

Colusa Groundwater Authority Board of Directors

P.O. Box 475, Colusa, CA 95932 | www.colusagroundwater.org

SPECIAL MEETING AGENDA

February 11, 2026 | 1:30 p.m.

Colusa Industrial Properties, 100 Sunrise Blvd., Colusa, CA 95932

Alternative meeting location(s):

244 SE Piper Dr, Holt, MO 64048

344 E Laurel St, Willows, CA 95988

Members of the public may attend this meeting in person or through Zoom:

<https://us06web.zoom.us/j/83956519409>

Or One tap mobile:

[+16694449171,83956519409#](tel:+16694449171,83956519409) or [+12532158782,83956519409#](tel:+12532158782,83956519409)

Meeting ID: 839 5651 9409

Full Agenda Packet: <https://colusagroundwater.org/agendas-and-meetings-2026/>

* Indicates action item

1. Call To Order and Determination of Quorum

- a. Roll Call of Directors and Alternates
- b. Introductions of others in attendance

2. Period Of Public Comment

At this time, members of the public may address the CGA Board regarding items that are not on the agenda but are of relevance to the CGA. The Board may not act on items not on the agenda.

3. Consent Calendar

All consent calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.

- a. *Approval of Minutes from the November 25, 2025 CGA Board Meeting
- b. *Receive and File December Financial Statements
- c. *Review and Consider Approval of December/January Claims

4. Appointment of Treasurer

- a. *The Board will consider appointment of a board Treasurer.

5. Review of Proposed 2026 Regular Meeting Schedule

- a. *The Board will review and consider approval of the proposed 2026 schedule for regular monthly meetings.

6. Report from Ad Hoc Budget Committee on Staffing

- a. Report from ad hoc committee for development of local staffing
- b. *Consideration of key staffing parameters, partnership, and cost share concepts

7. Colusa Subbasin GSP Implementation Update

8. DWR Staff Update

9. Committee Reports

- a. **Demand Management ad hoc** – Lewis Bair, Kate Dunlap, Jeff Moresco, Halbert Charter, Jim Wallace
- b. **Budget ad hoc** – Lewis Bair, Jered Shipley, Shelly Murphy, Jim Wallace

10. Administrative Update

11. Member Reports and Comments

- 12. Next Meeting:** Special CGA/GGA Joint Meeting – Friday, February 20, 2026;
Regular Meeting – Tuesday, February 24, 2026

13. Adjourn

The full agenda packet can be found on the CGA website: <https://colusagroundwater.org>. In compliance with the Americans with Disability Act, if you require special accommodation to participate in CGA Board or committee meetings, please contact the Colusa Groundwater Authority Program Manager at 650-587-7300, extension 17, prior to any meeting for accommodations.

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AGENDA ITEM 1: CALL TO ORDER AND DETERMINATION OF A QUORUM

AGENDA ITEM 1a: Roll Call of Officers and Alternates

SIX (6) Members must be present to constitute a quorum.

As of July 1, 2025, and through June 30, 2027, **Maxwell I.D.** sits as the representative for Westside Water District and Maxwell I.D.; and **Princeton-Codora-Glenn Irrigation District** sits as the representative for Princeton-Codora-Glenn I.D. and Provident I.D.

Note: Beginning July 1, 2027, Westside Water District and Provident Irrigation District will represent their respective Memberships on the CGA Board.

4.1 Board of Directors. *The business of the Authority will be conducted by a Board of Directors that is hereby established, and that shall be initially composed of and appointed as follows: One member of the Board of the Maxwell Irrigation District or the Westside Water District, said appointment to alternate every two years beginning with an appointment by the Maxwell Irrigation District of one of its Board members; One member of the Board of the Princeton-Codora-Glenn Irrigation District or the Provident Irrigation District, said appointment to alternate every two years beginning with an appointment by the Princeton-Codora-Glenn Irrigation District of one of its Board members...*

Entity	Name
COUNTY OF COLUSA	
BOARD MEMBER	Janice Bell
ALTERNATE	Daurice Kalfsbeek-Smith
CITY OF COLUSA	
BOARD MEMBER	Jeremy Cain
ALTERNATE	Jesse Cain
CITY OF WILLIAMS	
BOARD MEMBER	Kate Dunlap
ALTERNATE	Alfred Sellers, Jr.
GLENN COLUSA IRRIGATION DISTRICT	
BOARD MEMBER	Kelly Ornbaun
ALTERNATE	Jeff Sutton
COLUSA COUNTY WATER DISTRICT	
BOARD MEMBER	Halbert Charter
ALTERNATE	Shelly Murphy
PRINCETON-CODORA-GLENN IRRIGATION DISTRICT	
BOARD MEMBER	Jered Shipley
ALTERNATE	Jim Campbell
MAXWELL IRRIGATION DISTRICT	
BOARD MEMBER	Drew Dirks
ALTERNATE	
RECLAMATION DISTRICT 108	
BOARD MEMBER	Hilary Reinhard
ALTERNATE	Lewis Bair
RECLAMATION DISTRICT 479	
BOARD MEMBER	Derrick Strain
ALTERNATE	Alex Struckmeyer
COLUSA DRAIN MUTUAL WATER COMPANY	
BOARD MEMBER	Jim Wallace
ALTERNATE	Lynell Pollock
PRIVATE PUMPER	Deke Dormer
PRIVATE PUMPER	Jeff Moresco
WESTSIDE WATER DISTRICT	
BOARD MEMBER	Zach Dennis
ALTERNATE	Mike Urkov
PROVIDENT IRRIGATION DISTRICT	
BOARD MEMBER	Jered Shipley
ALTERNATE	Jim Campbell

[AGENDA ITEM 1b: Introductions of Others in Attendance](#)

AGENDA ITEM 2: PERIOD OF PUBLIC COMMENT

Members of the public may comment on items not on today's agenda that are relevant to the CGA. Public comments are limited to no more than 5 minutes. No action can be taken on items that are not on the agenda.

AGENDA ITEM 3: CONSENT CALENDAR

BACKGROUND:

All Consent Calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.

ACTION ITEMS:

[AGENDA ITEM 3a. Approval of Minutes from the November 25, 2025 CGA Board Meeting](#)

ATTACHMENTS: Draft minutes from November 25, 2025 CGA board meeting

[AGENDA ITEM 3b. Receive and File December Financial Statements](#)

ATTACHMENTS: Financial statements for period ending December 31, 2025

[AGENDA ITEM 3c. Review and Consider Approval of December/January Claims](#)

ATTACHMENTS: Report of Claims to be paid for December 2025/January 2026 and supporting documents for claims totaling \$56,446.90.

Colusa Groundwater Authority Board of Directors

P. O. Box 475, Colusa, CA 95932 | www.colusagroundwater.org

MEETING MINUTES

November 25, 2025

** Indicates action item*

1. Call To Order and Determination of Quorum

Chair Wallace called the meeting to order at 1:00 P.M. and led the Board in the Pledge of Allegiance.

a. Roll Call of Directors and Alternates

Present: Lewis Bair, Janice Bell, Halbert Charter, Kate Dunlap, Kelly Ornbaun, Jered Shipley, Jim Wallace.

Absent: Jeremy Cain, Drew Dirks, Deke Dormer, Jeff Moresco, Derick Strain.

b. Introductions of others in attendance

Public members Alan Becker, Jim Brobeck, Brandon Davison, Ryan Fulton, Vince Laufer, Maddie Munson, Kellie Wilson-Burt; Board members attending as public members Shelly Murphy, Alex Struckmeyer, Jeff Sutton; CGA Counsel Alan Doud; CGA staff Carol Thomas-Keefer, Harrison Tregenza.

2. Period Of Public Comment

At this time, members of the public may address the CGA Board regarding items that are not on the agenda but are of relevance to the CGA. The Board may not act on items not on the agenda.

None.

3. Consent Calendar

All consent calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.

- a. ***Approval of Minutes from the October 28, 2025 CGA Board Meeting**
- b. ***Receive and File October Financial Statements**
- c. ***Review and Consider Approval of November Claims**

Chair Wallace introduced the item. Ms. Thomas-Keefer then answered questions and received feedback from the Board.

On motion by Director Dunlap, seconded by Director Ornbaun, the Board approved the Consent Calendar.

AYES:	7	Bair, Bell, Charter, Dunlap, Ornbaun, Shipley, Wallace
NOES:	0	

ABSTAIN:	0	
ABSENT:	5	Cain, Dirks, Dormer, Moresco, Strain

4. Receive and File Financial Audits – FY 2021-22 and FY 2022-23

- a. *The board will receive and file the FY 2021-22 and 2022-23 financial audits.

Chair Wallace introduced the item and Ms. Thomas-Keefer provided a verbal report on information received from the auditor regarding member contributions. Ms. Thomas-Keefer then received feedback and answered questions from the Board.

On motion by Director Charter, seconded by Director Bell, the Board received and filed the annual audit of financial statements for FY 2021-22 and for FY 2022-23 as prepared by the audit firm of Nigro and Nigro.

AYES:	7	Bair, Bell, Charter, Dunlap, Ornbaun, Shipley, Wallace
NOES:	0	
ABSTAIN:	0	
ABSENT:	5	Cain, Dirks, Dormer, Moresco, Strain

5. Request from Westside Water District for Full-time Board Seat

- a. *The board will discuss the request and consider direction to staff.

Ms. Thomas-Keefer and Mr. Doud provided a verbal report on Westside Water District’s request and the Board’s options regarding the request. Mr. Doud and Ms. Thomas-Keefer then answered questions and received feedback from the Board. Following discussion, it was determined that additional information was needed on board formation and representation, and the matter was deferred for future consideration.

6. Discussion of Initial Member Contributions and Reimbursement Terms

- a. *The board will review the initial member contribution information and determine if additional action is needed.

