

# Colusa Groundwater Authority Board of Directors

P.O. Box 475, Colusa, CA 95932 | [www.colusagroundwater.org](http://www.colusagroundwater.org)

## **SPECIAL MEETING AGENDA**

**July 11, 2025 | 1:00 p.m.**

**Colusa Industrial Properties, 100 Sunrise Blvd., Colusa, CA 95932**

Alternate meeting location(s):  
244 SE Piper Dr, Holt, MO 64048  
344 E Laurel St, Willows, CA 95988

**Members of the public may attend this meeting in person or through Zoom:**

<https://us06web.zoom.us/j/83080102557>

Full Agenda Packet: <https://colusagroundwater.org/agendas-and-meetings-2025/>

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*\* Indicates action item*

**1. Call To Order and Determination of Quorum**

- a. Roll Call of Directors and Alternates
- b. Introductions of others in attendance

**2. Period Of Public Comment**

*At this time, members of the public may address the CGA Board regarding items that are not on the agenda but are of relevance to the CGA. The Board may not act on items not on the agenda.*

**3. \*Adoption of Resolution 2025-02 Adopting Procedures for Land Use Reclassification Pertaining to the Assessment Ballot Proceeding**

- a. The Board will consider adoption of procedures for consideration of land use reclassification requests.

**4. Update on Fee Process and Schedule**

**5. Adjourn**

The full agenda packet can be found on the CGA website: <https://colusagroundwater.org>. In compliance with the Americans with Disability Act, if you require special accommodation to participate in CGA Board or committee meetings, please contact the Colusa Groundwater Authority Program Manager at 650-587-7300, extension 17, prior to any meeting for accommodations.

## Colusa Groundwater Authority Board of Directors Meeting

July 11, 2025 | 1:00 p.m.

### AGENDA SUPPORT MATERIALS

#### **AGENDA ITEM 3: Adoption of Resolution 2025-02 Adopting Procedures for Land Use Reclassification Pertaining to the Assessment Ballot Proceeding**

#### **ACTION ITEM**

#### **BACKGROUND:**

At its June 10, 2025, Special Board Meeting, the Colusa Groundwater Authority Board adopted Resolution 2025-01 Adopting Proposition 218 Assessment Ballot Procedures and Calling for an Assessment Ballot Proceeding on a Proposed Adoption of the Authority's SGMA Operational Assessment; Adopting Findings and Conclusions of Engineer's Report; Approving Form of Notice and Ballot; and Setting of Noticed Hearing.

CGA has proposed user fees classified in four landowner categories -- Non-irrigable, Groundwater Only, Conjunctive Use, and Surface Water -- as follows:

Non-Irrigable Parcels	\$ 0.53 per acre
Groundwater Only Parcels	\$ 11.19 per acre
Conjunctive Use Parcels	\$ 7.42 per acre
Surface Water Parcels	\$2.66 per acre

Additionally, an operating budget has been prepared identifying an initial budget of \$1.991 million for Fiscal Year 2025-26 to support CGA's administration costs and the required GSP compliance and implementation activities.

In accordance with Resolution 2025-01, CGA's consultant team prepared and mailed ballots for the proposed fees to landowners based on classification into the four user categories. The Engineer's Report for the operations fee proposal confirms that landowners will have an opportunity to request a re-evaluation of the land use group assigned to their parcel(s), and CGA staff and consultant have received several inquiries and requests pertaining to those classifications. Consequently, CGA counsel has worked with our consultant to prepare a draft resolution establishing procedures for reviewing and considering requests for land use reclassification of parcels as designated in the CGA fee ballot. The resolution sets forth a process for CGA to receive and consider reclassification requests; it also allows the Chair to appoint members of the Board to work with staff to review and process these requests. The Chair may wish to designate the ad hoc Long Term Funding Committee to perform those reviews, since that committee already has been assigned to work with the consultant on fee development and implementation.

**RECOMMENDATION:**

The Board should review and consider adoption of draft Resolution 2025-02 adopting procedures for land use reclassification pertaining to the assessment ballot proceeding. The Chair may also wish to designate members of the Board, possibly the ad hoc Long Term Funding Committee, to work with staff to evaluate reclassification requests.

**ATTACHMENT:**

- Resolution 2025-02 Adopting Procedures for Land Use Reclassification Pertaining to the Assessment Ballot Proceeding

**BEFORE THE BOARD OF DIRECTORS OF  
THE COLUSA GROUNDWATER AUTHORITY**

**RESOLUTION 2025-02**

**RESOLUTION ADOPTING PROCEDURES FOR LAND USE RECLASSIFICATION  
PERTAINING TO THE ASSESSMENT BALLOT PROCEEDING**

WHEREAS, the Colusa Groundwater Authority (the “Authority”) by adoption of Resolution 2025-01 has called for an assessment ballot proceeding regarding the “Colusa Groundwater Authority SGMA Operational Assessment”;

WHEREAS, in connection with the assessment ballot proceeding, the District has approved the *Colusa Groundwater Authority SGMA Operational Assessment Engineer’s Report* (the “Engineer’s Report”), which was prepared for the Authority in compliance with Proposition 218 by SCI Consulting Group;

WHEREAS, the Engineer’s Report identifies multiple Land Use Groups, each assigned a per-acre assessment rate;

WHEREAS, the Authority has notified each owner of land subject to the Assessment of the Land Use Group classifications applicable to each landowner’s parcels, and of the corresponding amount of the Assessment to be levied on such parcels;

WHEREAS, the Engineer’s Report confirms that each landowner shall have the opportunity to request a reevaluation of the Land Use Group assigned to each of the landowner’s parcels; and

WHEREAS, the Authority’s Board of Directors desires to establish a policy pursuant to which such requests will be evaluated.

