

# Colusa Groundwater Authority Board of Directors

P.O. Box 475, Colusa, CA 95932 | [www.colusagroundwater.org](http://www.colusagroundwater.org)

## **MEETING AGENDA**

**April 28, 2026 | 1:30 p.m.**

**Colusa Industrial Properties, 100 Sunrise Blvd., Colusa, CA 95932**

**Alternative meeting location(s):**

**244 SE Piper Dr, Holt, MO 64048**

**344 E Laurel St, Willows, CA 95988**

**Members of the public may attend this meeting in person or through Zoom:**

<https://us06web.zoom.us/j/83956519409>

Or One tap mobile:

[+16694449171,83956519409#](tel:+16694449171,83956519409) or [+12532158782,83956519409#](tel:+12532158782,83956519409)

Meeting ID: 839 5651 9409

Full Agenda Packet: <https://colusagroundwater.org/agendas-and-meetings-2026/>

---

*\* Indicates action item*

### **1. Call To Order and Determination of Quorum**

- a. Roll Call of Directors and Alternates
- b. Introductions of others in attendance

### **2. Period Of Public Comment**

*At this time, members of the public may address the CGA Board regarding items that are not on the agenda but are of relevance to the CGA. The Board may not act on items not on the agenda.*

### **3. Consent Calendar**

*All consent calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.*

- a. \*Approval of Minutes from the March 24, 2026 CGA Board Meeting
- b. \*Receive and File March Financial Statements
- c. \*Review and Consider Approval of April Claims

### **4. Election of Vice Chair**

- a. \*The Board will consider election of a new Vice Chair.

### **5. Adoption of Proposed Investment Policy**

- a. \*The Board will review and consider adoption of a draft Investment Policy.

### **6. Prop 4 Grant Opportunity: Consideration of Grant Writing Consultant**

- a. \*The Board will discuss hiring a grant writer to assist with application for Prop 4 grant funds.

### **7. Discussion of FY 2026-27 Budget Preparation and Funding**

- a. Direction to staff and committee on preliminary budget assumptions and structure
- b. Review and direction on funding alternatives

**8. Colusa Subbasin GSP Implementation Update**

**9. DWR Staff Update**

**10. Committee Reports**

- a. **Demand Management ad hoc** – Lewis Bair, Jeff Moresco, Halbert Charter, Jim Wallace
- b. **Budget ad hoc** – Lewis Bair, Jered Shipley, Daurice Kalfsbeek-Smith, Shelly Murphy, Jim Wallace

**11. Administrative Update**

**12. Closed Session**

- a. Conference with Legal Counsel (Gov't Code 54956.9) – Existing litigation:  
*Aqualliance et al. v. Colusa Groundwater Authority, Glenn Groundwater Authority* Colusa County Superior Court – Case Number CV24584

*Aqualliance et al. v. Biggs-West Gridley Water District, et al.*  
Butte County Superior Court – Case Number 22CV00348

**13. Report out of Closed Session**

**14. Member Reports and Comments**

**15. Next Meeting:** Special CGA/GGA Joint Meeting – May 15, 2026; Regular Meeting – May 26, 2026

**16. Adjourn**

The full agenda packet can be found on the CGA website: <https://colusagroundwater.org>. In compliance with the Americans with Disability Act, if you require special accommodation to participate in CGA Board or committee meetings, please contact the Colusa Groundwater Authority Program Manager at 650-587-7300, extension 17, prior to any meeting for accommodations.

# Colusa Groundwater Authority Board of Directors

P.O. Box 475, Colusa, CA 95932 | [www.colusagroundwater.org](http://www.colusagroundwater.org)

## **MEETING AGENDA**

**April 28, 2026 | 1:30 p.m.**

**Colusa Industrial Properties, 100 Sunrise Blvd., Colusa, CA 95932**

**Alternative meeting location(s):**

**244 SE Piper Dr, Holt, MO 64048**

**344 E Laurel St, Willows, CA 95988**

**Members of the public may attend this meeting in person or through Zoom:**

<https://us06web.zoom.us/j/83956519409>

Or One tap mobile:

[+16694449171,83956519409#](tel:+16694449171,83956519409) or [+12532158782,83956519409#](tel:+12532158782,83956519409)

Meeting ID: 839 5651 9409

Full Agenda Packet: <https://colusagroundwater.org/agendas-and-minutes-2026/>

### **AGENDA ITEM 1: CALL TO ORDER AND DETERMINATION OF A QUORUM**

#### **AGENDA ITEM 1a: Roll Call of Officers and Alternates**

SIX (6) Members must be present to constitute a quorum.

As of July 1, 2025, and through June 30, 2027, **Maxwell I.D.** sits as the representative for Westside Water District and Maxwell I.D.; and **Princeton-Codora-Glenn Irrigation District** sits as the representative for Princeton-Codora-Glenn I.D. and Provident I.D.

**Note: Beginning July 1, 2027, Westside Water District and Provident Irrigation District will represent their respective Memberships on the CGA Board.**

**4.1 Board of Directors.** *The business of the Authority will be conducted by a Board of Directors that is hereby established, and that shall be initially composed of and appointed as follows: One member of the Board of the Maxwell Irrigation District or the Westside Water District, said appointment to alternate every two years beginning with an appointment by the Maxwell Irrigation District of one of its Board members; One member of the Board of the Princeton-Codora-Glenn Irrigation District or the Provident Irrigation District, said appointment to alternate every two years beginning with an appointment by the Princeton-Codora-Glenn Irrigation District of one of its Board members...*

Entity	Name
<b>COUNTY OF COLUSA</b>	
BOARD MEMBER	Janice Bell
ALTERNATE	Daurice Kalfsbeek-Smith
<b>CITY OF COLUSA</b>	
BOARD MEMBER	Jeremy Cain
ALTERNATE	Jesse Cain
<b>CITY OF WILLIAMS</b>	
BOARD MEMBER	Don Parsons
ALTERNATE	Maria Belmontes Leyva
<b>GLENN COLUSA IRRIGATION DISTRICT</b>	
BOARD MEMBER	Kelly Ornbaun
ALTERNATE	Jeff Sutton
<b>COLUSA COUNTY WATER DISTRICT</b>	
BOARD MEMBER	Halbert Charter
ALTERNATE	Shelly Murphy
<b>PRINCETON-CODORA-GLENN IRRIGATION DISTRICT</b>	
BOARD MEMBER	Jered Shipley
ALTERNATE	Jim Campbell
<b>MAXWELL IRRIGATION DISTRICT</b>	
BOARD MEMBER	Drew Dirks
ALTERNATE	
<b>RECLAMATION DISTRICT 108</b>	
BOARD MEMBER	Hilary Reinhard
ALTERNATE	Lewis Bair
<b>RECLAMATION DISTRICT 479</b>	
BOARD MEMBER	Derrick Strain
ALTERNATE	Alex Struckmeyer
<b>COLUSA DRAIN MUTUAL WATER COMPANY</b>	
BOARD MEMBER	Jim Wallace
ALTERNATE	Lynell Pollock
<b>PRIVATE PUMPER</b>	Deke Dormer
<b>PRIVATE PUMPER</b>	Jeff Moresco
<b>WESTSIDE WATER DISTRICT</b>	
BOARD MEMBER	Zach Dennis
ALTERNATE	Mike Urkov
<b>PROVIDENT IRRIGATION DISTRICT</b>	
BOARD MEMBER	Jered Shipley
ALTERNATE	Jim Campbell

[AGENDA ITEM 1b: Introductions of Others in Attendance](#)

---

## AGENDA ITEM 2: PERIOD OF PUBLIC COMMENT

Members of the public may comment on items not on today's agenda that are relevant to the CGA. Public comments are limited to no more than 5 minutes. No action can be taken on items that are not on the agenda.

