

Colusa Groundwater Authority Board of Directors

P.O. Box 475, Colusa, CA 95932 | www.colusagroundwater.org

MEETING AGENDA

February 24, 2026 | 1:30 p.m.

Colusa Industrial Properties, 100 Sunrise Blvd., Colusa, CA 95932

Alternative meeting location(s):

244 SE Piper Dr, Holt, MO 64048

344 E Laurel St, Willows, CA 95988

Members of the public may attend this meeting in person or through Zoom:

<https://us06web.zoom.us/j/83956519409>

Or One tap mobile:

[+16694449171,83956519409#](tel:+16694449171,83956519409) or [+12532158782,83956519409#](tel:+12532158782,83956519409)

Meeting ID: 839 5651 9409

Full Agenda Packet: <https://colusagroundwater.org/agendas-and-meetings-2026/>

** Indicates action item*

1. Call To Order and Determination of Quorum

- a. Roll Call of Directors and Alternates
- b. Introductions of others in attendance

2. Period Of Public Comment

At this time, members of the public may address the CGA Board regarding items that are not on the agenda but are of relevance to the CGA. The Board may not act on items not on the agenda.

3. Consent Calendar

All consent calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.

- a. *Approval of Minutes from the February 11, 2026 CGA Board Meeting
- b. *Receive and File January Financial Statements
- c. *Review and Consider Approval of February Claims

4. Appointment of Treasurer

- a. *The Board will consider appointment of a board Treasurer.

5. Request from Westside Water District for Full-time Board Seat

- a. The board will discuss the request and board composition.
- b. *Consideration of Resolution 2026-01 Recommending Amendment of Joint Exercise of Powers Agreement

6. Report from Ad Hoc Budget Committee on Staffing

- a. *The board will hear a report from the ad hoc committee for development of local staffing.

7. Colusa Subbasin GSP Implementation Update

8. DWR Staff Update

9. Committee Reports

- a. **Demand Management ad hoc** – Lewis Bair, Kate Dunlap, Jeff Moresco, Halbert Charter, Jim Wallace
- b. **Budget ad hoc** – Lewis Bair, Jered Shipley, Daurice Kalfsbeek-Smith, Shelly Murphy, Jim Wallace

10. Administrative Update

11. Closed Session

- a. Conference with Legal Counsel (Gov't Code 54956.9) – Existing litigation:
 - Aqualliance et al. v. Colusa Groundwater Authority, Glenn Groundwater Authority Colusa County Superior Court* – Case Number CV24584

 - Aqualliance et al. v. Biggs-West Gridley Water District, et al.*
Butte County Superior Court – Case Number 22CV00348

12. Report out of Closed Session

13. Member Reports and Comments

14. Next Meeting: Special CGA/GGA Joint Meeting – March 20, 2026; Regular Meeting – March 24, 2026

15. Adjourn

The full agenda packet can be found on the CGA website: <https://colusagroundwater.org>. In compliance with the Americans with Disability Act, if you require special accommodation to participate in CGA Board or committee meetings, please contact the Colusa Groundwater Authority Program Manager at 650-587-7300, extension 17, prior to any meeting for accommodations.

Colusa Groundwater Authority Board of Directors

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SPECIAL MEETING AGENDA

February 24, 2026 | 1:30 p.m.

Colusa Industrial Properties, 100 Sunrise Blvd., Colusa, CA 95932

Alternative meeting location(s):

244 SE Piper Dr, Holt, MO 64048

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AGENDA ITEM 1: CALL TO ORDER AND DETERMINATION OF A QUORUM

AGENDA ITEM 1a: Roll Call of Officers and Alternates

SIX (6) Members must be present to constitute a quorum.

As of July 1, 2025, and through June 30, 2027, **Maxwell I.D.** sits as the representative for Westside Water District and Maxwell I.D.; and **Princeton-Codora-Glenn Irrigation District** sits as the representative for Princeton-Codora-Glenn I.D. and Provident I.D.

Note: Beginning July 1, 2027, Westside Water District and Provident Irrigation District will represent their respective Memberships on the CGA Board.

4.1 Board of Directors. *The business of the Authority will be conducted by a Board of Directors that is hereby established, and that shall be initially composed of and appointed as follows: One member of the Board of the Maxwell Irrigation District or the Westside Water District, said appointment to alternate every two years beginning with an appointment by the Maxwell Irrigation District of one of its Board members; One member of the Board of the Princeton-Codora-Glenn Irrigation District or the Provident Irrigation District, said appointment to alternate every two years beginning with an appointment by the Princeton-Codora-Glenn Irrigation District of one of its Board members...*

