

Colusa Groundwater Authority Board of Directors

P.O. Box 475, Colusa, CA 95932 | www.colusagroundwater.org

MEETING AGENDA

October 24, 2023 | 1:30 p.m.

Colusa Industrial Properties, 100 Sunrise Blvd., Colusa, CA 95932

Alternative meeting location(s):

381 HCR 2424, Hillsboro, TX 76645

Board members and members of the public may attend this meeting in person or through Zoom:

<https://us06web.zoom.us/j/87400004887>

Or One tap mobile :

US: +16694449171,,87400004887# or +17193594580,,87400004887#

Or Telephone:

US: +1 669 444 9171

Webinar ID: 874 0000 4887

Full Agenda Packet: <https://colusagroundwater.org/meetings/agendas-and-minutes-2023/>

** Indicates action item*

1. Call To Order and Determination of Quorum

- a. Roll Call of Directors and Alternates
- b. Introductions of others in attendance

2. Period Of Public Comment

At this time, members of the public may address the CGA Board regarding items that are not on the agenda but are of relevance to the CGA. The Board may not act on items not on the agenda.

3. Consent Calendar

All consent calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.

- a. *Approval of Minutes from the September 26, 2023 CGA Board Meeting
- b. *Receive and File September Financial Statements
- c. *Review and Consider Approval of October Claims

4. Presentation by Colusa County Environmental Health on Well Permitting Process

- a. Colusa County Environmental Health personnel will provide a presentation on the County's water well permitting process

5. Update on LSCE Fee Study Project

- a. Staff will provide an update on the Fee Study Project materials and outreach schedule

6. DWR Staff Update

7. Committee Reports

- a. **Technical Advisory Committee** – Deke Dormer, Bill Vanderwaal, Jim Wallace, Darrin Williams
- b. **Long Term Funding ad hoc** – Darrin Williams, Jeff Moresco, Frank A. Nobriga
- c. **Temporary Water Rights ad hoc Committee** – Darrin Williams, Jim Wallace, Shelly Murphy

8. Administrative Update

- a. Update on Butte Subbasin fee structure
- b. Update on auditor selection
- c. December meeting discussion
- d. Other

9. Closed Session

- a. Conference with Legal Counsel (Gov't Code 54956.9) – Existing litigation:
Aqualliance et al. v. Colusa Groundwater Authority, Glenn Groundwater Authority Colusa County Superior Court – Case Number CV24584

Aqualliance et al. v. Biggs-West Gridley Water District, et al.
Butte County Superior Court – Case Number 22CV00348

10. Report out of Closed Session

11. Member Reports and Comments

12. Next Meeting: November 28, 2023

13. Adjourn

A complete agenda packet, including back-up information, can be found on the CGA website:

<https://colusagroundwater.org>. In compliance with the Americans with Disability Act, if you require special accommodation to participate in CGA Board or Subcommittee meetings, please contact the Colusa Groundwater Authority Program Manager at 650-587-7300, extension 17, prior to any meeting for accommodations.

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AGENDA ITEM 1: CALL TO ORDER AND DETERMINATION OF A QUORUM

AGENDA ITEM 1a: Roll Call of Officers and Alternates

SIX (6) Members must be present to constitute a quorum.

As of July 1, 2023, and through June 30, 2025, **Westside Water District** sits as the representative for Maxwell I.D. and Westside W.D.; and **Provident Irrigation District** sits as the representative for Princeton-Codora-Glenn I.D. and Provident I.D.

Note: Beginning July 1, 2025, Maxwell Irrigation District and Princeton-Codora-Glenn Irrigation District will represent their respective Memberships on the CGA Board.

4.1 Board of Directors. *The business of the Authority will be conducted by a Board of Directors that is hereby established, and that shall be initially composed of and appointed as follows: One member of the Board of the Maxwell Irrigation District or the Westside Water District, said appointment to alternate every two years beginning with an appointment by the Maxwell Irrigation District of one of its Board members; One member of the Board of the Princeton-Codora-Glenn Irrigation District or the Provident Irrigation District, said appointment to alternate every two years beginning with an appointment by the Princeton-Codora-Glenn Irrigation District of one of its Board members...*