NOW, THEREFORE, BE IT RESOLVED that:

1. The foregoing recitals are true and correct.
2. The Board adopts the following procedures for consideration of a request for reevaluation of Land Use Group designations during the pendency of the assessment ballot proceeding:

- A. Upon requesting a change of Land Use Group designation, the affected landowner shall submit records and documentation supporting the landowner's request to the Authority in writing.
- B. A landowner requesting a change in Land Use Designation shall submit a verification in the form attached hereto as Exhibit "A" and incorporated herein, affirming the accuracy of the information submitted pursuant to Section 2.A above.
- C. The Authority Board authorizes certain Directors, to be designated by the Board Chair, and constituting less than a quorum of the Authority Board, to (i) evaluate a change request in consultation with Authority staff and consultants, (ii) determine whether reasonable grounds exist to grant a change request, and (iii) grant or deny a request in their reasonable discretion.
- D. In the event a request is approved based on incorrect or inaccurate information provided by the landowner, the parcels that are the subject of the request shall be subject to the full amount of the correct assessment retroactive to the date such request was submitted.
- E. In the event of a change in the nature of a parcel such that it should be designated within a Land Use Group other than the Land Use Group assigned to it as a result of a change request, the parcel shall be subject to the full amount of the correct assessment retroactive to the date of the change of the nature of the parcel.

PASSED AND ADOPTED by the Board of Directors of the Colusa Groundwater Authority on \_\_\_\_\_, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

**CERTIFICATE OF RESOLUTION**

We, the undersigned, hereby certify as follows:

1. That we are the Chair and Secretary of the COLUSA GROUNDWATER AUTHORITY; and

2. That the foregoing resolution, consisting of 4 pages, is a true and correct copy of a resolution of the Board of Directors of the Colusa Groundwater Authority, passed at the meeting of the Board of Directors held on \_\_\_\_\_, 2025, at the Colusa Industrial Properties, 100 Sunrise Blvd., Colusa, CA 95932.

IN WITNESS WHEREOF, we have signed this certificate this \_\_\_\_ day of \_\_\_\_\_, 2025, at Colusa, California.

\_\_\_\_\_  
Chair of the Board of Directors

\_\_\_\_\_  
Secretary

Attachment: Exhibit A: Verification Form

**EXHIBIT A**

**VERIFICATION FORM**

**COLUSA GROUNDWATER AUTHORITY LAND VERIFICATION FORM**

As part of the Colusa Groundwater Authority’s assessment ballot proceeding establishing the Authority’s SGMA Operational Assessment, the Authority has established multiple Land Use Groups, each assigned a specific per-acre assessment rate. Landowners have been notified of the Land Use Group designations for each of their parcels and the corresponding Assessment amounts.

The landowner Applicant named below has requested a change in certain Land Use Group designations and has submitted documentation and records to the Authority in support of such request as described on the following page(s).\*

1. Name of Applicant: \_\_\_\_\_

2. Mailing Address: \_\_\_\_\_

3. Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**CERTIFICATION**

I certify that the information stated above and provided in connection with my request for a change in Land Use Group designation is true and correct to the best of my knowledge and belief. I understand that if it is later determined that this request is approved based on inaccurate or incomplete information, the subject parcel(s) will be subject to the full amount of the correct assessment, retroactive to the date of this submission.

\_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\*Duplicate attached form as needed



## Colusa Groundwater Authority Board of Directors Meeting

July 11, 2025 | 1:00 p.m.

### AGENDA SUPPORT MATERIALS

#### AGENDA ITEM 4: Update on Fee Process and Schedule

As reported in the previous agenda item, on June 10 the CGA Board adopted a resolution initiating the Proposition 218 process for a new fee structure to support the implementation of programs and compliance activities associated with the approved Groundwater Sustainability Plan for the Colusa Subbasin. The proposed operating budget includes an initial \$1.991 million for Fiscal Year 2025-26 to support CGA’s administration costs and the required GSP compliance and implementation activities, including the funding of a domestic well mitigation program and the creation of a demand management program.

CGA has proposed user fees classified in four landowner categories -- Non-irrigable, Groundwater Only, Conjunctive Use, and Surface Water -- as follows:

Non-Irrigable Parcels	\$ 0.53 per acre
Groundwater Only Parcels	\$ 11.19 per acre
Conjunctive Use Parcels	\$ 7.42 per acre
Surface Water Parcels	\$2.66 per acre

The table below indicates the schedule for completion of tasks associated with the fee process. Ballots were mailed on June 18, and two well-attended community meetings were held on June 25. The CGA Board will hold a special meeting and public hearing on August 7 to tabulate ballots and consider adoption of fees.

Date	Item	Notes
6/10	BOARD MEETING: Engineer’s Report Considered and Approved	
6/18	Notices and Ballots Mailed	
6/25	Community Meetings Held	Two meetings to be held on the same day (1:30 pm and 6:00 pm).
8/2	Deadline to Submit Exhaustion of Remedies Objections	Provides 45 days to submit objections.
8/7	BOARD MEETING: Public Hearing / Tabulation of Ballots	Provides 50 days to submit protests.
8/8	Direct Charge Rolls Finalized and Submitted to Auditor’s Offices.	If balloting is successful.