Entity	Name
COUNTY OF COLUSA	
BOARD MEMBER	Janice Bell
ALTERNATE	Daurice Kalfsbeek-Smith
CITY OF COLUSA	
BOARD MEMBER	Jeremy Cain
ALTERNATE	Jesse Cain
CITY OF WILLIAMS	
BOARD MEMBER	Kate Dunlap
ALTERNATE	Alfred Sellers, Jr.
GLENN COLUSA IRRIGATION DISTRICT	
BOARD MEMBER	Kelly Ornbaun
ALTERNATE	Jeff Sutton
COLUSA COUNTY WATER DISTRICT	
BOARD MEMBER	Halbert Charter
ALTERNATE	Shelly Murphy
PRINCETON-CODORA-GLENN IRRIGATION DISTRICT	
BOARD MEMBER	Jered Shipley
ALTERNATE	Jim Campbell
MAXWELL IRRIGATION DISTRICT	
BOARD MEMBER	Drew Dirks
ALTERNATE	
RECLAMATION DISTRICT 108	
BOARD MEMBER	Hilary Reinhard
ALTERNATE	Lewis Bair
RECLAMATION DISTRICT 479	
BOARD MEMBER	Derrick Strain
ALTERNATE	Alex Struckmeyer
COLUSA DRAIN MUTUAL WATER COMPANY	
BOARD MEMBER	Jim Wallace
ALTERNATE	Lynell Pollock
PRIVATE PUMPER	Deke Dormer
PRIVATE PUMPER	Jeff Moresco
WESTSIDE WATER DISTRICT	
BOARD MEMBER	Zach Dennis
ALTERNATE	Mike Urkov
PROVIDENT IRRIGATION DISTRICT	
BOARD MEMBER	Jered Shipley
ALTERNATE	Jim Campbell

[AGENDA ITEM 1b: Introductions of Others in Attendance](#)

AGENDA ITEM 2: PERIOD OF PUBLIC COMMENT

Members of the public may comment on items not on today's agenda that are relevant to the CGA. Public comments are limited to no more than 5 minutes. No action can be taken on items that are not on the agenda.

AGENDA ITEM 3: CONSENT CALENDAR

BACKGROUND:

All Consent Calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.

ACTION ITEMS:

[AGENDA ITEM 3a. Approval of Minutes from the February 11, 2026 CGA Board Meeting](#)

ATTACHMENTS: Draft minutes from February 11, 2026 CGA board meeting

[AGENDA ITEM 3b. Receive and File January Financial Statements](#)

ATTACHMENTS: Financial statements for period ending January 31, 2026

[AGENDA ITEM 3c. Review and Consider Approval of February Claims](#)

ATTACHMENTS: Report of Claims to be paid for February 2026 and supporting documents for claims totaling \$3,856.75.

Colusa Groundwater Authority Board of Directors

P.O. Box 475, Colusa, CA 95932 | www.colusagroundwater.org

MEETING MINUTES

February 11, 2026

* Indicates action item

1. Call To Order and Determination of Quorum

Chair Wallace called the meeting to order at 1:30 P.M.

a. Roll Call of Directors and Alternates

Present: Janice Bell, Jesse Cain, Drew Dirks, Kate Dunlap, Jeff Moresco, Hilary Reinhard, Jered Shipley, Jeff Sutton, Jim Wallace.

Absent: Halbert Charter, Deke Dormer, Derick Strain.

b. Introductions of others in attendance

Public members Brandon Davison (DWR), Laurie Escudero, Maddie Munson, Ryo Takanashi, Mike Urkov, Darrin Williams; Board alternates attending as public members Lewis Bair, Daurice Kalfsbeek-Smith; CGA staff Carol Thomas-Keefer, Harrison Tregenza.

2. Period Of Public Comment

At this time, members of the public may address the CGA Board regarding items that are not on the agenda but are of relevance to the CGA. The Board may not act on items not on the agenda.

Public comment was received by Mike Urkov regarding Westside Water District's request to be a full-time member of the CGA Board.

3. Consent Calendar

All consent calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.

- a. *Approval of Minutes from the November 25, 2025 CGA Board Meeting
- b. *Receive and File December Financial Statements
- c. *Review and Consider Approval of December/January Claims

Chair Wallace introduced the item. Director Bell requested that Item 3a. be pulled for discussion.

On motion by Director Cain, seconded by Director Bell, the Board approved Items 3b. and 3.c on the Consent Calendar.

AYES:	8	Bell, Cain, Dirks, Moresco, Reinhard, Shipley, Sutton, Wallace
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NOES:	0	
ABSTAIN:	0	
ABSENT:	4	Charter, Dormer, Dunlap, Strain

Director Bell asked for confirmation that the minutes accurately reflected the discussion and direction regarding Westside Water District’s request for a full board seat. Following a brief discussion, it was determined that the minutes accurately reflected the November meeting discussion. Additionally, Chair Wallace indicated that the Westside request would be placed on the February 24 agenda for board discussion and consideration.

On motion by Director Bell, seconded by Director Shipley, the Board approved Item 3a. on the Consent Calendar.

AYES:	7	Bell, Dirks, Moresco, Reinhard, Shipley, Sutton, Wallace
NOES:	0	
ABSTAIN:	1	Cain
ABSENT:	4	Charter, Dormer, Dunlap, Strain

Director Dunlap arrived at 1:42 P.M.

- 4. Appointment of Treasurer
 - a. *The Board will consider appointment of a board Treasurer.

Chair Wallace introduced the item and asked for volunteers for the Board Treasurer position. A discussion took place amongst the Board and staff regarding the position. A consensus was reached to table the item for a future meeting.

- 5. Review of Proposed 2026 Regular Meeting Schedule
 - a. *The Board will review and consider approval of the proposed 2026 schedule for regular monthly meetings.

Ms. Thomas-Keefer reviewed the proposed regular meeting schedule for 2026 and asked if any changes were needed. She also noted that a request was made recently to move the meeting start time to 1:30 p.m.

On motion by Director Dunlap, seconded by Director Bell, the Board approved the 2026 regular meeting schedule as follows: the fourth Tuesday of each month at 1:30 P.M. at Colusa Industrial Properties, 100 Sunrise Blvd, Colusa CA 95932, with remote access available.

