance](#)

AGENDA ITEM 2: PERIOD OF PUBLIC COMMENT

Members of the public may comment on items not on today's agenda that are relevant to the CGA. Public comments are limited to no more than 5 minutes. No action can be taken on items that are not on the agenda.

AGENDA ITEM 3: CONSENT CALENDAR

BACKGROUND:

All Consent Calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.

ACTION ITEMS:

[AGENDA ITEM 3a. Approval of Minutes from the August 25, 2026 CGA Board Meeting](#)

ATTACHMENTS: Draft minutes from August 25, 2026 CGA board meeting

[AGENDA ITEM 3b. Receive and File August Financial Statements](#)

ATTACHMENTS: Financial statements for period ending August 31, 2026

[AGENDA ITEM 3c. Review and Consider Approval of September Claims](#)

ATTACHMENTS: Report of Claims to be paid for September 2026 and supporting documents for claims totaling \$58,447.66.

Colusa Groundwater Authority Board of Directors

P.O. Box 475, Colusa, CA 95932 | www.colusagroundwater.org

MEETING MINUTES

August 25, 2026

* Indicates action item

1. Call To Order and Determination of Quorum

Chair Wallace called the meeting to order at 1:32 P.M.

a. Roll Call of Directors and Alternates

Present (In Person): Janice Bell, Shelly Murphy, Kelly Ornbaun, Jered Shipley, Jim Wallace.

Present (Online): Hilary Reinhard.

Absent: Jeremy Cain, Drew Dirks, Deke Dormer, Jeff Moresco, Don Parsons, Derick Strain.

b. Introductions of others in attendance

In Person: Public Members Tucker Bennett, Kellie Burt, Brandon Davison, Samantha Loprieato.

Online: Board Alternates Lewis Bair, Jeffrey Sutton; Public Members Ryan Fulton, Pamela Katleba-Jenkins, Vince Laufer, Michael Miller, Maddie Munson; CGA Counsel Alan Doud; CGA staff Carol Thomas-Keefer, Harrison Tregenza.

2. Period Of Public Comment

At this time, members of the public may address the CGA Board regarding items that are not on the agenda but are of relevance to the CGA. The Board may not act on items not on the agenda.

Kellie Burt provided a public comment regarding the upcoming SGMA 201 event. Ms. Burt and Ms. Thomas-Keefer then received feedback and answered questions from the Board.

3. Consent Calendar

All consent calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.

a. *Approval of Minutes from the July 28, 2026 CGA Board Meeting

b. *Receive and File July Financial Statements

c. *Review and Consider Approval of August Claims

Chair Wallace introduced the item. Director Murphy provided additional information on deposits recorded in the financial statements. Ms. Thomas-Keefer then answered questions from the Board.

On motion by Director Shipley, seconded by Director Ornbaun, the Board approved the Consent Calendar.

AYES:	6	Bell, Murphy, Ornbaun, Reinhard, Shipley, Wallace
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NOES:	0	
ABSTAIN:	0	
ABSENT:	6	Cain, Dirks, Dormer, Moresco, Parsons, Strain

4. Update on North Sacramento River Corridor Interbasin Coordination: Framework Progress and Regional Interconnected Surface Water Initiative

a. Receive report and provide feedback on the North Sacramento River Corridor Interbasin Coordination Framework 5-Year Implementation Update and the proposed regional Interconnected Surface Water approach

Ms. Thomas-Keefer provided a presentation on the North Sacramento River Corridor Interbasin Coordination group, going over the group's current work, expected outcomes from the modeling results, and how the CGA's participation in the group fits into SGMA. Ms. Thomas-Keefer then answered questions and received feedback from the Board. Director Shipley requested that the CGA revisit its representation to the group at the next meeting.

b. *Approve continued agency engagement with the North Sacramento River Corridor Interbasin Coordination group to advance the regional Interconnected Surface Waters technical effort as a shared priority over the next five years, to be documented consistently in each subbasin's 2027 Periodic Evaluation

On motion by Director Shipley, seconded by Director Bell, the Board approved continued agency engagement with the North Sacramento River Corridor Interbasin Coordination group to advance the regional Interconnected Surface Waters technical effort as a shared priority over the next five years, to be documented consistently in each subbasin's 2027 Periodic Evaluation.

AYES:	6	Bell, Murphy, Ornbain, Reinhard, Shipley, Wallace
NOES:	0	
ABSTAIN:	0	
ABSENT:	6	Cain, Dirks, Dormer, Moresco, Parsons, Strain

5. Colusa Subbasin GSP Implementation Update

Ms. Thomas-Keefer introduced the item and provided a verbal report, going over the Joint Ad Hoc Demand Management Committee's recent activity and providing the date for the upcoming Joint CGA & Glenn Groundwater Authority (GGA) Board meeting.

6. DWR Staff Update

Mr. Davison reported that DWR recently released Proposition 4 draft guidelines and that there may be a potential change to representative monitoring well data. During and after his report, Mr. Davison answered questions from the Board.

7. Committee Reports

a. Demand Management ad hoc – Lewis Bair, Jeff Moresco, Halbert Charter, Jim Wallace

Chair Wallace and Ms. Thomas-Keefer provided a verbal report on the Committee's recent work with

Davids Engineering and their discussions on revenue and funding. Discussion followed regarding funding options and the possibility of further discussion at an upcoming meeting. Ms. Thomas-Keefer noted that the ad hoc committee would also be discussion options for recommendation.

b. Budget ad hoc – Lewis Bair, Jered Shipley, Daurice Kalfsbeek-Smith, Shelly Murphy, Jim Wallace
Director Shipley provided a verbal report, sharing that Colusa County Board of Supervisors approved a Memorandum of Understanding with the CGA for the management analyst position. A discussion then took place on the interview process and a consensus was reached for Director Shipley to be the primary CGA representative involved.

8. Administrative Update

Ms. Thomas-Keefer reported that the CGA’s assessment data was submitted and accepted by Colusa and Yolo Counties.

9. Closed Session

The Board entered into Closed Session 2:34 P.M.

10. Report out of Closed Session

The Board exited Closed Session at 3:08 P.M.

11. Member Reports and Comments

None.

12. Next Meeting: Special CGA/GGA Joint Meeting – September 18, 2026; Regular Meeting – September 22, 2026

13. Adjourn

Chair Wallace adjourned the meeting at 3:09 P.M.

APPROVED BY:

Jim Wallace, Chair

Date

ATTEST:

Carol Thomas-Keefer, Secretary

Date

FY 26-27 BUDGET TO ACTUAL - Thru August

		REVENUE ALLOCATION							
		(A) FY 26-27 Budget	Restricted Prop. 218 1.45	Glenn County Portion 50%	(B) \$ ACTUAL	(A-B) \$ REMAINING	(B/A) % COMPLETED		
1	REVENUE							1	
2	Prior Year Funds to Balance	-	-	-	-	-	0%	2	
3	Proposition 218 Fee Agreements- \$1.45 Per Acre	560,361	-	-	-	560,361	0%	3	
4	Proposition 218 Operation Fee Agreements- \$1.45 Per Acre	9,878	-	-	-	9,878	0%	4	
5	Glenn County Groundwater Authority Reimbursement-Annual Reports	17,500	-	-	-	17,500	0%	5	
6	Glenn County Groundwater Authority Reimbursement-Task 3	25,709	-	-	-	25,709	0%	6	
7	Interest	36,000	7,439	-	7,439	28,561	21%	7	
8								8	
9	TOTAL REVENUES	649,448	7,439	-	7,439	642,008.99	1%	9	
10	EXPENSES							10	
11	Office Expense							11	
12	Bank Fees	500	33	-	33	468	7%	12	
13	JPA Insurance	2,000	1,800	-	1,800	200	90%	13	
14	Printing and Copying/Outreach	2,000	-	-	-	2,000	0%	14	
15	Website-Current	500	-	-	-	500	0%	15	
16	Miscellaneous -PO Box/Supplies	250	-	-	-	250	0%	16	
17								17	

FY 26-27 BUDGET TO ACTUAL - Thru August

		REVENUE ALLOCATION							
		(A)	Restricted	Glenn	(B)	(A-B)	(B/A)		
		FY 26-27 Budget	Prop. 218	County	\$	\$	%		
			1.45	Portion 50%	ACTUAL	REMAINING	COMPLETED		
18	EXPENSES (cont'd)							18	
19	Professional Services- Admin							19	
20	Auditor	21,500	-	-	-	21,500	0%	20	
21	Financial Services Bookkeeping (Crippen/Atlas)	5,000	506	-	506	4,495	10%	21	
22	Legal Services (Young & Wooldridge)	55,000	9,219	-	9,219	45,781	17%	22	
23	Program Manager/Facilitation Svcs (RGS)	140,000	9,974		9,974	130,026	7%	23	
24	Annual Parcel Update (Provost & Pritchard)	-	-	-	-	-	0%	24	
25	County Tax Roll Fee Support-SCI	5,000	-	-	-	5,000	0%	25	
26	County of Butte GSA- Member Contribution	15,669	-	-	-	15,669	0%	26	
27								27	
28	Professional Services- SGMA COMPLIANCE							28	
29	Long Term Funding: Update Revenue Requirements	-	-	-	-	-	0%	29	
30	GSP Implementation (David's Engineering) Shared w GGA-Task 3	51,418	14,685	14,685	29,371	22,047	57%	30	
31	Prop 218 - (SCI)	-	-	-	-	-	0%	31	
32	GSP Annual Report (Shared with Glenn County)	35,000	777	777	1,554	33,446	4%	32	
33	GSP Revisions(Water Ecology)	-	-	-	-	-	0%	33	
34	GSP Periodic Evaluation and Updates (5 Year Update)	128,000	-	-	-	128,000	0%	34	
35	Project Initiation: Refined/Develop Projects with GGA	-		-	-	-	0%	35	
36	Study Implementation -Refine/Develop Studies	-	-	-	-	-	0%	36	
37	Study Implementation -Implement Studies to Fill Data Gaps	-	-	-	-	-	0%	37	
38	Study Impl. -Subsidence Monitoring Network: Realtime	-	-	-	-	-	0%	38	
39	Public Engagement & Outreach	-	-	-	-	-	0%	39	
40	GSP Implementation Manager	-	-	-	-	-	0%	40	
41	Grant Procurement	-	-	-	-	-	0%	41	
42								42	

FY 26-27 BUDGET TO ACTUAL - Thru August

		REVENUE ALLOCATION							
		(A)	Restricted	Glenn	(B)	(A-B)	(B/A)		
		FY 26-27 Budget	Prop. 218	County	\$	\$	%		
			1.45	Portion 50%	ACTUAL	REMAINING	COMPLETED		
43	EXPENSES (cont'd)							43	
44	Project Implementation							44	
45	Domestic Well Mitigation: Refine Domestic Well Mitig. Program	-	-	-	-	-	0%	45	
46	Domestic Well Mitigation: Reserve Fund - Implmt. Dom. Mitig. Program	50,000	-	-	-	50,000	0%	46	
47	Demand Mgmt. Mitigation: DM/Groundwater Allocation Program	80,000	-	-	-	80,000	0%	47	
48	Demand Mgmt. Mitigation: WAS Development	20,150	-	-	-	20,150	0%	48	
49								49	
50	Professional Services- Projects							50	
51	GSP-Grant Application (Shared with Glen County)	20,000	-	-	-	20,000	0%	51	
52	GSP Technical Assistance:On-Call Support Svcs (Davids Engineering)	-	-	-	-	-	0%	52	
53	GSP Subbasin GSP Revisions (Shared GGA-Task 2)	-	-	-	-	-	0%	53	
54	GSP Subbasin GSP Revisions -Task 1-CGA Only	-	-	-	-	-	0%	54	
55								55	
56	TOTAL EXPENSES	631,987	36,993	15,463	52,455	579,532	8%	56	
57								57	
58	Surplus (Deficit)	17,461	(29,554)	(15,463)	(45,016)			58	

All revenue and expenses are for current fiscal year only; Expenses listed do not include outstanding warrants.

