

Colusa Groundwater Authority Board of Directors

P.O. Box 475, Colusa, CA 95932 | www.colusagroundwater.org

MEETING AGENDA

August 27, 2024 | 1:30 p.m.

Colusa Industrial Properties, 100 Sunrise Blvd., Colusa, CA 95932

Alternative meeting location(s):

381 HCR 2424, Hillsboro, TX 76645

Members of the public may attend this meeting in person or through Zoom:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us06web.zoom.us/j/82885749582>

Or One tap mobile:

+16694449171,,82885749582# US

+17193594580,,82885749582# US

Or join by phone:

US: +1 669 444 9171 or +1 719 359 4580 or +1 720 707 2699

Webinar ID: 828 8574 9582

Full Agenda Packet: <https://colusagroundwater.org/agendas-and-minutes-2024/>

** Indicates action item*

1. Call To Order and Determination of Quorum

- a. Roll Call of Directors and Alternates
- b. Introductions of others in attendance

2. Period Of Public Comment

At this time, members of the public may address the CGA Board regarding items that are not on the agenda but are of relevance to the CGA. The Board may not act on items not on the agenda.

3. Consent Calendar

All consent calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.

- a. *Approval of Minutes from the June 25, 2024, CGA Board Meeting
- b. *Receive and File June Financial Statements
- c. *Review and Consider Approval of July/August Claims

4. Consider Change of Time for Monthly Board Meetings

- a. *The Board will consider changing the time of monthly board meetings from 1:30 p.m. to 1:00 p.m.

5. Long Term Funding Fee Project Update

- a. Receive update and recommendation from the ad hoc Long Term Funding Committee on fee development

6. Colusa Subbasin GSP Implementation Update

7. DWR Staff Update

8. Committee Reports

- a. **Technical Advisory Committee** – Deke Dormer, Kate Dunlap, Jim Wallace
- b. **Long Term Funding ad hoc** – Jeff Moresco, Frank A. Nobriga, Hilary Reinhard, Jim Wallace

9. Administrative Update

10. Closed Session

- a. Conference with Legal Counsel (Gov't Code 54956.9) – Existing litigation:
Aqualliance et al. v. Colusa Groundwater Authority, Glenn Groundwater Authority Colusa County Superior Court – Case Number CV24584

Aqualliance et al. v. Biggs-West Gridley Water District, et al. Butte County Superior Court – Case Number 22CV00348
- b. Public Employee Performance Evaluation (Gov't Code 54957)
Title: Rate Study Consultant

11. Report out of Closed Session

12. Member Reports and Comments

13. Next Meeting: September 24, 2024

14. Adjourn

A complete agenda packet, including back-up information, is available for inspection during normal business hours at 1213 Market Street, Colusa, CA 95932. The full agenda packet can also be found on the CGA website:

<https://colusagroundwater.org>. In compliance with the Americans with Disability Act, if you require special accommodation to participate in CGA Board or Subcommittee meetings, please contact the Colusa Groundwater Authority Program Manager at 650-587-7300, extension 17, prior to any meeting for accommodations.

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AGENDA ITEM 1: CALL TO ORDER AND DETERMINATION OF A QUORUM

AGENDA ITEM 1a: Roll Call of Officers and Alternates

SIX (6) Members must be present to constitute a quorum.

As of July 1, 2023, and through June 30, 2025, **Westside Water District** sits as the representative for Maxwell I.D. and Westside W.D.; and **Provident Irrigation District** sits as the representative for Princeton-Codora-Glenn I.D. and Provident I.D.

Note: Beginning July 1, 2025, Maxwell Irrigation District and Princeton-Codora-Glenn Irrigation District will represent their respective Memberships on the CGA Board.

4.1 Board of Directors. *The business of the Authority will be conducted by a Board of Directors that is hereby established, and that shall be initially composed of and appointed as follows: One member of the Board of the Maxwell Irrigation District or the Westside Water District, said appointment to alternate every two years beginning with an appointment by the Maxwell Irrigation District of one of its Board members; One member of the Board of the Princeton-Codora-Glenn Irrigation District or the Provident Irrigation District, said appointment to alternate every two years beginning with an appointment by the Princeton-Codora-Glenn Irrigation District of one of its Board members...*

Entity	Name
COUNTY OF COLUSA	
BOARD MEMBER	Gary Evans
ALTERNATE	Janice Bell
CITY OF COLUSA	
BOARD MEMBER	Jesse Cain
ALTERNATE	Ryan Codorniz
CITY OF WILLIAMS	
BOARD MEMBER	Kate Dunlap
ALTERNATE	Alfred Sellers, Jr.
GLENN COLUSA IRRIGATION DISTRICT	
BOARD MEMBER	Blake Vann
ALTERNATE	Vacant
COLUSA COUNTY WATER DISTRICT	
BOARD MEMBER	Frank Nobriga, Jr.
ALTERNATE	Halbert Charter
ALTERNATE	Shelly Murphy
PROVIDENT IRRIGATION DISTRICT	
BOARD MEMBER	Jim Campbell
WESTSIDE WATER DISTRICT	
BOARD MEMBER	Zach Dennis
ALTERNATE	Mike Urkov
RECLAMATION DISTRICT 108	
BOARD MEMBER	Hilary Reinhard
ALTERNATE	Lewis Bair
RECLAMATION DISTRICT 479	
BOARD MEMBER	Derrick Strain
ALTERNATE	Vacant
COLUSA DRAIN MUTUAL WATER COMPANY	
BOARD MEMBER	Jim Wallace
ALTERNATE	Lynell Pollock
PRIVATE PUMPER	Deke Dormer
PRIVATE PUMPER	Jeff Moresco
MAXWELL IRRIGATION DISTRICT	
BOARD MEMBER	Chris Dobson
ALTERNATE	Drew Dirks
PRINCETON-CODORA-GLENN IRRIGATION DISTRICT	
BOARD MEMBER	Jim Campbell
ALTERNATE	Lance Boyd

[AGENDA ITEM 1b: Introductions of Others in Attendance](#)

AGENDA ITEM 2: PERIOD OF PUBLIC COMMENT

Members of the public may comment on items not on today's agenda that are relevant to the CGA. Public comments are limited to no more than 5 minutes. No action can be taken on items that are not on the agenda.

AGENDA ITEM 3: CONSENT CALENDAR

BACKGROUND:

All Consent Calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.

ACTION ITEMS:

[AGENDA ITEM 3a. Approval of Minutes from the June 25, 2024 CGA Board Meeting](#)

ATTACHMENTS: Draft minutes from June 25, 2024 CGA board meeting

[AGENDA ITEM 3b. Receive and File June Financial Statements](#)

ATTACHMENTS: Financial statements for period ending June 30, 2024

[AGENDA ITEM 3c. Review and Consider Approval of July/August Claims](#)

ATTACHMENTS: Report of Claims to be paid for July/August 2024 and supporting documents for claims totaling \$25,261.99.

Colusa Groundwater Authority Board of Directors

P.O. Box 475, Colusa CA 95932 | www.colusagroundwater.org

MEETING MINUTES

June 25, 2024

** Indicates action item*

1. Call To Order and Determination of Quorum

Vice Chair Wallace called the meeting to order at 1:30 P.M. and led the Board in the Pledge of Allegiance.

a. Roll Call of Officers and Alternates

Present: Jesse Cain, Deke Dormer, Kate Dunlap, Jeff Moresco, Frank A. Nobriga, Hilary Reinhard, Mike Urkov, Jim Wallace.

Absent: Jim Campbell, Gary Evans, Derick Strain, Blake Vann.

b. Introductions of others in attendance

Public members Thaddeus Bettner, Ryan Fulton, Pamela Katleba-Jenkins, Ben King, Laura Yraceburu; Consultant Jacques DeBra; Board alternates Lewis Bair, Shelly Murphy, Jered Shipley; CGA Counsel Alan Doud; CGA staff Denise Carter, Carol Thomas-Keefer, Harrison Tregenza.