Ms. Thomas-Keefer introduced the item and provided a verbal report on member contributions, going over previous contributions, information in the Joint Powers Agreement, and the Proposition 218 measure. She concluded that the Joint Powers Agreement only provides for member contribution repayment if the funds were budgeted and collected through CGA’s long-term revenue source, and to date that has not been done. Following discussion, it was determined that any repayment of member contributions would need to be considered in a future funding project, if the Board determined this was appropriate, but it was not feasible at this time since a new funding project has not yet been planned.

7. Report from Ad Hoc Budget Committee on Staffing

- a. *The board will hear a report from the ad hoc committee for development of local staffing.

Director Dunlap requested to be removed from the Ad Hoc Budget Committee on Staffing.

Committee Members then shared updates on the Committee’s recent activity and discussion regarding the process of finding local staff for the agency. The Committee members noted that a partnership with the County appeared to be the best option, but they would continue to gather additional information on other options and report back to the Board.

8. Colusa Subbasin GSP Implementation Update

Ms. Thomas-Keefer provided an update on GSP implementation progress, including development of the Domestic Well Mitigation Program and approval of an agreement with Davids Engineering to prepare the upcoming Periodic Evaluation. She noted that another joint CGA/GGA board meeting was scheduled for December 19, 2025.

9. Butte Subbasin Update

Ms. Thomas-Keefer provided a report on the recent meetings of the Sutter Butte Water Quality Working Group and the North Sacramento River Corridor Interbasin Coordination Group.

10. DWR Staff Update

None.

11. Committee Reports

- a. **Demand Management ad hoc** – Lewis Bair, Kate Dunlap, Jeff Moresco, Frank A. Nobriga, Jim Wallace

Chair Wallace shared that the Committee’s activities were covered earlier in the meeting. Chair Wallace asked if any Board member would like to join the Committee to replace Director Nobriga’s seat. Director Charter volunteered to join the Committee.

- b. **Well Mitigation ad hoc** – Lewis Bair, Janice Bell, Jeremy Cain, Jered Shipley
- None.

12. Administrative Update

None.

13. Closed Session

- a. Conference with Legal Counsel (Gov’t Code 54956.9) – Existing litigation:
Aqualliance et al. v. Colusa Groundwater Authority, Glenn Groundwater Authority Colusa County Superior Court – Case Number CV24584

Aqualliance et al. v. Biggs-West Gridley Water District, et al.
Butte County Superior Court – Case Number 22CV00348

The Board entered into Closed Session at 2:55 P.M.

14. Report out of Closed Session

The Board returned to Open Session at 3:08 P.M. Counsel stated that no reportable action was taken in Closed Session.

15. Member Reports and Comments

None.

16. Next Meeting: Special CGA/GGA Joint Meeting – December 19, 2025; Regular Meeting – December 23, 2025

Following a brief discussion, on motion made by Director Shipley and seconded by Director Bair, the CGA Board agreed to cancel the regular meeting scheduled for December 23, 2025.

AYES:	7	Bair, Bell, Charter, Dunlap, Ornbaun, Shipley, Wallace
NOES:	0	
ABSTAIN:	0	
ABSENT:	5	Cain, Dirks, Dormer, Moresco, Strain

Chair Wallace stated that he and staff would try to secure a local meeting room to alternate for upcoming joint CGA/GGA Board meetings.

17. Adjourn

Chair Wallace adjourned the meeting at 3:09 P.M.

APPROVED BY:

Jim Wallace, Chair _____
Date

ATTEST:

Carol Thomas-Keefer, Secretary _____
Date

50% of FY 25-26 Year Completed

FY 25-26 BUDGET TO ACTUAL - Thru December

		REVENUE ALLOCATION					
		(A)	Restricted	Glenn	(B)	(A-B)	(B/A)
		FY 25-26 Budget	Prop. 218	County	\$	\$	%
			1.00	Portion 50%	ACTUAL	REMAINING	COMPLETED
1	REVENUE						
2	<i>Prior Year Funds to Balance</i>	-	-	-	-	-	0%
3	Proposition 218 Fee Agreements- \$1.00 Per Acre	388,527	-	-	-	388,527	0%
4	Proposition 218 Landowner Fee - \$1.00 Per Acre	6,811	-	-	-	6,811	0%
5	Glenn County Groundwater Authority Reimbursement	30,000	-	8,433	8,433	21,567	28%
6	Interest	20,835	5,541	-	5,541	15,294	27%
7							
8							
8	TOTAL REVENUES	<u>446,173</u>	<u>5,541</u>	<u>8,433</u>	<u>13,973</u>	<u>55%</u>	<u>3%</u>
9	EXPENSES						
10	Office Expense						
11	Bank Fees	500	-	-	-	500	0%
12	JPA Insurance	2,000	-	-	-	2,000	0%
13	Printing and Copying/Outreach	2,000	-	-	-	2,000	0%
14	Website-Current	150	-	-	-	150	0%
15	Website -New	-	-	-	-	-	0%
16	Miscellaneous -PO Box/Supplies	250	575	-	575	(325)	230%
17							

FY 25-26 BUDGET TO ACTUAL - Thru December

		REVENUE ALLOCATION						
		(A)	<i>Restricted Prop. 218 1.00</i>	<i>Glenn County Portion 50%</i>	(B) \$ ACTUAL	(A-B) \$ REMAINING	(B/A) % COMPLETED	
		FY 25-26 Budget						
18	EXPENSES (cont'd)							18
19	Professional Services- Admin							19
20	Auditor	21,500	10,500	-	10,500	11,000	49%	20
21	Financial Services Bookkeeping (Crippen/Atlas)	5,000	2,498	-	2,498	2,503	50%	21
22	Legal Services (Young & Wooldridge)	35,000	47,323	-	47,323	(12,323)	135%	22
23	Program Manager/Facilitation Svcs (RGS)	100,000	38,702	-	38,702	61,298	39%	23
24	Annual Parcel Update (Provost & Pritchard)	-	-	-	-	-	0%	24
25	County Tax Roll Fee Support	5,000	-	-	-	5,000	0%	25
26	County of Butte GSA- Member Contribution	12,500	15,669	-	15,669	(3,169)	125%	26
27	Professional Services- SGMA COMPLIANCE							27
28	Long Term Funding: Update Revenue Requirements	-	-	-	-	-	0%	28
29	GSP Implementation (David's Engineering)	-	52,012	-	52,012	(52,012)	0%	29
30	Prop 218 - (SCI)	-	-	-	-	-	0%	30
31	GSP Annual Report (Shared with Glenn County)	60,000	-	-	-	60,000	0%	31
32	GSP Revisions(Water Ecology)	20,000	23,014	-	23,014	(3,014)	115%	32
33	GSP Periodic Evaluation and Updates (5 Year Update)	74,000	-	-	-	74,000	0%	33
34	Project Initiation: Refined/Develop Projects with GGA	-	-	-	-	-	0%	34
35	Study Implementation -Refine/Develop Studies	-	-	-	-	-	0%	35
36	Study Implementation -Implement Studies to Fill Data Gaps	-	-	-	-	-	0%	36
37	Study Impl. -Subsidence Monitoring Network: Realtime	-	-	-	-	-	0%	37
38	Public Engagement & Outreach	-	-	-	-	-	0%	38
39	GSP Implementation Manager	-	-	-	-	-	0%	39
40	Grant Procurement	-	-	-	-	-	0%	40
41								41

FY 25-26 BUDGET TO ACTUAL - Thru December

		REVENUE ALLOCATION						
		(A)	<i>Restricted Prop. 218 1.00</i>	<i>Glenn County Portion 50%</i>	(B) \$ ACTUAL	(A-B) \$ REMAINING	(B/A) % COMPLETED	
		<u>FY 25-26 Budget</u>						
42	EXPENSES (cont'd)						42	
43	Project Implementation						43	
44	Domestic Well Mitigation: Refine Domestic Well Mitig. Program	25,000	-	-	-	25,000	0%	44
45	Domestic Well Mitigation: Reserve Fund - Implmt. Dom. Mitig. Program	50,000	-	-	-	50,000	0%	45
46	Demand Mgmt. Mitigation: DM/Groundwater Allocation Program	-	-	-	-	-	0%	46
47								47
48	Professional Services- Projects							48
49	GSP-Grant Application (Shared with Glen County)	-	-	-	-	-	0%	49
50	GSP Technical Assistance:On-Call Support Svcs (Davids Engineering)	10,000	-	-	-	10,000	0%	50
51	GSP Subbasin GSP Revisions (Shared with Glenn County)	-	-	-	-	-	0%	51
52								52
53	TOTAL EXPENSES	<u>422,900</u>	<u>190,292</u>	<u>-</u>	<u>190,292</u>	<u>232,608</u>	<u>45%</u>	53
54								54
55	Surplus (Deficit)	<u>23,273</u>	<u>(184,752)</u>	<u>8,433</u>	<u>(176,319)</u>			55

CASH BALANCE

December 2025 Activity

Cash Receipts

N/A	-
Total Cash Receipts	\$ -

Cash Disbursements

Warrants -October	\$ 36,625.13
Check Issued to Open New Bank Tri-Cities Account	100.00
Total Cash Disbursements	\$ 36,725.13

Cash Balance

Prior Month to Current Month Ending Balance Reconciliation

November Cash Balance By Investment

Umqua Checking	\$ 127,582.69
Umqua Money Market	1,122,688.03
Umqua Savings	33,009.47
Total Cash Balance	\$ 1,283,280.19

December Activity

Cash Receipts	\$ -
Cash Disbursements	(36,725.13)
Interest Earnings Checking	1,685.57
Interest Earnings Savings (Pending Qtly Statement)	0.83
Short Pay to be Adj	-
Total Activity	\$ (35,038.73)

Ending Cash Balance	\$ 1,248,241.46
Less: Outstanding Warrants:	
Warrants - February Pending Approval	(56,446.90)
Total Available Cash By Activity	\$ 1,191,794.56

December Cash Balance by Investment

Umqua Checking	\$ 90,857.56
Umqua Money Market	1,124,373.60
Umqua Savings	33,010.30
Total Balance	\$ 1,248,241.46
Less: Outstanding Warrants	(56,446.90)
Total Available Cash by Investment	\$ 1,191,794.56

Outstanding Warrants are vendor invoices received and not yet paid or in transit.