## AGENDA ITEM 3: CONSENT CALENDAR

### **BACKGROUND:**

All Consent Calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.

---

### **ACTION ITEMS:**

[AGENDA ITEM 3a. Approval of Minutes from the March 24, 2026 CGA Board Meeting](#)

**ATTACHMENTS:** Draft minutes from March 24, 2026 CGA board meeting

[AGENDA ITEM 3b. Receive and File March Financial Statements](#)

**ATTACHMENTS:** Financial statements for period ending March 31, 2026

[AGENDA ITEM 3c. Review and Consider Approval of April Claims](#)

**ATTACHMENTS:** Report of Claims to be paid for April 2026 and supporting documents for claims totaling \$18,725.62.

# Colusa Groundwater Authority Board of Directors

P.O. Box 475, Colusa, CA 95932 | [www.colusagroundwater.org](http://www.colusagroundwater.org)

## MEETING MINUTES

March 24, 2026

---

*\* Indicates action item*

### 1. Call To Order and Determination of Quorum

Chair Wallace called the meeting to order at 1:32 P.M.

#### a. Roll Call of Directors and Alternates

Present: Janice Bell, Jeremy Cain, Halbert Charter, Kelly Ornbaun, Don Parsons, Hilary Reinhard, Derick Strain, Jim Wallace.

Absent: Drew Dirks, Deke Dormer, Jeff Moresco, Jered Shipley.

#### b. Introductions of others in attendance

Public members Brandon Davison, Kate Dunlap, Ryan Fulton, Matt Jones, Maddie Munson, Sarah Reynolds, Elise Roberts, Mike Urkov; Board members attending as public members Daurice Kalfsbeek-Smith, Shelly Murphy, Jered Shipley; CGA Counsel Alan Doud; CGA Consultants Jeff Davids, Katie Klug; CGA staff Carol Thomas-Keefer, Harrison Tregenza.

### 2. Period Of Public Comment

*At this time, members of the public may address the CGA Board regarding items that are not on the agenda but are of relevance to the CGA. The Board may not act on items not on the agenda.*

None.

### 3. Consent Calendar

*All consent calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.*

#### a. \*Approval of Minutes from the February 24, 2026 CGA Board Meeting

#### b. \*Receive and File February Financial Statements

#### c. \*Review and Consider Approval of March Claims

Chair Wallace introduced the item.

On motion by Director Bell, seconded by Director Charter, the Board approved the Consent Calendar.

AYES:	8	Bell, Cain, Charter, Ornbaun, Parsons, Reinhard, Strain, Wallace
NOES:	0	
ABSTAIN:	0	

ABSENT:	4	Dirks, Dormer, Moresco, Shipley
---------	---	---------------------------------

**4. Contract Extension with Nigro & Nigro for FY 2024-25 and 2025-26 audits**

- a. \*The Board will consider approval of a two-year extension with Nigro & Nigro for audit services for FY 2024-25 and 2025-26.

Ms. Thomas-Keefer introduced the item and provided a verbal report. Ms. Thomas-Keefer then answered questions and received feedback from the Board.

On motion by Director Charter, seconded by Director Bell, the Board approved a contract extension with Nigro & Nigro to perform the audits for FY 2024-25 and FY 2025-26 at the cost in the existing contract of \$10,000 per audit plus \$500 for preparation and filing of the State Controller’s Report.

AYES:	8	Bell, Cain, Charter, Ornbaun, Parsons, Reinhard, Strain, Wallace
NOES:	0	
ABSTAIN:	0	
ABSENT:	4	Dirks, Dormer, Moresco, Shipley

**5. Review of Draft Colusa Subbasin Annual Report for WY 2024-25**

- a. Davids Engineering will provide a brief summary of the WY 2024-25 Draft Annual Report for the Colusa Subbasin.

Mr. Davids introduced the item and Ms. Klug then provided a presentation on the item, going over the Annual Report requirements, change in groundwater storage, subsidence, and Groundwater Sustainability Plan (GSP) implementation updates. During and after the presentation, Ms. Klug and Mr. Davids answered questions from the public and the Board.

**6. Report from Ad Hoc Budget Committee on Staffing**

- a. \*The board will hear a report from the ad hoc committee for development of local staffing.

Chair Wallace introduced the item and Directors Murphy and Bell provided updates on the Committee’s and Colusa County’s next steps.

**7. Colusa Subbasin GSP Implementation Update**

Ms. Thomas-Keefer provided a verbal report, going over the tentative schedule for the upcoming joint CGA & GGA Board meetings, annual report submittal, and the Colusa County SGMA 101 event. Ms. Thomas-Keefer and Chair Wallace then answered questions and received feedback from the Board.

**8. DWR Staff Update**

Mr. Davison provided a brief report and asked CGA staff to get in touch with DWR staff regarding access agreements for extensometer installation. Mr. Davison and Ms. Thomas-Keefer then answered questions and received feedback from the Board and the public.

**9. Committee Reports**

- a. **Demand Management ad hoc** – Lewis Bair, Jeff Moresco, Halbert Charter, Jim Wallace

Chair Wallace and Director Charter provided a verbal report on the Committee’s activity, going over their

recent meeting discussing accounting systems. Ms. Thomas-Keefer added that the Committee and staff will be bringing recommendations regarding this item to the April 10 joint Board meeting.

b. **Budget ad hoc** – Lewis Bair, Jered Shipley, Daurice Kalfsbeek-Smith, Shelly Murphy, Jim Wallace  
Director Kalfsbeek-Smith reported that the Colusa County Board of Supervisors expect to have an agreement with the government employees’ union agreed at their April 21, 2026 meeting. Directors Kalfsbeek-Smith and Murphy then answered questions from the Board.

**10. Administrative Update**

Ms. Thomas-Keefer provided a reminder on the upcoming Form 700 deadline of April 1, 2026.

A discussion then took place regarding Board member ethics training, and staff was directed to provide board members with information on training requirements and an upcoming opportunity at Granzella’s Banquet Hall in Williams.

**11. Closed Session**

a. Conference with Legal Counsel (Gov’t Code 54956.9) – Existing litigation:  
Aqualliance et al. v. Colusa Groundwater Authority, Glenn Groundwater Authority Colusa County Superior Court – Case Number CV24584

Aqualliance et al. v. Biggs-West Gridley Water District, et al. Butte County Superior Court – Case Number 22CV00348

The Board entered into Closed Session at 2:31 P.M.

**12. Report out of Closed Session**

The Board left Closed Session at 2:47 P.M. Counsel stated that no reportable action was taken in closed session.

**13. Member Reports and Comments**

Director Charter commented that he would like the Board to identify the CGA’s funding goals. He also noted the need for a preliminary well inventory for budget and planning purposes.

Director Murphy commented about the upcoming Prop 4 grant application deadline and spoke in favor of the CGA applying for a grant. Chair Wallace also noted that he would initiate an inquiry into a CGA email address for directors and staff through a local internet technical provider.

**14. Next Meeting:** Special CGA/GGA Joint Meeting – April 10, 2026; Regular Meeting – April 28, 2026

**15. Adjourn**

Chair Wallace adjourned the meeting at 3:05 P.M.