AYES:	9	Bell, Cain, Dirks, Dunlap, Moresco, Reinhard, Shipley, Sutton, Wallace
NOES:	0	
ABSTAIN:	0	

ABSENT:	3	Charter, Dormer, Strain
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6. Report from Ad Hoc Budget Committee on Staffing
 - a. Report from ad hoc committee for development of local staffing

Director Dunlap recused herself from the meeting at 1:57 P.M.

Mr. Bair provided a report on the ad hoc committee's discussions with County representatives to renew the shared staff position for CGA program management. He also outlined information provided by the County regarding the position, hiring process, etc.

- b. *Consideration of key staffing parameters, partnership, and cost share concepts

Mr. Bair requested board concurrence to pursue the shared staff position. He also requested input on the cost share to be proposed. Following discussion, the Board provided direction by consensus that the committee should continue to pursue the shared staff position with the County and recommended a proposed cost share of 75 percent CGA and 25 percent County.

7. Colusa Subbasin GSP Implementation Update

Director Dunlap returned to the meeting at 2:26 P.M.

Ms. Thomas-Keefer reviewed the GSP implementation status and schedule for upcoming proposed joint board meeting with Glenn Groundwater Authority.

8. DWR Staff Update

None.

9. Committee Reports
 - a. Demand Management ad hoc – Lewis Bair, Kate Dunlap, Jeff Moresco, Halbert Charter, Jim Wallace

Chair Wallace provided a brief update on the ad hoc committee meeting on January 8.

- b. Budget ad hoc – Lewis Bair, Jered Shipley, Shelly Murphy, Jim Wallace

Chair Wallace noted that this item was covered in the earlier item.

10. Administrative Update

Ms. Thomas-Keefer stated that the Westside Water District request to join the CGA Board as a full-time member would be discussed at the February 24 meeting. She also noted that the item was first brought to the CGA Board last November, at which time action was deferred; however, the December meeting was cancelled and the January meeting was rescheduled due to quorum issues, so this February 11 meeting was the first regular meeting of the CGA since November, and, with no counsel present, the agenda was intentionally short. Ms. Thomas-Keefer then reported on a request from DWR to assist with access agreements to perform maintenance on two extensometers located in Colusa County.

Mr. Darrin Williams then provided public comment with regard to the request from Westside Water District, noting the involvement of the Groundwater Commission in the initial CGA board formation. He pointed out that CGA program costs generally fall more heavily to groundwater users and requested that if another board seat is considered, that the CGA board also consider adding an additional private pumper seat. Director Reinhard also pointed out the initial member contributions to CGA and stated that board seats may have also been determined by those members willing to pay CGA's initial operating costs. Chair Wallace requested that information for board consideration include board formation discussions or criteria, a map of member agency areas, and an opinion from counsel regarding the process to amend the Joint Exercise of Powers agreement.

11. Member Reports and Comments

Director Bell reported that her membership on the Colusa County Transit and Transportation Committee may require her to leave some CGA Board meetings early. Director Dunlap reported that she is temporarily also a member of the Colusa County Transit and Transportation Committee and hopes that action items can be completed at the beginning of CGA Board meetings.

Director Dunlap reported that she attended the Colusa County Farm Show and shared that she would have liked the CGA to be involved and represented at the event. Director Dunlap then received feedback from the Board and staff.

12. Next Meeting: Special CGA/GGA Joint Meeting – Friday, February 20, 2026; Regular Meeting – Tuesday, February 24, 2026

13. Adjourn

Chair Wallace adjourned the meeting at 3:35 P.M.

APPROVED BY:

Jim Wallace, Chair

Date

ATTEST:

Carol Thomas-Keefer, Secretary

Date

FY 25-26 BUDGET TO ACTUAL - Thru January

		REVENUE ALLOCATION					
		(A)	Restricted	Glenn	(B)	(A-B)	(B/A)
		FY 25-26 Budget	Prop. 218	County	\$	\$	%
			1.00	Portion 50%	ACTUAL	REMAINING	COMPLETED
1	REVENUE						
2	<i>Prior Year Funds to Balance</i>	-	-	-	-	-	0%
3	Proposition 218 Fee Agreements- \$1.00 Per Acre	388,527	754	-	754	387,773	0%
4	Proposition 218 Landowner Fee - \$1.00 Per Acre	6,811	-	-	-	6,811	0%
5	Glenn County Groundwater Authority Reimbursement	30,000	-	8,433	8,433	21,567	28%
6	Interest	20,835	7,060	-	7,060	13,775	34%
7							
8	TOTAL REVENUES	<u>446,173</u>	<u>7,814</u>	<u>8,433</u>	<u>16,247</u>	<u>55%</u>	<u>4%</u>
9	EXPENSES						
10	Office Expense						
11	Bank Fees	500	-	-	-	500	0%
12	JPA Insurance	2,000	-	-	-	2,000	0%
13	Printing and Copying/Outreach	2,000	-	-	-	2,000	0%
14	Website-Current	150	-	-	-	150	0%
15	Website -New	-	-	-	-	-	0%
16	Miscellaneous -PO Box/Supplies	250	575	-	575	(325)	230%
17							