CGA
As of February 5
CLAIMS SUMMARY

FISCAL YEAR	Invoice #	Invoice Date	Vendor	Service Period	Service	Check	Total
FY 25-26	Various	11/30/2025	Young & Wooldridge	November Services	Legal Services	16,195.67	16,195.67
FY 25-26	Various	12/31/2025	Young & Wooldridge	December Services	Legal Services	3,952.42	3,952.42
FY 25-26	Various	1/31/2026	Young & Wooldridge	January Services	Legal Services	1,840.00	1,840.00
FY 25-26	20541	11/30/2025	RGS	November Services	Administration	9,226.30	9,226.30
FY 25-26	20649	12/31/2025	RGS	December Services	Administration	5,203.92	5,203.92
FY 25-26	1173.05-7240	12/11/2025	Davids Engineering	November Services	GSP Implementation	4,210.00	4,210.00
FY 25-26	1173.05-7311	1/13/2026	Davids Engineering	December Services	GSP Implementation	7,348.00	7,348.00
FY 25-26	1173.03-7332	2/4/2026	Davids Engineering	January Services	GSP Implementation	5,863.25	5,863.25
FY 25-26	CGA2025.12	12/10/2025	Water Ecology	November Services	GSP Implementation	1,151.50	1,151.50
FY 25-26	390-4598	1/2/2026	Atlas CPA's	December Services	Accounting Services	837.96	837.96
FY 25-26	Statement	1/6/2026	Atlas CPA's	December Services	Accounting Services -Late Fee	13.88	13.88
FY 25-26	390-4481	12/2/2025	Atlas CPA's	November Services	Accounting Services	604.00	604.00
FEBRUARY FY 25-26 TOTAL						<u>\$ 56,446.90</u>	<u>\$ 56,446.90</u>

CLAIMS SUMMARY

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FY 25-26	Various	11/30/2025	Young & Wooldridge	November Services	Legal Services	16,195.67	16,195.67
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FY 25-26	20541	11/30/2025	RGS	November Services	Administration	9,226.30	9,226.30
FY 25-26	20649	12/31/2025	RGS	December Services	Administration	5,203.92	5,203.92
FY 25-26	1173.05-7240	12/11/2025	Davids Engineering	November Services	GSP Implementation	4,210.00	4,210.00
FY 25-26	1173.05-7311	1/13/2026	Davids Engineering	December Services	GSP Implementation	7,348.00	7,348.00
FY 25-26	1173.03-7332	2/4/2026	Davids Engineering	January Services	GSP Implementation	5,863.25	5,863.25
FY 25-26	CGA2025.12	12/10/2025	Water Ecology	November Services	GSP Implementation	1,151.50	1,151.50
FY 25-26	390-4598	1/2/2026	Atlas CPA's	December Services	Accounting Services	837.96	837.96
FY 25-26	Statement	1/6/2026	Atlas CPA's	December Services	Accounting Services -Late Fee	13.88	13.88
FY 25-26	390-4481	12/2/2025	Atlas CPA's	November Services	Accounting Services	604.00	604.00
FEBRUARY FY 25-26 TOTAL						<u>\$ 56,446.90</u>	<u>\$ 56,446.90</u>

INVOICE

Regional Government Services
PO Box 1350
Carmel Valley, CA 93924
AR@rgs.ca.gov
(650) 587-7300 x2



Colusa Groundwater Authority
 Carroll Thomas-Keefer
 cthomaskeefer@rgs.ca.gov

November 30, 2025
 Invoice No: 20541
Total This Invoice \$9,226.30

Project 04003.C220500000-40 Colusa Groundwater Authority -Professional Employer Services
Professional Services from November 01, 2025 to November 30, 2025

Professional Personnel

	Hours	Rate	Amount	
PES Agency Chief Executive	34.00	165.64	5,631.76	
Senior Finance Manager	16.50	154.60	2,550.90	
Admin Advisor	9.00	115.96	1,043.64	
Totals	59.50		9,226.30	
Total Labor				9,226.30

Billing Limits

	Current	Prior	To-Date	
Total Billings	9,226.30	38,702.07	47,928.37	
Limit			175,000.00	
Remaining			127,071.63	
			Total this Invoice	<u><u>\$9,226.30</u></u>

Monthly NTE \$15,000.00
 This Month (\$9,226.30)
 Remaining \$5,773.70

Billing Backup

Regional Government Services Authority

Invoice 20541 Dated 11/30/2025

Project 04003.C220500000-40 Colusa Groundwater Authority -Professional Employer Services

Professional Personnel

		Hours	Rate	Amount
PES Agency Chief Executive				
	Nov 4	1.50	165.64	248.46
Sutter Buttes WQ meeting				
	Nov 5	1.50	165.64	248.46
Attend BAB meeting; various emails				
	Nov 6	2.50	165.64	414.10
Coord meeting w/DE; financial disc w/Gina; follow up w/atty re member contributions				
	Nov 7	1.50	165.64	248.46
Call w/chair; research and follow up w/chair and atty re WWD request				
	Nov 10	2.00	165.64	331.28
PRA info to atty; follow up on DWM ad hoc info; follow up w/chair and atty re member contributions				
	Nov 11	2.50	165.64	414.10
Review job description; call w/atty; attend budget ad hoc mtg				
	Nov 12	1.00	165.64	165.64
Call w/LH, TB re WAS follow up and coordination				
	Nov 13	2.50	165.64	414.10
DWM ad hoc mtg and follow up; call w/ counsel; various emails				
	Nov 17	2.50	165.64	414.10
Butte Mgt mtg; GDM ad hoc comm				
	Nov 18	1.00	165.64	165.64
Joint mtg coordination w/LH, review and edit agenda, materials				
	Nov 19	1.50	165.64	248.46
Coordinate w/LH: Finalize agenda and meeting packet for joint special mtg; post and distribute				
	Nov 20	.50	165.64	82.82
Coord call w/DE				
	Nov 21	3.00	165.64	496.92
Attend joint board mtg; prepare, post and distribute reg mtg agenda				
	Nov 22	6.50	165.64	1,076.66
Edit minutes; prepare, post and distribute staff reports, board packet				
	Nov 24	1.50	165.64	248.46
King comment follow up, call w/chair, mtg prep, emails				
	Nov 25	2.00	165.64	331.28
Board meeting				
	Nov 26	.50	165.64	82.82
Follow up w/GS, Atlas on claims and payables process				
Senior Finance Manager				
	Nov 1	2.00	154.60	309.20
CGA: Financials WIP/Budget WIP				
	Nov 4	1.00	154.60	154.60
CGA: Audit WIP				
	Nov 14	1.00	154.60	154.60
CGA: Financials WIP				
	Nov 18	2.00	154.60	309.20
CGA: Audit WIP				
	Nov 20	2.00	154.60	309.20
CGA: Audit WIP				

CGA: Financials WIP	Nov 21	.50	154.60	77.30	
CGA: Financials WIP/Audit WIP	Nov 22	5.00	154.60	773.00	
CGA: Financials WIP/Audit WIP	Nov 23	2.00	154.60	309.20	
CGA: Financials WIP	Nov 25	1.00	154.60	154.60	
Admin Advisor					
Communicating with RGS and CGA staff advisors via email and RingCentral.	Nov 17	.20	115.96	23.19	
Communicating with RGS and CGA staff advisors via email and RingCentral, onboarding new Board member, saving files in VPN.	Nov 19	.70	115.96	81.17	
Communicating with RGS and CGA staff advisors via email and RingCentral, drafting Board meeting minutes.	Nov 21	5.00	115.96	579.80	
Clerking CGA Board meeting, preparing for CGA Board meeting.	Nov 25	2.80	115.96	324.69	
Communicating with RGS and CGA staff advisors via email and RingCentral, managing Form 700 filers in FPPC portal, updating public distribution list.	Nov 26	.30	115.96	34.79	
Totals		59.50		9,226.30	
Total Labor					9,226.30
			Total this Project		\$9,226.30
			Total this Report		\$9,226.30

INVOICE

Regional Government Services
PO Box 1350
Carmel Valley, CA 93924
AR@rgs.ca.gov
(650) 587-7300 x2



Colusa Groundwater Authority
 Carroll Thomas-Keefer
 cthomaskeefer@rgs.ca.gov

December 31, 2025
 Invoice No: 20649
Total This Invoice \$5,203.92

Project 04003.C220500000-40 Colusa Groundwater Authority -Professional Employer Services
Professional Services from December 01, 2025 to December 31, 2025

Professional Personnel

	Hours	Rate	Amount	
PES Agency Chief Executive	21.50	165.64	3,561.26	
Senior Finance Manager	8.00	154.60	1,236.80	
Admin Advisor	3.50	115.96	405.86	
Totals	33.00		5,203.92	
Total Labor				5,203.92

Billing Limits

	Current	Prior	To-Date	
Total Billings	5,203.92	47,928.37	53,132.29	
Limit			175,000.00	
Remaining			121,867.71	
				Total this Invoice <u><u>\$5,203.92</u></u>

Monthly NTE \$15,000.00
 This Month (\$5,203.92)
 Remaining \$9,796.08

Billing Backup

Regional Government Services Authority

Invoice 20649 Dated 12/31/2025

Project 04003.C220500000-40 Colusa Groundwater Authority -Professional Employer Services