**APPROVED BY:**

\_\_\_\_\_  
Jim Wallace, Chair

\_\_\_\_\_  
Date



**ATTEST:**

\_\_\_\_\_  
**Carol Thomas-Keefer, Secretary**

\_\_\_\_\_  
**Date**

DRAFT

# FY 25-26 BUDGET TO ACTUAL - Thru March

		REVENUE ALLOCATION					
		(A)	Restricted	Glenn	(B)	(A-B)	(B/A)
		FY 25-26 Budget	Prop. 218	County	\$	\$	%
			1.00	Portion 50%	ACTUAL	REMAINING	COMPLETED
1	<b>REVENUE</b>						
2	<i>Prior Year Funds to Balance</i>	-	-	-	-	-	0%
3	Proposition 218 Fee Agreements- \$1.00 Per Acre	388,527	170,588	-	170,588	217,939	44%
4	Proposition 218 Landowner Fee - \$1.00 Per Acre	6,811	-	-	-	6,811	0%
5	Glenn County Groundwater Authority Reimbursement	30,000	-	8,433	8,433	21,567	28%
6	Interest	20,835	15,065	-	15,065	5,770	72%
7							
8	<b>TOTAL REVENUES</b>	<b>446,173</b>	<b>185,653</b>	<b>8,433</b>	<b>194,085</b>	<b>55%</b>	<b>44%</b>
9	<b>EXPENSES</b>						
10	<b>Office Expense</b>						
11	Bank Fees	500	53	-	53	448	11%
12	JPA Insurance	2,000	-	-	-	2,000	0%
13	Printing and Copying/Outreach	2,000	-	-	-	2,000	0%
14	Website-Current	150	-	-	-	150	0%
15	Website -New	-	-	-	-	-	0%
16	Miscellaneous -PO Box/Supplies	250	575	-	575	(325)	230%
17							

# FY 25-26 BUDGET TO ACTUAL - Thru March

		REVENUE ALLOCATION						
		(A)	<i>Restricted Prop. 218 1.00</i>	<i>Glenn County Portion 50%</i>	(B) \$ ACTUAL	(A-B) \$ REMAINING	(B/A) % COMPLETED	
		FY 25-26 Budget						
18	<b>EXPENSES (cont'd)</b>							18
19	<b>Professional Services- Admin</b>							19
20	Auditor	21,500	10,500	-	10,500	11,000	49%	20
21	Financial Services Bookkeeping (Crippen/Atlas)	5,000	5,015	-	5,015	(15)	100%	21
22	Legal Services (Young & Wooldridge)	35,000	76,489	-	76,489	(41,489)	219%	22
23	Program Manager/Facilitation Svcs (RGS)	100,000	53,132	-	53,132	46,868	53%	23
24	Annual Parcel Update (Provost & Pritchard)	-	-	-	-	-	0%	24
25	County Tax Roll Fee Support	5,000	-	-	-	5,000	0%	25
26	County of Butte GSA- Member Contribution	12,500	15,669	-	15,669	(3,169)	125%	26
27	<b>Professional Services- SGMA COMPLIANCE</b>							27
28	Long Term Funding: Update Revenue Requirements	-	-	-	-	-	0%	28
29	GSP Implementation ( David's Engineering)	-	69,433	-	69,433	(69,433)	0%	29
30	Prop 218 - (SCI)	-	23,067	-	23,067	(23,067)	0%	30
31	GSP Annual Report ( Shared with Glenn County)	60,000	-	-	-	60,000	0%	31
32	GSP Revisions(Water Ecology)	20,000	24,165	-	24,165	(4,165)	121%	32
33	GSP Periodic Evaluation and Updates (5 Year Update)	74,000	-	-	-	74,000	0%	33
34	Project Initiation: Refined/Develop Projects with GGA	-	-	-	-	-	0%	34
35	Study Implementation -Refine/Develop Studies	-	-	-	-	-	0%	35
36	Study Implementation -Implement Studies to Fill Data Gaps	-	-	-	-	-	0%	36
37	Study Impl. -Subsidence Monitoring Network: Realtime	-	-	-	-	-	0%	37
38	Public Engagement & Outreach	-	-	-	-	-	0%	38
39	GSP Implementation Manager	-	-	-	-	-	0%	39
40	Grant Procurement	-	-	-	-	-	0%	40
41								41

# FY 25-26 BUDGET TO ACTUAL - Thru March

		REVENUE ALLOCATION						
		(A)	<i>Restricted</i>	<i>Glenn</i>	(B)	(A-B)	(B/A)	
		FY 25-26 Budget	<i>Prop. 218</i>	<i>County</i>	\$	\$	%	
			<i>1.00</i>	<i>Portion 50%</i>	<b>ACTUAL</b>	<b>REMAINING</b>	<b>COMPLETED</b>	
42	<b>EXPENSES (cont'd)</b>							42
43	<b>Project Implementation</b>							43
44	Domestic Well Mitigation: Refine Domestic Well Mitig. Program	25,000	-	-	-	25,000	0%	44
45	Domestic Well Mitigation: Reserve Fund - Implmt. Dom. Mitig. Program	50,000	-	-	-	50,000	0%	45
46	Demand Mgmt. Mitigation: DM/Groundwater Allocation Program	-	-	-	-	-	0%	46
47								47
48	<b>Professional Services- Projects</b>							48
49	GSP-Grant Application (Shared with Glen County)	-	-	-	-	-	0%	49
50	GSP Technical Assistance:On-Call Support Svcs (Davids Engineering)	10,000	-	-	-	10,000	0%	50
51	GSP Subbasin GSP Revisions (Shared with Glenn County)	-	-	-	-	-	0%	51
52								52
53	<b>TOTAL EXPENSES</b>	422,900	278,099	-	278,099	144,801	66%	53
54								54
55	<b>Surplus (Deficit)</b>	23,273	(92,446)	8,433	<b>(84,013)</b>			55

All revenue and expenses are for current fiscal year only; Expenses listed do not include outstanding warrants.

## CASH BALANCE

### March 2026 Activity

#### Cash Receipts

N/A	-
Total Cash Receipts	<u>\$ -</u>

#### Cash Disbursements

Warrants - February 11th Mtg	\$ 56,446.90
Warrants - March 24 Mtg	8,239.99
Total Cash Disbursements	<u>\$ 64,686.89</u>

### Cash Balance

#### Prior Month to Current Month Ending Balance Reconciliation

#### February Cash Balance By Investment

TriCounties Checking	\$ 194,837.86
TriCounties Money Market	1,131,158.81
Columbia Checking	975.00
Columbia Money Market	6,656.13
Total Cash Balance	<u>\$ 1,333,627.80</u>

#### March Activity

Cash Receipts	\$ -
Cash Disbursements	(64,686.89)
Interest at Columbia Bank	6.83
Columbia Bank -Service Charge	(12.50)
Interest at TriCounties Bank MM	3,500.82
Interest at TriCounties Bank Chkg	6.23
TriCounties- MM Service Reversal	-
Total Activity	<u>\$ (61,185.51)</u>
Ending Cash Balance	\$ 1,272,442.29
Less: Outstanding Warrants:	
Warrants - February 24th Mtg Outstanding	(3,856.75)
Warrants - March 24 Mtg Outstanding	(19,118.39)
Warrants - April 28th Mtg Pending Approval	(18,725.62)
Total Available Cash By Activity	<u>\$ 1,230,741.53</u>

#### March Cash Balance by Investment

TriCounties Checking	\$ 130,157.20
TriCounties Money Market	1,134,659.63
Columbia Checking	962.50
Columbia Money Market	6,662.96
Columbia Savings	-
Total Balance	\$ 1,272,442.29
Less: Outstanding Warrants	(41,700.76)
Total Available Cash by Investment	<u>\$ 1,230,741.53</u>

*Outstanding Warrants are vendor invoices received and not yet paid or in transit.*