CASH BALANCE

August 2026 Activity

Cash Receipts

County of Colusa - Property Tax - FY25-26	\$	38,874.03
Yolo County Propert Tax - FY 25-26		75.39
Landowner Fees - FY 25-26		6,812.36
Total Cash Receipts	\$	45,761.78

Cash Disbursements

July Warrants - FY 25-26 June Services	\$	87,302.18
July Warrants - FY 26-27 GSRMA	\$	1,800.00
Total Cash Disbursements	\$	89,102.18

Cash Balance

Prior Month to Current Month Ending Balance Reconciliation

July Cash Balance By Investment

TriCounties Checking	\$	115,417.59
TriCounties Money Market		1,142,707.44
Columbia Checking		912.50
Columbia Money Market		7,331.09
Total Cash Balance	\$	1,266,368.62

August Activity

Cash Receipts	\$	45,761.78
Cash Disbursements		(89,102.18)
Columbia Bank -Service Charge		(20.00)
Interest at TriCounties Bank MM		3,480.03
Interest at TriCounties Bank MM-Adjustment		115.27
Interest at TriCounties Bank Chkg		2.31
TriCounties- MM Service Reversal		-
Total Activity	\$	(39,762.79)

Ending Cash Balance \$ 1,226,605.83

Less: Outstanding Warrants:

Warrants - August Mtg Outstanding	(50,622.91)
Warrants - Sept Mtg Pending Approval	(58,447.66)

Total Available Cash By Activity \$ 1,117,535.26

July Cash Balance by Investment

TriCounties Checking	\$	80,303.09
TriCounties Money Market		1,146,302.74
Columbia Checking -Closed		-
Columbia Money Market-Closed		-
Columbia Savings-Closed		-
Total Balance	\$	1,226,605.83
Less: Outstanding Warrants		(109,070.57)
Total Available Cash by Investment	\$	1,117,535.26

Outstanding Warrants are vendor invoices received and not yet paid or in transit.

100% of FY 25-26 Year Completed

FY 25-26 BUDGET TO ACTUAL - Thru September Pending Accruals

		REVENUE ALLOCATION								
		(A)	Restricted	Glenn	(B)	(A-B)	(B/A)			
		FY 25-26 Budget	Prop. 218	County	\$	\$	%			
			1.00	Portion 50%	ACTUAL	REMAINING	COMPLETED			
1	REVENUE							1		
2	Prior Year Funds to Balance	-	-	-	-	-	0%	2		
3	Proposition 218 Fee Agreements- \$1.00 Per Acre	388,527	388,665	-	388,665	(138)	100%	3		
4	Proposition 218 Landowner Fee - \$1.00 Per Acre	6,811	6,812	-	6,812	(1)	100%	4		
5	Glenn County Groundwater Authority Reimbursement	30,000	-	1,035	1,035	28,965	3%	5		
6	Interest	20,835	25,822	-	25,822	(4,987)	124%	6		
7								7		
8		TOTAL REVENUES	446,173	421,300	1,035	422,335	23,837.88	95%	8	
9	EXPENSES							9		
10	Office Expense							10		
11	Bank Fees	500	90	-	90	410	18%	11		
12	JPA Insurance	2,000	-	-	-	2,000	0%	12		
13	Printing and Copying/Outreach	2,000	-	-	-	2,000	0%	13		
14	Website-Current	150	-	-	-	150	0%	14		
15	Website -New	-	-	-	-	-	0%	15		
16	Miscellaneous -PO Box/Supplies	250	701	-	701	(451)	280%	16		
17								17		

100% of FY 25-26 Year Completed

FY 25-26 BUDGET TO ACTUAL - Thru September Pending Accruals

		REVENUE ALLOCATION						
		(A)	Restricted	Glenn	(B)	(A-B)	(B/A)	
		FY 25-26 Budget	Prop. 218	County	\$	\$	%	
			1.00	Portion 50%	ACTUAL	REMAINING	COMPLETED	
18	EXPENSES (cont'd)							18
19	Professional Services- Admin							19
20	Auditor	21,500	21,000	-	21,000	500	98%	20
21	Financial Services Bookkeeping (Crippen/Atlas)	5,000	6,396	-	6,396	(1,396)	128%	21
22	Legal Services (Young & Wooldridge)	35,000	93,355	-	93,355	(58,355)	267%	22
23	Program Manager/Facilitation Svcs (RGS)	100,000	112,359		112,359	(12,359)	112%	23
24	Annual Parcel Update (Provost & Pritchard)	-	-	-	-	-	0%	24
25	County Tax Roll Fee Support	5,000	-	-	-	5,000	0%	25
26	County of Butte GSA- Member Contribution	12,500	15,669	-	15,669	(3,169)	125%	26
27	Professional Services- SGMA COMPLIANCE							27
28	Long Term Funding: Update Revenue Requirements	-	-	-	-	-	0%	28
29	GSP Implementation (David's Engineering) Shared w GGA-Task 3	-	44,460	44,460	88,921	(88,921)	0%	29
30	Prop 218 - (SCI)	-	23,067	-	23,067	(23,067)	0%	30
31	GSP Annual Report (Shared with Glenn County)	60,000	8,837	8,837	17,675	42,325	29%	31
32	GSP Revisions(Water Ecology)	20,000	24,165	-	24,165	(4,165)	121%	32
33	GSP Periodic Evaluation and Updates (5 Year Update)	74,000	-	-	-	74,000	0%	33
34	Project Initiation: Refined/Develop Projects with GGA	-		-	-	-	0%	34
35	Study Implementation -Refine/Develop Studies	-	-	-	-	-	0%	35
36	Study Implementation -Implement Studies to Fill Data Gaps	-	-	-	-	-	0%	36
37	Study Impl. -Subsidence Monitoring Network: Realtime	-	-	-	-	-	0%	37
38	Public Engagement & Outreach	-	-	-	-	-	0%	38
39	GSP Implementation Manager	-	-	-	-	-	0%	39
40	Grant Procurement	-	-	-	-	-	0%	40
41								41

100% of FY 25-26 Year Completed

FY 25-26 BUDGET TO ACTUAL - Thru September Pending Accruals

		REVENUE ALLOCATION						
		(A)	Restricted	Glenn	(B)	(A-B)	(B/A)	
		FY 25-26 Budget	Prop. 218	County	\$	\$	%	
			1.00	Portion 50%	ACTUAL	REMAINING	COMPLETED	
42	EXPENSES (cont'd)							42
43	Project Implementation							43
44	Domestic Well Mitigation: Refine Domestic Well Mitig. Program	25,000	58,032	-	58,032	(33,032)	232%	44
45	Domestic Well Mitigation: Reserve Fund - Implmt. Dom. Mitig. Program	50,000	77,312	-	77,312	(27,312)	155%	45
46	Demand Mgmt. Mitigation: DM/Groundwater Allocation Program	-	-	-	-	-	0%	46
47								47
48	Professional Services- Projects							48
49	GSP-Grant Application (Shared with Glen County)	-	-	-	-	-	0%	49
50	GSP Technical Assistance:On-Call Support Svcs (Davids Engineering)	10,000	-	-	-	10,000	0%	50
51	GSP Subbasin GSP Revisions (Shared GGA-Task 2)	-	1,035	1,035	2,069	(2,069)	0%	51
52	GSP Subbasin GSP Revisions -Task 1-CGA Only	-	1,980	-	1,980	(1,980)	0%	52
53								53
54	TOTAL EXPENSES	422,900	488,459	54,332	542,791	(119,891)	128%	54
55								55
56	Surplus (Deficit)	23,273	(67,159)	(53,297)	(120,456)			56

CLAIMS SUMMARY

FISCAL YEAR	Invoice #	Invoice Date	Vendor	Service Period	Service	Check	Total
FY 26-27	390-6159	9/2/2026	Atlas CPA's	August Services	Accounting Services	348.50	348.50
FY 26-27	1173.05-7781	9/9/2026	Davids Engineering	August Services	GSP Implementation	39,309.36	39,309.36
FY 26-27	21720	8/31/2026	RGS	August Services	Administration	9,906.30	9,906.30
FY 26-27	Various	8/31/2026	Young & Wooldridge	August Services	Legal Services	<u>8,883.50</u>	<u>8,883.50</u>
TOTAL						<u>\$ 58,447.66</u>	<u>\$ 58,447.66</u>



319 6th Street, PO Box 590
Marysville, CA 95901
Phone: 530.742.8201
Fax: 530.741.3509

Colusa Ground Water Authority
PO Box 475
Colusa, CA 95932

Date: 9/2/2026
Invoice Number: 390 -6159
Client ID: 39000008

<u>Date</u>	<u>Activity</u>	<u>Hours</u>
08/06/2026	Prepare Pull check sign out sheet to see when last set of checks were picked up and email to Gina.	0.10
08/10/2026	Prepare Pick up mail from post office. Prepare deposit for bank and enter into books. Scan/email deposit and bank statements to client.	0.50
08/11/2026	Prepare Take 8/11 deposit to bank.	0.20
08/12/2026	Prepare Reconcile accounts 7061, 7048, 9572 and 4884 for the month of July. Generate and print monthly reports in PDF and Excel.	0.70
08/13/2026	Prepare Email copy of July reports to client.	0.20

Make checks payable to ATLAS CPAs & Advisors. For your convenience, pay online: www.atlasfirms.com/paymyinvoice
ATLAS' preferred methods of payment are **ACH (electronic payment) or check**. There are no processing fees associated with payments made by ACH or check. As an alternative, payments may be made by **credit card**. A credit card surcharge will apply and **will not exceed the cost incurred by ATLAS to process the credit card transaction**, as permitted by applicable law. We appreciate your use of ACH or check whenever possible. Thank you.