Professional Personnel

		Hours	Rate	Amount
PES Agency Chief Executive				
	Dec 2	.50	165.64	82.82
Respond to inquiries re special mtg	Dec 4	1.50	165.64	248.46
Coordination meeting w/DE, LH	Dec 9	1.00	165.64	165.64
Renew website hosting; various emails	Dec 11	2.50	165.64	414.10
DWM ad hoc comm	Dec 12	.50	165.64	82.82
Review agenda and info for special board mtg	Dec 15	.50	165.64	82.82
Review and edit special mtg agenda	Dec 16	4.00	165.64	662.56
Prepare and send joint mtg minutes; review and edit materials for joint spec mtg	Dec 17	3.00	165.64	496.92
Distribute and post special mtg agenda and packet; begin prep of prev joint mtg minutes; prepare and send banking info	Dec 18	3.50	165.64	579.74
DE coordination mtg; GDM ad hoc mtg; staff coordination, send board mtg reminder	Dec 19	2.50	165.64	414.10
Attend special board mtg; begin minutes; follow up on edits of prev minutes; follow up on banking info	Dec 22	1.00	165.64	165.64
Coord GDM mtg and send notice; various emails	Dec 23	1.00	165.64	165.64
Coordinate DWM webinar w/DE, LH; various emails				
Senior Finance Manager				
	Dec 11	1.00	154.60	154.60
CGA: Financials WIP/Audit WIP	Dec 12	3.00	154.60	463.80
CGA: Financials WIP/Audit WIP	Dec 17	2.00	154.60	309.20
CGA: Financials WIP	Dec 26	2.00	154.60	309.20
CGA: Audit WIP				
Admin Advisor				
	Dec 1	.20	115.96	23.18
Communicating with RGS and CGA staff advisors via email and RingCentral, saving files in the VPN.	Dec 3	3.00	115.96	347.88
Drafting November Board meeting minutes.	Dec 18	.10	115.96	11.60
Communicating with RGS and CGA staff advisors via email and RingCentral.	Dec 19	.10	115.96	11.60
Communicating with RGS and CGA staff advisors via email and RingCentral.				

	Dec 29	.10	115.96	11.60	
Communicating with RGS and CGA staff advisors via email and RingCentral.					
	Totals		33.00		5,203.92
	Total Labor				5,203.92
				Total this Project	\$5,203.92
				Total this Report	\$5,203.92

Invoice

DAVIDS ENGINEERING, INC.
 Tax ID#68-0346173
 1772 Picasso Avenue, Suite A
 Davis, CA 95618-0550
 530/757-6107 - phone
 530/757-6118 - fax



Carol Thomas-Keefer
 Colusa Groundwater Authority
 P.O. Box 475
 Colusa, CA 95932

December 11, 2025
 Invoice No: 1173.05 - 7240
Total This Invoice \$4,210.00

Project 1173.05 CGA - Colusa Subbasin GSP Implementation Support
Professional Services from November 01, 2025 to November 30, 2025

Task 03.00 2025 Q3/Q4 Support
 Sub-Task 03.01 Provide On-Call GSP Implementation Support

Professional Personnel

	Hours	Rate	Amount
Senior Project Assistant Davids, Kristi	.50	149.00	74.50
Associate Engineer II Klug, Katherine	19.00	207.00	3,933.00
Associate Project Assistant Clark, Cynthia	1.50	135.00	202.50
Totals	21.00		4,210.00
Total Labor			4,210.00

Contract Amount	Current	Prior	To-Date
Total Billings	4,210.00	35,844.55	40,054.55
Contract Amount			80,500.00
Remaining			40,445.45
		Total this Sub-Task	\$4,210.00
		Total this Task	\$4,210.00

Billings to Date

	Current	Prior	Total
Labor	4,210.00	41,362.50	45,572.50
Consultant	0.00	6,534.02	6,534.02
Expense	0.00	65.80	65.80
Totals	4,210.00	47,962.32	52,172.32
		Total this Invoice	\$4,210.00

Outstanding Invoices

Number	Date	Balance
7204	11/12/2025	8,657.25
Total		8,657.25
	Total Now Due	\$12,867.25

Project	1173.05	CGA - Colusa Subbasin GSP Implementation	Invoice	7240
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Billings to Date

	Current	Prior	Total
Labor	4,210.00	107,552.75	111,762.75
Expense	0.00	305.57	305.57
Consultant	0.00	6,534.02	6,534.02
Totals	4,210.00	114,392.34	118,602.34

I certify that the above invoice is true and correct to the best of my knowledge.

Authorized By: _____ 

Date: 12/11/2025

Billing Backup

Thursday, December 11, 2025

Davids Engineering, Inc.

Invoice 7240 Dated 12/11/2025

10:43:56 AM

Project	1173.05	CGA - Colusa Subbasin GSP Implementation Support		
Task	03.00	2025 Q3/Q4 Support		
Sub-Task	03.01	Provide On-Call GSP Implementation Support		

Professional Personnel

		Hours	Rate	Amount
Senior Project Assistant				
Davids, Kristi	11/28/2025	.50	149.00	74.50
project support, accounting				
Associate Engineer II				
Klug, Katherine	11/7/2025	3.50	207.00	724.50
Colusa DWM agreement updates (reviewing legal counsel comments and making corresponding updates, preparing draft agreements for GSA review), preparing draft powerpoint and meeting materials for 11/13 GSA Ad Hoc Committee meeting				
Klug, Katherine	11/10/2025	2.25	207.00	465.75
reviewing and updating Colusa DWM agreements with additional legal counsel comments, preparing draft powerpoint and meeting materials for 11/13 GSA Ad Hoc Committee meeting and transmitting to GSA staff for distribution				
Klug, Katherine	11/12/2025	.50	207.00	103.50
preparing materials for 11/13 GSA Ad Hoc Committee meeting				
Klug, Katherine	11/13/2025	3.25	207.00	672.75
facilitating and follow-up regarding 11/13 GSA Ad Hoc Committee meeting; reviewing and revising DWM agreement documents in response to Ad Hoc Committee discussions				
Klug, Katherine	11/14/2025	3.00	207.00	621.00
reviewing and revising DWM agreement documents in response to 11/13 Ad Hoc Committee discussions; preparing materials for 11/21 Board meeting				
Klug, Katherine	11/17/2025	1.50	207.00	310.50
preparing presentation and agreement materials for 11/21 Board meeting and transmitting to GSA staff for Board packet				
Klug, Katherine	11/20/2025	3.00	207.00	621.00
reviewing and revising DWM well owner agreement based on legal counsel updates and transmitting to GSA staff; coordination meeting with GSA staff; coordination with NVCF staff				
Klug, Katherine	11/21/2025	1.75	207.00	362.25
preparing for and presenting DWM updates at 11/21 Board meeting, updating NVCF agreement for transmittal to GSA/NVCF staff				
Klug, Katherine	11/24/2025	.25	207.00	51.75
coordinating with NVCF staff and GSA staff on GSA-NVCF agreement and next steps				
Associate Project Assistant				
Clark, Cynthia	11/4/2025	.25	135.00	33.75
Project Support, Accounting				
Clark, Cynthia	11/6/2025	.25	135.00	33.75
Project Support, Accounting				
Clark, Cynthia	11/10/2025	.25	135.00	33.75
Project Support, Accounting				
Clark, Cynthia	11/12/2025	.25	135.00	33.75
Project Support, Accounting				

Project	1173.05	CGA - Colusa Subbasin GSP Implementation		Invoice	7240
Clark, Cynthia		11/14/2025	.50	135.00	67.50
	Project Support, Accounting				
	Totals		21.00		4,210.00
	Total Labor				4,210.00
				Total this Sub-Task	\$4,210.00
				Total this Task	\$4,210.00
				Total this Project	\$4,210.00
				Total this Report	\$4,210.00

Invoice

DAVIDS ENGINEERING, INC.
 Tax ID#68-0346173
 1772 Picasso Avenue, Suite A
 Davis, CA 95618-0550
 530/757-6107 - phone
 530/757-6118 - fax



January 13, 2026
 Invoice No: 1173.05 - 7311
Total This Invoice \$7,348.00

Carol Thomas-Keefer
 Colusa Groundwater Authority
 P.O. Box 475
 Colusa, CA 95932

Project 1173.05 CGA - Colusa Subbasin GSP Implementation Support
Professional Services from December 01, 2025 to December 31, 2025

Task 03.00 2025 Q3/Q4 Support
 Sub-Task 03.01 Provide On-Call GSP Implementation Support

Professional Personnel

	Hours	Rate	Amount
Supervising Engineer Davids, Jeff	10.00	237.00	2,370.00
Associate Engineer II Klug, Katherine	22.75	207.00	4,709.25
Associate Project Assistant Clark, Cynthia	1.25	135.00	168.75
Senior Project Manager Clark, Cassie	.50	200.00	100.00
Totals	34.50		7,348.00
Total Labor			7,348.00

Contract Amount	Current	Prior	To-Date
Total Billings	7,348.00	40,054.55	47,402.55
Contract Amount			80,500.00
Remaining			33,097.45
		Total this Sub-Task	\$7,348.00
		Total this Task	\$7,348.00

Billings to Date

	Current	Prior	Total
Labor	7,348.00	45,572.50	52,920.50
Consultant	0.00	6,534.02	6,534.02
Expense	0.00	65.80	65.80
Totals	7,348.00	52,172.32	59,520.32
		Total this Invoice	\$7,348.00

Outstanding Invoices			
	Number	Date	Balance
	7240	12/11/2025	4,210.00
	Total		4,210.00
Total Now Due			\$11,558.00

Billings to Date			
	Current	Prior	Total
Labor	7,348.00	111,762.75	119,110.75
Expense	0.00	305.57	305.57
Consultant	0.00	6,534.02	6,534.02
Totals	7,348.00	118,602.34	125,950.34

I certify that the above invoice is true and correct to the best of my knowledge.

Authorized By: _____  _____ Date: 01/13/2026

Billing Backup

Tuesday, January 13, 2026

Davids Engineering, Inc.