FY 25-26 BUDGET TO ACTUAL - Thru January

		REVENUE ALLOCATION					
		(A) FY 25-26 Budget	<i>Restricted Prop. 218 1.00</i>	<i>Glenn County Portion 50%</i>	(B) \$ ACTUAL	(A-B) \$ REMAINING	(B/A) % COMPLETED
18	EXPENSES (cont'd)						18
19	Professional Services- Admin						19
20	Auditor	21,500	10,500	-	10,500	11,000	49%
21	Financial Services Bookkeeping (Crippen/Atlas)	5,000	2,498	-	2,498	2,503	50%
22	Legal Services (Young & Wooldridge)	35,000	47,323	-	47,323	(12,323)	135%
23	Program Manager/Facilitation Svcs (RGS)	100,000	38,702	-	38,702	61,298	39%
24	Annual Parcel Update (Provost & Pritchard)	-	-	-	-	-	0%
25	County Tax Roll Fee Support	5,000	-	-	-	5,000	0%
26	County of Butte GSA- Member Contribution	12,500	15,669	-	15,669	(3,169)	125%
27	Professional Services- SGMA COMPLIANCE						27
28	Long Term Funding: Update Revenue Requirements	-	-	-	-	-	0%
29	GSP Implementation (David's Engineering)	-	52,012	-	52,012	(52,012)	0%
30	Prop 218 - (SCI)	-	23,067	-	23,067	(23,067)	0%
31	GSP Annual Report (Shared with Glenn County)	60,000	-	-	-	60,000	0%
32	GSP Revisions(Water Ecology)	20,000	23,014	-	23,014	(3,014)	115%
33	GSP Periodic Evaluation and Updates (5 Year Update)	74,000	-	-	-	74,000	0%
34	Project Initiation: Refined/Develop Projects with GGA	-	-	-	-	-	0%
35	Study Implementation -Refine/Develop Studies	-	-	-	-	-	0%
36	Study Implementation -Implement Studies to Fill Data Gaps	-	-	-	-	-	0%
37	Study Impl. -Subsidence Monitoring Network: Realtime	-	-	-	-	-	0%
38	Public Engagement & Outreach	-	-	-	-	-	0%
39	GSP Implementation Manager	-	-	-	-	-	0%
40	Grant Procurement	-	-	-	-	-	0%
41							41

FY 25-26 BUDGET TO ACTUAL - Thru January

		REVENUE ALLOCATION						
		(A)	<i>Restricted Prop. 218 1.00</i>	<i>Glenn County Portion 50%</i>	(B) \$ ACTUAL	(A-B) \$ REMAINING	(B/A) % COMPLETED	
		<u>FY 25-26 Budget</u>						
42	EXPENSES (cont'd)						42	
43	Project Implementation						43	
44	Domestic Well Mitigation: Refine Domestic Well Mitig. Program	25,000	-	-	-	25,000	0%	44
45	Domestic Well Mitigation: Reserve Fund - Implmt. Dom. Mitig. Program	50,000	-	-	-	50,000	0%	45
46	Demand Mgmt. Mitigation: DM/Groundwater Allocation Program	-	-	-	-	-	0%	46
47								47
48	Professional Services- Projects							48
49	GSP-Grant Application (Shared with Glen County)	-	-	-	-	-	0%	49
50	GSP Technical Assistance:On-Call Support Svcs (Davids Engineering)	10,000	-	-	-	10,000	0%	50
51	GSP Subbasin GSP Revisions (Shared with Glenn County)	-	-	-	-	-	0%	51
52								52
53	TOTAL EXPENSES	<u>422,900</u>	<u>213,359</u>	<u>-</u>	<u>213,359</u>	<u>209,541</u>	<u>50%</u>	53
54								54
55	Surplus (Deficit)	<u>23,273</u>	<u>(205,545)</u>	<u>8,433</u>	<u>(197,112)</u>			55

CASH BALANCE

January 2026 Activity

Cash Receipts

Yolo County Property Tax Payment	754.42
Total Cash Receipts	\$ 754.42

Cash Disbursements

Warrants -RCI	\$ 89,590.66
Total Cash Disbursements	\$ 89,590.66

Cash Balance

Prior Month to Current Month Ending Balance Reconciliation

December Cash Balance By Investment

Umqua Checking	\$ 90,857.56
Umqua Money Market	1,124,373.60
Umqua Savings	33,010.30
TriCounties Checking	100.00
Total Cash Balance	\$ 1,248,341.46

January Activity

Cash Receipts	\$ 754.42
Cash Disbursements	(89,590.66)
Interest Earnings Checking	1,519.44
Columbia Service Charge	(12.50)
Transfer out of Columbia	(1,153,277.20)
Transfer into TriCounties	1,153,277.20
Interest at TriCounties	3.16
Maintenance Fee TriCounties	(10.00)
Misc	-

Total Activity	\$ (87,336.14)
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Ending Cash Balance	\$ 1,161,005.32
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Less: Outstanding Warrants:

Warrants - February 25th Mtg Outstanding	(3,856.75)
Warrants - February 11th Mtg Outstanding	(56,446.90)

Total Available Cash By Activity	\$ 1,100,701.67
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January Cash Balance by Investment

TriCounties Checking	1,153,370.36
Umqua Checking	\$ 987.50
Umqua Money Market	6,647.46
Umqua Savings	-
Total Balance	\$ 1,161,005.32
Less: Outstanding Warrants	(60,303.65)
Total Available Cash by Investment	\$ 1,100,701.67

Outstanding Warrants are vendor invoices received and not yet paid or in transit.