Entity	Name
COUNTY OF COLUSA	
BOARD MEMBER	Daurice Kalfsbeek-Smith
ALTERNATE	Gary Evans
CITY OF COLUSA	
BOARD MEMBER	Julie Garofalo
ALTERNATE	Greg Ponciano
CITY OF WILLIAMS	
BOARD MEMBER	Alfred Sellers, Jr.
ALTERNATE	Vacant
GLENN COLUSA IRRIGATION DISTRICT	
BOARD MEMBER	Blake Vann
ALTERNATE	Thad Bettner
COLUSA COUNTY WATER DISTRICT	
BOARD MEMBER	Frank Nobriga, Jr.
ALTERNATE	Halbert Charter
ALTERNATE	Shelly Murphy
PROVIDENT IRRIGATION DISTRICT	
BOARD MEMBER	Jim Campbell
WESTSIDE WATER DISTRICT	
BOARD MEMBER	Zach Dennis
ALTERNATE	Dan Ruiz
RECLAMATION DISTRICT 108	
BOARD MEMBER	Hilary Reinhard
ALTERNATE	Bill Vanderwaal
RECLAMATION DISTRICT 479	
BOARD MEMBER	Derrick Strain
ALTERNATE	Vacant
COLUSA DRAIN MUTUAL WATER COMPANY	
BOARD MEMBER	Jim Wallace
ALTERNATE	Lynell Pollock
PRIVATE PUMPER	Darrin Williams
PRIVATE PUMPER	Jeff Moresco
MAXWELL IRRIGATION DISTRICT	
BOARD MEMBER	Chris Dobson
ALTERNATE	Drew Dirks
PRINCETON-CODORA-GLENN IRRIGATION DISTRICT	
BOARD MEMBER	Jim Campbell
ALTERNATE	Lance Boyd

[AGENDA ITEM 1b: Introductions of Others in Attendance](#)

AGENDA ITEM 2: PERIOD OF PUBLIC COMMENT

Members of the public may comment on items not on today's agenda that are relevant to the CGA. Public comments are limited to no more than 5 minutes. No action can be taken on items that are not on the agenda.

AGENDA ITEM 3: CONSENT CALENDAR

BACKGROUND:

All Consent Calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.

ACTION ITEMS:

[AGENDA ITEM 3a. Approval of Minutes from the September 26, 2023 CGA Board Meeting](#)

ATTACHMENTS: Draft minutes from September 26, 2023 CGA board meeting

[AGENDA ITEM 3b. Receive and File September Financial Statements](#)

ATTACHMENTS: Financial statements for period ending September 30, 2023

[AGENDA ITEM 3c. Review and Consider Approval of October Claims](#)

ATTACHMENTS: Report of Claims to be paid for October 2023 and supporting documents for claims totaling \$26,880.51.

Colusa Groundwater Authority Board of Directors

P.O. Box 475, Colusa, CA 95932 | www.colusagroundwater.org

MEETING MINUTES

September 26, 2023

1. Call To Order and Determination of Quorum

Chair Williams called the meeting to order at 1:30 P.M. and led the Board in the Pledge of Allegiance.

a. Roll Call of Officers and Alternates

Present: Zachary Dennis, Julie Garofalo, Frank Nobriga, Hilary Reinhard, Alfred Sellers, Jim Wallace, and Darrin Williams.

Absent: Jim Campbell, Daurice Kalfsbeek-Smith, Jeff Moresco, Derrick Strain, and Blake Vann.

b. Introductions of others in attendance

Rod Bradford, Erik Foraker, Ryan Fulton, Steve Geiger, Arne Gustafson, Ben King, Clarke Ornbaun, Lisa Porta, Jeff Sutton; Jacques De Bra; Board Alternates Shelly Murphy, Dan Ruiz, Bill Vanderwaal; CGA staff Denise Carter, Carol Thomas-Keefer, and Harrison Tregenza; Attorney Alan Doud.

2. Period Of Public Comment

At this time, members of the public may address the CGA Board regarding items that are not on the agenda but are of relevance to the CGA. The Board may not act on items not on the agenda.

None.

3. Consent Calendar

All consent calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.

On motion by Director Nobriga, seconded by Director Dennis, the Consent Calendar was approved.