Invoice 7311 Dated 1/13/2026

10:54:25 AM

Project	1173.05	CGA - Colusa Subbasin GSP Implementation Support		
Task	03.00	2025 Q3/Q4 Support		
Sub-Task	03.01	Provide On-Call GSP Implementation Support		

Professional Personnel

		Hours	Rate	Amount
Supervising Engineer				
Davids, Jeff	12/4/2025	.75	237.00	177.75
DWM working session with CGA and GGA. Planning for finalizing agreements with GSAs and NVCF and upcoming meetings.				
Davids, Jeff	12/5/2025	.50	237.00	118.50
Planning for finalizing agreements with GSAs and NVCF and upcoming meetings.				
Davids, Jeff	12/10/2025	.75	237.00	177.75
Working session with NVCF and CGA/GGA regarding DWM program development and agreements.				
Davids, Jeff	12/11/2025	1.50	237.00	355.50
Working with K. Klug and DWM Ad Hoc on DWM program development and agreements.				
Davids, Jeff	12/15/2025	.50	237.00	118.50
Working with K. Klug and reviewing correspondence, legal input, and next steps on DWM program development and documentation.				
Davids, Jeff	12/16/2025	.75	237.00	177.75
Working with K. Klug and reviewing correspondence, legal input, and next steps on DWM program development and documentation.				
Davids, Jeff	12/18/2025	1.00	237.00	237.00
Preparation for, planning meeting, and follow up on DWM program development.				
Davids, Jeff	12/19/2025	3.50	237.00	829.50
Colusa Joint Board meeting. Review and approval of revised DWM program documents and coordination with CGA and GGA for adoption.				
Davids, Jeff	12/29/2025	.75	237.00	177.75
Working with L. Hunter to review Domestic Well Mitigation (DWM) Program application and provide feedback prior to launch.				
Associate Engineer II				
Klug, Katherine	12/1/2025	1.25	207.00	258.75
DWM support (NVCF, well owner agreement updates)				
Klug, Katherine	12/2/2025	.25	207.00	51.75
DWM support (application preparation)				
Klug, Katherine	12/3/2025	.25	207.00	51.75
DWM support (NVCF agreement review, meeting coordination with NVCF staff)				
Klug, Katherine	12/4/2025	1.25	207.00	258.75
DWM coordination discussion with GSA staff and agreement development support (NVCF, well owner agreement updates)				
Klug, Katherine	12/5/2025	1.50	207.00	310.50
DWM support (communicating questions on DWM program development to legal counsel; coordinating application updates with Colusa/Glenn Co; preparing for Ad Hoc Committee meeting)				
Klug, Katherine	12/8/2025	.50	207.00	103.50
preparing for DWM Ad Hoc Committee meeting				

Project	1173.05	CGA - Colusa Subbasin GSP Implementation	Invoice	7311
Klug, Katherine	12/9/2025	.50 207.00	103.50	
DWM support (NVCF coordination ahead of 12/10 discussion)				
Klug, Katherine	12/10/2025	1.75 207.00	362.25	
DWM materials preparation for DWM Ad Hoc meeting; meeting with NVCF staff				
Klug, Katherine	12/11/2025	5.00 207.00	1,035.00	
Preparing, facilitating, and follow-up on DWM Ad Hoc Committee meeting; preparing updates to DWM agreements and relating questions to legal counsel following Ad Hoc discussion				
Klug, Katherine	12/12/2025	.50 207.00	103.50	
CGA/GGA joint board meeting prep (DWM presentation, updates)				
Klug, Katherine	12/15/2025	.50 207.00	103.50	
CGA/GGA joint board meeting prep (DWM presentation, updates)				
Klug, Katherine	12/16/2025	1.75 207.00	362.25	
CGA/GGA joint board meeting prep (DWM presentation, updates)				
Klug, Katherine	12/17/2025	2.00 207.00	414.00	
CGA/GGA joint board meeting prep (DWM presentation, updates); preparing updates to DWM agreements in coordination with legal counsel (GSA agreement, NVCF agreement, well owner agreement)				
Klug, Katherine	12/18/2025	.75 207.00	155.25	
CGA/GGA joint board meeting prep with GSA staff (reviewing agreement updates, DWM presentation)				
Klug, Katherine	12/19/2025	2.00 207.00	414.00	
CGA/GGA joint board meeting prep and presentation				
Klug, Katherine	12/22/2025	.50 207.00	103.50	
NVCF/GSA agreement follow-up with GSA staff, NVCF staff; coordinating next steps for DWM agreement execution and implementation				
Klug, Katherine	12/23/2025	2.25 207.00	465.75	
coordinating next steps for DWM agreement execution and implementation with GSA staff (application support, NVCF agreement execution, Colusa County outreach for application hosting, public outreach coordination)				
Klug, Katherine	12/30/2025	.25 207.00	51.75	
reviewing DWM program application materials and coordinating with GSA staff				
Associate Project Assistant				
Clark, Cynthia	12/8/2025	.25 135.00	33.75	
Project Support, Accounting				
Clark, Cynthia	12/9/2025	.25 135.00	33.75	
Project Support, Accounting				
Clark, Cynthia	12/11/2025	.25 135.00	33.75	
Project Support, Accounting				
Clark, Cynthia	12/12/2025	.25 135.00	33.75	
Project Support, Accounting				
Clark, Cynthia	12/18/2025	.25 135.00	33.75	
Project Support, Accounting				
Senior Project Manager				
Clark, Cassie	12/1/2025	.25 200.00	50.00	
Project management and coordination.				
Clark, Cassie	12/15/2025	.25 200.00	50.00	
Project management and coordination.				
Totals		34.50	7,348.00	
Total Labor				7,348.00
			Total this Sub-Task	\$7,348.00

Project	1173.05	CGA - Colusa Subbasin GSP Implementation	Invoice	7311
			Total this Task	\$7,348.00
			Total this Project	\$7,348.00
			Total this Report	\$7,348.00

Invoice

DAVIDS ENGINEERING, INC.
 Tax ID#68-0346173
 1772 Picasso Avenue, Suite A
 Davis, CA 95618-0550
 530/757-6107 - phone
 530/757-6118 - fax



February 04, 2026
 Invoice No: 1173.03 - 7332
Total This Invoice \$5,863.25

Carol Thomas-Keefer
 Colusa Groundwater Authority
 P.O. Box 475
 Colusa, CA 95932

Project 1173.03 Colusa Groundwater Authority - Colusa Subbasin Groundwater Sustainability Plan Annual Reports

Professional Services from January 01, 2026 to January 31, 2026

Task	04.00	WY 2025 GSP Annual Report
Sub-Task	DE.00	Davids Engineering, Inc.

Professional Personnel

	Hours	Rate	Amount	
Supervising Engineer				
Davids, Jeff	.50	244.00	122.00	
Senior Engineer				
Ertis, Brandon	5.50	223.00	1,226.50	
Associate Engineer II				
Klug, Katherine	7.50	213.00	1,597.50	
Staff Engineer I				
Law, Ji Yeow	7.00	175.00	1,225.00	
Winslow, Jacob	7.50	175.00	1,312.50	
Intern I				
Shimamura, Gento	5.25	59.00	309.75	
Associate Project Assistant				
Clark, Cynthia	.50	140.00	70.00	
Totals	33.75		5,863.25	
Total Labor				5,863.25
		Total this Sub-Task		\$5,863.25

Billings to Date

	Current	Prior	Total
Labor	5,863.25	1,460.75	7,324.00
Totals	5,863.25	1,460.75	7,324.00

Contract Amount

	Current	Prior	To-Date	
Total Billings	5,863.25	1,460.75	7,324.00	
Contract Amount			59,200.00	
Remaining			51,876.00	
		Total this Task		\$5,863.25

Billing Backup

Wednesday, February 4, 2026

Davids Engineering, Inc.

Invoice 7332 Dated 2/4/2026

2:49:51 PM

Project	1173.03	Colusa Groundwater Authority - Colusa Subbasin Groundwater Sustainability Plan Annual Reports		
Task	04.00	WY 2025 GSP Annual Report		
Sub-Task	DE.00	Davids Engineering, Inc.		

Professional Personnel

		Hours	Rate	Amount
Supervising Engineer				
Davids, Jeff	1/26/2026	.50	244.00	122.00
Reviewing draft hydrographs and storage change plots.				
Senior Engineer				
Ertis, Brandon	1/14/2026	2.00	223.00	446.00
Planning for Annual Report Material Development; Coordination on Development of Hydrographs, Change in Storage, and Contour Mapping Materials				
Ertis, Brandon	1/15/2026	2.00	223.00	446.00
Planning for Annual Report Material Development; Coordination on Development of Hydrographs, Change in Storage, and Contour Mapping Materials				
Ertis, Brandon	1/16/2026	1.00	223.00	223.00
Coordination and Planning for Development of Hydrographs, Change in Storage, and Contour Mapping Materials				
Ertis, Brandon	1/23/2026	.50	223.00	111.50
Internal Coordination Meeting for Annual Report Development				
Associate Engineer II				
Klug, Katherine	1/9/2026	.50	213.00	106.50
coordinating annual report updates with LSCE; updating Annual Report template and content tracker				
Klug, Katherine	1/12/2026	.25	213.00	53.25
coordinating Annual Report data requests with J. Winslow				
Klug, Katherine	1/15/2026	.25	213.00	53.25
reviewing WY2025 AR updates with GSA staff				
Klug, Katherine	1/21/2026	.25	213.00	53.25
coordinating subsidence map updates with LSCE				
Klug, Katherine	1/23/2026	.50	213.00	106.50
reviewing Colusa hydrograph results, reviewing storage change/contours processes				
Klug, Katherine	1/26/2026	1.25	213.00	266.25
reviewing and sharing Colusa hydrographs, storage change figures with GSA staff; updating Annual Report doc; reviewing data requests for PMAs/water use				
Klug, Katherine	1/27/2026	3.00	213.00	639.00
updating Annual Report doc; reviewing data requests for PMAs				
Klug, Katherine	1/28/2026	.25	213.00	53.25
reviewing and sharing draft spring/fall 2025 contours with GSA staff				
Klug, Katherine	1/29/2026	1.00	213.00	213.00
Colusa annual report updates, discussion of GW conditions figures with GSA staff				
Klug, Katherine	1/30/2026	.25	213.00	53.25
Colusa AR updates review with DE staff				