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Client ID: 39000008

Invoice Number: 390 -6159

Client Name: Colusa Ground Water Authority

Total Amount Due: \$854.00

Amount Enclosed: \$

Card Type (Select one):	Visa	Mastercard	Discover	AmEx	Debit	Other
Cardholder Name (As shown on card):						
Company Name (If for business):						
Card Number:						
CVV (3 digits on back, or 4 digits on front of AmEx):				Expiration Date (MM/YY):		
Billing Address (Street, City, State, Zip):						
Email Address:				Phone Number:		

Invoices are due upon receipt. Balances over 30-days may be subject to a service charge of 1.5% per month.
Returned checks / ACH will be assessed a fee.

08/13/2026 Review 0.10
review reports, waiting on claim summary for invoices

08/19/2026 Prepare 0.30
Enter July invoices into books and onto claim summary. Verify the total in QB's ties to summary. Print summary to PDF and combine with invoices. Email combined PDF to client. Record ACH payment received per email.

08/24/2026 Prepare 0.20
Enter new bill into books per client email. Save update warrants into client file. Print checks and prepare for client pick up.

Invoice Total: \$348.50

Invoice

DAVIDS ENGINEERING, INC.
 Tax ID#68-0346173
 1772 Picasso Avenue, Suite A
 Davis, CA 95618-0550
 530/757-6107 - phone
 530/757-6118 - fax



Carol Thomas-Keefer
 Colusa Groundwater Authority
 P.O. Box 475
 Colusa, CA 95932

September 09, 2026

Invoice No: 1173.05 - 7781

Total This Invoice \$39,309.36

Project 1173.05 CGA - Colusa Subbasin GSP Implementation Support

Professional Services from August 01, 2026 to August 31, 2026

Task 03.00 2025 Q3/Q4 Support

Sub-Task 03.01 Provide On-Call GSP Implementation Support

Professional Personnel

	Hours	Rate	Amount	
Senior Project Assistant				
Davids, Kristi	.50	154.00	77.00	
Supervising Engineer				
Davids, Jeff	13.50	244.00	3,294.00	
Associate Engineer II				
Klug, Katherine	2.00	213.00	426.00	
Staff Engineer I				
Smith, Daniel	5.75	175.00	1,006.25	
Intern I				
Hall, Penina	.25	59.00	14.75	
Associate Project Assistant				
Clark, Cynthia	1.25	140.00	175.00	
Totals	23.25		4,993.00	
Total Labor				4,993.00

Contract Amount	Current	Prior	To-Date	
Total Billings	4,993.00	93,698.95	98,691.95	
Contract Amount			105,500.00	
Remaining			6,808.05	
Total this Sub-Task				\$4,993.00

Sub-Task 03.02 Support GSP Implementation Outreach Efforts

Professional Personnel

	Hours	Rate	Amount
Senior Project Assistant			
Davids, Kristi	.25	154.00	38.50
Associate Technician II			
Otto, Josh	.75	163.00	122.25
Supervising Engineer			
Davids, Jeff	15.50	244.00	3,782.00
Staff Engineer I			
Smith, Daniel	7.25	175.00	1,268.75

Project	1173.05	CGA - Colusa Subbasin GSP Implementation		Invoice	7781
Intern I					
Hall, Penina		8.50	59.00	501.50	
Staff Specialist II					
Dal Bianco, Pierre		23.75	169.00	4,013.75	
Staff Specialist I					
Barling, Nerissa		14.25	158.00	2,251.50	
Assistant Specialist I					
Flores Hernandez, Paola		2.25	117.00	263.25	
Communications Specialist					
Wookey, Samantha		11.25	180.00	2,025.00	
Senior Project Manager					
Clark, Cassie		8.75	205.00	1,793.75	
Totals		92.50		16,060.25	
Total Labor					16,060.25

Reimbursable Expenses

Reproductions					
8/31/2026	Ellis Art & Engineering Supplies	Foam Core Display Boards		496.40	
8/31/2026	Ellis Art & Engineering Supplies	Foam Core Display Boards		138.53	
Supplies					
8/25/2026	Creative Compositions	Printing of 2026 Accounting Reports (57% applied to CGA)		6,177.74	
8/25/2026	Creative Compositions	Printing of 2026 Accounting Reports (43% applied to GGA)		4,660.40	
8/25/2026	Davids, Kristi	Office Depot		401.47	
8/31/2026	Davids, Kristi	Office Depot		191.32	
Total Reimbursables			1.0 times	12,065.86	12,065.86

Contract Amount	Current	Prior	To-Date	
Total Billings	28,126.11	20,490.77	48,616.88	
Contract Amount			56,338.14	
Remaining			7,721.26	
Total this Sub-Task				\$28,126.11

Sub-Task 03.03 Provide Miscellaneous On-Call Support

Professional Personnel

	Hours	Rate	Amount	
Associate Technician II				
Otto, Josh	1.25	163.00	203.75	
Supervising Engineer				
Davids, Jeff	9.25	244.00	2,257.00	
Staff Specialist II				
Dal Bianco, Pierre	1.50	169.00	253.50	
Staff Specialist I				
Barling, Nerissa	22.00	158.00	3,476.00	
Totals	34.00		6,190.25	
Total Labor				6,190.25

Contract Amount	Current	Prior	To-Date
Total Billings	6,190.25	1,015.75	7,206.00
Contract Amount			10,000.00
Remaining			2,794.00

Project	1173.05	CGA - Colusa Subbasin GSP Implementation	Invoice	7781
			Total this Sub-Task	\$6,190.25
			Total this Task	\$39,309.36

Billings to Date

	Current	Prior	Total
Labor	27,243.50	108,421.50	135,665.00
Consultant	0.00	11,534.02	11,534.02
Expense	12,065.86	249.95	12,315.81
Totals	39,309.36	120,205.47	159,514.83

Billings to Date

	Current	Prior	Total
Labor	27,243.50	174,611.75	201,855.25
Expense	12,065.86	489.72	12,555.58
Consultant	0.00	11,534.02	11,534.02
Totals	39,309.36	186,635.49	225,944.85

I certify that the above invoice is true and correct to the best of my knowledge.

Authorized By: _____



Date: 09/09/2026

Project	1173.05	CGA - Colusa Subbasin GSP Implementation	Invoice	7781
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Billing Backup

Wednesday, September 9, 2026

Davids Engineering, Inc.

Invoice 7781 Dated 9/9/2026

4:46:47 PM

Project	1173.05	CGA - Colusa Subbasin GSP Implementation Support
Task	03.00	2025 Q3/Q4 Support
Sub-Task	03.01	Provide On-Call GSP Implementation Support

Professional Personnel

		Hours	Rate	Amount
Senior Project Assistant				
Davids, Kristi	8/4/2026	.25	154.00	38.50
project support, accounting				
Davids, Kristi	8/25/2026	.25	154.00	38.50
project support, purchases for flyers				
Supervising Engineer				
Davids, Jeff	8/5/2026	1.25	244.00	305.00
Preparation for GDM Ad Hoc meeting with D. Smith. Reviewing/develop costs and exploring level of detail required for funding plans included in GDM Programs.				
Davids, Jeff	8/6/2026	5.75	244.00	1,403.00
Revisions to cost estimates, review and preparation of materials for GDM Ad Hoc, GDM Ad Hoc presentation and follow up, next step and debrief with L. Hunter and DE teams.				
Davids, Jeff	8/10/2026	.50	244.00	122.00
Review and updates to Joint Board agenda and presentation for 08/14. Updating budget status slides and correspondence with L. Hunter.				
Davids, Jeff	8/13/2026	1.00	244.00	244.00
Preparations for Joint Board meeting, review of presentation, coordination meeting with C. Thomas Keefer.				
Davids, Jeff	8/14/2026	2.50	244.00	610.00
Preparation for, facilitation of, and follow up tasks from Colusa Joint Board meeting.				
Davids, Jeff	8/18/2026	.75	244.00	183.00
Working with D. Smith on preparations for upcoming GDM Ad Hoc and Joint Board meetings.				
Davids, Jeff	8/20/2026	1.25	244.00	305.00
Weekly coordination meeting with CGA and GGA, summary of action items and next steps, coordination on items.				
Davids, Jeff	8/30/2026	.50	244.00	122.00
Preparations for September GDM Ad Hoc meeting, 1-mile vs. 1000 FT critical infrastructure buffer and related PLSS sections, coordination with P. Dal Bianco and D. Smith.				
Associate Engineer II				
Klug, Katherine	8/11/2026	1.00	213.00	213.00
Colusa Joint Board meeting - general agenda review, powerpoint review/updates, and meeting prep				
Klug, Katherine	8/12/2026	1.00	213.00	213.00
Colusa Joint Board meeting - general agenda review, staff report review, powerpoint updates, and meeting prep				
Staff Engineer I				
Smith, Daniel	8/3/2026	.75	175.00	131.25
Adding cost estimates to draft Ad Hoc presentation.				
Smith, Daniel	8/5/2026	2.75	175.00	481.25
Colusa Ad Hoc presentation review with Jeff Davids. Finalize draft Ad Hoc presentation. Send to Jeff Davids for final review.				