CGA
As of February 20
CLAIMS SUMMARY

FISCAL YEAR	Invoice #	Invoice Date	Vendor	Service Period	Service	Check	Total
FY 25-26	1173.05-7361	2/10/2026	Davids Engineering	January Services	GSP Implementation	<u>3,856.75</u>	<u>3,856.75</u>
					FEBRUARY 20th FY 25-26 TOTAL	<u>\$ 3,856.75</u>	<u>\$ 3,856.75</u>

Invoice

DAVIDS ENGINEERING, INC.
 Tax ID#68-0346173
 1772 Picasso Avenue, Suite A
 Davis, CA 95618-0550
 530/757-6107 - phone
 530/757-6118 - fax



Carol Thomas-Keefer
 Colusa Groundwater Authority
 P.O. Box 475
 Colusa, CA 95932

February 10, 2026
 Invoice No: 1173.05 - 7361
Total This Invoice \$3,856.75

Project 1173.05 CGA - Colusa Subbasin GSP Implementation Support
Professional Services from January 01, 2026 to January 31, 2026

Task 03.00 2025 Q3/Q4 Support
 Sub-Task 03.01 Provide On-Call GSP Implementation Support

Professional Personnel

	Hours	Rate	Amount
Supervising Engineer Davids, Jeff	9.50	244.00	2,318.00
Associate Engineer II Klug, Katherine	5.75	213.00	1,224.75
Associate Project Assistant Clark, Cynthia	.50	140.00	70.00
Totals	15.75		3,612.75
Total Labor			3,612.75

Contract Amount	Current	Prior	To-Date
Total Billings	3,612.75	47,402.55	51,015.30
Contract Amount			80,500.00
Remaining			29,484.70
		Total this Sub-Task	\$3,612.75

Sub-Task 03.03 Provide Miscellaneous On-Call Support

Professional Personnel

	Hours	Rate	Amount
Supervising Engineer Davids, Jeff	1.00	244.00	244.00
Totals	1.00		244.00
Total Labor			244.00

Contract Amount	Current	Prior	To-Date
Total Billings	244.00	177.75	421.75
Contract Amount			10,000.00
Remaining			9,578.25
		Total this Sub-Task	\$244.00

Total this Task \$3,856.75

Billings to Date

	Current	Prior	Total	
Labor	3,856.75	52,920.50	56,777.25	
Consultant	0.00	6,534.02	6,534.02	
Expense	0.00	65.80	65.80	
Totals	3,856.75	59,520.32	63,377.07	
			Total this Invoice	<u><u>\$3,856.75</u></u>

Outstanding Invoices

	Number	Date	Balance	
	7240	12/11/2025	4,210.00	
	7311	1/13/2026	7,348.00	
	Total		11,558.00	
			Total Now Due	\$15,414.75

Billings to Date

	Current	Prior	Total
Labor	3,856.75	119,110.75	122,967.50
Expense	0.00	305.57	305.57
Consultant	0.00	6,534.02	6,534.02
Totals	3,856.75	125,950.34	129,807.09

I certify that the above invoice is true and correct to the best of my knowledge.

Authorized By: _____



Date: 02/10/2026

Billing Backup

Tuesday, February 10, 2026

Davids Engineering, Inc.

Invoice 7361 Dated 2/10/2026

12:15:38 PM

Project	1173.05	CGA - Colusa Subbasin GSP Implementation Support
Task	03.00	2025 Q3/Q4 Support
Sub-Task	03.01	Provide On-Call GSP Implementation Support

Professional Personnel

		Hours	Rate	Amount
Supervising Engineer				
Davids, Jeff	1/8/2026	1.50	244.00	366.00
Preparation for and facilitation of GDM Ad Hoc working session.				
Davids, Jeff	1/13/2026	.50	244.00	122.00
Working with C. Thomas-Keefer, L. Hunter, and K. Klug to prepare for 01/16 Joint Board meeting.				
Davids, Jeff	1/15/2026	2.00	244.00	488.00
Working session with CGA and GGA staff and counsel regarding GDM program development, DWM program implementation, and planning for 01/16 Joint Board meeting.				
Davids, Jeff	1/16/2026	3.25	244.00	793.00
Preparation for and participation in Colusa Subbasin Joint Board meeting, DWM questions, Recommended Corrective Action 7 discussion. Reviewing agenda and preparing DWM flier.				
Davids, Jeff	1/23/2026	.50	244.00	122.00
Webinar regarding DWM program and application process.				
Davids, Jeff	1/26/2026	.50	244.00	122.00
Coordination with drought planning processes, preparations for upcoming coordination meeting with CGA and GGA.				
Davids, Jeff	1/29/2026	1.25	244.00	305.00
Preparing for, facilitating, and follow up from GSP implementation discussion with CGA/GGA staff and counsel. Correspondence with project team for action items.				
Associate Engineer II				
Klug, Katherine	1/6/2026	.25	213.00	53.25
Colusa county DWM coordination (coordinating discussion on County application hosting, next steps)				
Klug, Katherine	1/8/2026	.75	213.00	159.75
CGA/GGA GDM Ad Hoc Committee meeting (project-related discussion)				
Klug, Katherine	1/12/2026	1.00	213.00	213.00
meeting with J.C. Davids and Colusa County to discuss DWM county coordination, application hosting				
Klug, Katherine	1/13/2026	1.00	213.00	213.00
DWM outreach webinar preparation (ppt development)				
Klug, Katherine	1/15/2026	1.00	213.00	213.00
coordination call with GSA staff on various GSP implementation topics (DWM, GDM), Joint Board meeting prep with J.C. Davids				
Klug, Katherine	1/16/2026	.25	213.00	53.25
coordinating with DE staff to prepare DWM webinar outreach flyer				
Klug, Katherine	1/23/2026	1.00	213.00	213.00
DWM public outreach webinar prep, facilitation, and followup				
Klug, Katherine	1/29/2026	.50	213.00	106.50
Colusa GDM discussion with GSA staff				