**CLAIMS SUMMARY**

FISCAL YEAR	Invoice #	Invoice Date	Vendor	Service Period	Service	Check	Total
FY 25-26	1173.03-7486	4/9/2026	Davids Engineering	March Services	Annual Reports	13,973.25	13,973.25
FY 25-26	1173.05-7501	4/10/2026	Davids Engineering	March Services	GSP Implementation	1,913.75	1,913.75
FY 25-26	Various	3/31/2026	Young & Wooldridge	March Services	Legal Services	2,350.40	2,350.40
FY 25-26	390-5311	4/6/2026	Atlas CPA's	March Services	Accounting Services	<u>488.22</u>	<u>488.22</u>
TOTAL						<u>\$ 18,725.62</u>	<u>\$ 18,725.62</u>

**CLAIMS SUMMARY**

FISCAL YEAR	Invoice #	Invoice Date	Vendor	Service Period	Service	Check	Total
FY 25-26	1173.03-7486	4/9/2026	Davids Engineering	March Services	Annual Reports	13,973.25	13,973.25
FY 25-26	1173.05-7501	4/10/2026	Davids Engineering	March Services	GSP Implementation	1,913.75	1,913.75
FY 25-26	Various	3/31/2026	Young & Wooldridge	March Services	Legal Services	2,350.40	2,350.40
FY 25-26	390-5311	4/6/2026	Atlas CPA's	March Services	Accounting Services	<u>488.22</u>	<u>488.22</u>
TOTAL						<u>\$ 18,725.62</u>	<u>\$ 18,725.62</u>

**Invoice**

**DAVIDS ENGINEERING, INC.**  
 Tax ID#68-0346173  
 1772 Picasso Avenue, Suite A  
 Davis, CA 95618-0550  
 530/757-6107 - phone  
 530/757-6118 - fax



Carol Thomas-Keefer  
 Colusa Groundwater Authority  
 P.O. Box 475  
 Colusa, CA 95932

April 09, 2026  
 Invoice No: 1173.03 - 7486  
**Total This Invoice \$13,973.25**

Project 1173.03 Colusa Groundwater Authority - Colusa Subbasin Groundwater Sustainability Plan Annual Reports

**Professional Services from March 01, 2026 to March 31, 2026**

Task 04.00 WY 2025 GSP Annual Report

Sub-Task DE.00 Davids Engineering, Inc.

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Assistant Engineer II				
Chao, Irvin	1.50	149.00	223.50	
Senior Project Assistant				
Davids, Kristi	.25	154.00	38.50	
Supervising Engineer				
Davids, Jeff	1.25	244.00	305.00	
Associate Engineer II				
Klug, Katherine	27.00	213.00	5,751.00	
Staff Engineer I				
Law, Ji Yeow	.50	175.00	87.50	
Winslow, Jacob	5.25	175.00	918.75	
Associate Project Assistant				
Clark, Cynthia	1.25	140.00	175.00	
Totals	37.00		7,499.25	
<b>Total Labor</b>				<b>7,499.25</b>
				<b>Total this Sub-Task \$7,499.25</b>

**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Labor	7,499.25	11,492.75	18,992.00
<b>Totals</b>	<b>7,499.25</b>	<b>11,492.75</b>	<b>18,992.00</b>

Sub-Task LS.CE Luhdorff & Scalmanini Consulting Enginee

**Consultants**

Luhdorff & Scalmanini Consulting Enginee				
3/25/2026	Luhdorff & Scalmanini Consulting Engineers	Professional Services through February 28, 2026 - see attached	6,474.00	
	<b>Total Consultants</b>		<b>6,474.00</b>	<b>6,474.00</b>
		<b>1.0 times</b>		<b>Total this Sub-Task \$6,474.00</b>



**Billings to Date**

	Current	Prior	Total
Consultant	6,474.00	0.00	6,474.00
<b>Totals</b>	<b>6,474.00</b>	<b>0.00</b>	<b>6,474.00</b>

**Contract Amount**

	Current	Prior	To-Date
Total Billings	13,973.25	11,492.75	25,466.00
Contract Amount			59,200.00
Remaining			33,734.00

**Total this Task                    \$13,973.25**

**Billings to Date**

	Current	Prior	Total
Labor	7,499.25	11,492.75	18,992.00
Consultant	6,474.00	0.00	6,474.00
<b>Totals</b>	<b>13,973.25</b>	<b>11,492.75</b>	<b>25,466.00</b>

**Total this Invoice                    \$13,973.25**

**Outstanding Invoices**

Number	Date	Balance
7263	1/5/2026	1,460.75
<b>Total</b>		<b>1,460.75</b>

**Total Now Due                    \$15,434.00**

**Billings to Date**

	Current	Prior	Total
Labor	7,499.25	137,365.75	144,865.00
Consultant	6,474.00	42,704.75	49,178.75
Expense	0.00	109.21	109.21
Unit	0.00	450.00	450.00
<b>Totals</b>	<b>13,973.25</b>	<b>180,629.71</b>	<b>194,602.96</b>

I certify that the above invoice is true and correct to the best of my knowledge.

Authorized By: \_\_\_\_\_



Date: 04/09/2026

# Billing Backup

Thursday, April 9, 2026

Davids Engineering, Inc.

Invoice 7486 Dated 4/9/2026

2:25:10 PM

Project	1173.03	Colusa Groundwater Authority - Colusa Subbasin Groundwater Sustainability Plan Annual Reports		
Task	04.00	WY 2025 GSP Annual Report		
Sub-Task	DE.00	Davids Engineering, Inc.		

**Professional Personnel**

		Hours	Rate	Amount
Assistant Engineer II				
Chao, Irvin	3/23/2026	1.50	149.00	223.50
Colusa GW contour map adjustments.				
Senior Project Assistant				
Davids, Kristi	3/25/2026	.25	154.00	38.50
project support, accounting				
Supervising Engineer				
Davids, Jeff	3/20/2026	.50	244.00	122.00
Working with C. Thomas-Keefer for Board updates for WY 2025 annual report and next steps.				
Davids, Jeff	3/24/2026	.75	244.00	183.00
Annual report update with CGA Board.				
Associate Engineer II				
Klug, Katherine	3/2/2026	1.00	213.00	213.00
Colusa GEEEEO results review, Annual Report document updates and preparation (PMAs, appendices)				
Klug, Katherine	3/3/2026	8.75	213.00	1,863.75
Colusa GEEEEO results review, Annual Report document updates and preparation (PMAs, GEEEEO results, SMC)				
Klug, Katherine	3/4/2026	5.00	213.00	1,065.00
Annual Report document updates and preparation, transmittal to GSA staff for GSA review				
Klug, Katherine	3/10/2026	2.00	213.00	426.00
Colusa Annual Report powerpoint prep, annual report doc punchlist items followup (map/figure refinements)				
Klug, Katherine	3/12/2026	.25	213.00	53.25
Colusa Annual Report discussion, updates with GSA staff				
Klug, Katherine	3/19/2026	1.00	213.00	213.00
updating Colusa DWM materials for WY2025 Annual Report, following up on on subsidence comments from Glenn County				
Klug, Katherine	3/23/2026	.25	213.00	53.25
preparation for GSA Board meeting presentations				
Klug, Katherine	3/24/2026	1.25	213.00	266.25
presenting on WY2025 Annual Report at CGA Board meeting; reviewing GWL hydrographs and preparing email for DWR regarding anomalous measurement concerns				
Klug, Katherine	3/25/2026	.25	213.00	53.25
reviewing GWL hydrographs and coordinating with DWR regarding anomalous measurement concerns				
Klug, Katherine	3/26/2026	1.50	213.00	319.50
annual report review and discussion with GSA staff, follow-up on subsidence discussions in annual report with TCCA				
Klug, Katherine	3/30/2026	1.00	213.00	213.00
annual report review and updates				