2. Period Of Public Comment

At this time, members of the public may address the CGA Board regarding items that are not on the agenda but are of relevance to the CGA. The Board may not act on items not on the agenda.

Mr. Ben King commented on the ability to take advantage of water resources stored in local facilities.

3. Consent Calendar

All consent calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.

On motion by Director Nobriga, seconded by Director Dunlap, the Consent Calendar was approved.

AYES:	7	Cain, Dunlap, Moresco, Nobriga, Reinhard, Urkov, Wallace
NOES:	0	
ABSTAIN:	1	Dormer
ABSENT:	4	Campbell, Evans, Strain, Vann

- a. ***Approval of Minutes from the April 23, 2024, CGA Board Meeting**
- b. ***Receive and File April/May Financial Statements**
- c. ***Review and Consider Approval of May/June Claims**

4. Election of Officers

a. The board will consider election of Chairman and Vice chairman for the balance of CY 2024.

Ms. Thomas-Keefer reported that, with Chairman Williams’ recently resignation from the CGA Board, the election of Chairman and possibly Vice Chair was in order.

On motion by Director Cain, seconded by Director Moresco, the Board elected Director Jim Wallace as Board Chair.

AYES:	8	Cain, Dormer, Dunlap, Moresco, Nobriga, Reinhard, Urkov, Wallace
NOES:	0	
ABSTAIN:	0	
ABSENT:	4	Campbell, Evans, Strain, Vann

On motion by Director Cain, seconded by Director Nobriga, the Board elected Director Kate Dunlap as Board Vice Chair.

AYES:	8	Cain, Dormer, Dunlap, Moresco, Nobriga, Reinhard, Urkov, Wallace
NOES:	0	
ABSTAIN:	0	
ABSENT:	4	Campbell, Evans, Strain, Vann

5. Long Term Funding Fee Project Update and LSCE Contract Extension

a. Receive update and recommendation from the ad hoc Long Term Funding Committee on fee development and timing

Chair Wallace reported that the ad hoc Long Term Funding Committee met on May 16 to review the proposed fee structure as well as revised operating budget estimates resulting from GSP revisions. The committee determined that not enough information was available to determine sound cost estimates to support a new fee and also felt additional time was needed to determine the preferred cost share among water users. Consequently, the committee recommended that CGA postpone implementation of the new fee structure until 2025. Following discussion, it was the Board’s consensus to accept the committee recommendation to further refine the new fee structure and defer its implementation until 2025.

b. *Recommendation to amend contract with Luhdorff & Scalmanini to complete fee study in FY 2024-25 (contract increase of \$36,725)

Ms. Thomas-Keefer reported that the contract amount for the fee project with consultant Luhdorff & Scalmanini was nearly exhausted due to the extended length of time for the project and for the additional work performed to develop and evaluate fee options and user allocations. She stated that, although much of the work has been completed, an amendment to the contract is needed to allocate additional funding to complete and implement the project by August 2025. Following discussion, the Board directed that the matter be referred back to the ad hoc committee for review and recommendation. The Board also requested that the draft fee report prepared by LSCE be provided to the Board for review.

6. Review and Consideration of CGA Fiscal Year 2024-25 Budget

a. Receive budget overview and ad hoc Budget Committee recommendations

On behalf of the ad hoc FY 2024-25 Budget Committee, Director Nobriga reviewed the FY 2024-25 proposed budget as well as reserve funds available to offset assessment needs. Director Nobriga noted that the budget is intended to begin funding GSP implementation costs while maintaining use of the existing approved fee. He also stated that the fee to support the budget is proposed at the approved maximum rate (without inflation adjustments) of \$1.21 per acre.

b. *Consider approval of FY 2024-25 Budget

On motion by Director Nobriga, seconded by Director Dunlap, the Board approved the FY 2024-25 budget as presented.

AYES:	8	Cain, Dormer, Dunlap, Moresco, Nobriga, Reinhard, Urkov, Wallace
NOES:	0	
ABSTAIN:	0	
ABSENT:	4	Campbell, Evans, Strain, Vann

7. Annual Board Review of Operations Fee according to Resolution No. 2019-02 entitled “Resolution Certifying the Results of a Proposition 218 Majority Protest Proceeding and Setting the Authority’s Operations Fee”

a. *Consider approval of proposed CGA Operations Fee to fund FY 2024-25 Budget as adopted and determine fee adjustment

Ms. Thomas-Keefer reported that the Board should now determine the Operations Fee to support the approved budget. As previously stated, the Operations Fee proposed to support the FY 2024-25 budget is \$1.21 per acre.

On motion by Director Nobriga, seconded by Director Moresco, the Board approved the proposed CGA Operations Fee to fund the FY 2024-25 budget and established the fee at \$1.21 per acre for FY 2024-25.

AYES:	8	Cain, Dormer, Dunlap, Moresco, Nobriga, Reinhard, Urkov, Wallace
NOES:	0	
ABSTAIN:	0	
ABSENT:	4	Campbell, Evans, Strain, Vann

8. Consider Approval of Provost and Pritchard Consulting Group Addendum #5 to Consultant Services Agreement (CSA) No. 18-197: Consulting Services for Tax Year 2024-25 Direct Charge Preparation, Colusa Groundwater Authority, Colusa and Yolo Counties

a. *Recommendation to authorize the Chair to execute Addendum #5 to CSA No. 18-197 with Provost and Pritchard in an amount not to exceed \$3,500

Ms. Thomas-Keefer reported that, since CGA is continuing for another year with its existing approved fee, Provost & Pritchard, consultant for CGA’s existing fee, has been asked to again provide services for preparation of direct charge information for county tax rolls. She recommended that the Board approve the addendum to the existing contract in an amount not to exceed \$3,500.

Director Cain noted the addendum provision indicating that updates to parcel information would not be included,

and recommended that the scope and budget be increased to include these updates, since the original parcel information was collected in 2019. He recommended that a not-to-exceed amount of \$5,000 total should be sufficient to cover the update.

On motion by Director Cain, seconded by Director Nobriga, the Board approved Addendum #5 to CSA No. 18-197 with Provost and Pritchard, with an addition to the scope of work to include parcel updates if needed, in an amount not to exceed \$5,000.

AYES:	7	Cain, Dormer, Dunlap, Moresco, Nobriga, Urkov, Wallace
NOES:	0	
ABSTAIN:	1	Reinhard
ABSENT:	4	Campbell, Evans, Strain, Vann

9. Collection of Operations Fee

a. * Consider approval of Resolution No. 2024-01 Requesting Collection of Charges on Colusa County Tax Roll in Fiscal Year 2024/2025 and Authorize the Chair to sign

Ms. Thomas-Keefer reported that the following resolutions were needed to provide to Colusa County and to Yolo County in support of CGA’s request to place direct charges on the County tax rolls.

On motion by Director Nobriga, seconded by Director Cain, the Board approved Resolution No. 2024-01 Requesting Collection of Charges on Colusa County Tax Roll in Fiscal Year 2024-25 and Authorize the Chair to sign.

AYES:	8	Cain, Dormer, Dunlap, Moresco, Nobriga, Reinhard, Urkov, Wallace
NOES:	0	
ABSTAIN:	0	
ABSENT:	4	Campbell, Evans, Strain, Vann

b. * Consider approval of Resolution No. 2024-02 Requesting Collection of Charges on Yolo County Tax Roll in Fiscal Year 2024/2025 and Authorize the Chair to sign

On motion by Director Cain, seconded by Director Moresco, the Board approved Resolution No. 2024-02 Requesting Collection of Charges on Yolo County Tax Roll in Fiscal Year 2024-25 and Authorize the Chair to sign.