AYES:	7	Dennis, Garofalo, Nobriga, Reinhard, Sellers, Wallace, and Williams
NOES:	0	
ABSTAIN:	0	
ABSENT:	5	Campbell, Kalfsbeek-Smith, Moresco, Strain, and Vann

- a. Approval of Minutes from the August 22, 2023, CGA Board Meeting
- b. Receive and File August Financial Statements
- c. Review and Consider Approval of September Claims

4. Presentation on RD108, CCWD, and DWD Groundwater Recharge Data Sharing and Modeling Improvements Project and Consideration of Letter of Support to USBR

a. Receive presentation on Groundwater Recharge Data Sharing and Modeling Improvements Project

Mr. Bill Vanderwaal provided a presentation on the data sharing and modeling project being developed by RD 108, Colusa County Water District and Dunnigan Water District.

b. *Consider letter of support for USBR WaterSMART Applied Science Grant

Ms. Thomas-Keefer noted that the project proponents are seeking grant funding and have requested that CGA considering providing a letter of support for a USBR WaterSMART Applied Science Grant.

On motion by Director Dennis, seconded by Director Garofalo, the CGA Board approved the draft letter to USBR in support of RD 108, CCWD and DWD Groundwater Recharge Data Sharing and Modeling Improvements Project.

AYES:	7	Dennis, Garofalo, Nobriga, Reinhard, Sellers, Wallace, and Williams
NOES:	0	
ABSTAIN:	0	
ABSENT:	5	Campbell, Kalfsbeek-Smith, Moresco, Strain, and Vann

5. Presentation by LSCE on Fee Structure and Approval of Revenue Projections, Fee Options and Outreach Plan

a. Receive update from Luhdorff & Scalmanini Consulting Engineers (LSCE) on fee options and outreach/approval process

Mr. Jacques DeBra, LSCE, provided a presentation on the fee study for CGA, going over CGA’s mission, the basis for long term fee options, the long-term funding strategy, GSP implementation, approaches across the State, long term fee comparison, the 2023 long term fee update project schedule, project milestone actions, long term SGMA compliance, and updated revenue projections. He then reviewed the basis for various long term fee options, fee options evaluation criteria, and the draft fee option recommendations. Additionally, he reviewed proposed public outreach efforts, materials, and schedule. Considerable discussion followed among board members and members of the public with regard to the suggested fee option recommendations.

b. *Approve updated revenue projections for use in public outreach activities.

Mr. DeBra reviewed the revised revenue projections used in the proposed fee options, and recommended they be used in CGA’s outreach activities for education on the need for the new fees.

c. *Approve fee option information for use in public outreach activities.

Mr. DeBra recommended that the CGA board consider the proposed fee option information and recommendations as a basis for public outreach associated with a new fee structure. He noted that these options would be put forth for public review and comment only and could be revised or updated later.

d. *Approve recommended outreach plan including public workshops (3) and preparation of Project Fact Sheet and FAQ documents for outreach activities

Mr. DeBra requested that the CGA board consider approval of the proposed outreach plan, including holding three public workshops, along with the development and dissemination of a Project Fact Sheet

and Frequency Asked Questions document.

On motion by Director Wallace, seconded by Director Garofalo, the Board approved the updated revenue projections for use in public outreach activities, approved the fee option information as presented for use in public outreach activities, and approved the recommended outreach plan including three public workshops and preparation of Project Fact Sheet and FAQ documents for outreach activities. It was noted that these fee options and outreach materials would be reviewed by CGA board members prior to finalizing them for public information.

AYES:	6	Garofalo, Nobriga, Reinhard, Sellers, Wallace, and Williams
NOES:	0	
ABSTAIN:	1	Dennis
ABSENT:	5	Campbell, Kalfsbeek-Smith, Moresco, Strain, and Vann

Directors Dennis and Reinhard left the meeting at 3:30 P.M. Alternate Bill Vanderwaal became a voting member of the Board at 3:30 P.M.

6. Update on DWR Continuous Subsidence Monitoring Program

a. Staff update on DWR’s Continuous Subsidence Monitoring Program

Ms. Thomas-Keefer provided an update, noting that DWR had identified a location for the Colusa County continuous subsidence monitor at a location adjacent to the Tehama-Colusa Canal. DWR indicated that, with NEPA requirements to be satisfied, the installation could take up to a year to complete.

7. DWR Staff Update

None.

8. Committee Reports

a. Temporary Advisory Committee – Deke Dormer, Bill Vanderwall, Jim Wallace, Darrin Williams

Ms. Thomas-Keefer commented that the TAC has not met since the last Board meeting, but is scheduled to meet on October 13, 2023, to continue prioritization of SGMA implementation activities and review additional potential grant opportunities.

b. Long Term Funding ad hoc – Darrin Williams, Jeff Moresco, Frank A. Nobriga

Chair Williams noted that the Committee’s activities were previously addressed with the fee study presentation.