Project	1173.03	CGA - Colusa Sub. GSP Annual Reports	Invoice	7486
Klug, Katherine	3/31/2026	4.75 213.00	1,011.75	
annual report review and final updates (tables, figures, SMC summaries), preparing and uploading submittals to SGMA portal				
Staff Engineer I				
Law, Ji Yeow	3/25/2026	.50 175.00	87.50	
Revise hydrographs				
Winslow, Jacob	3/4/2026	3.50 175.00	612.50	
Updating PMA section of AR doc. Updating maps for AR.				
Winslow, Jacob	3/5/2026	1.75 175.00	306.25	
Updating LULC. Editing Annual Report.				
Associate Project Assistant				
Clark, Cynthia	3/3/2026	.25 140.00	35.00	
Project Support, Accounting				
Clark, Cynthia	3/6/2026	.25 140.00	35.00	
Project Support, Accounting				
Clark, Cynthia	3/10/2026	.25 140.00	35.00	
Project Support, Accounting				
Clark, Cynthia	3/25/2026	.50 140.00	70.00	
Project Support, Accounting				
Totals		37.00	7,499.25	
<b>Total Labor</b>				<b>7,499.25</b>
			<b>Total this Sub-Task</b>	<b>\$7,499.25</b>

---

Sub-Task	LS.CE	Luhdorff & Scalmanini Consulting Enginee		
<b>Consultants</b>				
Luhdorff & Scalmanini Consulting Enginee				
AP 11892	3/25/2026	Luhdorff & Scalmanini Consulting Engineers / Professional Services through February 28, 2026 - see attached	6,474.00	
<b>Total Consultants</b>		<b>1.0 times</b>	<b>6,474.00</b>	<b>6,474.00</b>
			<b>Total this Sub-Task</b>	<b>\$6,474.00</b>
			<b>Total this Task</b>	<b>\$13,973.25</b>
			<b>Total this Project</b>	<b>\$13,973.25</b>
			<b>Total this Report</b>	<b>\$13,973.25</b>

LUHDORFF & SCALMANINI CONSULTING ENGINEERS, INC.  
 500 1st St  
 Woodland, CA 95695-4026  
 5306610109

DAVIDS ENGINEERING, INC.  
 1772 Picasso Avenue, Suite A  
 Davis, CA 95618

Invoice number 44458  
 Date 03/25/2026

Project **251187 COLUSA WY2025 ANNUAL REPORT**

**15 Reports**

Professional Personnel

	Hours	Rate	Billed Amount
GIS Specialist	15.50	120.00	1,860.00
Senior GIS Analyst	6.00	160.00	960.00
Senior Principal Hydrogeologist	2.00	280.00	560.00
Staff Hydrogeologist	18.20	170.00	3,094.00
Phase subtotal			6,474.00

Invoice total **6,474.00**

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
44458	03/25/2026	6,474.00	6,474.00				
	Total	6,474.00	6,474.00	0.00	0.00	0.00	0.00

**Invoice Supporting Detail**

**251187 Colusa WY2025 Annual Report**

**15 Reports**

Phase Status: Active

Billing Cutoff: 02/28/2026

Date	Units	Rate	Amount
------	-------	------	--------

**Labor**

WIP Status: Billable

GIS Specialist

Eric Saeteurn

Billable Labor 01/14/2026 6.00 120.00 720.00

*Colusa Annual and Total Subsidence analysis*

Billable Labor 01/15/2026 4.00 120.00 480.00

*Colusa Subsidence 5 Year analysis*

Billable Labor 01/19/2026 3.50 120.00 420.00

*GIS 5 Year Displacement*

Billable Labor 01/20/2026 2.00 120.00 240.00

*GIS 5 Year Displacement*

Subtotal **5.50 1,860.00**

Senior GIS Analyst

Michael Snyder

Billable Labor 01/15/2026 2.00 160.00 320.00

*report figures*

Billable Labor 01/19/2026 1.00 160.00 160.00

*update figures*

Billable Labor 01/21/2026 2.50 160.00 400.00

*figures*

Billable Labor 01/27/2026 0.50 160.00 80.00

*subsidence maps*

Subtotal **4.00 960.00**

Senior Principal Hydrogeologist

Eddy Teasdale

Billable Labor 02/12/2026 2.00 280.00 560.00

*Project Management- Annual Report*

Subtotal **2.00 560.00**

Staff Hydrogeologist

Leah Jackson

Billable Labor 12/09/2025 5.00 170.00 850.00

*annual reports*

Billable Labor 12/10/2025 1.95 170.00 331.50

*annual reports*

Billable Labor 01/07/2026 1.00 170.00 170.00

*annual reports*

Billable Labor 01/09/2026 1.00 170.00 170.00

*annual reports*

Billable Labor 01/14/2026 1.00 170.00 170.00

*annual reports*

Billable Labor 01/15/2026 0.25 170.00 42.50

*annual reports*

Billable Labor 01/20/2026 2.00 170.00 340.00

**Invoice Supporting Detail**

**251187 Colusa WY2025 Annual Report**

**15 Reports**

Phase Status: Active

**Billing Cutoff: 02/28/2026**

Date	Units	Rate	Amount
------	-------	------	--------

**Labor** WIP Status: Billable

Staff Hydrogeologist

Leah Jackson

*ANNUAL REPORTS*

Billable Labor	01/21/2026	2.00	170.00	340.00
----------------	------------	------	--------	--------

*ANNUAL REPORTS*

Billable Labor	01/22/2026	2.00	170.00	340.00
----------------	------------	------	--------	--------

*ANNUAL REPORTS*

Billable Labor	01/23/2026	2.00	170.00	340.00
----------------	------------	------	--------	--------

*ANNUAL REPORTS*

Subtotal	<b>8.00</b>		<b>3,094.00</b>
Labor total	<b>19.50</b>		<b>6,474.00</b>

**Invoice**

**DAVIDS ENGINEERING, INC.**  
 Tax ID#68-0346173  
 1772 Picasso Avenue, Suite A  
 Davis, CA 95618-0550  
 530/757-6107 - phone  
 530/757-6118 - fax



April 10, 2026  
 Invoice No: 1173.05 - 7501  
**Total This Invoice \$1,913.75**

Carol Thomas-Keefer  
 Colusa Groundwater Authority  
 P.O. Box 475  
 Colusa, CA 95932

Project 1173.05 CGA - Colusa Subbasin GSP Implementation Support  
Professional Services from March 01, 2026 to March 31, 2026

Task 03.00 2025 Q3/Q4 Support  
 Sub-Task 03.01 Provide On-Call GSP Implementation Support

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Principal Engineer			
Davids, John	1.00	267.00	267.00
Supervising Engineer			
Davids, Jeff	3.25	244.00	793.00
Associate Engineer II			
Klug, Katherine	1.75	213.00	372.75
Staff Engineer I			
Smith, Daniel	1.75	175.00	306.25
Intern I			
Hall, Penina	.25	59.00	14.75
Associate Project Assistant			
Clark, Cynthia	.50	140.00	70.00
Communications Specialist			
Wookey, Samantha	.50	180.00	90.00
<b>Totals</b>	<b>9.00</b>		<b>1,913.75</b>
<b>Total Labor</b>			<b>1,913.75</b>

<b>Contract Amount</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	1,913.75	51,542.30	53,456.05
Contract Amount			80,500.00
Remaining			27,043.95
		<b>Total this Sub-Task</b>	<b>\$1,913.75</b>
		<b>Total this Task</b>	<b>\$1,913.75</b>

**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Labor	1,913.75	57,304.25	59,218.00
Consultant	0.00	6,534.02	6,534.02
Expense	0.00	65.80	65.80
<b>Totals</b>	<b>1,913.75</b>	<b>63,904.07</b>	<b>65,817.82</b>

Project	1173.05	CGA - Colusa Subbasin GSP Implementation	Invoice	7501
			<b>Total this Invoice</b>	<b><u>\$1,913.75</u></b>

**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Labor	1,913.75	123,494.50	125,408.25
Expense	0.00	305.57	305.57
Consultant	0.00	6,534.02	6,534.02
<b>Totals</b>	<b>1,913.75</b>	<b>130,334.09</b>	<b>132,247.84</b>

I certify that the above invoice is true and correct to the best of my knowledge.