AYES:	8	Cain, Dormer, Dunlap, Moresco, Nobriga, Reinhard, Urkov, Wallace
NOES:	0	
ABSTAIN:	0	
ABSENT:	4	Campbell, Evans, Strain, Vann

10. Adoption of Resolution No. 24-03 Affirming Meaning of the Joint Exercise of Powers Agreement Establishing the Colusa Groundwater Authority

a. *Consider adoption of Resolution No. 24-03 Affirming Meaning of Joint Exercise of Powers Agreement Establishing the Colusa Groundwater Authority

Mr. Alan Doud reported that the State Water Resources Control Board had recently submitted a letter to CGA regarding its board composition and the inclusion of a mutual water company as a signatory to the joint exercise of powers agreement forming the CGA. Mr. Doud reviewed the background of CGA’s formation and stated that he had prepared a resolution for Board consideration that affirms the meaning and intent of the CGA joint powers agreement and should provide a sufficient response to the Water Board.

On motion by Director Dunlap, seconded by Director Moresco, the Board approved Resolution No. 2024-03 Affirming Meaning of Joint Exercise of Powers Agreement Establishing the Colusa Groundwater Authority

AYES:	8	Cain, Dormer, Dunlap, Moresco, Nobriga, Reinhard, Urkov, Wallace
NOES:	0	
ABSTAIN:	0	
ABSENT:	4	Campbell, Evans, Strain, Vann

Director Reinhard left the meeting at 2:42 p.m. and Alternate Bair became the voting member.

11. Colusa Subbasin GSP Implementation Update

Ms. Thomas-Keefer reviewed the submittal of the annual report, submittal of the revised GSP, and a recent webinar hosted by CGA and Glenn Groundwater Authority.

12. DWR Staff Update

None.

13. Committee Reports

a. Technical Advisory Committee – Deke Dormer, Kate Dunlap, Jim Wallace

Ms. Thomas-Keefer noted that the next TAC meeting is scheduled for September 13.

b. Long Term Funding ad hoc –, Jeff Moresco, Frank A. Nobriga, Hilary Reinhard, Jim Wallace

Chair Wallace noted that the Committee’s activities were covered earlier in the meeting.

14. Administrative Update

Ms. Thomas-Keefer welcomed Director Dormer and Alternate Bair to the CGA Board.

15. Closed Session

Ms. Thomas-Keefer noted that Item 15.b was included in the agenda accidentally and does not need to be discussed in Closed Session.

The Board entered Closed Session at 2:46 P.M.

- a. Conference with Legal Counsel (Gov't Code 54956.9) – Existing litigation:
Aqualliance et al. v. Colusa Groundwater Authority, Glenn Groundwater Authority
Colusa County Superior Court – Case Number CV24584

Aqualliance et al. v. Biggs-West Gridley Water District, et al.
Butte County Superior Court – Case Number 22CV00348

16. Report out of Closed Session

The Board returned from Closed Session at 3:03 p.m. The attorney stated that no reportable action was taken.

17. Member Reports and Comments

Alternate Bair reported that some progress has been made in addressing protests from State Water Contractors with regard to diversion criteria in temporary water rights applications. He stated that language is being considered that would allow more favorable diversion criteria provided the contractors' allocations were not affected.

Director Dunlap asked about changing the Board meetings to start at 1:00 p.m. Following discussion, staff was directed to place the meeting time change on the agenda for the next board meeting.

18. Next Meeting: July 23, 2024 (CANCELLED)

19. Adjourn

Chair Wallace adjourned the meeting at 3:12 p.m.

APPROVED BY:

Jim Wallace, Chair

Date

ATTEST:

Carol Thomas-Keefer, Secretary

Date

100% of the Year Completed Including July Accruals

BUDGET TO ACTUAL REPORT- JUNE

		ACTUALS BY REVENUE						
	(A) BUDGET	Restricted Prop. 218	Restricted Grants	(B) \$ ACTUAL	(A-B) \$ REMAINING	(B/A) % COMPLETED		
1	REVENUE						1	
2	<i>Prior Year Funds to Balance</i>	180,651	-	-	-	180,651	0%	2
3	Proposition 218 Fee Agreements	390,432	390,252	-	390,252	180	100%	3
4	Proposition 218 Landowner Fee-Operations Flat Fee	6,812	6,812	-	6,812	(0)	100%	4
5	Glenn County Groundwater Authority Reimbursement	50,000	-	-	-	50,000	0%	5
6	Interest	80	90	-	90	(10)	113%	6
7								7
8	TOTAL REVENUES	627,975	397,155	-	397,155	230,820	63%	8
9	EXPENSES							9
10	Office Expense							10
11	Bank Fees	50	19	-	19	31	38%	11
12	JPA Insurance	1,800	1,765	-	1,765	35	98%	12
13	Printing and Copying/Outreach	5,000	-	-	-	5,000	0%	13
14	Website-Current	500	-	-	-	500	0%	14
15	Website-New	15,000	-	-	-	15,000	0%	15
16	Supplies	500	-	-	-	500	0%	16
17								17
18	Professional Services- Admin							18
19	Auditor	8,000	-	-	-	8,000	0%	19
20	Financial Services Bookkeeping (Atlas)	5,000	2,000	-	2,000	3,000	40%	20
21	Legal Services (Young & Wooldridge)	55,000	22,114	-	22,114	32,886	40%	21
22	Program Manager/Facilitation Svcs (RGS)	175,000	105,364	-	105,364	69,636	60%	22
23	Annual Parcel Update (Provost & Pritchard)	3,500	1,870	-	1,870	1,631	53%	23
24								24
25	Professional Services- Projects							25
26	GSP Development - Prop. 1 /68 : GCGA Reimbursement	-	-	-	-	-	0%	26
27	GSP-Grant Application (Shared with Glenn County)	30,000	-	-	-	30,000	0%	27
28	GSP Annual Report (Shared with Glenn County)	70,000	31,167	-	31,167	38,833	45%	28
29	GSP Technical Assistance:On-Call Support Svcs (Davids Engineering)	15,000	-	-	-	15,000	0%	29
30	GSP Subbasin GSP Revisions (Shared with Glenn County)	-	195,754	-	195,754	(195,754)	0%	30
31	GSP Revisions(Water Ecology)	-	9,000	-	9,000	(9,000)	0%	31
32								32

100% of the Year Completed Including July Accruals

BUDGET TO ACTUAL REPORT- JUNE

		ACTUALS BY REVENUE				
	(A) BUDGET	Restricted Prop. 218	Restricted Grants	(B) \$ ACTUAL	(A-B) \$ REMAINING	(B/A) % COMPLETED
33	EXPENSES (cont'd)					33
34	GSP Implementation Fund-SGMA (Grant Reimbursable)					34
35	GSP Projects	-	-	-	-	0%
36	Five Year GSP Update w Modeling Calibrations	60,625	-	-	60,625	0%
37	Surface-GS Interaction Modeling (NCWA Approach)	10,000	-	-	10,000	0%
38	GSA Coordination & Outreach (w/in and between GSA's)	30,000	-	-	30,000	0%
39	Data Management System Upgrade & Maintenance	25,000	-	-	25,000	0%
40	GSP Project Implementation and Monitoring	100,000	-	-	100,000	0%
41						41
42	Proposition 218 Collections Fee					42
43	Prop. 218 Ops Fee Collections-Co	10,000	-	-	10,000	0%
44	Special Projects - Funding Mech: GSP Funding & Support (LSCE)	-	99,454	99,454	(99,454)	0%
45						45
46	Other					46
47	County of Butte GSA- Member Contribution	8,000	-	-	8,000	0%
48						48
49						49
50	TOTAL EXPENSES	<u>627,975</u>	<u>468,506</u>	<u>468,506</u>	<u>159,469</u>	<u>75%</u>
51						51
52	Surplus (Deficit)	<u>-</u>	<u>(71,351)</u>	<u>(71,351)</u>		52

The Budget to Actual Report reflects revenue and expenses associated with the 2023-2024 fiscal year. Accruals will be included in a separate monthly year-end report. See the Cash Balance Report for available cash.