Project	1173.05	CGA - Colusa Subbasin GSP Implementation	Invoice	7361		
Associate Project Assistant						
Clark, Cynthia		1/9/2026	.25	140.00	35.00	
Project support, Accounting						
Clark, Cynthia		1/13/2026	.25	140.00	35.00	
Project support, Accounting						
Totals			15.75		3,612.75	
Total Labor					3,612.75	
			Total this Sub-Task		\$3,612.75	

Sub-Task	03.03	Provide Miscellaneous On-Call Support				
Professional Personnel						
			Hours	Rate	Amount	
Supervising Engineer						
Davids, Jeff		1/12/2026	1.00	244.00	244.00	
Call with Colusa County Emergency Planner regarding DWM program implementation. Reviewing Joint Board agenda and providing comments/feedback to L. Hunter and C. Thomas-Keefer.						
Totals			1.00		244.00	
Total Labor					244.00	
					Total this Sub-Task	\$244.00
					Total this Task	\$3,856.75
					Total this Project	\$3,856.75
					Total this Report	\$3,856.75

Colusa Groundwater Authority Board of Directors Meeting

February 24, 2026 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 4: Appointment of Treasurer

ACTION ITEM

BACKGROUND:

The Joint Powers Agreement establishing the Colusa Groundwater Authority requires that the Board of Directors elect a chairperson, a vice chairperson and a secretary. The chairperson and vice chairperson must be directors of the board, and the secretary may but need not be a director. Currently, Jim Wallace serves as Chair, Kate Dunlap serves as Vice Chair, and the Program Manager, Carol Thomas-Keefer, serves as Secretary. Former CGA Director Frank Nobriga, who resigned from the board in 2025, served as Treasurer.

Since the office of CGA Treasurer is now vacant, the CGA Board should consider appointment of a new Treasurer, as this individual is one of three officers authorized to conduct banking transactions on behalf of CGA.

For the office of Treasurer, under both the CGA Joint Powers Agreement (Sec. 5.7) and the JPA law, the CGA has three options:

1. The default option is for the County Treasurer to serve as the treasurer for the CGA. Under this option, the County also handles CGA banking and manages its funds through the County Treasury.
2. The next option is for the CGA Board to appoint either:
 - a. The treasurer of one of CGA's members as the Treasurer of the CGA; or
 - b. A Certified Public Accountant to fulfill the role of Treasurer, but who would not necessarily hold the title of "Treasurer."
3. Finally, the CGA Board may appoint a CGA officer or employee as the Treasurer, with the understanding that the reference to "officer" includes any CGA Board member.

The CGA considered this item at its February 11 board meeting and deferred action to the February 24 meeting.

RECOMMENDATION:

Staff recommends that the CGA Board consider appointment of a qualified candidate (as defined above) to serve as Treasurer.

Colusa Groundwater Authority Board of Directors Meeting

February 24, 2026 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 5: Request from Westside Water District for Full-time Board Seat

ACTION ITEM

BACKGROUND:

By letter dated November 6, 2025, Westside Water District (WWD) has requested full member status on the CGA Board of Directors. Currently, WWD shares a seat with Maxwell Irrigation District (MID), and the two districts alternate their representative every two years, from July 1 through June 30 of odd-numbered years. The same arrangement applies to Princeton-Codora-Glenn Irrigation District and Provident Irrigation District, although those two districts generally share the same representatives to the CGA Board.

The letter requests that an amendment be made to the Joint Powers Agreement changing the board composition in **Article 4, Governance, Section 4.1 Board of Directors**, from the existing language:

- *“One member of the Board of the Maxwell Irrigation District or the Westside Water District, said appointment to alternate every two years beginning with an appointment”*

to the following language:

- *“One member of the Board of the Maxwell Irrigation District, appointed by the Maxwell Irrigation District;*
- *One member of the Board of the Westside Water District, appointed by the Westside Water District;”*

The effect of the change is to increase the number of CGA directors from 12 to 13. Pursuant to Section 4.5 of the JPA, a quorum to conduct business would also increase from 6 to 7 directors.

ADDITIONAL REQUEST FOR CONSIDERATION:

At the CGA meeting on February 11, public comment was received regarding the process to create the original CGA Board, and it was requested that, if the CGA Board composition is to be changed to include an additional water district member, then an additional private pumper representative should also be considered in order to maintain an equitable balance of board members representing water districts and surface water interests versus groundwater pumpers. It was noted that CGA costs to implement programs such as well mitigation and demand management would likely weigh more heavily on groundwater users, so those interests should be fairly represented in CGA Board decisions.