Authorized By:  \_\_\_\_\_ Date: 04/10/2026



# Billing Backup

Friday, April 10, 2026

Davids Engineering, Inc.

Invoice 7501 Dated 4/10/2026

3:19:15 PM

Project	1173.05	CGA - Colusa Subbasin GSP Implementation Support		
Task	03.00	2025 Q3/Q4 Support		
Sub-Task	03.01	Provide On-Call GSP Implementation Support		

**Professional Personnel**

	Hours	Rate	Amount
<b>Principal Engineer</b>			
Davids, John	3/4/2026	1.00	267.00
gdm discussion w/ jeff, daniel, and katie re alternatives for gdm and how to advance discussions			
<b>Supervising Engineer</b>			
Davids, Jeff	3/9/2026	1.00	244.00
Tracking updates on subsidence, ISW, with DWR and preparing for upcoming Joint Board meeting.			
Davids, Jeff	3/10/2026	.50	122.00
Working with L. Hunter and DE team for upcoming Joint Board meetings.			
Davids, Jeff	3/20/2026	1.00	244.00
Planning for upcoming Joint Board meetings. Coordination with C. Thomas-Keefer regarding Board communication and meeting cancelations.			
Davids, Jeff	3/26/2026	.75	183.00
Call with B. Vanderwaal and L. Hunter regarding TCCA subsidence, critical infrastructure working group, and next steps.			
<b>Associate Engineer II</b>			
Klug, Katherine	3/12/2026	.75	159.75
GDM support discussion, updates with GSA staff, follow-up with DE staff			
Klug, Katherine	3/26/2026	1.00	213.00
GSP implementation support discussion with GSA staff, follow-up with DE staff			
<b>Staff Engineer I</b>			
Smith, Daniel	3/26/2026	1.75	306.25
DE-CGA-GGA coordination meeting.			
<b>Intern I</b>			
Hall, Penina	3/5/2026	.25	14.75
Project management assistance			
<b>Associate Project Assistant</b>			
Clark, Cynthia	3/6/2026	.25	35.00
Project Support, Accounting			
Clark, Cynthia	3/10/2026	.25	35.00
Project Support, Accounting			
<b>Communications Specialist</b>			
Wookey, Samantha	3/20/2026	.50	90.00
Updates to Pilot Domestic Well Mitigation Program flyer.			
<b>Totals</b>		9.00	1,913.75
<b>Total Labor</b>			<b>1,913.75</b>
<b>Total this Sub-Task</b>			<b>\$1,913.75</b>
<b>Total this Task</b>			<b>\$1,913.75</b>

---

Project	1173.05	CGA - Colusa Subbasin GSP Implementation	Invoice	7501
			<b>Total this Project</b>	<b>\$1,913.75</b>
			<b>Total this Report</b>	<b>\$1,913.75</b>

---



319 6th Street, PO Box 590  
 Marysville, CA 95901  
 Phone: 530.742.8201  
 Fax: 530.741.3509

Colusa Ground Water Authority  
 PO Box 475  
 Colusa, CA 95932

Date: 4/6/2026  
 Invoice Number: 390 -5311  
 Client ID: 39000008

<u>Date</u>	<u>Activity</u>	<u>Hours</u>
03/05/2026	Prepare sign in to drop box, update program for QB upload.	0.30
03/09/2026	Prepare scan and email mail received to Carol and Gina	0.20
03/10/2026	Prepare check mail.	0.20
03/17/2026	Prepare enter monthly invoices into QB's and onto claim summary s/s. verify total amounts tie. reconcile accounts TCB Svgs, TCB Chking, Columbia 4884 and Columbia 9527 for the month of February. print client reports to paper, pdf and excel.	1.10
03/17/2026	Review review books and reports for month of February	0.30

Make checks payable to ATLAS CPAs & Advisors. For your convenience, pay online: [www.atlasfirms.com/paymyinvoice](http://www.atlasfirms.com/paymyinvoice)  
 The charges listed on the invoice represent our cash/check price, which includes a 3% discount for payment by cash or check. This discount does not apply to credit or debit cards. If you wish to remit payment using the form below, please return the payment slip to ATLAS via our secure online portal to ensure the safety of your personal information. Thank you!

Cut Here

Client ID: 39000008  
 Client Name: Colusa Ground Water Authority

Invoice Number: 390 -5311  
 Total Amount Due: \$488.22  
 Amount Enclosed: \$

Card Type (Select one):	Visa	Mastercard	Discover	AmEx	Debit	Other
Cardholder Name (As shown on card):						
Company Name (If for business):						
Card Number:						
CVV (3 digits on back, or 4 digits on front of AmEx):				Expiration Date (MM/YY):		
Billing Address (Street, City, State, Zip):						
Email Address:				Phone Number:		

Invoices are due upon receipt. Balances over 30-days may be subject to a service charge of 1.5% per month.  
 Returned checks / ACH will be assessed a fee.

03/25/2026 Prepare 0.80  
enter new invoices into books. pay approved bills and print checks. scan checks into client file. email client when ready to be picked up. update transactions per AV review. print check register for new checking account for the year and email to Gina/Carol. mail run.

03/26/2026 Postage  
Postage for A/P

03/26/2026 Prepare 0.20  
scan and email mail to Gina/Carol

Total Services: \$486.00  
Total Expenses: \$2.22  
Invoice Total: \$488.22

Thank you for your business. Referrals are appreciated.

## Colusa Groundwater Authority Board of Directors Meeting

April 28, 2026 | 1:30 p.m.

### AGENDA SUPPORT MATERIALS

#### AGENDA ITEM 4: Election of Vice Chair

##### **ACTION ITEM**

##### **BACKGROUND:**

The Joint Powers Agreement establishing the Colusa Groundwater Authority requires that the Board of Directors elect a chairperson, a vice chairperson and a secretary. **The chairperson and vice chairperson must be directors of the board**, and the secretary may but need not be a director. Currently, Jim Wallace serves as Chair and the Program Manager, Carol Thomas-Keefer, serves as Secretary. Board Alternate Shelly Murphy, representing Colusa County Water District, was elected to serve as Treasurer in February 2026. The office of vice chair was previously held by City of Williams representative Kate Dunlap, who has recently rotated off the CGA Board.

Since the office of vice chair is now vacant, the CGA Board should consider election of a new vice chair. The vice chair is authorized to preside at board meetings in the absence of the chair and is also an authorized signor for CGA banking activities.

##### **RECOMMENDATION:**

Staff recommends that the CGA Board nominate and elect a current member of the Board to serve as vice chair.

## Colusa Groundwater Authority Board of Directors Meeting

April 28, 2026 | 1:30 p.m.

### AGENDA SUPPORT MATERIALS

#### AGENDA ITEM 5: Adoption of Proposed Investment Policy

#### **ACTION ITEM**

#### **BACKGROUND:**

State law requires local agencies to maintain a policy governing the investment of funds surplus to the agency's immediate financial needs (Government Code Sections 53601, et seq.). In an effort to increase its revenue through prudent investments, CGA has authorized an account with California CLASS investment pool in addition to its regular checking and savings accounts, now with Tri-Counties Bank.

To ensure compliance with state law, staff has prepared a draft investment policy for board consideration based on a template offered by the California Special Districts Association. The policy states that CGA investments will be conducted in accordance with prudent practices and state law; it also identifies the investment priorities as 1) safety; 2) liquidity; and 3) yield. Counsel has also reviewed the proposed policy, as has the CGA Treasurer.