Project	1173.03	CGA - Colusa Sub. GSP Annual Reports		Invoice	7332
Staff Engineer I					
Law, Ji Yeow		1/12/2026	.75	175.00	131.25
		Meeting with G. Shimamura to review surface water data			
Law, Ji Yeow		1/14/2026	.75	175.00	131.25
		Meeting with G. Shimamura to review surface water data			
Law, Ji Yeow		1/20/2026	1.75	175.00	306.25
		Review and revise groundwater elevation hydrographs and storage change maps			
Law, Ji Yeow		1/21/2026	.75	175.00	131.25
		Review and revise groundwater elevation hydrographs and storage change maps			
Law, Ji Yeow		1/23/2026	1.25	175.00	218.75
		Review and revise groundwater elevation hydrographs and storage change maps; DE internal coordination meeting			
Law, Ji Yeow		1/27/2026	.25	175.00	43.75
		Revise storage change maps			
Law, Ji Yeow		1/30/2026	1.50	175.00	262.50
		DE internal coordination meeting. Revise hydrographs			
Winslow, Jacob		1/16/2026	2.00	175.00	350.00
		Updating LULC datasets.			
Winslow, Jacob		1/20/2026	1.50	175.00	262.50
		Prepping GEEEO inputs.			
Winslow, Jacob		1/23/2026	.25	175.00	43.75
		DE coordination call.			
Winslow, Jacob		1/26/2026	2.50	175.00	437.50
		Writing and sending data requests.			
Winslow, Jacob		1/29/2026	1.25	175.00	218.75
		Finalizing data requests.			
Intern I					
Shimamura, Gento		1/12/2026	4.25	59.00	250.75
		Updating Colusa bswi data for 2025.			
Shimamura, Gento		1/21/2026	1.00	59.00	59.00
		QA/QC for Colusa subbasin bswi values through plotting.			
Associate Project Assistant					
Clark, Cynthia		1/5/2026	.50	140.00	70.00
		Project support, Accounting			
		Totals			5,863.25
		Total Labor			5,863.25
				Total this Sub-Task	\$5,863.25
				Total this Task	\$5,863.25
				Total this Project	\$5,863.25
				Total this Report	\$5,863.25

INVOICE

Regional Government Services
PO Box 1350
Carmel Valley, CA 93924
AR@rgs.ca.gov
(650) 587-7300 x2



Colusa Groundwater Authority
 Carroll Thomas-Keefer
 cthomaskeefer@rgs.ca.gov

December 31, 2025
 Invoice No: 20649
Total This Invoice \$5,203.92

Project 04003.C220500000-40 Colusa Groundwater Authority -Professional Employer Services
Professional Services from December 01, 2025 to December 31, 2025

Professional Personnel

	Hours	Rate	Amount	
PES Agency Chief Executive	21.50	165.64	3,561.26	
Senior Finance Manager	8.00	154.60	1,236.80	
Admin Advisor	3.50	115.96	405.86	
Totals	33.00		5,203.92	
Total Labor				5,203.92

Billing Limits

	Current	Prior	To-Date	
Total Billings	5,203.92	47,928.37	53,132.29	
Limit			175,000.00	
Remaining			121,867.71	
				Total this Invoice <u><u>\$5,203.92</u></u>

Monthly NTE \$15,000.00
 This Month (\$5,203.92)
 Remaining \$9,796.08

Billing Backup

Regional Government Services Authority

Invoice 20649 Dated 12/31/2025

Project 04003.C220500000-40 Colusa Groundwater Authority -Professional Employer Services

Professional Personnel

		Hours	Rate	Amount
PES Agency Chief Executive				
	Dec 2	.50	165.64	82.82
Respond to inquiries re special mtg	Dec 4	1.50	165.64	248.46
Coordination meeting w/DE, LH	Dec 9	1.00	165.64	165.64
Renew website hosting; various emails	Dec 11	2.50	165.64	414.10
DWM ad hoc comm	Dec 12	.50	165.64	82.82
Review agenda and info for special board mtg	Dec 15	.50	165.64	82.82
Review and edit special mtg agenda	Dec 16	4.00	165.64	662.56
Prepare and send joint mtg minutes; review and edit materials for joint spec mtg	Dec 17	3.00	165.64	496.92
Distribute and post special mtg agenda and packet; begin prep of prev joint mtg minutes; prepare and send banking info	Dec 18	3.50	165.64	579.74
DE coordination mtg; GDM ad hoc mtg; staff coordination, send board mtg reminder	Dec 19	2.50	165.64	414.10
Attend special board mtg; begin minutes; follow up on edits of prev minutes; follow up on banking info	Dec 22	1.00	165.64	165.64
Coord GDM mtg and send notice; various emails	Dec 23	1.00	165.64	165.64
Coordinate DWM webinar w/DE, LH; various emails				
Senior Finance Manager				
	Dec 11	1.00	154.60	154.60
CGA: Financials WIP/Audit WIP	Dec 12	3.00	154.60	463.80
CGA: Financials WIP/Audit WIP	Dec 17	2.00	154.60	309.20
CGA: Financials WIP	Dec 26	2.00	154.60	309.20
CGA: Audit WIP				
Admin Advisor				
	Dec 1	.20	115.96	23.18
Communicating with RGS and CGA staff advisors via email and RingCentral, saving files in the VPN.	Dec 3	3.00	115.96	347.88
Drafting November Board meeting minutes.	Dec 18	.10	115.96	11.60
Communicating with RGS and CGA staff advisors via email and RingCentral.	Dec 19	.10	115.96	11.60
Communicating with RGS and CGA staff advisors via email and RingCentral.				

	Dec 29	.10	115.96	11.60	
Communicating with RGS and CGA staff advisors via email and RingCentral.					
Totals		33.00		5,203.92	
Total Labor					5,203.92
			Total this Project		\$5,203.92
			Total this Report		\$5,203.92



319 6th Street, PO Box 590
 Marysville, CA 95901
 Phone: 530.742.8201
 Fax: 530.741.3509

Colusa Ground Water Authority
 PO Box 475
 Colusa, CA 95932

Date: 1/2/2026
 Invoice Number: 390 -4598
 Client ID: 39000008

<u>Date</u>	<u>Activity</u>	<u>Hours</u>
12/02/2025	Prepare enter invoices per Gina, record customer payment and update deposit in books.	0.30
12/03/2025	Prepare check mail box.	0.10
12/04/2025	Prepare scan and email mail picked up to client.	0.10
12/08/2025	Postage Postage for A/P	
12/08/2025	Prepare prepare signed checks for mail. check PO box. scan and email bank statements to client.	0.60
12/10/2025	Prepare	1.10
12/10/2025	Prepare	0.80

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Client ID: 39000008

Invoice Number: 390 -4598

Client Name: Colusa Ground Water Authority

Total Amount Due: \$1,455.84

Amount Enclosed: \$

Card Type (Select one):	Visa	Mastercard	Discover	AmEx	Debit	Other
Cardholder Name (As shown on card):						
Company Name (If for business):						
Card Number:						
CVV (3 digits on back, or 4 digits on front of AmEx):				Expiration Date (MM/YY):		
Billing Address (Street, City, State, Zip):						
Email Address:				Phone Number:		

Invoices are due upon receipt. Balances over 30-days may be subject to a service charge of 1.5% per month. Returned checks / ACH will be assessed a fee.

reconcile accounts 9527 and 4884 for the month of November. print monthly reports to paper, pdf and excel.
enter bills into books and on claims summary. verify amounts tie.

12/12/2025	Prepare	0.20
email November reports to client.		
12/12/2025	Review	0.30
review books and reports for month of November		
12/17/2025	Prepare	0.10
Pull check for Jim for \$100 to TriCo. Update client assist form to include contact info for Jim.		
12/17/2025	Prepare	0.20
generate check to Tri Counties bank per Jim in office. email client regarding check.		
12/22/2025	Prepare	0.30
get ending check number from lock up. deliver check to Tri Counties with check information to open new account per Jim.		
12/22/2025	Prepare	1.20
generate reports per client email for years ending 2022, 2023, 2024 and 2025 to pdf and excel.		
12/23/2025	Prepare	0.10
email approved/requested reports to client		
12/23/2025	Prepare	0.10
Scanning documents		
12/23/2025	Review	0.20
review report request for 2022-2025 FYE		

Total Services:	\$835.00
Total Expenses:	<u>\$2.96</u>
Invoice Total:	<u>\$837.96</u>

Thank you for your business. Referrals are appreciated.

atlas



319 6th Street, PO Box 590
 Marysville, CA 95901
 Phone: 530.742.8201
 Fax: 530.741.3509