Expenses include all paid warrants only. See Cash Balance for current months paid and outstanding warrants.

CASH BALANCE

July 2024 Activity

Cash Receipts	
Deposits -County of Colusa	\$ 39,451.94
	-
Total Cash Receipts	<u>\$ 39,451.94</u>

Cash Disbursements	
Warrants- April	\$ 91,365.54
Warrants-May	14,618.45
Total Cash Disbursements	<u>\$ 105,983.99</u>

Cash Balance

Prior Month to Current Month Ending Balance Reconciliation

June Cash Balance By Investment

Umqua Checking	\$ 270,559.14
Umqua Money Market	873,858.63
Umqua Savings	33,005.33
Total Cash Balance	<u>\$ 1,177,423.10</u>

July Activity

Cash Receipts	\$ 39,451.94
Cash Disbursements	(105,983.99)
Interest Earnings	7.42
Service Charge	-
Total Activity	<u>\$ (66,524.63)</u>

Ending Cash Balance	\$ 1,110,898.47
Less: Outstanding Warrants:	
Warrants - June -Pending Approval (Revised)	(16,472.92)
Warrants - July -Pending Approval	(8,789.07)
Total Available Cash By Activity	<u>\$ 1,085,636.48</u>

July Cash Balance by Investment

Umqua Checking	\$ 204,027.09
Umqua Money Market	873,866.05
Umqua Savings	33,005.33
Total Balance	\$ 1,110,898.47
Less: Outstanding Warrants	(25,261.99)
Total Available Cash by Investment	<u>\$ 1,085,636.48</u>

Outstanding Warrants are vendor invoices received and not yet paid or in transit.

CASH BALANCE

June 2024 Activity

<u>Cash Receipts</u>	
Deposits	\$ -
	<u>-</u>
Total Cash Receipts	<u>\$ -</u>

<u>Cash Disbursements</u>	
Warrants	\$ -
	<u>-</u>
Total Cash Disbursements	<u>\$ -</u>

Cash Balance

Prior Month to Current Month Ending Balance Reconciliation

May Cash Balance By Investment

Umqua Checking	\$ 270,559.14
Umqua Money Market	873,851.44
Umqua Savings	33,004.51
Total Cash Balance	<u>\$ 1,177,415.09</u>

June Activity

Cash Receipts	\$ -
Cash Disbursements	-
Interest Earnings	8.01
Service Charge	<u>-</u>
Total Activity	\$ 8.01

Ending Cash Balance	\$ 1,177,423.10
Less: Outstanding Warrants:	
Warrants - April (In Transit)	(91,365.54)
Warrants - May -(In Transit)	(14,618.45)
Warrants - June -Pending Approval	<u>(16,349.29)</u>
Total Available Cash By Activity	<u>\$ 1,055,089.82</u>

June Cash Balance by Investment

Umqua Checking	\$ 270,559.14
Umqua Money Market	873,858.63
Umqua Savings	33,005.33
Total Balance	\$ 1,177,423.10
Less: Outstanding Warrants	<u>(122,333.28)</u>
Total Available Cash by Investment	<u>\$ 1,055,089.82</u>

Outstanding Warrants are vendor invoices received and not yet paid or in transit.

CLAIMS SUMMARY

Invoice #	Invoice Date	Vendor	Service Period	Service	Check	ACH	Total
17039	6/30/2024	RGS	June Services	Administration	10,497.57	-	10,497.57
1173.03-6328	7/9/2024	Davids Engineering	June Services	Annual Report	3,112.50	-	3,112.50
Various	6/30/2024	Young & Wooldridge	June Services	Legal Services	2,368.72	-	2,368.72
390-1187	7/3/2024	Atlas CPA's	June Services	Accounting Services	370.50	-	370.50
17172	6/30/2024	RGS	June Services	Administration (Exp Reimb)	123.63	-	123.63
JUNE WARRANT TOTAL					<u>\$ 16,472.92</u>	<u>\$ -</u>	<u>\$ 16,472.92</u>
Invoice #	Invoice Date	Vendor	Service Period	Service	Check	ACH	Total
Various	7/31/2024	Young & Wooldridge	July Services	Legal Services	2,216.95	-	2,216.95
17194	7/31/2024	RGS	July Services	Administration	4,829.32	-	4,829.32
390-1367	8/9/2024	Atlas CPA's	July Services	Accounting Services	195.00	-	195.00
112007	8/6/2024	Provost & Pritchard	July Services	Parcel Update w Colusa/Yolo County	1,547.80	-	1,547.80
JULY WARRANT TOTAL					<u>\$ 8,789.07</u>	<u>\$ -</u>	<u>\$ 8,789.07</u>
TOTAL ALL WARRANTS					<u>\$ 25,261.99</u>	<u>\$ -</u>	<u>\$ 25,261.99</u>

CLAIMS SUMMARY

Invoice #	Invoice Date	Vendor	Service Period	Service	Check	ACH	Total
17039	6/30/2024	RGS	June Services	Administration	10,497.57	-	10,497.57
1173.03-6328	7/9/2024	Davids Engineering	June Services	Annual Report	3,112.50	-	3,112.50
Various	6/30/2024	Young & Wooldridge	June Services	Legal Services	2,368.72	-	2,368.72
390-1187	7/3/2024	Atlas CPA's	June Services	Accounting Services	370.50	-	370.50
17172	6/30/2024	RGS	June Services	Administration (Exp Reimb)	123.63	-	123.63
JUNE WARRANT TOTAL					<u>\$ 16,472.92</u>	<u>\$ -</u>	<u>\$ 16,472.92</u>
Invoice #	Invoice Date	Vendor	Service Period	Service	Check	ACH	Total
Various	7/31/2024	Young & Wooldridge	July Services	Legal Services	2,216.95	-	2,216.95
17194	7/31/2024	RGS	July Services	Administration	4,829.32	-	4,829.32
390-1367	8/9/2024	Atlas CPA's	July Services	Accounting Services	195.00	-	195.00
112007	8/6/2024	Provost & Pritchard	July Services	Parcel Update w Colusa/Yolo County	1,547.80	-	1,547.80
JULY WARRANT TOTAL					<u>\$ 8,789.07</u>	<u>\$ -</u>	<u>\$ 8,789.07</u>
TOTAL ALL WARRANTS					<u>\$ 25,261.99</u>	<u>\$ -</u>	<u>\$ 25,261.99</u>

Invoice

PO Box 1350
Carmel Valley, CA 93924

Date	Invoice #
6/30/2024	17039

Bill To:
Colusa Groundwater Authority

P.O. No.	Due Date	Inv Sent
	7/30/2024	7/10/2024

Date	Description	Amount
6/30/2024	Contract Services for June - please see attached Billed \$10,497 out of monthly \$15,000 Balance billed to date is \$127,365 against an NTE of \$175,000	10,497.57

Electronic Payment Information: Five Star Bank Routing: 121143037 Account: 003528782	Total \$10,497.57
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Colusa Groundwater Authority

Month: **June, 2024**

Hours and Rates by Pay Period						
		1st -15th		16th - EOM		Monthly
Advisor	Reg Hrs	Bill Rate	Reg Hrs	Bill Rate	Total Billed	
CT	6.50	\$ 157.05	35.50	\$ 157.05	\$ 6,596.10	
GS	1.50	\$ 146.58	14.00	\$ 146.58	\$ 2,271.99	
HT	0.60	\$ 109.94	8.00	\$ 109.94	\$ 945.48	
DC	0.00	\$ -	6.00	\$ 114.00	\$ 684.00	
RM	0.00	\$ -	0.00	\$ -	\$ -	
CD	0.00	\$ -	0.00	\$ -	\$ -	
Totals	8.60		63.50		\$ 10,497.57	