Once adopted, the investment policy should be reviewed and readopted annually, in accordance with state law.

#### **RECOMMENDATION:**

Staff recommends that the Board review and consider adoption of the proposed Investment Policy.

#### **ATTACHMENT:**

- Draft Investment Policy

**COLUSA GROUNDWATER AUTHORITY**  
**POLICY FOR INVESTMENT OF FUNDS**

**1. Need for Policy:**

a) The State Legislature has declared that the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern (Government Code (GC) § 53600.6 and § 53630.1); and,

b) Government Code Sections 53601, et seq., allow the legislative body of a local agency to invest surplus monies not required for the immediate necessities of the local agency; and,

c) The treasurer or fiscal officer of a local agency is required to annually prepare and submit a statement of investment policy, and such policy, and any changes thereto, is to be considered by the local agency's legislative body at a public meeting (GC § 53646(a)). The statement shall also be annually presented to any oversight agency of the local agency.

d) For these reasons, and to ensure prudent and responsible management of the public's funds, it is the policy of the Colusa Groundwater Authority (CGA) to invest funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the CGA and conforming to all statutes governing the investment of Authority funds as defined in GC §53600 et seq.

**2. Scope:**

This investment policy applies to all financial assets of CGA. These funds are accounted for in the annual audited financial statements of the Authority.

**3. Prudence:**

The Board and persons authorized to make investment decisions subject to these policies are fiduciaries subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a fiduciary shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of CGA.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of capital as well as the probable income to be derived.

Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from policy or expectations are reported in the next issued quarterly treasury report and appropriate actions are taken to control adverse developments. When a deviation poses a significant risk to CGA's financial position, the fiscal officer shall notify the Board immediately.

#### **4. Objectives:**

As specified in GC §53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling or managing public funds, the primary objectives of the investment activities, in priority order, shall be:

**a) Safety:** Safety of principal is the foremost objective of the investment program. Investments of the Authority shall be undertaken in a manner that seeks to ensure the preservation of capital in the whole portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

**b) Liquidity:** The secondary objective shall be to meet the liquidity needs of the Authority.

**c) Yield:** The third objective shall be to achieve a return on the funds under CGA's control.

#### **5. Reporting:**

CGA will comply with the reporting requirements as defined in GC §53646 et seq. and GC §53607.

Date Adopted: \_\_\_\_\_



## Colusa Groundwater Authority Board of Directors Meeting

April 28, 2026 | 1:30 p.m.

### AGENDA SUPPORT MATERIALS

#### AGENDA ITEM 6: Prop 4 Grant Opportunity

##### **ACTION ITEM**

##### **BACKGROUND:**

In November 2024, California voters passed Proposition 4, the Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024, authorizing \$10 billion in general obligation bonds to fund climate, environmental, and water infrastructure projects. Prop 4 provides \$3.8 billion for Safe Drinking Water, Drought, Flood, and Water Resilience, including \$386 million for groundwater management to be administered through the Department of Water Resources.

While the specific grant opportunities and funding amounts for programs such as Sustainable Groundwater Management are not yet available, DWR will hold a workshop on Thursday, April 30, from 9:00 a.m. until 12:00 noon to share information about upcoming Prop 4 grant opportunities and provide a general overview for both of DWR's Sustainable Groundwater Management Grant Program and the Watershed Resilience Grant Program. Those interested in attending the online workshop may register here:

<https://stantec.zoom.us/meeting/register/OuYAaGY7R4KfRnk1ZOQ09A#/registration>.

In 2022, in preparation for the SGM Implementation Grant solicitation, CGA and Glenn Groundwater Authority jointly contracted with Luhdorff and Scalmanini Consulting Engineers for grant writing services, and LSCE submitted an application on behalf of the Colusa Subbasin for nearly \$20 million to fund various projects and SGMA compliance activities. Unfortunately, the application was unsuccessful and the Colusa Subbasin did not receive funding. DWR representatives subsequently met with CGA and GGA staff and chairs to review the application scoring process and results; CGA staff has also provided feedback and recommendations to DWR staff on possible changes to the grant application evaluation and award process.

In 2025, CGA's new fee proposal failed to gain voter approval in the Proposition 218 process, so CGA to date has not been able to increase fees to collect funds needed to implement the projects and management actions identified in its Groundwater Sustainability Plan.

In light of the upcoming grant opportunity through Prop 4 and CGA's need for program funding, the CGA Board may wish to consider contracting again for grant writing services. Until DWR releases its grant program guidelines, Groundwater Sustainability Agencies will not know if the

grants will be awarded competitively, if a set amount will be allocated to each GSA or basin, or if some other method will be used. More information should be available following the DWR grant workshop on April 30; however, recognizing the importance of the funding opportunity, the CGA Board should consider grant writing support. In 2022, CGA and GGA jointly issued a Request for Proposals for grant writing services and equally shared the cost of the service (awarded at \$44,500 in 2022). At this time, the Board could direct staff to

- 1) prepare a draft RFP for grant writing services for the upcoming Prop 4 SGM grant opportunity; and
- 2) consult with GGA to determine if there is interest in again sharing the cost of the service.

As DWR releases additional information regarding the grants and timeline, the RFP could be finalized and approved for release. At this time, no spending would need to be authorized, but the FY 2026-27 budget could include a line item or allocation for grant writing.

#### **RECOMMENDATION:**

Staff recommends that the Board consider the need for a grant writing consultant for the upcoming Prop 4 SGM grant opportunity, and, if appropriate, direct staff to 1) prepare a draft Request for Proposals for Grant Writing Services, and 2) consult with GGA on participation in grant application participation and cost-sharing.

## Colusa Groundwater Authority Board of Directors Meeting

April 28, 2026 | 1:30 p.m.

### AGENDA SUPPORT MATERIALS

#### AGENDA ITEM 7: Discussion of FY 2026-27 Budget Preparation and Funding

##### BACKGROUND:

**7a. Preliminary budget assumptions and structure:** In October 2025, following the unsuccessful attempt to adopt a fee schedule, the CGA Board adopted a scaled-down budget for the current fiscal year that allows expenditures to remain within the revenues generated solely through the current year's operating fee (parcel charge) without use of reserves or prior year funds. The budget for FY 2025-26 was adopted at approximately \$423,000, or about \$23,000 below the anticipated revenues of \$446,000 (based on an operating fee of \$1.00 per acre). That budget only addressed necessary administration and SGMA compliance costs (including preparation of the annual report and partial cost to begin preparation of the Periodic Evaluation), as well as start-up costs associated with the new Domestic Well Mitigation Program, which took effect on January 1, 2026.

The current fiscal year ends June 30, 2026, and a new budget and operating fee should be adopted by that time. The FY 2026-27 budget will again address necessary administration and SGMA compliance costs, as well as any costs identified for the Domestic Well Mitigation Program; additionally, CGA will need to include funding for the initial implementation of its Demand Management Program, which must take effect on January 1, 2027. Since the funding of the DM program costs may exceed currently available revenues without use of reserves or prior year funds, the CGA Board may wish to consider adoption of a budget that contemplates multiple revenue sources for specific purposes (e.g., the existing Prop 218 operating fee for administrative and compliance costs, and a separate fee or assessment to be used for DM and/or other identified/qualified projects or programs.) It should also consider increasing the amount of the existing operating fee to the maximum of \$1.45 per acre to better support CGA's budget needs.

The CGA Board should also consider assigning the FY 2026-27 budget preparation to the ad hoc Budget Committee or another committee, with assistance from staff, for preliminary review in May and CGA Board adoption in June.