9. Administrative Update

a. Update on Butte Subbasin fee structure

Ms. Thomas Keefer reported that the managers for the Butte Subbasin GSAs have been working with LSCE on a fee study to support ongoing Butte Subbasin implementation activities. She noted that the proposed cost allocation approaches were provided for review in the packet, and CGA’s board representative to the Butte Subbasin Advisory Board would be asked to vote on a cost allocation in November.

b. Update on auditor selection

Ms. Thomas Keefer reported that one proposal has been received in response to CGA’s recent Request for Proposals for Biennial Audit Services, so staff has extended the deadline to receive proposals with the expectation that at least one additional proposal will be received.

c. Other

None.

10. Closed Session

None.

a. Conference with Legal Counsel (Gov’t Code 54956.9) – Existing litigation:

Aqualliance et al. v. Colusa Groundwater Authority, Glenn Groundwater Authority

Colusa County Superior Court – Case Number CV24584

Aqualliance et al. v. Biggs-West Gridley Water District, et al.

Butte County Superior Court – Case Number 22CV00348

11. Report out of Closed Session

None.

12. Member Reports and Comments

Director Garofalo provided a verbal report on the recent Groundwater Resources Association conference, which included a good discussion on the impacts of SGMA on the agricultural industry statewide, as well as information on other sources of grant funding and a panel on well permitting.

13. Next Meeting: October 24, 2023

14. Adjourn

Chair Williams adjourned the meeting at 3:56 P.M.

BUDGET TO ACTUAL REPORT- SEPTEMBER

		ACTUALS BY REVENUE						
	(A) BUDGET	Restricted Prop. 218	Restricted Prop 1/68	(B) \$ ACTUAL	(A-B) \$ REMAINING	(B/A) % COMPLETED		
1	REVENUE						1	
2	<i>Prior Year Funds to Balance</i>	180,651	-	-	-	180,651	0%	2
3	Proposition 218 Fee Agreements	390,432	-	-	-	390,432	0%	3
4	Proposition 218 Landowner Fee	6,812	-	-	-	6,812	0%	4
5	Glenn County Groundwater Authority Reimbursement	50,000	-	-	-	50,000	0%	5
6	Interest	80	-	-	-	80	0%	6
7								7
8	TOTAL REVENUES	627,975	-	-	-	627,975	0%	8
9	EXPENSES							9
10	Office Expense							10
11	Bank Fees	50	-	-	-	50	0%	11
12	JPA Insurance	1,800	-	-	-	1,800	0%	12
13	Printing and Copying/Outreach	5,000	-	-	-	5,000	0%	13
14	Website-Current	500	-	-	-	500	0%	14
15	Website-New	15,000	-	-	-	15,000	0%	15
16	Supplies	500	-	-	-	500	0%	16
17								17
18	Professional Services- Admin							18
19	Auditor	8,000	-	-	-	8,000	0%	19
20	Financial Services Bookkeeping (Crippen)	5,000	265	-	265	4,736	5%	20
21	Legal Services (Young & Wooldridge)	55,000	1,625	-	1,625	53,375	3%	21
22	Program Manager/Facilitation Svcs (RGS)	175,000	-	-	-	175,000	0%	22
23	Annual Parcel Update (Provost & Pritchard)	3,500	1,245	-	1,245	2,256	36%	23
24								24
25	Professional Services- Projects							25
26	GSP Development - Prop. 1 /68 : GCGA Reimbursement	-	-	-	-	-	0%	26
27	GSP-Grant Application (Shared with Glen County)	30,000	-	-	-	30,000	0%	27
28	GSP Annual Report (Shared with Glenn County)	70,000	-	-	-	70,000	0%	28
29	GSP Technical Assistance:On-Call Support Svcs (Davids Engineering)	15,000	-	-	-	15,000	0%	29
30								30
31								31