Client Activity Report

June 2024

Client	Task	Comment	Hours
Colusa Groundwater Authority			Client Hours 72.10
5350-000 - Colusa Groundwater Authority			Task Hours 72.10
6/6/2024	Follow up re State Controllers Rept; call w/developer re info request; various emails		0.50
6/7/2024	Meet w/Lisa H and Thad B re TAC and GSP implementation; call w/Jim W; review BAB meeting info; review comment on annual report; various emails		2.00
6/10/2024	Review DWR GW conditions update; distribute TAC meeting cancellation notice; research, locate and forward JPA docs to attorney		1.50
6/11/2024	Maintaining and updating Form 700 filers in FPPC portal.		0.20
6/11/2024	Review info from attorney, review bank statements; review info from Thad B re GSP implementation; various emails		1.00
6/11/2024	Communicating with RGS and CGA staff advisors via email and RingCentral.		0.10
6/11/2024	Making updates to the public distribution list.		0.10
6/12/2024	Communicating with RGS and CGA staff advisors via email and RingCentral.		0.10
6/14/2024	Communicating with RGS and CGA staff advisors via email and RingCentral.		0.10
6/14/2024	Coordinate and set up budget meeting; review info from attorney; review/edit fact sheet on annual report and coordinate webinar w/DE; various emails		1.50
6/15/2024	CGA: Financials WIP		1.50
6/17/2024	CGA: Financials WIP		2.00
6/17/2024	Butte Advisory Board Meeting in Biggs		2.00
6/17/2024	Attend Butte managers meeting; various emails		1.50
6/17/2024	Communicating with RGS and CGA staff advisors via email and RingCentral.		0.10
6/17/2024	Filing documents in the VPN.		0.40
6/18/2024	CGA: Financials WIP		4.00
6/18/2024	Work on budget, prepare and send meeting invite and agenda for budget committee; call w/Gina re budget; coordinate info w/attorney and w/LSCE; various emails; follow up on accounting/invoices		2.50
6/18/2024	Statewide GSA Forum Zoom Meeting		1.50
6/19/2024	Ad Hoc Budget meeting.		1.00
6/19/2024	Calls w/Gina to work on budget; attend Budget committee; prepare and send response to PRA request; various emails		3.50
6/19/2024	CGA: Budget WIP; Financials WIP		6.00
6/19/2024	Communicating with RGS and CGA staff advisors via email and RingCentral.		0.10
6/21/2024	Travel arrangements; follow up on agenda items; prepare board meeting agenda; post and distribute meeting notice; work on agenda meeting materials; prepare, post and distribute webinar info and groundwater conditions summary; website maintenance		7.00
6/21/2024	Maintaining and updating Form 700 filers in FPPC portal.		0.10
6/21/2024	Communicating with RGS and CGA staff advisors via email and RingCentral.		0.20
6/22/2024	CGA: Budget WIP		2.00
6/22/2024	Prepare board meeting packet, meeting minutes, staff reports; compile packet, post and distribute notices		6.00
6/24/2024	Attend CGA GGA webinar and prepare for board meeting		2.00
6/24/2024	Communicating with RGS and CGA staff advisors via email and RingCentral.		0.10
6/25/2024	Travel to Colusa, prepare for, set up and attend board meeting; meeting room cleanup and return to SMF airport area		8.00
6/25/2024	Pick up checks, set up meeting room, clean up, copy/mail checks.		1.50



Client Activity Report

June 2024

Client	Task	Comment	Hours
		6/25/2024 Preparing for the 6/25 CGA Board Meeting.	1.40
		6/25/2024 Clerking the 6/25 CGA Board meeting.	2.00
		6/26/2024 Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
		6/26/2024 Travel from Colusa; follow up on board meeting items; review comments on SGMA portal; various emails	3.00
		6/27/2024 Follow up on PRA request; follow up re tax roll work; follow up w/Thad and Lisa re GSP implementation plan; various emails	1.00
		6/28/2024 Call w/LSCE; review fee docs; various emails	1.00
		6/28/2024 Drafting June Board meeting minutes.	3.50

Invoice

DAVIDS ENGINEERING, INC.
 Tax ID#68-0346173
 1772 Picasso Avenue, Suite A
 Davis, CA 95618-0550
 530/757-6107 - phone
 530/757-6118 - fax



July 09, 2024
 Invoice No: 1173.03 - 6328
Total This Invoice \$3,112.50

Carol Thomas-Keefer
 Colusa Groundwater Authority
 P.O. Box 475
 Colusa, CA 95932

Project 1173.03 Colusa Groundwater Authority - Colusa Subbasin Groundwater Sustainability Plan Annual Reports

Professional Services from June 01, 2024 to June 30, 2024

Task	02.00	WY 2023 GSP Annual Report
Sub-Task	DE.00	Dauids Engineering, Inc.

Professional Personnel

	Hours	Rate	Amount
Supervising Engineer			
Davids, Jeff	2.75	228.00	627.00
Associate Engineer I			
Klug, Katherine	9.25	188.00	1,739.00
Intern I			
Diep, Dylan	1.75	54.00	94.50
Associate Project Assistant			
Clark, Cynthia	1.00	108.00	108.00
Staff Project Assistant			
Schroeder, Cathy	1.00	94.00	94.00
Totals	15.75		2,662.50
Total Labor			2,662.50

Unit Billing

Communications Specialist (Consultant)			
6/8/2024	S.Wookey: Developed Colusa Subbasin educational outreach flyer.	2.0 hours @ 150.00	300.00
6/13/2024	S.Wookey: Developed Colusa Subbasin educational outreach flyer.	0.5 hours @ 150.00	75.00
6/17/2024	S.Wookey: Developed Colusa Subbasin educational outreach flyer.	0.5 hours @ 150.00	75.00
Total Units		1.0 times	450.00

Contract Amount	Current	Prior	To-Date
Total Billings	3,112.50	24,680.75	27,793.25
Contract Amount			27,900.00
Remaining			106.75
		Total this Sub-Task	\$3,112.50

Billings to Date

	Current	Prior	Total
Labor	2,662.50	24,680.75	27,343.25
Unit	450.00	0.00	450.00
Totals	3,112.50	24,680.75	27,793.25

Total this Task \$3,112.50

Billings to Date

	Current	Prior	Total
Labor	2,662.50	24,680.75	27,343.25
Unit	450.00	0.00	450.00
Consultant	0.00	12,024.50	12,024.50
Totals	3,112.50	36,705.25	39,817.75

Total this Invoice \$3,112.50

Billings to Date

	Current	Prior	Total
Labor	2,662.50	67,823.25	70,485.75
Consultant	0.00	30,618.75	30,618.75
Unit	450.00	0.00	450.00
Totals	3,112.50	98,442.00	101,554.50

I certify that the above invoice is true and correct to the best of my knowledge.

Authorized By: _____



Date: 07/09/2024

Billing Backup

Tuesday, July 9, 2024

Davids Engineering, Inc.

Invoice 6328 Dated 7/9/2024

10:39:04 AM

Project	1173.03	Colusa Groundwater Authority - Colusa Subbasin Groundwater Sustainability Plan Annual Reports		
Task	02.00	WY 2023 GSP Annual Report		
Sub-Task	DE.00	Davids Engineering, Inc.		