**7b. Review of funding alternatives:** At the CGA Board's budget workshop in September 2025, CGA Counsel provided an overview of funding mechanisms authorized under the SGMA and the procedures and limitations of fees and assessments under Prop 218 and Prop 26. That information is included with this report for reference. The CGA Board should discuss the

various options, including fees associated with groundwater extraction or use, and provide direction to staff and counsel as appropriate to further develop those options for board consideration.

**RECOMMENDATION:**

The CGA Board should review the FY 2026-27 budget preparation recommendations and funding alternatives and provide direction to staff and counsel, as appropriate.

# SGMA Funding Authorities

Section	Type of Fee	Purposes	Procedures
§ 10730	"fees, including, but not limited to, permit fees and fees on groundwater extraction or other regulated activity"	"to fund the costs of a groundwater sustainability program, including, but not limited to, preparation, adoption, and amendment of a groundwater sustainability plan, and investigations, inspections, compliance assistance, enforcement, and program administration, including a prudent reserve"	"Prior to imposing or increasing a fee, a groundwater sustainability agency shall hold at least one public meeting, at which oral or written presentations may be made as part of the meeting." "Any action by a groundwater sustainability agency to impose or increase a fee shall be taken only by ordinance or resolution."
§ 10730.2	"fees on the extraction of groundwater from the basin," which "may include fixed fees and fees charged on a volumetric basis, including, but not limited to, fees that increase based on the quantity of groundwater produced annually, the year in which the production of groundwater commenced from a groundwater extraction facility, and impacts to the basin"	"to fund costs of groundwater management, including, but not limited to, the costs of the following: (1) Administration, operation, and maintenance, including a prudent reserve. (2) Acquisition of lands or other property, facilities, and services. (3) Supply, production, treatment, or distribution of water. (4) Other activities necessary or convenient to implement the plan."	"Fees imposed pursuant to this section shall be adopted in accordance with subdivisions (a) and (b) of Section 6 of Article XIII D of the California Constitution."

## Primer on Prop 218/26

### Assessments

#### Procedures:

- Engineer's Report
- No Majority Protest (Weighted)

#### Substantive Limitations:

- Identify benefitted parcels
- Assess special, not general, benefits
- Distribute assessment to parcels in proportion to special benefits

### Property-Related Fees

#### Procedures:

- Fee Study (Best Practice)
- No Majority Protest

#### Substantive Limitations:

- Total charge no more than needed for service
- Funds used for no other purpose
- Burden on any parcel must not exceed proportional benefit
- Must be for service actually used, not potential or future use
- Not for general governmental services

### Non-Tax Fees

#### Procedures:

- Fee Study (Best Practice)
- Board Resolution

#### Substantive Limitations:

- Fits a Prop 26 category
- Total fee no more than needed for funded activity
- Burden on any parcel bears fair and reasonable relationship to burden on government or benefit to payor

## Colusa Groundwater Authority Board of Directors Meeting

April 28, 2026 | 1:30 p.m.

### AGENDA SUPPORT MATERIALS

#### **AGENDA ITEM 8: Colusa Subbasin GSP Implementation Update**

##### **GSP Implementation Activities Update**

In April 2024, the Glenn Groundwater Authority (GGA) and Colusa Groundwater Authority (CGA) submitted a Revised Colusa Subbasin Groundwater Sustainability Plan (GSP) to address deficiencies identified by the Department of Water Resources. The Revised GSP includes commitments for CGA and GGA to develop and implement a Well Mitigation Program and a Demand Management Program for the Colusa Subbasin. These commitments are described in the GSP and in agreements between the GGA and CGA that are included as attachments to the GSP.

The Domestic Well Mitigation Program was finalized in 2025 and became effective January 1, 2026. CGA and GGA are now working to develop the details and components of a Demand Management Program through ad hoc committees that meet jointly. Additionally, the two GSAs have been conducting a series of joint board meetings to hear recommendations of the ad hoc committees and provide policy direction on continued program implementation.

In January, the two GSA Boards approved a task order with Davids Engineering for development of a water accounting system as the foundation of a Demand Management Program. Work under the task order is scheduled to conclude by end of June 2026 and will include development of workshops to support a water accounting needs assessment and solicit feedback and recommendations, along with the initial assembly and analysis of available data. The CGA/GGA Joint ad hoc Demand Management committees met on April 9 to review recommendations and identify next steps for developing triggers and management actions for demand management. These recommendations were also reviewed at the CGA/GGA joint special board meeting on April 10 with a request for board members to provide comments and feedback to staff for ad hoc committee consideration.

CGA and GGA will continue to schedule joint monthly board meetings, at least through June 2026, to maintain progress on development of a Demand Management Program, including the framework for a Water Accounting System. The tentative joint meeting schedule is as follows, with all meetings planned to start at 1:30 p.m.:

Friday, May 15, 2026 (Willows)

Friday, June 12, 2026 (Colusa).

##### **WY 2024-25 Annual Report**

The WY 2024-25 Annual Report for the Colusa Subbasin was finalized and submitted to DWR on April 1, 2026. Davids Engineering provided an overview of the report at the CGA/GGA Joint Special meeting on

April 10, 2026; additionally, a webinar to review the report will be scheduled in the near future, and a flyer summarizing the highlights of the report will also be provided.

## Colusa Groundwater Authority Board of Directors Meeting

April 28, 2026 | 1:30 p.m.

### AGENDA SUPPORT MATERIALS

#### AGENDA ITEM 9: DWR Staff Update

Brandon Davison or other DWR staff may provide an update on DWR activities.

#### AGENDA ITEM 10: Committee Reports

**10a. Demand Management ad hoc Committee** – Lewis Bair, Halbert Charter, Jeff Moresco, Jim Wallace  
The CGA/GGA joint ad hoc committees met on April 9 to discuss recommendations for triggers and corresponding actions for a demand management program. The committee meets again on May 14.

**10b. Budget ad hoc Committee** – Lewis Bair, Jered Shipley, Daurice Kalfsbeek-Smith, Shelly Murphy, Jim Wallace

The proposal to reinstate the shared position within the County to provide administrative services to CGA may come before the Board of Supervisors on May 5 or May 11.

#### AGENDA ITEM 11 : Administrative Update

The Program Manager may provide updates on pending administrative or managerial matters.



## Colusa Groundwater Authority Board of Directors Meeting

April 28, 2026 | 1:30 p.m.

### AGENDA SUPPORT MATERIALS

#### **AGENDA ITEM 12: CLOSED SESSION**

Closed Session:

- a. Conference with Legal Counsel (Gov't Code 54956.9) – existing litigation  
*Aqualliance et al. v. Colusa Groundwater Authority, Glenn Groundwater Authority*  
Colusa County Superior Court – Case Number CV24584  
  
*Aqualliance et al. v. Biggs-West Gridley Water District, et al.*  
Butte County Superior Court – Case Number 22CV00348

#### **AGENDA ITEM 13: Report Out of Closed Session**

The Attorney will provide a report on any reportable action taken in Closed Session.

## Colusa Groundwater Authority Board of Directors Meeting

April 28, 2026 | 1:30 p.m.

### AGENDA SUPPORT MATERIALS

#### **AGENDA ITEM 14: Member Reports and Comments**

#### **INFORMATION ONLY**

CGA Board Members and Alternates are encouraged to share information that may be relevant to the CGA. No action will be taken on any of these items.

#### **AGENDA ITEM 15: Next Meeting**

A special joint meeting with the GGA Board of Directors is tentatively scheduled for Friday, May 15, 2026, at 1:30 p.m. in Willows.

The next regular meeting of the CGA Board of Directors is scheduled for Tuesday, May 26, 2026, at 1:30 p.m. in Colusa.

#### **AGENDA ITEM 16: Adjourn**