Project	1173.05	CGA - Colusa Subbasin GSP Implementation			Invoice	7781
Smith, Daniel		8/13/2026	1.00	175.00	175.00	
	DE-CGA-GGA coordination meeting with Jeff Davids and K. Klug.					
Smith, Daniel		8/14/2026	1.25	175.00	218.75	
	Budget review. Pre-Board meeting discussion with Jeff Davids. Review and update the GDM program timeline and flyer.					
Intern I						
Hall, Penina		8/17/2026	.25	59.00	14.75	
	Project management assistance					
	Associate Project Assistant					
Clark, Cynthia		8/3/2026	.25	140.00	35.00	
	Project support, accounting					
Clark, Cynthia		8/4/2026	.50	140.00	70.00	
	Project support, accounting					
Clark, Cynthia		8/10/2026	.25	140.00	35.00	
	Project support, accounting					
Clark, Cynthia		8/12/2026	.25	140.00	35.00	
	Project support, accounting					
		Totals	23.25		4,993.00	
	Total Labor					4,993.00
	Total this Sub-Task					\$4,993.00

Sub-Task 03.02 Support GSP Implementation Outreach Efforts

Professional Personnel

			Hours	Rate	Amount
	Senior Project Assistant				
Davids, Kristi		8/28/2026	.25	154.00	38.50
	printing and poster preparation				
	Associate Technician II				
Otto, Josh		8/4/2026	.75	163.00	122.25
	Coordination with N. Bering building response ODK form for feedback.				
	Supervising Engineer				
Davids, Jeff		8/3/2026	.50	244.00	122.00
	Working on printing for NGWI, PowerPoint templates for presentations, QR for NGWI statement feedback, and feedback on NGWI video for M. Salvo.				
Davids, Jeff		8/4/2026	.50	244.00	122.00
	Working on printing for NGWI, PowerPoint templates for presentations, QR for NGWI statement feedback, and feedback on NGWI video for M. Salvo.				
Davids, Jeff		8/7/2026	.50	244.00	122.00
	Working on printing for NGWI, PowerPoint templates for presentations, QR for NGWI statement feedback, and feedback on NGWI video for M. Salvo.				
Davids, Jeff		8/8/2026	.75	244.00	183.00
	Review and suggested edits to NGWI explainer video and correspondence with M. Salvo and team.				
Davids, Jeff		8/10/2026	.75	244.00	183.00
	Reviewing NGWI video and providing edits with M. Salvo. Reviewing and providing feedback to water accounting statement feedback form with D. Smith and N. Barling.				
Davids, Jeff		8/13/2026	1.00	244.00	244.00
	Reviewing GDM outreach materials and coordination with S. Wookey for development. Working with Glenn County RCD for the development of materials for the 09/02 and 09/03 Colusa Subbasin workshops.				

Project	1173.05	CGA - Colusa Subbasin GSP Implementation			Invoice	7781
Davids, Jeff	8/17/2026	1.00	244.00		244.00	
	Planning for Colusa video capture on 09/08, including itinerary, working session with C. Clark, identifying interviews, and next steps.					
Davids, Jeff	8/18/2026	.50	244.00		122.00	
	Outreach discussions and updates with Colusa Subbasin water managers.					
Davids, Jeff	8/19/2026	.50	244.00		122.00	
	Providing final draft outreach materials to CGA and GGA for distribution. Final updates to GDM flier.					
Davids, Jeff	8/20/2026	.50	244.00		122.00	
	Providing final draft outreach materials to CGA and GGA for distribution. Final updates to GDM flier.					
Davids, Jeff	8/21/2026	.50	244.00		122.00	
	Working session with M. Salvo for GDM explainer.					
Davids, Jeff	8/24/2026	1.75	244.00		427.00	
	Planning session for Colusa Subbasin video content, interviews, questions, filming locations, etc.					
Davids, Jeff	8/26/2026	1.00	244.00		244.00	
	Working session with C. Clark, N. Barling, and P. DalBianco for planning workshops on 09/02 and 09/03. Logistics for printing materials, how to solicit emails for accounts for digital delivery, etc.					
Davids, Jeff	8/29/2026	4.75	244.00		1,159.00	
	Preparation of Colusa Subbasin PowerPoint template and content for 09/02 and 09/03 outreach meetings.					
Davids, Jeff	8/30/2026	1.00	244.00		244.00	
	Preparation of Colusa Subbasin PowerPoint template and content for 09/02 and 09/03 outreach meetings. Coordination with J. Navarrot regarding SCNY-related interview and possible community filming afterwards.					
Staff Engineer I						
Smith, Daniel	8/13/2026	1.00	175.00		175.00	
	Coordination with K. Manhart from Glenn RCD regarding outreach flyers. Follow up with team regarding next steps.					
Smith, Daniel	8/14/2026	.50	175.00		87.50	
	Follow up with C. Clarke regarding potential SGMA video interviewees.					
Smith, Daniel	8/26/2026	1.00	175.00		175.00	
	Prep for Colusa outreach meetings with Jeff Davids, P.D. Bianco, N. Barling, and C. Clarke.					
Smith, Daniel	8/27/2026	1.50	175.00		262.50	
	DE-CGA-GGA coordination meeting with Jeff Davids and K. Klug.					
Smith, Daniel	8/28/2026	1.75	175.00		306.25	
	Colusa Subbasin outreach workshop planning meeting with C. Clarke and clients. Update water accounting statement FAQs and talking points.					
Smith, Daniel	8/31/2026	1.50	175.00		262.50	
	Colusa Subbasin outreach workshop planning meeting with C. Clarke, Jeff Davids, and clients. Make follow up edits to outreach materials.					
Intern I						
Hall, Penina	8/26/2026	1.00	59.00		59.00	
	CGA workshop preparations					
Hall, Penina	8/28/2026	5.50	59.00		324.50	
	CGA workshop preparations					
Hall, Penina	8/31/2026	2.00	59.00		118.00	
	CGA workshop preparations					
Staff Specialist II						
Dal Bianco, Pierre	8/6/2026	4.25	169.00		718.25	
	QA/QC NGWI data					

Project	1173.05	CGA - Colusa Subbasin GSP Implementation			Invoice	7781
Dal Bianco, Pierre	8/7/2026	4.50	169.00		760.50	
Get a quote to print NGWI reports, QA/QC NGWI data						
Dal Bianco, Pierre	8/11/2026	.75	169.00		126.75	
QA/QC NGWI data						
Dal Bianco, Pierre	8/13/2026	5.50	169.00		929.50	
QA/QC NGWI data, generate final reports						
Dal Bianco, Pierre	8/17/2026	4.50	169.00		760.50	
QA/QC NGWI data, generate final reports						
Dal Bianco, Pierre	8/18/2026	.75	169.00		126.75	
QA/QC NGWI data, generate final reports, coordinate to print statements						
Dal Bianco, Pierre	8/19/2026	.50	169.00		84.50	
Coordinate to print NGWI statements						
Dal Bianco, Pierre	8/20/2026	1.00	169.00		169.00	
Coordinate to re-export some NGWI statements and print them						
Dal Bianco, Pierre	8/21/2026	1.00	169.00		169.00	
Coordinate to re-export some NGWI statements and print them						
Dal Bianco, Pierre	8/26/2026	.50	169.00		84.50	
Coordinate to print the NGWI statements						
Dal Bianco, Pierre	8/27/2026	.50	169.00		84.50	
Pick up sample NGWI statements						
Staff Specialist I						
Barling, Nerissa	8/4/2026	3.00	158.00		474.00	
Finalized draft ODK form for Colusa Water Accounting Statement Grower Feedback.						
Barling, Nerissa	8/5/2026	3.25	158.00		513.50	
Revised ODK form for Colusa Water Accounting Statement Grower Feedback. Added grower workshop information, questions regarding crop acreage, and sharpened language.						
Barling, Nerissa	8/14/2026	.75	158.00		118.50	
Discussed outreach planning with D. Smith and P. Dal Bianco. Finalized outreach materials, including QR code for SGMA 201 Teams link.						
Barling, Nerissa	8/25/2026	1.75	158.00		276.50	
Prepared for upcoming grower workshop. Updated survey to include questions about how landowners would like to receive their accounting statements. Drafted email/contact sheets for the public.						
Barling, Nerissa	8/26/2026	2.25	158.00		355.50	
Discussion with J. Davids, P. Dal Bianco, D. Smith and C. Clark regarding preparation for upcoming grower workshop. Began revising email/contact sheets for the public.						
Barling, Nerissa	8/27/2026	2.50	158.00		395.00	
SGMA 201 Workshop Preparation. Revised printed materials and ODK form.						
Barling, Nerissa	8/28/2026	.75	158.00		118.50	
SGMA 201 Workshop Preparation. Additional revision of printed materials and ODK form.						
Assistant Specialist I						
Flores Hernandez, Paola	8/7/2026	2.25	117.00		263.25	
Updates to ODK Form, creating QR code, Meeting with D.Smith to review updates.						
Communications Specialist						
Wookey, Samantha	8/5/2026	2.50	180.00		450.00	
GDM Flyer design						
Wookey, Samantha	8/6/2026	.25	180.00		45.00	
NGWI flyer updates.						

Project	1173.05	CGA - Colusa Subbasin GSP Implementation			Invoice	7781
Wookey, Samantha	8/17/2026	1.00	180.00		180.00	
Updates to GDM Roadmap flyer.						
Wookey, Samantha	8/19/2026	1.50	180.00		270.00	
GDM flyer updates and PPT template design.						
Wookey, Samantha	8/26/2026	.50	180.00		90.00	
FAQ text review.						
Wookey, Samantha	8/27/2026	3.00	180.00		540.00	
FAQ flyer design; edits to GDM flyer; edits to SGMA acronym document.						
Wookey, Samantha	8/28/2026	.50	180.00		90.00	
FAQ design edits and sent initial draft for review.						
Wookey, Samantha	8/31/2026	2.00	180.00		360.00	
GDM & WAS FAQ edits and Talking Points design.						
Senior Project Manager						
Clark, Cassie	8/4/2026	.25	205.00		51.25	
Project management and coordination.						
Clark, Cassie	8/7/2026	.50	205.00		102.50	
Project management and coordination						
Clark, Cassie	8/18/2026	1.00	205.00		205.00	
Materials review - GDM						
Clark, Cassie	8/24/2026	1.25	205.00		256.25	
Meeting with L.Hunter and J.Davids, Workshop Prep - materials review						
Clark, Cassie	8/25/2026	1.25	205.00		256.25	
Workshop Prep - materials review						
Clark, Cassie	8/26/2026	1.00	205.00		205.00	
Workshop Prep - materials review						
Clark, Cassie	8/27/2026	1.00	205.00		205.00	
Workshop planning, materials, video interviewees,						
Clark, Cassie	8/28/2026	1.00	205.00		205.00	
Workshop planning meeting						
Clark, Cassie	8/31/2026	1.50	205.00		307.50	
Workshop planning, meeting with CGA						
Totals		92.50			16,060.25	
Total Labor						16,060.25
Reimbursable Expenses						
Reproductions						
AP 12227	8/31/2026	📄	Ellis Art & Engineering Supplies / Foam Core Display Boards		496.40	
AP 12229	8/31/2026	📄	Ellis Art & Engineering Supplies / Foam Core Display Boards		138.53	
Supplies						
AP 12220	8/25/2026	📄	Creative Compositions / Printing of 2026 Accounting Reports (57% applied to CGA)		6,177.74	
AP 12220	8/25/2026	📄	Creative Compositions / Printing of 2026 Accounting Reports (43% applied to GGA)		4,660.40	
EX 0001504	8/25/2026	📄	Davids, Kristi / Office Depot / Printing supplies for fliers		401.47	
EX 0001504	8/31/2026	📄	Davids, Kristi / Office Depot / Printing supplies for the CGA workshops		191.32	
Total Reimbursables				1.0 times	12,065.86	12,065.86
Total this Sub-Task						\$28,126.11
Sub-Task	03.03	Provide Miscellaneous On-Call Support				