Colusa Ground Water Authority
 PO Box 475
 Colusa, CA 95932

Date: 01/06/2026
 Client ID: 39000008

STATEMENT

Invoice	Date	Description	Charge	Credit	Balance
		Balance forward as of 01/01/2024			\$241.50
390 -489	01/08/2024		\$103.50		\$345.00
	01/22/2024	Payment		\$345.00	\$0.00
390 -587	02/05/2024		\$333.50		\$333.50
	03/08/2024	Payment		\$333.50	\$0.00
390 -252	03/28/2024		\$301.00		\$301.00
390 -698	04/24/2024		\$193.00		\$494.00
390 -820	05/08/2024		\$233.50		\$727.50
390 -1019	06/10/2024		\$264.50		\$992.00
	07/01/2024	Payment		\$426.50	\$565.50
390 -1187	07/03/2024		\$370.50		\$936.00
390 -1367	08/09/2024		\$195.00		\$1,131.00
	09/03/2024	Payment		\$370.50	\$760.50
	09/03/2024	Payment		\$195.00	\$565.50
390 -1553	09/09/2024		\$411.00		\$976.50
	09/30/2024	Payment		\$411.00	\$565.50
390 -1742	10/08/2024		\$206.50		\$772.00
	10/28/2024	Payment		\$206.50	\$565.50
390 -1991	11/06/2024		\$189.00		\$754.50
390 -2126	12/05/2024		\$280.00		\$1,034.50
	12/20/2024	Payment		\$1,034.50	\$0.00
390 -2250	01/06/2025		\$260.50		\$260.50
390 -2485	02/03/2025		\$219.50		\$480.00
	02/14/2025	Payment		\$261.00	\$219.00
390 -2608	03/03/2025		\$392.50		\$611.50
	03/03/2025	Payment		\$219.00	\$392.50
	03/27/2025	Payment		\$392.50	\$0.00
390 -2982	04/04/2025		\$636.50		\$636.50
	04/25/2025	Payment		\$636.50	\$0.00
390 -3279	05/08/2025		\$241.00		\$241.00
	06/05/2025	Payment		\$241.00	\$0.00
390 -3433	06/06/2025		\$416.83		\$416.83
	06/27/2025	Payment		\$416.83	\$0.00
390 -3616	07/02/2025		\$1,018.76		\$1,018.76
390 -3747	08/04/2025		\$925.00		\$1,943.76
	08/11/2025	Payment		\$1,018.76	\$925.00
390 -3959	09/03/2025		\$857.50		\$1,782.50
390 -4112	10/03/2025		\$278.00		\$2,060.50
	11/03/2025	Finance Charge	\$13.88		\$2,074.38
390 -4303	11/04/2025		\$437.00		\$2,511.38
	11/10/2025	Payment		\$925.00	\$1,586.38
	11/10/2025	Payment		\$857.50	\$728.88

Thank you for your business. Please pay amount due upon receipt of the statement.

	11/10/2025	Payment		\$278.00	\$450.88
390 -4481	12/02/2025		\$604.00		\$1,054.88
	12/09/2025	Payment		\$437.00	\$617.88
390 -4598	01/02/2026		\$837.96		\$1,455.84
				Current Amount Due	<u>\$1,455.84</u>

Accounts Receivable Aging

<u>Current</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 - 120 Days</u>	<u>Over 120 Days</u>	<u>Balance</u>
\$837.96	\$604.00	\$13.88	\$0.00	\$0.00	\$1,455.84



ATLAS CPAs & Advisors
319 6th St [P.O. Box 590] Marysville, CA 95901
410 Bridge St [P.O. Box 1177] Colusa, CA 95932

It's about time.

December 9, 2025

Colusa Ground Water Authority
P.O. Box 475
Colusa, CA 95932

1st Notice

This is just a friendly reminder that your account is past due. You are a valued client of ours and would much appreciate, if you could let us know the status of this payment. Please contact us or send your payment to the address below by due upon receipt if you have not already done so.

Atlas CPA's & Advisors
PO Box 590
Marysville, CA 95901

You may also pay with credit card or debit card with a 3% convenience fee by visiting our website at www.atlasfirms.com and click on Pay My Invoice. If you wish you can call our office to pay with debit card, credit card or ACH as well.

If you are unable to pay at this time, please contact me at (530) 742-8201 so we can make other arrangements.

Thank you for your prompt response to this request and for your continued business.

Sincerely,

Lisa R. Zuniga

Enclosure



An ATLAS Navigators PC Firm

Marysville: 530.742.8201
Colusa: 530.458.2148



319 6th Street, PO Box 590
 Marysville, CA 95901
 Phone: 530.742.8201
 Fax: 530.741.3509

Colusa Ground Water Authority
 PO Box 475
 Colusa, CA 95932

Date: 12/2/2025
 Invoice Number: 390 -4481
 Client ID: 39000008

Date **Activity**

11/10/2025 Prepare
 scan and email mail received to client. locate Umpqua letter regarding name change per Gina's request and email to Gina. reply to Carol's email regarding outstanding check payments

11/14/2025 Prepare
 print three years of detailed P&L and Balance sheet to excel and email to client.

11/14/2025 Prepare
 take 11/14 deposit to bank

11/14/2025 Review
 review books up to October

11/19/2025 Prepare
 enter bills and deposit into books. reconcile accounts 4884 and 9527 for the month of Oct. print client reports to paper, pdf and excel. fill out claim summary s/s and print.

Make checks payable to ATLAS CPAs & Advisors. For your convenience, pay online: www.atlasfirms.com/paymyinvoice
A Convenience fee of 3% will be added to all credit/debit card transactions. This fee does not apply to cash, check or ACH payments. If you wish to remit payment using the form below, please return the payment slip to ATLAS via our secure online portal to ensure the safety of your personal information. Thank you!

----- Cut Here -----

Client ID: 39000008

Invoice Number: 390 -4481

Client Name: Colusa Ground Water Authority

Total Amount Due: \$1,054.88

Amount Enclosed: \$

Card Type (Select one):	Visa	Mastercard	Discover	AmEx	Debit	Other
Cardholder Name (As shown on card):						
Company Name (If for business):						
Card Number:						
CVV (3 digits on back, or 4 digits on front of AmEx):				Expiration Date (MM/YY):		
Billing Address (Street, City, State, Zip):						
Email Address:				Phone Number:		

Invoices are due upon receipt. Balances over 30-days may be subject to a service charge of 1.5% per month. Returned checks / ACH will be assessed a fee.

11/24/2025 Prepare

enter new bill into books and onto claim summary. print claim summary and replace page in PDF. add new invoice to PDF. email Y&W invoice to Gina.

11/25/2025 Review

review reports and books email reports and warrants to client.

11/26/2025 Prepare

enter new invoice into books. update claim summary per client email. pay and print checks.

11/26/2025 Prepare

phone call meeting with BB to go over email on timing and schedule for client.

11/26/2025 Prepare

meet with AV regarding client proposed schedule. reply to client regarding proposed schedule.

Invoice Total: \$604.00

Colusa Groundwater Authority Board of Directors Meeting

February 11, 2026 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 4: Appointment of Treasurer

ACTION ITEM

BACKGROUND:

The Joint Powers Agreement establishing the Colusa Groundwater Authority requires that the Board of Directors elect a chairperson, a vice chairperson and a secretary. The chairperson and vice chairperson must be directors of the board, and the secretary may but need not be a director. Currently, Jim Wallace serves as Chair, Kate Dunlap serves as Vice Chair, and the Program Manager, Carol Thomas-Keefer, serves as Secretary. Former CGA Director Frank Nobriga, who resigned from the board in 2025, served as Treasurer.

Since the office of CGA Treasurer is now vacant, the CGA Board should consider appointment of a new Treasurer, as this individual is one of three officers authorized to conduct banking transactions on behalf of CGA.

For the office of Treasurer, under both the CGA Joint Powers Agreement (Sec. 5.7) and the JPA law, the CGA has three options:

1. The default option is for the County Treasurer to serve as the treasurer for the CGA. Under this option, the County also handles CGA banking and manages its funds through the County Treasury.
2. The next option is for the CGA Board to appoint either:
 - a. The treasurer of one of CGA's members as the Treasurer of the CGA; or
 - b. A Certified Public Accountant to fulfill the role of Treasurer, but who would not necessarily hold the title of "Treasurer."
3. Finally, the CGA Board may appoint a CGA officer or employee as the Treasurer, with the understanding that the reference to "officer" includes any CGA Board member.

RECOMMENDATION:

Staff recommends that the CGA Board consider appointment of a qualified candidate (as defined above) to serve as Treasurer.

Colusa Groundwater Authority Board of Directors Meeting

February 11, 2026 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 5: Proposed 2026 Board Meeting Schedule

ACTION ITEM

5a. *Review and Approval of Proposed 2026 Regular Board Meeting Schedule

BACKGROUND:

The CGA Board of Directors traditionally meets on the fourth Tuesday of each month at 1:00 p.m. A draft schedule of dates for 2026 is provided for review and consideration.

RECOMMENDATION:

Staff recommends that the CGA Board review and revise or adopt the draft schedule for its regular meetings in 2026. The Board should also determine if 1:00 p.m. is the preferred meeting time.

ATTACHMENT:

- Draft 2026 CGA Board of Directors Meeting Schedule

COLUSA GROUNDWATER AUTHORITY BOARD OF DIRECTORS

2026 MEETING SCHEDULE

DRAFT

The Colusa Groundwater Authority Board of Directors normally holds its regular meetings on the fourth Tuesday of each month, beginning at 1:00 p.m. Meetings are held at Colusa Industrial Properties, 100 Sunrise Blvd, Colusa CA 95932. Remote meeting access is also available.

- January 27, 2026 (rescheduled to February 11, 2026)
- February 24, 2026
- March 24, 2026
- April 28, 2026
- May 26, 2026
- June 23, 2026
- July 28, 2026
- August 25, 2026
- September 22, 2026
- October 27, 2026
- November 24, 2026
- December 22, 2026

Colusa Groundwater Authority Board of Directors Meeting

February 11, 2026 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 6: Report from ad hoc Budget Committee on Staffing

ACTION ITEM

BACKGROUND:

With the adoption of the reduced budget for FY 2025-26 at the October 28 CGA board meeting, the ad hoc Budget Committee was directed to continue to develop an alternative for maintaining a staff with a local presence.

The ad hoc committee identified several possible options for local staffing and determined that a shared-staff partnership with Colusa County (CGA's original staffing structure) should be further explored as a preferred alternative. Committee representatives held a preliminary meeting with County staff to determine interest and obtain details on the position, which would be a re-filling of an existing vacant position.