PROCESS FOR AMENDING THE JPA:

Section 8.1 of the JPA permits certain changes to the Agreement, as follows:

*“8.1 **Amendments.** This Agreement may be amended from time to time by a two- thirds (2/3) vote of the Members; except that a unanimous vote of the Members shall be required for amendments to provisions of this Agreement regarding withdrawal of Members, including but not limited to withdrawals pursuant to Article 6.3. Except as otherwise provided herein, the Authority may not amend the terms of this Agreement.”*

To effect an amendment to the JPA to increase board composition, an affirmative vote of at least two-thirds of the **members** is required (except with regard to withdrawal of members). Consequently, at least **eight** of the governing boards of the existing members would need to approve the amendment. Procedurally, the CGA Board would adopt a resolution recommending the desired amendment to the member agencies, and staff would submit that resolution to the individual members for consideration.

DISCUSSION:

WWD has requested an amendment to the JPA that would add a voting seat to the CGA Board by changing the shared alternating seat of WWD and Maxwell Irrigation District to two separate, full-time seats. This change would increase the number of water district votes and increase the number of members needed for a quorum from 6 to 7.

In response to that request, members of the Colusa County Groundwater Commission have requested that the CGA also consider adding at least one private pumper representative to the Board to ensure that groundwater interests remain sufficiently represented since CGA program costs are likely to be borne more heavily by groundwater users.

RECOMMENDATION:

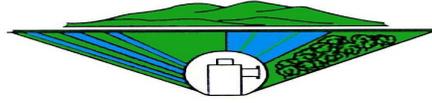
The CGA Board should discuss and determine its recommendation for board composition and consider adoption of Resolution 2026-01 recommending amendment to its Joint Exercise of Powers Agreement to the member agencies.

ATTACHMENTS:

- Letter dated November 6, 2025 from Westside Water District requesting full CGA member status
- Draft Resolution No. 2026-01 of the Colusa Groundwater Authority recommending amendment to its Joint Exercise of Powers Agreement

WESTSIDE WATER DISTRICT

A PUBLIC ENTITY
5005 STATE HIGHWAY 20
WILLIAMS, CA 95987



November 6, 2025

Colusa Groundwater Authority Board of Directors
c/o Carol Thomas-Keefer, Program Manager
100 W California
Ridgecrest, CA 93555

Re: Request for full CGA Member Agency Status

Dear CGA Board of Directors:

The Westside Water District requests full member agency status in the Colusa Groundwater Authority, pursuant to the procedures outlined in the Joint Exercise of Powers Agreement. We believe that the most expeditious and efficient method for implementing this request would be through a simple amendment to the terms of the agreement via a two-thirds vote of the Members as described in Article 8 (under 8.1 Amendments). The proposed amendment would apply to Article 4 (under 4.1 Board of Directors). A suggested amendment follows.

Existing language:

- One member of the Board of the Maxwell Irrigation District or the Westside Water District, said appointment to alternate every two years beginning with an appointment by the Maxwell Irrigation District of one of its Board Members;

Proposed language:

- One member of the Board of the Maxwell Irrigation District, appointed by the Maxwell Irrigation District;
- One member of the Board of the Westside Water District, appointed by the Westside Water District;

We believe that the language under Article 6 (under 6.1 Addition to Membership) does not apply because Westside Water District is currently a Member Agency, and therefore meets the verification requirements listed therein. Westside Water District would consider alternate approaches that may be appropriate to accomplishing this change.

November 6, 2025

Letter to CGA

Page 2

Please let me know if you have any questions about this request, or would like to discuss in advance of the next CGA Board Meeting.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Urkov", with a long horizontal flourish extending to the right.

Mike Urkov
General Manager
Westside Water District

**BEFORE THE BOARD OF DIRECTORS OF
THE COLUSA GROUNDWATER AUTHORITY**

RESOLUTION 2026-01

**RESOLUTION RECOMMENDING AMENDMENT TO THE
JOINT EXERCISE OF POWERS AGREEMENT**

WHEREAS, the Colusa Groundwater Authority (“Authority”) was established pursuant to a Joint Exercise of Powers Agreement dated June 29, 2017, amended on June 9, 2021 (the “Agreement”); and

WHEREAS, Article 4.1 of the Agreement provides that the Board shall include either one member representing the Maxwell Irrigation District or one member representing the Westside Water District, with the appointment to alternate every two years beginning with Maxwell Irrigation District; and

WHEREAS, on November 6, 2025, Westside Water District submitted a written request to be granted full member agency status, such that the Westside Water District and the Maxwell Irrigation District would each appoint a representative to the Authority Board; and

WHEREAS, the change to the Authority’s governance structure that the Westside Water District has requested would require an amendment to the Agreement; and

WHEREAS, Article 8.1 of the Agreement expressly authorizes an amendment to the agreement upon the affirmative vote of two-thirds (2/3) of the Member agencies; and

WHEREAS, the Board has determined that amending the Agreement in the manner provided for below is in the best interests of the Authority and the Colusa Subbasin.

NOW, THEREFORE, BE IT RESOLVED, that:

1. The foregoing recitals are true and correct.
2. It is the opinion of the Board that the Agreement should be amended to:
 - a. grant Westside Water District independent Member status, such that it would appoint one representative to the Authority Board and not alternate such appointment with the Maxwell Irrigation District; and
 - b. increase the number of private groundwater pumper representatives from 2 to ____.

3. The Board authorizes staff to submit copies of this resolution to all Members for consideration;

All the foregoing being on motion of Director, _____ seconded by Director, _____ and authorized by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINED:

I HEREBY CERTIFY that the foregoing resolution is the resolution of the Authority as duly passed and adopted by the Board of Directors on this 24th day of February 2026.