Project	1173.05	CGA - Colusa Subbasin GSP Implementation	Invoice	7781
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Professional Personnel

		Hours	Rate	Amount	
Associate Technician II					
Otto, Josh	8/28/2026	.50	163.00	81.50	
	Review of Colusa overview map with J. Davids and coordination with N. Barling				
Otto, Josh	8/31/2026	.75	163.00	122.25	
	Review of Colusa overview map with J. Davids and coordination with N. Barling				
Supervising Engineer					
Davids, Jeff	8/17/2026	.75	244.00	183.00	
	Making updates to GDM outreach materials with S. Wookey.				
Davids, Jeff	8/18/2026	.50	244.00	122.00	
	Making updates to GDM outreach materials with S. Wookey.				
Davids, Jeff	8/19/2026	.75	244.00	183.00	
	Making updates to GDM outreach materials with S. Wookey.				
Davids, Jeff	8/20/2026	.75	244.00	183.00	
	GDM Program outline review and coordination with D. Smith.				
Davids, Jeff	8/26/2026	1.00	244.00	244.00	
	Working with N. Barling and P. DalBianco for CGA and GGA map developments.				
Davids, Jeff	8/27/2026	3.00	244.00	732.00	
	Review and comments on CGA and GGA maps for outreach meetings. Weekly meeting with CGA and GGA. Preparation of other materials for outreach meeting. Invitations for interviews out to possible participants.				
Davids, Jeff	8/28/2026	.50	244.00	122.00	
	Review and comments on CGA and GGA maps for outreach meetings.				
Davids, Jeff	8/30/2026	.50	244.00	122.00	
	Coordination regarding data requests for Water Accounting data.				
Davids, Jeff	8/31/2026	1.50	244.00	366.00	
	Review and comments on CGA and GGA maps for outreach meetings. Weekly meeting with CGA and GGA.				
Staff Specialist II					
Dal Bianco, Pierre	8/26/2026	1.50	169.00	253.50	
	Review outreach material for the NGWI				
Staff Specialist I					
Barling, Nerissa	8/26/2026	.75	158.00	118.50	
	Discussion with J. Davids and P. Dal Bianco regarding requested maps. Began drafting map.				
Barling, Nerissa	8/27/2026	5.75	158.00	908.50	
	Developed draft CGA map and began making revisions.				
Barling, Nerissa	8/28/2026	8.25	158.00	1,303.50	
	Re-developed CGA map and began developing GGA map.				
Barling, Nerissa	8/31/2026	7.25	158.00	1,145.50	
	Continue revising CGA map and completed draft GGA map.				
	Totals	34.00		6,190.25	
Total Labor					6,190.25
				Total this Sub-Task	\$6,190.25
				Total this Task	\$39,309.36
				Total this Project	\$39,309.36
				Total this Report	\$39,309.36



INVOICE DATE

SOLD
TO

9/2/26 239767
TE
Davids Eng.

RECEIVED BY

CUSTOMER'S
ORDER NO.

ELLIS PHOTO-REPRODUCTION CO. - CHICO, CA 95928

31383307 MAC-7

CLC 5943-S



CHICO
REDDING

Barb/Mark
(NE)

INVOICE DATE

8/28/26 239751

David's Eng
Penny

QUANTITY	DESCRIPTION	PRICE	AMOUNT
	2 pass color 20th LIST		
6	25.5 x 34 6.02 x 3.5/1	18.96	113.76
6	mount to foam 25.5 x 33 5.85 x 5.95/1 =	34.81	208.86
1	enlargement fee 6 - same % 9/1/26 Penny	4.95	4.95
1	34 x 51 WR 4 Pass Color - Map. 12.05 x 4.75 =	57.24	57.24
1	33 x 51 mount to Foam Core 11.69 x 5.95 = 69.56		69.56
	* used 40 x 60 Foam Core.		454.37
	SHIPPING		
	SALES TAX		42.03
	TOTAL		496.40

Penny 8/28/26
Plu 6 8/30/26



RECEIVED BY

[Signature]

CUSTOMER'S
ORDER NO.

ELLIS PHOTO-REPRODUCTION CO. - CHICO, CA 95928

31383307 MAC-7

CLC 5943-S

Invoice

Date	Invoice #
8/25/2026	40189

Bill To

Davids Engineering
Accounts Payable
1095 Nelson St Ste 130
Chico, CA 95928-6276

**Any invoice over Net 30 days will incur a
finance charge of 1.5%**

**We will add a credit card fee of 3% on
each transaction. To avoid these charges,
you can pay by Check or ACH**

P.O. No.	Terms	Due Date	Sales Rep	
Pierre	Pre-Pay - Collect	8/30/2026	H.A.	
Description		Qty	Rate	Amount
Print & Mail: 2026 Account Reports		2,056	5.24715	10,788.14
Rush Charge			50.00	50.00

Remit To:
Creative Composition, Inc.
Roxanne Hendry * 530-924-2406
Accounts Receivable Manager
396 East Park Avenue * Chico, CA 95928
rhendry@creativecomp.com

Sub Total	\$10,838.14
Sales Tax	\$0.00
Total	\$10,838.14
Payments/Credits	\$0.00
Balance Due	\$10,838.14

We appreciate your business.



Order Date 08/25/2026 5:51pm

In Store Purchase Details

Store Purchase

2071 Dr. Martin Luther King Jr
Pk
Chico, CA US
530-345-1623

Order Summary

Order Placed August 25, 2026

Item Subtotal: **\$416.49**
Taxes: \$33.98

Order Total \$450.47

Payment

Amount: \$450.47
VISA ***14571666

Additional Info

Rewards #: 5867013582

\$450.47 for CGA printing
\$49 for business membership

RECEIPT NUMBER

09170825260033401-000

TOTAL

\$450.47



Xerox® Bold Digital™ Printing Paper, 1 Ream, Letter Size (8 1/2"x11"), 100 (U.S.) Brightness, 32 Lb Text (120 gsm), FSC® Certified, Ream Of 500 Sheets
Item #142161

Qty: 1 @ \$31.11 / ream

\$31.11

Eco Conscious



HP 218A Cyan Standard Yield Original LaserJet Toner Cartridge
Item #6587666

Qty: 1 @ \$87.56 / each

\$87.56

Eco Conscious



HP 218A Black Standard Yield Original LaserJet Toner Cartridge
Item #8429722

Qty: 1 @ \$73.70 / each

\$73.70

Eco Conscious



Business Select Annual Enrollment

Item #9921523

Qty: 1 @ \$49.00 / annually

\$49.00

HP 218A Magenta Standard Yield Original LaserJet Toner Cartridge
Item #9833395

Qty: 1 @ \$87.56 / each

\$87.56

Eco Conscious



HP 218A Yellow Standard Yield Original LaserJet Toner Cartridge
Item #9606626

Qty: 1 @ \$87.56 / each

\$87.56

Eco Conscious

Picture
Not
Available

OMX Ink Recycle

Item #224744

Qty: 4 @ \$0.00 / each

\$0.00

Store Purchase



V2VTAXXPAQ5XYEBRC

Item Subtotal:	\$416.49
Taxes:	\$33.98

Order Total	\$450.47
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Office DEPOT OfficeMax

CHICO - (530) 345-1623

08/31/2026 10:05 AM



V2VTGXXPAQ/Y6E4RC

SALE 917-2-3104-1056539-11 6 2 21

6587666 HP 218A Cyan

2 @ 97.29 194.58

Business Select Price

2 @ 87.56 175.12

You Pay 175.12SS

Subtotal 175.12

Sales and Use Tax 16.20

Total 191.32

Visa 3480: 191.32

AUTH CODE 019596

TDS Contactless

ATD A0000000031010 VISA CREDIT

TVR CVS No Signature Required

KRISTINA DAVIDS 58****582

Total Savings

\$19.46

Get \$10 off any Fandango Movie

Ticket when you spend \$25 on
Post-It products at Office Depot

For more information, please visit
www.officedepot.com/l/brand/post-it

INVOICE

Regional Government Services
PO Box 1350
Carmel Valley, CA 93924
AR@rgs.ca.gov
(650) 587-7300 x2



Colusa Groundwater Authority
Carol Thomas-Keefer
cthomaskeefer@rgs.ca.gov

August 31, 2026

Invoice No: 21720

Total This Invoice	\$9,906.30
---------------------------	-------------------

Project 04003.C220500000-40 Colusa Groundwater Authority -Professional Employer Services
Professional Services from August 01, 2026 to August 31, 2026

Professional Personnel

	Hours	Rate	Amount	
PES Agency Chief Executive	46.00	170.61	7,848.06	
Senior Finance Manager	8.50	159.24	1,353.54	
Admin Advisor	5.90	119.44	704.70	
Totals	60.40		9,906.30	
Total Labor				9,906.30

Billing Limits

	Current	Prior	To-Date
Total Billings	9,906.30	122,332.90	132,239.20
Limit			175,000.00
Remaining			42,760.80

Total this Invoice **\$9,906.30**

Monthly NTE \$15,000.00
This Month (\$ 9,906.30)
Remaining \$ 5,093.70

Billing Backup

Regional Government Services Authority

Invoice 21720 Dated 8/31/2026

Project 04003.C220500000-40 Colusa Groundwater Authority -Professional Employer Services

Professional Personnel

	Hours	Rate	Amount
PES Agency Chief Executive			
Aug 3	.50	170.61	85.31
Emails; review invoices			
Aug 4	.50	170.61	85.31
Various emails and follow up			
Aug 5	2.00	170.61	341.22
Ad hoc and spec mtg planning and material review; review outreach materials; various emails			
Aug 6	2.50	170.61	426.53
DE coord mtg; GDM ad hoc mtg; follow up re county MOU			
Aug 7	1.00	170.61	170.61
Follow up re spec board mtg agenda and outreach planning			
Aug 10	1.00	170.61	170.61
Review invoices; assessment follow up; various emails			
Aug 11	4.00	170.61	682.44
Prepare draft joint mtg minutes; work on joint mtg agenda, materials; follow up w/board members			
Aug 12	2.50	170.61	426.53
Review and finalize joint mtg agenda and packet; board attendance follow up; post and distribute mtg matts			
Aug 13	1.50	170.61	255.88
DE Coord mtg; coord spec board mtg w/LH; review and comment on outreach info; various emails			
Aug 14	4.00	170.61	682.44
Prep for and attend joint spec board mtg; coordinate mtg details and item prep w/LH; various emails			
Aug 17	1.00	170.61	170.61
Send BAB notice; attend Butte mgrs mtg; various emails			
Aug 18	1.50	170.61	255.92
Review assessment submittals; review info from DE; various emails			
Aug 19	1.50	170.61	255.92
Attend BAB meeting			
Aug 20	2.00	170.61	341.22
DE Coordination mtg and various emails and follow up			
Aug 21	2.50	170.61	426.53
Coordinate, prepare, post and distribute board agenda; coordinate financial info w/staff; sign previous minutes			
Aug 22	4.00	170.61	682.44
Review and edit minutes; Prepare board packet materials; compile, post and distribute			
Aug 24	1.00	170.61	170.61
Coord info w/DE; respond to info requests, various emails			
Aug 25	3.00	170.61	511.83
Prepare IBC presentation; prepare for and attend board mtg; various emails			
Aug 26	2.00	170.61	341.22
Call w/chair; follow up re PRA request and other corresp; follow up re staffing agmt; review outreach docs			
Aug 27	3.00	170.61	511.83
DE coord mtg; review and follow up on workshop materials; video review; various emails			