Professional Personnel

		Hours	Rate	Amount
Supervising Engineer				
Davids, Jeff	6/19/2024	.75	228.00	171.00
Reviewing annual report and GSP revisions update presentation and coordination with K. Klug.				
Davids, Jeff	6/24/2024	2.00	228.00	456.00
Reviewing presentation with K. Klug and L. Hunter. Presenting annual report materials and GSP revisions. Follow up materials and correspondence.				
Associate Engineer I				
Klug, Katherine	6/3/2024	2.00	188.00	376.00
Drafting content for Colusa outreach/education flyer, coordinating flyer development with S. Wookey				
Klug, Katherine	6/17/2024	.75	188.00	141.00
coordinating Colusa outreach/education flyer updates, coordinating workshop with GSA staff				
Klug, Katherine	6/19/2024	3.00	188.00	564.00
coordinating workshop with GSA staff; drafting ppt for webinar				
Klug, Katherine	6/20/2024	.50	188.00	94.00
updating ppt for webinar				
Klug, Katherine	6/24/2024	3.00	188.00	564.00
preparing for, participating in, and followup regarding the Colusa Annual Report outreach webinar				
Intern I				
Diep, Dylan	6/4/2024	.75	54.00	40.50
Land use mapping refinements to support Colusa Annual Report outreach presentation.				
Diep, Dylan	6/5/2024	1.00	54.00	54.00
Land use mapping refinements to support Colusa Annual Report outreach presentation.				
Associate Project Assistant				
Clark, Cynthia	6/11/2024	.50	108.00	54.00
Project Support, Accounting				
Clark, Cynthia	6/12/2024	.25	108.00	27.00
Project Support, Accounting				
Clark, Cynthia	6/28/2024	.25	108.00	27.00
Project Support, Accounting				
Staff Project Assistant				
Schroeder, Cathy	6/17/2024	1.00	94.00	94.00
Update Meeting Flyer				
Totals		15.75		2,662.50
Total Labor				2,662.50

Project	1173.03	CGA - Colusa Sub. GSP Annual Reports	Invoice	6328
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Unit Billing

Communications Specialist (Consultant)

6/8/2024	S.Wookey: Developed Colusa Subbasin educational outreach flyer.	2.0 hours @ 150.00	300.00	
6/13/2024	S.Wookey: Developed Colusa Subbasin educational outreach flyer.	0.5 hours @ 150.00	75.00	
6/17/2024	S.Wookey: Developed Colusa Subbasin educational outreach flyer.	0.5 hours @ 150.00	75.00	
	Total Units	1.0 times	450.00	450.00
		Total this Sub-Task		\$3,112.50
		Total this Task		\$3,112.50
		Total this Project		\$3,112.50
		Total this Report		\$3,112.50



319 6th Street, PO Box 590
 Marysville, CA 95901
 Phone: 530.742.8201
 Fax: 530.741.3509

Colusa Ground Water Authority
 PO Box 475
 Colusa, CA 95932

Date: 7/3/2024
 Invoice Number: 390 -1187
 Client ID: 39000008

Date **Activity**

06/12/2024 Prepare
 reconcile accounts 4884 and 9527 for the month of May. enter new bills received over the month into QB's, verifying total amount due on invoices tie to QB's totals.

06/18/2024 Prepare
 print May monthly reports to paper, pdf and excel. enter new bills into QB's. update warrants s/s with new bills received and print.

06/19/2024 Prepare
 scan May monthly reports. email to client and save in client file. per email from Gina, send a copy of the warrants in excel format.

06/19/2024 Review
 review books, review payables.

06/24/2024 Prepare
 review final warrant summary received from Gina. enter missing bills into QB's. pay approved bills and hand
 Make checks payable to ATLAS CPAs & Advisors. For your convenience, pay online: www.atlasfirms.com/paymyinvoice
 Please note: ACH, Debit Card, or Prepaid card payments are not subject to a surcharge. **Credit card payments are subject to a surcharge of 3%, which is never more than our merchant fee.** If you wish to remit payment using the form below, please return the payment slip to ATLAS via our secure online portal to ensure the safety of your personal information. Thank you!

----- Cut Here -----

Client ID: 39000008

Invoice Number: 390 -1187

Client Name: Colusa Ground Water Authority

Total Amount Due: \$936.00

Amount Enclosed: \$

Card Type (Select one):	Visa	Mastercard	Discover	AmEx	Debit	Other
Cardholder Name (As shown on card):						
Company Name (If for business):						
Card Number:						
CVV (3 digits on back, or 4 digits on front of AmEx):				Expiration Date (MM/YY):		
Billing Address (Street, City, State, Zip):						
Email Address:				Phone Number:		

Invoices are due upon receipt. Balances over 30-days may be subject to a service charge of 1.5% per month.
 Returned checks / ACH will be assessed a fee.

Client ID: 39000008
Page: 2

write checks.

06/25/2024 Prepare
prepare checks for client pick up. email when ready and for check reorder.

Total: \$370.50

Invoice Total: \$370.50

Thank you for your business. Referrals are appreciated.



PO Box 1350
Carmel Valley, CA 93924

Invoice

Date	Invoice #
6/30/2024	17172

Bill To:
Colusa Groundwater Authority

P.O. No.	Due Date	Inv Sent
	8/15/2024	7/23/2024

Date	Description	Amount
6/30/2024	Reimbursable Expenses for Carter and Buraglio (\$122 +\$1.63) - please see attached	123.63

Electronic Payment Information: Five Star Bank Routing: 121143037 Account: 003528782	Total	\$123.63
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COLUSA
357 MARKET ST
COLUSA, CA 95932-9998
(800)275-8777

05/31/2024 08:38 AM

Product	Qty	Unit Price	Price
---------	-----	------------	-------

Box Renewal			\$122.00
ZIP Code: 95932			
Box #: 475			
Rental Start Date: 06/01/2024			
Next Renewal Date: 05/31/2025			
Customer Name: DENTSE CARTER			

Grand Total: \$122.00

Personal/Bus Check \$122.00

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Sign up for FREE @
<https://informedelivery.usps.com>

All sales final on stamps and postage.
Refunds for guaranteed services only.
Thank you for your business.

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Go to: <https://postalexperience.com/Pos>
or scan this code with your mobile device,



or call 1-800-410-7420.

UFN: 051728-0932
Receipt #: 840-59560233-2-3462842-1
Clerk: 3

due by the **LAST DAY OF THIS MONTH.**

and if the fee is not paid by the due date. If the fee is not paid by the due date, a **late payment charge will apply.** You may make convenient options noted on the inside top portion of this envelope.

Orders payable to "U.S. Postal Service." If the bank returns a check is not received by the due date, your PO Box service will be terminated and associated charges are paid.

Receipt if payment has been made.

Annual

Semiannual

\$ 122.00
Amount

Box #475 95932
COLUSA GROUND WATER AUTHORITY
6 Months: \$61.00 12 Months: \$122.00
Due Date: 05/31/2024

Post Office Box Service Fee Due

03-000-8332

Benjamin F. Carter
Denise J. Carter
4245 River Rd 530-458-7566
P.O. Box 212
Colusa, CA 95932

8480
96-505/1232
50096

5/31/24 Date

to the order of US Postmaster \$ 122.00

One Hundred Twenty Two and no/100 Dollars

UMPQUA BANK (866) 486-7782

For Denise J. Carter

1: 123 205054: 13 2700 1651 8480

Horizontal Cloture

SUBGSA - Form 700 to
M. Alvarez
Colusa - Form 700 to FRC



CARMEL VALLEY
11 VIA CONTENTA
CARMEL VALLEY, CA 93924-9998
(800)275-8777

05/29/2024 04:22 PM

Product	Qty	Unit Price	Price
USPS Grnd Advtg Salinas, CA 93906 Weight: 0 lb 9.40 oz Estimated Delivery Date Fri 05/31/2024 Tracking #: 9500 1114 5061 4150 4572 81 Insurance Up to \$100.00 included	1		\$6.50 \$0.00
Total			\$6.50

First-Class Mail® Large Envelope Sacramento, CA 95811 Weight: 0 lb 2.00 oz Estimated Delivery Date Fri 05/31/2024	1		\$1.63
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Colusa

Grand Total: \$8.13

Credit Card Remit \$8.13
Card Name: VISA
Account #: XXXXXXXXXXXX8286
Approval #: 036505
Transaction #: 925
AID: A000000003101001 Chip
AL: VISA CREDIT
PIN: Not Required

Text your tracking number to 28777 (2USPS) to get the latest status. Standard Message and Data rates may apply. You may also visit www.usps.com USPS Tracking or call 1-800-222-1811.