Witness my hand and seal of said Board of Directors this 24th day of February 2026.

Secretary of the Board of Directors

Colusa Groundwater Authority Board of Directors Meeting

February 24, 2026 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 6: Report from ad hoc Budget Committee on Staffing

ACTION ITEM

BACKGROUND:

With the adoption of the reduced budget for FY 2025-26 at the October 28 CGA board meeting, the ad hoc Budget Committee was directed to continue to develop an alternative for maintaining a staff with a local presence.

The ad hoc committee identified several possible options for local staffing and determined that a shared-staff partnership with Colusa County (CGA's original staffing structure) should be further explored as a preferred alternative. Committee representatives held a preliminary meeting with County staff to determine interest and obtain details on the position, which would be a re-filling of an existing vacant position.

At its February 11 meeting, the CGA Board reviewed recommendations from the ad hoc committee and provided direction by consensus that the committee should proceed with discussions with the County, with the assumption that the cost share for the position would potentially be on a 75/25 percent basis, with CGA time estimated at 75 percent.

The committee may present additional information or recommendations regarding its progress or status of discussions with Colusa County.

RECOMMENDATION:

The CGA board should review the ad hoc committee report and provide direction as needed.

Colusa Groundwater Authority Board of Directors Meeting

February 24, 2026 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 7: Colusa Subbasin GSP Implementation Update

GSP Implementation Activities Update

In April 2024, the Glenn Groundwater Authority (GGA) and Colusa Groundwater Authority (CGA) submitted a Revised Colusa Subbasin Groundwater Sustainability Plan (GSP) to address deficiencies identified by the Department of Water Resources. The Revised GSP includes commitments for CGA and GGA to develop and implement a Well Mitigation Program and a Demand Management Program for the Colusa Subbasin. These commitments are described in the GSP and in agreements between the GGA and CGA that are included as attachments to the GSP.

CGA and GGA are working to develop the details and components of these programs through ad hoc committees that meet jointly. Additionally, the two GSAs have been conducting a series of joint board meetings to hear recommendations of the ad hoc committees and provide policy direction on continued program implementation.

In January, the two GSA Boards approved a task order with Davids Engineering for development of a water accounting system. Work under the task order is expected to conclude by end of June 2026 and will include development of workshops to support a water accounting needs assessment and solicit feedback and recommendations, and the initial assembly and analysis of available data. The CGA/GGA Joint ad hoc Demand Management committees met on February 12 and February 20 to review the accounting framework, groundwater budgets and water accounting data assembly and analysis.

The Domestic Well Mitigation Program became effective January 1, 2026. Information is available on the CGA website: <https://colusagroundwater.org/pilot-domestic-well-mitigation-program/>.

CGA and GGA will continue to schedule joint monthly board meetings, at least through June 2026, to maintain progress on WAS development. The tentative joint meeting schedule is as follows, with all meetings planned to start at 1:30 p.m.:

Friday, March 20, 2026

Friday, April 10, 2026

Friday, May 15, 2026

Friday, June 12, 2026.

WY 2024-25 Annual Report

Davids Engineering is compiling the WY 2024-25 Annual Report for the Colusa Subbasin for submittal to DWR on or before April 1, 2026. A draft should be available for CGA and GGA review in March.

Colusa Groundwater Authority Board of Directors Meeting

February 24, 2026 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 8: DWR Staff Update

Brandon Davison or other DWR staff may provide an update on DWR activities.

AGENDA ITEM 9: Committee Reports

9a. Demand Management ad hoc Committee – Lewis Bair, Kate Dunlap, Jeff Moresco, Jim Wallace
The CGA/GGA joint ad hoc committees met on February 12 and February 20 to begin water accounting system planning and development. Davids Engineering provided a presentation reviewing water accounting system framework, projects versus management actions, groundwater budgets, and water accounting data assembly and analysis.

9b. Budget ad hoc Committee – Lewis Bair, Jered Shipley, Kate Dunlap, Shelly Murphy, Jim Wallace
Report provided earlier in meeting.

AGENDA ITEM 10: Administrative Update

The Program Manager may provide updates on pending administrative or managerial matters.

Colusa Groundwater Authority Board of Directors Meeting

February 24, 2026 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 11: CLOSED SESSION

Closed Session:

- a. Conference with Legal Counsel (Gov't Code 54956.9) – existing litigation
Aqualliance et al. v. Colusa Groundwater Authority, Glenn Groundwater Authority
Colusa County Superior Court – Case Number CV24584

Aqualliance et al. v. Biggs-West Gridley Water District, et al.
Butte County Superior Court – Case Number 22CV00348

AGENDA ITEM 12: Report Out of Closed Session

The Attorney will provide a report on any reportable action taken in Closed Session.

Colusa Groundwater Authority Board of Directors Meeting

February 24, 2026 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 13: Member Reports and Comments

INFORMATION ONLY

CGA Board Members and Alternates are encouraged to share information that may be relevant to the CGA. No action will be taken on any of these items.

AGENDA ITEM 14: Next Meeting

A special joint meeting with the GGA Board of Directors is tentatively scheduled for Friday, March 20, 2026 at 1:30 p.m. in Willows.

The next regular meeting of the CGA Board of Directors is scheduled for Tuesday, March 24, 2026, at 1:30 p.m.

AGENDA ITEM 15: Adjourn