	Aug 28	3.00	170.61	511.83
Workshop coord mtg and follow up; prepare notice; review outreach materials; follow up w/atty re data request; emails				
	Aug 31	2.00	170.61	341.22
Outreach mtg, workshop presentation review; send flyers; review and respond to emails				
Senior Finance Manager				
	Aug 11	1.00	159.24	159.24
CGA: Financials WIP				
	Aug 12	2.00	159.24	318.48
CGA: Audit WIP				
	Aug 14	2.00	159.24	318.48
CGA: Audit WIP; Financials WIP				
	Aug 21	1.00	159.24	159.24
CGA: Financials WIP				
	Aug 22	2.00	159.24	318.48
CGA: Financials WIP				
	Aug 24	.50	159.24	79.62
CGA: Financials WIP				
Admin Advisor				
	Aug 20	1.90	119.44	226.94
Communicating with RGS and CGA staff advisors via email and RingCentral, drafting Board minutes.				
	Aug 24	.50	119.44	59.72
Communicating with RGS and CGA staff advisors via email and RingCentral, updating public distribution list.				
	Aug 25	2.10	119.44	250.82
Preparing for CGA Board meeting, clerking CGA Board meeting.				
	Aug 27	.90	119.44	107.50
Preparing for biennial notice update, communicating with RGS and CGA staff advisors via email and RingCentral, saving files in VPN, sending out documents for signature, updating public distribution list.				
	Aug 31	.50	119.44	59.72
Saving files in VPN, updating public distribution lists.				
	Totals	60.40		9,906.30
Total Labor				9,906.30
Total this Project				\$9,906.30
Total this Report				\$9,906.30

Colusa Groundwater Authority Board of Directors Meeting

September 22, 2026 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 4: Amended Conflict of Interest Code

ACTION ITEM

BACKGROUND:

The Political Reform Act (Government Code Section 81000, et seq.) requires agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Sec. 18730) which contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. These laws govern the disclosure of public officials' economic interests in relation to the positions they hold.

Every two years, agencies are required to review their Conflict of Interest Code to determine if any changes are needed. Code updates should ensure compliance with changes in reporting requirements, address new or eliminated positions and review applicable disclosure categories.

CGA's current Conflict of Interest policy was adopted in 2018. Legal counsel will review the Code in relation to regulatory requirements and statutory changes and propose changes to the Code as needed.

RECOMMENDATION:

The Board should review and consider approval of an amended Conflict of Interest Code based on advice of counsel.

ATTACHMENT:

- Current CGA Conflict of Interest Code

COLUSA GROUNDWATER AUTHORITY

CONFLICT OF INTEREST CODE

The Political Reform Act (Government Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations § 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations § 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, constitute the conflict of interest code of the **Colusa Groundwater Authority (Authority)**.

Board Members and Alternate Board Members must file their statements of economic interests electronically with the **Fair Political Practices Commission**. All other individuals holding designated positions must file their statements with the **Authority**. All statements must be made available for public inspection and reproduction under Government Code Section 81008.

COLUSA GROUNDWATER AUTHORITY

APPENDIX OF DESIGNATED POSITIONS

DESIGNATED POSITIONS

DISCLOSURE CATEGORIES

Board of Directors and Alternates	1, 2
Program Manager	1, 2
Legal Counsel*	1, 2
Consultants/New Positions	**

*The position of Legal Counsel is filled by outside consultants who serve in a staff capacity.

**Consultants and new positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the Code subject to the following limitation:

The Chairperson of the Agency's Board of Directors may determine in writing that a particular consultant or new persons, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new person's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chairperson's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Section 81008)

COLUSA GROUNDWATER AUTHORITY
APPENDIX OF DISCLOSURE CATEGORIES

Category 1

Individuals holding designated positions must report: a) Interests in real property located within the jurisdiction as well as interests in real property within two miles of the boundaries of the jurisdiction or of any land owned or used by the Authority; b) Investments, business positions in business entities, income, gifts, loans, and travel payments from persons or entities engaged in the business of acquisition or disposal of real property (e.g. real property developers and brokers).

Category 2

Individuals holding designated positions must report: Investments, business positions in business entities and income, including gifts, loans, and travel payments, from sources which provide facilities, services, supplies, or equipment of the type utilized by the Authority, including but not limited to the following:

- Motor vehicles and specialty vehicles and parts therefor
- Construction and building materials and equipment
- Office equipment and supplies
- Petroleum products
- Irrigation equipment and supplies
- Safety equipment and facilities
- Engineering services
- Water quality testing
- Real property or real estate development
- Farming
- Newspapers and other publications
- Printing or reproduction services
- Employment and temporary help agencies
- Soil tests, compaction and grading
- Banks and savings and loans
- Insurance companies
- Public utilities or private water companies
- Audit agreements and contracts
- Medical services
- Agricultural or similar chemicals
- Financial or investment advisors

This is the last page of the conflict of interest code for the **Colusa Groundwater Authority**.



CERTIFICATION OF FPPC APPROVAL

Pursuant to Government Code Section 87303, the conflict of interest code for the **Colusa Groundwater Authority** was approved on 9/7 2018. This code will become effective on 10/7/ 2018.

A handwritten signature in dark ink, consisting of a large, stylized 'J' and 'F' followed by 'eser, Jr.'.

John M. Feser, Jr.

Senior Commission Counsel

Fair Political Practices Commission

Colusa Groundwater Authority Board of Directors Meeting

September 22, 2026 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 5: Consider Appointment of CGA Representatives to North Sacramento River Corridor Interbasin Coordination Group

ACTION ITEM

BACKGROUND:

California's Sustainable Groundwater Management Act (SGMA) requires local Groundwater Sustainability Agencies (GSAs) to develop and implement Groundwater Sustainability Plans (GSPs). Because the groundwater subbasins of the North Sacramento River Corridor (NSRC) are hydrologically connected, sharing boundaries, stream systems, and subsurface flows, effective SGMA implementation requires cross-boundary coordination.

The NSRC Interbasin Coordination (IBC) effort brings together GSAs from seven subbasins: Red Bluff, Antelope, Los Molinos, Corning, Vina, Colusa, and Butte. This effort is facilitated through the California Department of Water Resources' (DWR) Facilitation Support Services (FSS) program. The coordination effort is grounded in the Northern Sacramento Valley Inter-Basin Coordination Framework, first established between 2020 and 2022, which organizes collaborative work around five pillars:

(1) Information Sharing; (2) Joint Analysis and Evaluation; (3) Coordination on Mutually Beneficial Activities; (4) Coordinated Communication and Outreach; and (5) Issue Resolution.

Each participating subbasin formally incorporated the framework into its GSP between 2021 and 2024, reflecting the shared recognition of the benefits of a collaborative, long-term approach to sustainable management of these hydrologically connected subbasins. In 2025, each participating subbasin designated a representative and an optional alternate to participate in IBC group meetings. Most representatives are agency staff members, many of whom already collaborate through related groundwater management activities. The Colusa Subbasin is represented at the IBC group by both Glenn Groundwater Authority (by Lisa Hunter, Glenn County staff), and by CGA staff Denise Carter and Carol Thomas-Keefer. After Ms. Carter minimized her role in CGA activities, Ms. Thomas-Keefer has taken a more active role in IBC participation on behalf of CGA.

At the August Board meeting, the CGA Board received an update from staff on IBC activities, with focus on its 5-year implementation plan and efforts to coordinate information on Inter-related Surface Waters. At that time, CGA Board members requested that the CGA representatives to the IBC group be revisited at the next meeting.

RECOMMENDATION:

Staff recommends that the Board review the purpose of the IBC group, along with its agency/GSA representation, and determine if any changes should be made to the CGA representatives to this group.

For more information on the IBC group, please visit: <https://www.buttecounty.net/2221/North-Sacramento-River-Corridor-Inter-Ba>.

Colusa Groundwater Authority Board of Directors Meeting

September 22, 2026 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 6: Review of Draft Groundwater Sustainability Plan Amendment

BACKGROUND:

In April 2024, the Glenn Groundwater Authority (GGA) and Colusa Groundwater Authority (CGA) submitted a Revised Colusa Subbasin Groundwater Sustainability Plan (GSP) to address deficiencies identified by the Department of Water Resources. The 2024 GSP was approved by DWR in February 2025. The determination letter included several Recommended Corrective Actions (RCAs) that should be addressed during the GSP Periodic Evaluation.

GSP Periodic Evaluations are required to be completed at least every five years. The Colusa Subbasin GSP Periodic Evaluation is due by January 28, 2027. GSPs are living documents that must be adapted as new information becomes available and conditions change. Depending on the adaptations, GSP Plan Amendments may be required to capture the changes. GSA staff, in coordination with consultant Davids Engineering, is preparing an amendment to the Colusa Subbasin GSP to capture relevant updates related to GSP implementation and to address the RCAs identified by DWR.

Many of the proposed RCA responses and Plan revisions have been reviewed at joint CGAGGA board meetings over the past several months. The Consultant team will review remaining items and solicit feedback prior to compiling the Draft Plan Amendment for public review later this month.

Colusa Groundwater Authority Board of Directors Meeting

September 22, 2026 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 7: Colusa Subbasin GSP Implementation Update

ACTION ITEM

GSP Implementation Activities Update

Annual Report

- 7a. ***Consider approval of Davids Engineering Task Order 1173.03.05 Colusa Subbasin GSP Annual Report Update for Water Year 2026 in an amount not to exceed \$56,100, to be shared on a 50/50 basis with GGA**

The Sustainable Groundwater Management Act (SGMA) requires Groundwater Sustainability Agencies to conduct a variety of activities related to groundwater basin management, including preparation and submittal to DWR of an annual report on basin conditions. Annual reports are due by April 1 of each year.