Save this receipt as evidence of insurance. For information on filing an insurance claim go to <https://www.usps.com/help/claims.htm> or call 1-800-222-1811

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Go to: <https://postalexperience.com/Pos>
or scan this code with your mobile device,



or call 1-800-410-7420.

Invoice

PO Box 1350
Carmel Valley, CA 93924

Date	Invoice #
7/31/2024	17194

Bill To:

Colusa Groundwater Authority

P.O. No.	Due Date	Inv Sent
	8/30/2024	8/15/2024

Date	Description	Amount
7/31/2024	Contract Services for July - please see attached Billed \$4,829 out of monthly \$15,000 Balance billed to date is \$132,194 against an NTE of \$175,000	4,829.32

		Total	\$4,829.32
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Colusa Groundwater Authority

Month: **July, 2024**

Hours and Rates by Pay Period					
	1st -15th		16th - EOM		Monthly
Advisor	Reg Hrs	Bill Rate	Reg Hrs	Bill Rate	Total Billed
CT	3.50	\$ 161.13	16.00	\$ 161.13	\$ 3,142.04
GS	1.00	\$ 150.39	7.00	\$ 150.39	\$ 1,203.12
HT	0.40	\$ 112.80	1.30	\$ 112.80	\$ 191.76
DC	1.00	\$ 116.96	1.50	\$ 116.96	\$ 292.40
RM	0.00	\$ -	0.00	\$ -	\$ -
CD	0.00	\$ -	0.00	\$ -	\$ -
Totals	5.90		25.80		\$ 4,829.32



Client Activity Report

July 2024

Client	Task	Comment	Hours
Colusa Groundwater Authority			Client Hours 31.70
5350-000 - Colusa Groundwater Authority			Task Hours 31.70
7/1/2024	Communicating with RGS and CGA staff advisors via email and RingCentral.		0.10
7/3/2024	Communicating with RGS and CGA staff advisors via email and RingCentral.		0.10
7/3/2024	Provide info on webinar to landowner, review and respond to emails		0.50
7/8/2024	Communicating with RGS and CGA staff advisors via email and RingCentral.		0.10
7/8/2024	CGA: Financials WIP		1.00
7/8/2024	Updating public distribution list.		0.10
7/9/2024	Check mailbox, pick up mail item at County, scan, email		1.00
7/9/2024	Call w/atty; call w/P&P re tax roll data; various emails		1.00
7/10/2024	Follow up on media inquiries; various emails		1.00
7/12/2024	Respond to inquiries; review and respond to emails; website maintenance		1.00
7/16/2024	Follow up w/P&P with signed contract amendment; prepare assessment resolutions for signature and send to JW; prepare letter to SWRCB; various emails		1.50
7/16/2024	Communicating with RGS and CGA staff advisors via email and RingCentral.		0.30
7/16/2024	CGA: Audit WIP		1.00
7/17/2024	Finalize assessment resolutions and send to P&P; review and respond to various emails		1.50
7/17/2024	CGA: Financials WIP		0.50
7/18/2024	Call with Colusa City Clerk regarding CGA Board members.		0.20
7/18/2024	Communicating with RGS and CGA staff advisors via email and RingCentral.		0.10
7/19/2024	CGA: Financials WIP		2.00
7/19/2024	Follow up with P&P on assessment resolutions; complete meeting minutes; follow up on items for board meeting agenda; coordinate meeting cancellation; send fee report info to board members		3.00
7/20/2024	Prepare, distribute and post meeting cancellation notice; follow up with J Wallace on various items		1.00
7/22/2024	Communicating with RGS and CGA staff advisors via email and RingCentral.		0.30
7/22/2024	Follow up with CAFF rep and schedule virtual mtg; set up and send meeting poll for Long Term Funding comm mtg; follow up w/Thad B and Jim W re contract; various emails		1.50
7/23/2024	CGA: Audit WIP		2.00
7/24/2024	Pick up mail/make bank deposit/emails		1.50
7/25/2024	Call w/Community Alliance of Family Farmers; follow up on LTF meeting coord; various emails		2.00
7/26/2024	Follow up w/LSCE re fee project and contract extension; review and respond to various emails		0.50
7/26/2024	CGA: Audit WIP		1.50
7/29/2024	Coordinate LTF comm meeting; prepare and distribute committee agenda and meeting materials; follow up w/P&P on direct charge status; various emails		2.50
7/31/2024	Making updates to Form 700 filers in the FPPC portal.		0.20
7/31/2024	Communicating with RGS and CGA staff advisors via email and RingCentral.		0.20
7/31/2024	Prepare for and attend LTF committee meeting; call w/attorney; review fee report and related info; various emails		2.50



319 6th Street, PO Box 590
 Marysville, CA 95901
 Phone: 530.742.8201
 Fax: 530.741.3509

Colusa Ground Water Authority
 PO Box 475
 Colusa, CA 95932

Date: 8/9/2024
 Invoice Number: 390 -1367
 Client ID: 39000008

Date Activity

07/09/2024 Prepare
 reconcile accounts 7346, 4884, and 9527 for the period ending June. enter invoices into QB's. print June reports to paper, PDF and excel.

07/09/2024 Prepare
 email June reports to client.

07/09/2024 Review
 review June books

07/17/2024 Prepare
 enter RGS invoice into QB's. fill out warrant summary and email with June reports to Gina.

07/22/2024 Prepare
 respond to email from Gina regarding emailing Atlas invoices and ask about the cancellation of July meeting.

Make checks payable to ATLAS CPAs & Advisors. For your convenience, pay online: www.atlasfirms.com/paymyinvoice
 Please note: ACH, Debit Card, or Prepaid card payments are not subject to a surcharge. **Credit card payments are subject to a surcharge of 3%, which is never more than our merchant fee.** If you wish to remit payment using the form below, please return the payment slip to ATLAS via our secure online portal to ensure the safety of your personal information. Thank you!

----- Cut Here -----

Client ID: 39000008

Invoice Number: 390 -1367

Client Name: Colusa Ground Water Authority

Total Amount Due: \$1,131.00

Amount Enclosed: \$

Card Type (Select one):	Visa	Mastercard	Discover	AmEx	Debit	Other
Cardholder Name (As shown on card):						
Company Name (If for business):						
Card Number:						
CVV (3 digits on back, or 4 digits on front of AmEx):				Expiration Date (MM/YY):		
Billing Address (Street, City, State, Zip):						
Email Address:				Phone Number:		

Invoices are due upon receipt. Balances over 30-days may be subject to a service charge of 1.5% per month.
 Returned checks / ACH will be assessed a fee.

Client ID: 39000008
Page: 2

Invoice Total: \$195.00

Thank you for your business. Referrals are appreciated.

PROVOST & PRITCHARD CONSULTING GROUP

455 W Fir Ave • Clovis, CA 93611 • (559) 449-2700
www.provostandpritchard.com

Carol Thomas-Keefer
Colusa Groundwater Authority
PO Box 475
Colusa, CA 95932

August 06, 2024
Project No: 02846-24-001
Invoice No: 112007

Project Name: CGA Consulting Services

Client Project #:

Complete parcel updated based on information provided by Colusa County Auditor-Controller and Yolo County Department of Financial Services.
Prepare documentation for submittal to Colusa and Yolo Counties.

Professional Services from July 01, 2024 to July 31, 2024

Phase: T25 Tax Year 2024-2025

Labor

	Hours	Rate	Amount	
Associate Specialist	10.90	142.00	1,547.80	
Totals	10.90		1,547.80	
Total Labor				1,547.80
		Total this Phase:		\$1,547.80
		Total this Invoice		<u><u>\$1,547.80</u></u>

Colusa Groundwater Authority Board of Directors Meeting

August 27, 2024 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 4: CHANGE OF TIME FOR MONTHLY BOARD MEETINGS

ACTION ITEM:

Currently, the regular meetings of the Colusa Groundwater Authority Board of Directors are held on the fourth Tuesday of each month beginning at 1:30 p.m. The meeting schedules are generally approved each year, and the Board approved the schedule for 2024 in November 2023.