The committee has prepared a summary of its meeting with County staff, and would like the CGA to review and provide direction to the committee as follows:

- 1) Confirm if a shared position with Colusa County is CGA's preferred staffing alternative;
- 2) Provide a recommended time split/cost share for employee's time between CGA and County (e.g., 20 hours per week or 50/50 cost share, or as appropriate);
- 3) Based on Board direction, authorize ad hoc committee to negotiate proposed terms and conditions as well as compensation-related information with County for CGA Board consideration.

RECOMMENDATION:

The CGA board should review the ad hoc committee report and provide direction on the items noted above.

ATTACHMENT:

- Ad hoc Budget Committee DRAFT Framework for Colusa County/CGA employment partnership

Colusa County/CGA Employment Partnership Opportunity DRAFT Framework

Primary Outline

1. This is an existing County Position that is being Re-Filled
2. County Employee Hiring Process
3. County Employment Structure wages, benefits, union, position funding
4. Logistical Employee Needs
5. The CGA would enter into an agreement with the County defining terms of relationship shared time, reviews

1. Existing County Position

Since the County is a union employer, there is a significant amount of work to develop and adopt a “new” position. Fortunately, the County Water position is one that is already established which we have a shared experience working with Mary Fahey when she held the position. There is some flexibility to make small edits to the existing job description, but major changes to the County position would require a more formal process with the Board of Supervisors and the Union. Therefore, it would be best if the current job description, Attachment A, was sufficient or only required small editorial changes to work for the GSA.

2. County Hiring Process

To fill this position, the County would seek approval from the Board of Supervisors (BOS) since this is not a “funded” current position. If approved, the County would fully “fund”, which is a formal allocation of County resources to fund the cost of the position. Once this is complete, The County HR department could advertise the position and start accepting applications. This is typically done in two-week intervals until sufficient qualified applicants are received. The County HR department would then arrange for a first interview, which would include some level of GSA participation. With the County, this first interview is very structured asking all candidates the same agreed upon questions and evaluating their interview according to an agreed scoring matrix. Based on those results, a second set of interviews would be conducted that are less formal and would support a final decision by the joint GSA/County interview team. I think it is a good estimate for the GSA Board to assume that it will take about 2-3 months to complete the hiring process once the BOS has funded the position.

3. County Employment Structure

The County employment relationship is well defined. A new employee is probationary for the first year. Their performance is evaluated quarterly for the first year before the probationary label is removed. There are exceptions when this probationary period can be extended by 60 or 90 days. Once the probationary label is removed, the employer has significantly more due process to work through before the employee may be released from employment. Although Colusa County currently doesn't have any fixed term positions, they may be willing to consider setting up this type of structure. This would require the position to be advertised for a fixed period of time. This is typically done with grant funded positions, but if the Board was uncomfortable with the normal County employment structure, we could pursue this option to better understand if it is possible?

Wages for this position are specified in the 15-step table shown in Attachment B. For steps 1-6 they represent a 5% annual increase in wages. For steps above 6 each step represents a 2.5% increase but they are only awarded every 2 years. There are also Cost of Living Increases negotiated in the union agreement with the County. Currently there are no cost of living increases in the contract that runs into 2027.

Benefits for County employees are shown in Attachment C and quantified for this position generally assuming this position is hired on in the 6-8 step range out of 15. Hiring an employee in step range 1-5 can be done at the department level, step 6-8 requires CAO approval, and anything above that requires BOS approval. Additionally, since the county is a PERS employer, the retirement benefits provided can vary based on the employees existing PERS status if any.

4. Employee Logistics

As we all know, there are several things our employee will need to be able to perform the tasks we are asking them to perform. The County has a unique opportunity with available office space at a County Building in Williams. The cost is \$500 per month and includes essential items like internet, restrooms, access to a meeting facility, electricity, and an independent entry. The County typically provides a mobile phone stipend for employees that is around \$50/month depending on the positions projected needs. The County has also indicated that they still have the vehicle that this position used before and it could be made available for the GSA share at cost of providing that vehicle; O&M plus fuel. The County is working on cost for office equipment like computer etc. Finally, the office is not furnished, so there was a discussion of working together to find sufficient items like a desk, chair and other office furniture.

5. Agreement

There was a discussion of reaching agreement in writing outlining the terms of the employment cooperative agreement including responsibilities for cost and employee tracking and supervision. The County has been very generous with having the GSA propose our needed percentage of the new employee's time. We generally discussed ranges from 50-100% of the time being dedicated to GSA activities. It was agreed that we would discuss this with the GSA Board and have the committee regroup with the County to continue defining this relationship. The County has a robust accounting system that will allow the employee to track time spent on County or GSA activities. We generally discussed how detailed we thought we should be with tracking time. Ideas were shared all the way from billing directly by each hour all the way to simply correcting a set cost share each quarter based on past hourly tracking.

It will be important for this agreement to discuss how quarterly/annual reviews are provided to the employee, how financial commitments are defined both during employment, if employment is terminated for either poor performance or if the CGA can no longer afford, or no longer needs the County employees support. There are also shared liability issues that will need to be defined. Although this type of agreement can be complicated, the committee believed the partnership with the County is very promising and anticipates being able to work through these issues.

The committee requests the following specific Board input regarding direction on how to proceed:

- Confirm this is the top priority for an employment partnership?
- What percent of time does the GSA want to propose as an initial cost split?
- Does the GSA want to provide a dollar cap for this position?
- Does the GSA want to pursue a limited term employment?
- Others?

CGA/County Agreement

- The terms of the employment relationship between the County and the GSA would be detailed in an agreement between the two entities. This would lay out the responsibilities and role of both parties.
- Not At Will – 1-year probation then tenured with Union representatives.
- Every 3 months first year and can extend 60-90 days with justification then annual evaluations
- 0-6 steps without approval, 6-8 with CAO, then 9-15 Board decision.
- COLA annual if in contract, plus step 5% 1-6 then 7-15 every 2 years it's 2.5%.
- Maybe sub-committee of board and County to do performance
- GSA would need agreement with County on how separation would occur.
- Would we want to consider a Limited Term position? If so, Xzandria could probe this possibility with the County even though they don't currently have any of that style of hire.
- We can do cost center type hourly documentation.
- Includes Cellular phone through stipend
- Vehicle is a potential or can utilize fed mileage
- CalPers – Classic Membership vs pre 2013
- Need to get to position allocation list
- Agendize to approve negotiation process (3 votes)
- Josh Pack is New CAO
- Maybe we develop a proposed term sheet
- Williams Facility

Colusa Groundwater Authority Board of Directors Meeting

February 11, 2026 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 7: Colusa Subbasin GSP Implementation Update

GSP Implementation Activities Update

In April 2024, the Glenn Groundwater Authority (GGA) and Colusa Groundwater Authority (CGA) submitted a Revised Colusa Subbasin Groundwater Sustainability Plan (GSP) to address deficiencies identified by the Department of Water Resources. The Revised GSP includes commitments for CGA and GGA to develop and implement a Well Mitigation Program and a Demand Management Program for the Colusa Subbasin. These commitments are described in the GSP and in agreements between the GGA and CGA that are included as attachments to the GSP.

CGA and GGA are working to develop the details and components of these programs through ad hoc committees that meet jointly. Additionally, the two GSAs have been conducting a series of joint board meetings to hear recommendations of the ad hoc committees and provide policy direction on continued program implementation.

The CGA and GGA Boards met jointly on Friday, December 19, 2025 to approve the final components of the Domestic Well Mitigation Program. The two GSA Boards also met on Friday, January 16, 2026 to receive an update on the launch of the domestic well mitigation program and to review and approve a task order with Davids Engineering for development of a water accounting system. Work under the task order is expected to conclude by end of June 2026 and will include development of workshops to support a water accounting needs assessment and solicit feedback and recommendations, and the initial assembly and analysis of available data.

The Domestic Well Mitigation Program became effective January 1, 2026. Davids Engineering, along with CGA and GGA staff, conducted a webinar on January 23 to introduce the program, answer questions and provide information on where interested parties can find applications and additional information. The CGA website has added the following page for the DWM:
<https://colusagroundwater.org/pilot-domestic-well-mitigation-program/>.

CGA and GGA will continue to schedule joint monthly board meetings, at least through June 2026, to maintain progress on WAS development. The tentative joint meeting schedule is as follows, with all meetings planned to start at 1:30 p.m.:

Friday, February 20, 2026
Friday, March 20, 2026
Friday, April 10, 2026
Friday, May 15, 2026
Friday, June 12, 2026.

WY 2024-25 Annual Report

Davids Engineering is compiling the WY 2024-25 Annual Report for the Colusa Subbasin for submittal to DWR on or before April 1, 2026. A draft should be available for CGA and GGA review in March.

Colusa Groundwater Authority Board of Directors Meeting

February 11, 2026 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 8: DWR Staff Update

Brandon Davison or other DWR staff may provide an update on DWR activities.

AGENDA ITEM 9: Committee Reports

9a. Demand Management ad hoc Committee – Lewis Bair, Kate Dunlap, Jeff Moresco, Jim Wallace
The CGA/GGA joint ad hoc committees met on January 8 to review the proposed task order for Water Accounting System (WAS) development. The ad hoc committees are scheduled to meet again on February 12 to discuss workshop planning and water accounting concepts.

9b. Budget ad hoc Committee – Lewis Bair, Jered Shipley, Shelly Murphy, Jim Wallace
Report provided earlier in meeting.

AGENDA ITEM 10: Administrative Update

The Program Manager may provide updates on pending administrative or managerial matters.

Colusa Groundwater Authority Board of Directors Meeting

February 11, 2026 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 11: Member Reports and Comments

INFORMATION ONLY

CGA Board Members and Alternates are encouraged to share information that may be relevant to the CGA. No action will be taken on any of these items.

AGENDA ITEM 12: Next Meeting

A special joint meeting with the GGA Board of Directors is tentatively scheduled for Friday, February 20, 2026, at 1:30 p.m., in Colusa.

The next regular meeting of the CGA Board of Directors is scheduled for Tuesday, February 24, 2026.

AGENDA ITEM 13: Adjourn