The annual report for the Colusa Subbasin has been prepared by Davids Engineering for the past several years, based on a multi-year contract approved in 2022. The last report produced under that contract was the annual report for Water Year 2025, submitted on April 1, 2026; there is currently no work authorized to prepare the annual report for Water Year 2026. At the joint special meeting of the CGA and GGA Boards on August 14, 2026, the two boards directed staff to obtain a proposed task order from Davids Engineering to prepare the Colusa Subbasin Annual Report for Water Year 2026.

Davids Engineering has submitted proposed Task Order 1173.03.05 to prepare the Colusa Subbasin WY 2025-26 annual report for an amount not to exceed \$56,100. Since CGA holds the previous annual report contract that was recently completed, staff suggests that CGA also hold the WY 2026 contract, with 50 percent of the cost to be reimbursed by GGA.

RECOMMENDATION:

Staff recommends that the CGA approve and authorize the chairman to execute Davids Engineering Task Order 1173.03.05 Colusa Subbasin GSP Annual Report Update for WY 2026 in an amount not to exceed \$56,100, to be shared on a 50/50 basis with GGA.

Demand Management Implementation

- 7b. ***Consider approval of 50/50 cost share with GGA for Davids Engineering Task Order 1178.10 Colusa Subbasin Groundwater Demand Management Program Development in an amount not to exceed \$148,300 (\$74,150 per GSA)**

At the August 14 joint GSA board meeting, the CGA and GGA Boards also discussed authorization for the continued development and implementation of a demand management program for the Colusa Subbasin. Based on the revised GSP, the Colusa Subbasin Demand Management Program must be in place by January 1, 2027. The two boards requested that Davids Engineering provide a proposed task order to cover program development and implementation through December 31, 2026.

Davids Engineering has submitted Task Order 1178.10 Colusa Subbasin Groundwater Demand Management Program Development in an amount not to exceed \$148,300 (\$74,150 per GSA). The scope of work includes 1) facilitation of ad hoc committee meeting and joint board meetings; 2) support of water accounting system implementation; 3) support of demand management outreach and education activities; and 4) development of program documentation. The work is proposed to be completed by January 1, 2027, to meet the GSP's implementation deadline. The CGA and GGA ad hoc committees will continue to meet monthly to review and provide recommendations on program development, and the two GSA Boards will continue to hold monthly joint special meetings as feasible to ensure program completion by year end.

Staff suggests that GGA consider holding the contract for this Task Order, and CGA would share the cost on a 50/50 basis.

RECOMMENDATION:

Staff recommends that the CGA Board consider approval of a 50/50 cost share with GGA for Davids Engineering Task Order 1178.10 Colusa Subbasin Groundwater Demand Management Program Development in an amount not to exceed \$148,300 (\$74,150 per GSA).

ATTACHMENTS:

- Davids Engineering Task Order 1173.03.05 Colusa Subbasin Annual Report Update WY 2026
- Davids Engineering Task Order 1178.10 Colusa Subbasin Groundwater Demand Management Program Development

Task Order for Professional Engineering Services

To: Carol Thomas-Keefer
Program Manager
Colusa Groundwater Authority

From: Davids Engineering, Inc.
www.davidsengineering.com

Date: 09/08/2026

Project name: Colusa Subbasin GSP Annual Report Update for Water Year 2026

Project #: 1173.03.05

Davids Engineering, Inc. (DE or CONSULTANT) is pleased to provide this Task Order (TO) for professional engineering services to the Colusa Groundwater Authority (CGA or CLIENT) to complete the Colusa Subbasin Groundwater Sustainability Plan (GSP) Annual Report update for Water Year (WY) 2026 (Project). Pursuant to the Task Order Agreement for Professional Services between CLIENT and CONSULTANT dated November 17, 2023, CLIENT desires and CONSULTANT agrees to perform professional services according to the following terms.

1 Scope of Services

The scope of professional services to be performed by DE is organized into one task as described below.

Task 01: Update Colusa Subbasin GSP Annual Report for WY2026:

DE will provide CLIENT with an update to the Colusa Subbasin GSP Annual Report that will reflect the groundwater conditions in the Colusa Subbasin through WY2026. This task includes efforts consistent with past Colusa Subbasin GSP Annual Reports for WY2022 through WY2025, including the following subtasks:

1. **Data Collection, Compilation, Evaluation, and Analysis:** This will include applicable data collected, compiled, or identified for collection as part of the Colusa Subbasin GSP, including, but not limited to:
 - Available groundwater elevation data.
 - Interferometric Synthetic Aperture Radar (InSAR) data related to subsidence conditions.
 - Evaluation of subsidence-related impacts to critical infrastructure, land uses, other beneficial uses and users through outreach to a Colusa Subbasin Critical Infrastructure Working Group.
 - Available water quality data.
 - Available data related to water supply and water use.
 - Available data and information related to projects and management actions (PMAs).

2. **Prepare Annual Report:** In addition to applicable content prepared for the WY2022 through WY2025 Annual Reports, this will incorporate content updates consistent with the January 2027 Colusa Subbasin GSP Plan Amendment, including:
 - A summary of efforts and activities completed by the CGA and GGA in WY2026 to continue advancing GSP implementation.
 - Evaluation of overdraft in the Colusa Subbasin based on available data from representative monitoring site (RMS) wells.
 - Analysis of current groundwater conditions with respect to sustainable management criteria (SMC).
 - Updates to PMAs, as applicable, including updates related to domestic well mitigation (DWM) and groundwater demand management (GDM) activities.
 - Address comments received from the California Department of Water Resources (DWR) on prior Annual Reports, including updates regarding the groundwater level monitoring network.
3. **Annual Report Submittal:** This will include submittal of the WY2026 Annual Report document and applicable materials to DWR, including updates to PMAs through DWR's PMA Module, as applicable.
4. **Meetings and Outreach:** Meetings and outreach will be coordinated with other meetings and outreach as part of ongoing efforts by DE on behalf of CLIENT, to the extent practicable, including efforts related to the 2027 GSP Periodic Evaluation and GDM implementation support. This coordination is intended to enhance efficiency and avoid duplicate efforts. Meetings are anticipated to include:
 - Biweekly coordination meetings with CGA and GGA staff (assuming remote participation by one DE staff member, coordinated with participation by other DE staff member(s) related to ongoing support for other efforts on behalf of CLIENT).
 - Two presentations to the CGA and GGA Boards (assuming two two-hour meetings, with participation by two DE staff members: one remote and one in-person).
 - One public webinar (assuming one one-hour webinar, with remote participation by two DE staff members).

2 Deliverables

The following deliverable(s) will be provided to CLIENT:

- One draft version of the WY2026 Colusa Subbasin GSP Annual Report.
- One final version of the WY2026 Colusa Subbasin GSP Annual Report.
- Presentation materials for the CGA and GGA Board meetings (PowerPoint presentations and associated Board packet materials).
- Webinar materials (e.g., PowerPoint presentation and flyer).

3 Assumptions

The following assumptions were made in developing this task order. To the extent that these assumptions do not hold true, the effort and therefore the cost and schedule required to perform the services could be affected.

- All deliverables will be provided in electronic format.
- CLIENT will provide one set of tracked change comments on all draft deliverables and there will be only one round of revisions.
- CLIENT will be the lead for all stakeholder outreach.
- CLIENT will provide required information requested by DE in a timely manner.
- CLIENT will provide to DE all relevant data and information (electronic and/or hard copy) in its possession at Project initiation.
- Any and all work performed under this proposal shall be on a time and materials basis consistent with DE's rate schedule then in effect.
- Anything outside the scope set forth herein will result in additional fees consistent with DE rates then in effect.
- Project work required and/or requested by CLIENT which is not covered in this proposal shall be paid for by CLIENT on a time and materials basis at the applicable DE Team rates then in effect.
- No cultural or environmental surveys will be completed as part of this work.
- No fieldwork will be required.
- DE reserves the right to augment the DE team with additional team members and remove team members as may be required to facilitate successful Project completion.

4 Schedule

DE proposes to complete the proposed scope of services by April 30, 2027. Work will progress to meet milestones on a timeline as defined in Table 1. Delays in the notice to proceed from CLIENT may result in corresponding delays or shifts to the subsequent milestones. Schedule implications or deviations from the milestone dates that occur during the work will be made known to CLIENT as soon as practicable.

Table 1. Timeline of project milestones.

Milestone	Milestone Target Timeframe
Notice to Proceed	October 1, 2026
Draft WY2026 Annual Report	March 5, 2027
CGA and GGA Board Presentations	March 2027
Final WY2026 Annual Report	March 26, 2027
Submittal of Final WY2026 Annual Report	March 31, 2027
Public Webinar	Mid-April 2027

5 Costs

CONSULTANT costs associated with performing this task order will be billed to the CLIENT on a time and materials basis not to exceed \$56,100 as summarized in Table 2 without prior written authorization. While estimated costs are based on a detailed task-by-task buildup, actual project costs will not necessarily be tracked on a task basis, nor will individual task budgets constrain charges for work performed up to the total estimated budget.

Table 2. Estimated costs to perform the scope of work.

Task	Proposed Cost
Task 01: Update Colusa Subbasin GSP Annual Report for WY2026	\$56,100

6 Task Order Signatures

Approved for CLIENT

Signed: _____

Name: _____

Title: _____

Date: _____

Accepted for Davids Engineering, Inc.

Signed: _____

Name: _____

Title: _____

Date: _____

Task Order for Professional Engineering Services

To: Lisa Hunter
Program Manager
Glenn Groundwater Authority (contracting GSA)
Carol Thomas-Keefer
Program Manager
Colusa Groundwater Authority

From: Davids Engineering, Inc.

Date: 09/01/2026

Project name: **Colusa Subbasin Groundwater Demand Program Development**

Task Order #: 1178.10

Davids Engineering, Inc. (DE or CONSULTANT) is pleased to provide this Task Order to Glenn Groundwater Authority (CLIENT or GGA) to assist the Colusa Subbasin, both the GGA and the Colusa Groundwater Authority (CGA), with finalizing the development of the Groundwater Demand Management (GDM) Program. DE's professional technical work on continued development of the GDM Program will build on work completed under Task Order 1173.05.03 (Colusa Subbasin GSP Implementation Support) and Task Order 1178.08 (Phase 1 of the Water Accounting System (WAS) Development and Implementation). Pursuant to the Task Order Agreement for Professional Services between CLIENT and CONSULTANT dated June 7, 2022, CLIENT desires and CONSULTANT agrees to perform the professional services according to the following terms.