Recently, a request was made to change the meeting time to 1:00 p.m. to better accommodate director schedules. The meeting day is not proposed to change.

RECOMMENDATION: The CGA Board should discuss and consider changing the time of regular monthly board meetings from 1:30 to 1:00 p.m. on the fourth Tuesday of each month.

Colusa Groundwater Authority Board of Directors Meeting

August 27, 2024 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 5: Long-term Funding Fee Project Update

Update and Recommendation from ad hoc Long Term Funding Committee on fee development and timing

With direction from the CGA Board and the ad hoc Long Term Funding Committee, consultant Luhdorff & Scalmanini Consulting Engineers (LSCE) prepared a draft fee proposal to address CGA's long-term funding needs for agency administration, SGMA compliance costs, and costs to implement projects and management actions contained in the Groundwater Sustainability Plan (GSP). The proposed fee structure would allocate fees based on water user class (primarily surface water, primarily groundwater, or non-irrigable). Earlier this year, CGA held public outreach meetings in Colusa, Maxwell and Arbuckle to review CGA's projected funding needs, discuss proposals for fee structures, and receive public comment.

The 5-year operating budget for the new fee was prepared based on the original Groundwater Sustainability Plan for the Colusa Subbasin. However, the revised GSP, which was submitted to DWR in April, incorporates new and revised projects and management actions to address key issues such as domestic well mitigation, demand management and subsidence. These activities must be initiated and implemented over the next several years, so operating budget estimates for the new fee structure will need to be updated to correspond with revised GSP commitments.

At the June meeting, the CGA Board concurred with the ad hoc Long-Term Funding Committee's recommendation to postpone implementation of the new fee structure until FY 2025-26 in order to allow more time to properly develop long-term budget estimates and re-evaluate the recommendations for cost allocations. The Board also requested that the committee revisit the proposed contract extension with LSCE to determine if the proposal will achieve the Board's objectives.

The committee met on August 19, and, following considerable discussion, recommended that the Board should seek a fresh perspective and solicit new proposals for the development of a fee structure that will allow CGA to move forward with GSP implementation in a fair and equitable manner. The committee will work with staff and counsel on the appropriate process for soliciting proposals for Board consideration.

Colusa Groundwater Authority Board of Directors Meeting

August 27, 2024 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 6: GSP Implementation Update

GSP Implementation Update

Last October, the state Department of Water Resources notified the Colusa Groundwater Authority and the Glenn Groundwater Authority that the Groundwater Sustainability Plan for the Colusa Subbasin had received a determination of “Incomplete.” DWR also provided a letter outlining the specific deficiencies that the GSAs would need to address in order to resubmit the GSP for reconsideration. The recommended corrective actions included:

- a) Re-evaluation of the overdraft conditions in the Subbasin using the most recent data, and include projects and management actions to mitigate projected overdraft;
- b) Providing a more detailed explanation and justification of the sustainable management criteria for groundwater levels, particularly minimum thresholds and measurable objectives, and quantify the effects of those criteria on beneficial uses; and
- c) Providing a more detailed explanation and justification of sustainable management criteria, monitoring method, and projects and management actions related to land subsidence.

Working with Davids Engineering, the two GSAs developed revisions to the GSP to address the deficiencies cited by DWR. Following monthly consultation meetings with DWR staff, as well as monthly joint board meetings and Joint Technical Advisory Committee meetings, the revised GSP was adopted and submitted to DWR on April 22, 2024. DWR has indicated it expects to have a determination on the revised Plan by the end of 2024. Should CGA and GGA fail to sufficiently address the deficiencies in its revised GSP, DWR could determine the GSP to be “Inadequate” and identify additional deficiencies to address as part of SGMA’s state intervention process. However, CGA staff and consultants are cautiously optimistic that the GSP revisions, developed with regular feedback from DWR staff, will sufficiently address the noted deficiencies and receive approval later this year. In the meantime, CGA and GGA staff are working to prepare a workplan for moving forward with various activities outlined in the revised GSP.

Colusa Groundwater Authority Board of Directors Meeting

August 27, 2024 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 7: DWR Staff Update

Mr. Brandon Davison or another DWR representative may provide an update on DWR activities.

Additionally, DWR staff has notified CGA of an opportunity to participate in listening sessions, as follows:

“The Sustainable Groundwater Management (SGM) Grant Program, funded through the Department of Water Resources (DWR), Division of Regional Assistance (DRA), Financial Assistance Branch (FAB) is looking for Groundwater Sustainability Agencies (GSAs) that are interested in participating in listening session with SGM Grant Program Staff.

What is the purpose of these listening sessions?

The purpose of these listening sessions is to ensure proper development of the funding program, improvements to these programs, and certainty that the eligible project types are inclusive of the needs of our potential applicants. Eligibility of project types will also be determined based upon any future funding provided to the program. The SGM Grant Program is also needing to understand the magnitude of funding needed to implement the Sustainable Groundwater Management Act (SGMA) so that the staff can better inform Executive Management and Legislature when asked what the program funding needs are.

In addition to the types of projects and magnitude of funding needed for the basin, the SGM Grant Program staff is continuously revamping the application and reporting processes. There are tools and other resources online that we will be inquiring about. We need to know if the templates and application processes are helpful, how we can help to streamline the process further, and what other tools or resources would be helpful during the application and grant reporting processes.

Who can participate in a listening session?

These sessions are open to any GSAs that is interested in the SGM Grant Program. SGM Grant Program Staff anticipate these listening sessions to take between two and three hours. GSAs can choose to attend individually or with other GSAs within their basin. We recommend a group of 15-20 people to ensure that all participants have time to express their concerns and/or needs. DWR SGM Grant Program staff would prefer to meet with the GSA representatives directly; however, we recommend that the GSA determine who they would like to attend (e.g., consultant representatives).

When might these listening sessions be conducted?

SGM Grant Program Staff intend to hold these listening sessions starting at the end of August 2024 through the end of January 2025. This depends upon the number of GSAs requesting a session, number of sessions, participant and DWR staff schedules, and other factors. If needed, DWR will extend past January 2025.”

CGA staff has expressed interest in CGA’s participation and is awaiting additional information.

AGENDA ITEM 8: Committee Reports

8a. Technical Advisory Committee – Jim Wallace, Deke Dormer, Kate Dunlap
The next meeting of the CGA/GGA Joint TAC is scheduled for September 13, 2024.

8b. Long Term Funding ad hoc Committee –Jim Wallace, Jeff Moresco, Frank A. Nobriga, Hilary Reinhard
This committee report was covered earlier in the agenda.

Colusa Groundwater Authority Board of Directors Meeting

August 27, 2024 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 9: Administrative Update

The Program Manager may provide updates on pending administrative or managerial matters.

AGENDA ITEM 10: CLOSED SESSION

Closed Session

- a. Conference with Legal Counsel (Gov't Code 54956.9) – existing litigation
Aqualliance et al. v. Colusa Groundwater Authority, Glenn Groundwater Authority
Colusa County Superior Court – Case Number CV24584

Aqualliance et al. v. Biggs-West Gridley Water District, et al.
Butte County Superior Court – Case Number 22CV00348
- b. Public Employee Performance Evaluation (Gov't Code 54957)
Title: Rate Study Consultant

AGENDA ITEM 11: Report Out of Closed Session

The Attorney will provide a report on any reportable action taken in Closed Session.

AGENDA ITEM 12: Member Reports and Comments

INFORMATION ONLY

CGA Board Members and Alternates are encouraged to share information that may be relevant to the CGA. No action will be taken on any of these items.

AGENDA ITEM 13: Next Meeting

The next regular meeting of the CGA Board of Directors will be held on Tuesday, September 24, 2024; time to be determined.

AGENDA ITEM 14: Adjourn