1 Project Overview

The Colusa Subbasin Groundwater Sustainability Plan (GSP) was approved by the California Department of Water Resources (DWR) in February 2025 following submission of the Revised GSP in April 2024. The CGA and GGA have remained hard at work with GSP implementation throughout this period and remain committed to GSP implementation according to the planned schedule included in the Revised GSP.

Since October 2024, the CGA and GGA have jointly engaged in a series of workshops and focused planning discussions on important topics to support GSP implementation and to ensure timely development of the Groundwater Demand Management (GDM) and Domestic Well Mitigation Program (DWMP). Throughout 2025, supported by Task Order 1173.05.03, DE worked with the CGA and GGA to facilitate multiple Joint Board of Directors (Board) meetings, GDM Joint Ad Hoc Committee meetings, DWM Joint Ad Hoc Committee meetings, and additional meetings with each GSA to discuss topics related to Joint GSP implementation. The topics for these workshops have included technical considerations for each program, review of examples from other subbasins and GSAs, funding considerations, program design decisions, and outreach considerations. The guiding principles and

program design recommendations developed by the GDM and DWM Joint Ad Hoc Committees have been considered by the Joint CGA and GGA Boards for their consideration in program development and policy decisions.

In January 2026, the GGA and CGA approved a Task Order titled Colusa Subbasin Water Accounting System – Phase 1 Development and Implementation (1178.08). The focus of this Task Order was to facilitate WAS planning and development workshops and perform initial data assembly, data analyses, and distribution of draft water accounting statements to all Colusa Subbasin landowners. The 1178.08 Task Order represented the CGA's and GGA's first step towards development and implementation of a WAS.

This proposed Task Order builds on these two prior efforts (i.e., (1) the GDM planning work facilitated by Task Order 1173.05.03 and (2) the WAS Phase 1 Development and Implementation work facilitated by Task Order 1178.08) with the goal of assisting the Colusa Subbasin GSAs with the finalization of their GDM Program. At the same time, the proposed Task Order provides ongoing support for GDM Program-related water accounting data analysis, outreach, and coordination needs. This Task Order does not include the development or implementation of a public-facing GDM dashboard.

2 Scope of Services

The scope of professional services to be performed by DE is organized into four tasks as described below.

Task 1: Facilitate GDM Ad Hoc and Joint Board Meetings

Objective: Facilitate GDM Ad Hoc and Joint Board meetings with the CGA and GGA representatives to support development of an agreed-upon GDM Program by December 31, 2026. This task will include the following activities:

1. Attend and facilitate four (September – December) technical coordination meetings with the Ad Hoc committees and four Joint Board meetings.
2. Attend and facilitate weekly, or as requested, meetings with CGA and GGA technical staff and legal team.
3. Prepare meeting materials, agendas, summaries, and decision tracking documentation.
4. Track schedule, budget, deliverables, and key decision points (e.g., Ad Hoc recommendations) through project completion.

Task 2: Support Water Accounting System Implementation

Objective: Refine the existing WAS to support future implementation of the GDM Program and prepare to transmit water year (WY) 2026 water accounting statements. This task will include the following activities:

1. Coordinate with Colusa Subbasin representatives to improve water accounting datasets, including, but not limited to, applied surface water deliveries, owner-land relationships, land use, and field boundaries.

2. Review, refine, and quality-control WY 2026 water accounting statement inputs, calculations, and summary outputs prior to distribution.
3. Develop an internal webapp (not for landowner use) that allows DE and CLIENT to review static water accounting data in real time.
4. Develop and distribute WY 2026 water accounting statements electronically via email (based on an approved contact list provided by CLIENT) and electronic PDFs to CGA and GGA for physical hard copy distribution, as desired.

Task 3: Support GDM Outreach and Education Activities

Objective: Coordinate with Colusa Subbasin landowners to support review of water accounting statements, answer questions, and explain associated inputs, assumptions, and limitations. This task will include the following activities:

1. Coordinate with CGA and GGA staff and representatives on outreach approach, messaging, meeting formats, and materials related to water accounting statements.
2. Support CGA and GGA representatives in responding to landowner questions regarding water accounting statements, including questions about data sources, methods, inputs, assumptions, limitations, and potential uses.
3. Participate in landowner meetings, office hours, or other outreach forums, as requested, to review water accounting statements and receive feedback.
4. Document recurring questions, data correction requests, and stakeholder feedback to support future refinements to the WAS and GDM Program materials.

Task 4: Develop GDM Program Documentation

Objective: Develop the final GDM Program Report that integrates all the recommendations and decisions made during the GDM Program development process with the Ad Hoc committees and Joint Board. This task will include the following activities:

1. Prepare a draft (for review) and final Colusa Subbasin GDM Pilot Program Plan that summarizes approved program structure, triggers, actions, and spatial extent, implementation timeline and funding options, and public outreach and engagement considerations.

3 Deliverables

The deliverable(s) specified in Table 1 will be provided to CLIENT in electronic format.

Table 1. Summary of project deliverables and target completion dates. All deliverables will be in electronic format unless otherwise stated.

Task	Task Name	Deliverables	Target Completion Date
1	Facilitate GDM Ad Hoc and Joint Board Meetings	- Prepare workshop materials for four (4) Ad Hoc committee meetings and four (4) Joint Board meetings with at least one DE team member in person and one DE team member online	Monthly and as needed through December 31, 2026
2	Support Water Accounting System Implementation	- Transmittal of WY2026 water accounting statements to CGA and GGA representatives	December 2026
3	Support GDM Outreach and Education Activities	- As requested coordination with landowner technical questions and other related outreach workshops	Ongoing
4	Develop GDM Program Documentation	- Draft (for review) and final Colusa Subbasin GDM Pilot Program Plan	Draft by November 2026 Final by December 2026

4 Schedule

Work will start on September 1, 2026. DE plans to complete the work set-forth in this Task Order by January 01, 2027, unless otherwise agreed to by DE and CLIENT.

5 Budget

DE costs associated with performing this task order will be billed to CLIENT on a time and materials basis not to exceed One Hundred Forty-Eight Thousand and Three Hundred dollars (\$148,300; Table 2) without prior written authorization. While estimated costs are based on a task-by-task budget, actual project costs will not necessarily be tracked on a task basis, nor will individual task budgets constrain charges for work performed up to the authorized total budget.

Table 2: Task order cost summary.

Task Number	Task Name	DE Labor Cost	Sub - Contractor Cost	Direct Cost	Estimated Total Cost
1	Facilitate GDM Ad Hoc and Joint Board Meetings	\$24,000	\$0	\$1,500	\$25,500
2	Support Water Accounting System Implementation	\$24,100	\$0	\$0	\$24,100
3	Support GDM Outreach and Education Activities	\$76,600	\$0	\$1,500	\$78,100
4	Develop GDM Program Documentation	\$20,600	\$0	\$0	\$20,600
Totals		\$145,300	\$0	\$3,000	\$148,300

6 Assumptions

CONSULTANT has made the following assumptions while developing this Task Order:

- All deliverables will be provided to CLIENT in electronic format.
- DE will have one in-person participant for all scoped GDM Ad Hoc and Joint Board meetings. Another DE team member will also be online for each meeting.
- CLIENT will provide legal review and/or assistance as may be required during completion of the work outlined in tasks 1 through 4.
- Due to the inherently uncertain nature of the work anticipated under Task 3, the budget provided for this task is intended as a retainer to maintain DE's availability to perform the activities identified in section 2, task 3, as requested by CLIENT.
- CLIENT will work cooperatively with the DE Team and respond in a timely manner to the DE Team's information requests.
- Any and all work performed under this task order shall be on a time and materials basis consistent with DE's rate schedule then in effect.
- Anything outside the scope set forth herein will result in additional fees consistent with DE rates then in effect.
- Completion of the work set-forth in this proposal doesn't guarantee acceptance of the GDM Program by the Department of Water Resources.
- CLIENT will provide one set of track change comments on all draft deliverables and there will be no more than two rounds of revisions.
- No cultural or environmental surveys will be completed as part of this work.
- No field work will be required during completion of the work set-forth in this task order.

- The DE Team reserves the right to augment the DE Team with additional team members and remove team members as may be required to facilitate successful Project completion.
- DE shall not be liable or otherwise responsible and shall be held harmless for raw data provided by 3rd Party vendors supporting.
- DE shall not and cannot be held liable for errors or omissions in water accounting data provided by 3rd parties.
- CLIENT to be responsible for any and all mailing costs associated with distribution of water accounting statements, as required.

7 Task Order Signatures

Approved for CLIENT

Signed: _____

Name: _____

Title: _____

Date: _____

Accepted for Davids Engineering, Inc.

Signed: _____

Name: _____

Title: _____

Date: _____

Colusa Groundwater Authority Board of Directors Meeting

September 22, 2026 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 8: DWR Staff Update

Brandon Davison or other DWR staff may provide an update on DWR activities.

AGENDA ITEM 9: Committee Reports

9a. Demand Management ad hoc Committee – Lewis Bair, Halbert Charter, Jeff Moresco, Jim Wallace
The CGA/GGA joint ad hoc committees met on September 10 to receive updates on program outreach activities and discuss implementation needs for level zero triggers for demand management.

9b. Budget ad hoc Committee – Lewis Bair, Jered Shipley, Daurice Kalfsbeek-Smith, Shelly Murphy, Jim Wallace
Members of the committee may provide an update on coordination with Colusa County on efforts to recruit staff for the contracted position.

AGENDA ITEM 10 : Administrative Update

The Program Manager will provide an update on pending administrative or managerial matters.

Colusa Groundwater Authority Board of Directors Meeting

September 22, 2026 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 11: CLOSED SESSION

Closed Session:

- a. Conference with Legal Counsel (Gov't Code 54956.9) – existing litigation

Aqualliance et al. v. Colusa Groundwater Authority, Glenn Groundwater Authority
Colusa County Superior Court – Case Number CV24584

Aqualliance et al. v. Biggs-West Gridley Water District, et al.
Butte County Superior Court – Case Number 22CV00348

AGENDA ITEM 12: Report Out of Closed Session

The Attorney will provide a report on any reportable action taken in Closed Session.

Colusa Groundwater Authority Board of Directors Meeting

September 22, 2026 | 1:30 p.m.

[AGENDA SUPPORT MATERIALS](#)

AGENDA ITEM 13: Member Reports and Comments

INFORMATION ONLY

CGA Board Members and Alternates are encouraged to share information that may be relevant to the CGA. No action will be taken on any of these items.

AGENDA ITEM 14: Next Meeting

A special joint meeting with the GGA Board of Directors is tentatively scheduled for Friday, October 16, 2026, at 1:30 p.m. in Colusa.

The next regular meeting of the CGA Board of Directors is scheduled for Tuesday, October 27, 2026, at 1:30 p.m. in Colusa.

AGENDA ITEM 15: Adjourn