BUDGET TO ACTUAL REPORT- SEPTEMBER

		ACTUALS BY REVENUE						
	(A)	Restricted	Restricted	(B)	(A-B)	(B/A)		
	BUDGET	Prop. 218	Prop 1/68	\$	\$	%		
				ACTUAL	REMAINING	COMPLETED		
32	EXPENSES (cont'd)						32	
33	GSP Implementation Fund-SGMA (Grant Reimbursable)						33	
34	GSP Projects	-	-	-	-	0%	34	
35	Five Year GSP Update w Modeling Calibrations	60,625	-	-	60,625	0%	35	
36	Surface-GS Interaction Modeling (NCWA Approach)	10,000	-	-	10,000	0%	36	
37	GSA Coordination & Outreach (w/in and between GSA's)	30,000	-	-	30,000	0%	37	
38	Data Management System Upgrade & Maintenance	25,000	-	-	25,000	0%	38	
39	GSP Project Implementation and Monitoring	100,000	-	-	100,000	0%	39	
40							40	
41	Proposition 218 Collections Fee						41	
42	Prop. 218 Ops Fee Collections-Co	10,000	-	-	10,000	0%	42	
43	Special Projects - Funding Mech: GSP Funding & Support	-	-	-	-	0%	43	
44							44	
45	Other						45	
46	County of Butte GSA- Member Contribution	8,000	-	-	8,000	0%	46	
47							47	
48							48	
49	TOTAL EXPENSES	627,975	3,134	-	3,134	624,841	0%	49
50							50	
51	Surplus (Deficit)	-	(3,134)	-	(3,134)		51	

The Budget to Actual Report reflects revenue and expenses associated with the 2023-2024 fiscal year. All revenues and expenses associated with FY22-23 will be reflected in a forthcoming year-end report. See the Cash Balance Report for additional details.

CASH BALANCE

September 2023 Activity

Cash Receipts

FY 22-23 Operations Flat Fee- City of Williams	\$	3,239.73
FY 22-23 Operations Flat Fee- Princeton Waterworks		161.39
		161.39
Total Cash Receipts	\$	3,401.12

Cash Disbursements

Cash Disbursements -Checks (FY22-23)	\$	(5,504.00)
Cash Disbursements -Checks (FY23-24)		(3,134.00)
		(3,134.00)
Total Cash Disbursements	\$	(8,638.00)

Cash Balance

Prior Month to Current Month Ending Balance Reconciliation

August Cash Balance By Investment

Umqua Checking	\$	344,894.41
Umqua Money Market		872,366.52
Umqua Savings		33,002.02
		33,002.02
Total Cash Balance	\$	1,250,262.95

September Activity

Cash Receipts	\$	3,401.12
Cash Disbursements		(8,638.00)
Interest Earnings		8.01
Service Charge		-
		-
Total Activity	\$	(5,228.87)

September Ending Cash Balance \$ 1,245,034.08

Less: Outstanding Warrants:

RGS-ACH- May - Approved		(12,283.00)
RGS-ACH- June -Approved		(13,541.00)
RGS-ACH- July - Approved		(8,653.60)
Warrants- July - Approved		(1,182.50)
RGS ACH-August-Approved		(13,692.83)
Warrants - August - Approved		(6,586.25)
Warrants - Reissue LSCE - Approved		(2,409.25)
RGS ACH-September-Pending Approval		(12,099.41)
Warrants - September - Pending Approval		(14,651.10)
		(14,651.10)

Total Available Cash By Activity as of September 30 \$ 1,159,935.14

September Cash Balance by Investment

Umqua Checking	\$	339,657.53
Umqua Money Market		872,373.69
Umqua Savings		33,002.86
		33,002.86
Total Balance	\$	1,245,034.08
Less: Outstanding Warrants		(85,098.94)
		(85,098.94)
Total Available Cash by Investment as of September 30	\$	1,159,935.14

Outstanding Warrants are vendor invoices received and not yet paid or in transit.

CLAIMS SUMMARY

Invoice #	Invoice Date	Vendor	Service Period	Service	Check	ACH	Total
15679	9/31/2023	Regional Government Services	September Services	Administration		12,099.41	12,099.41
Various	9/31/2023	Young & Wooldridge	September Services	Legal Services	2,263.10	-	2,263.10
102631	7/31/2023	Young & Wooldridge	July Services ¹	Legal Services	130.00	-	130.00
104126	9/31/2023	Provost & Pritchard	September Services	Tax Year 23-24:CGA Consulting	62.50	-	62.50
40404	9/24/2023	Luhdorff & Scalmanini	September Services	GSP-Funding Support	11,810.00	-	11,810.00
11581	9/31/2023	Crippen & Associates	September Services	Accounting Services	515.50	-	515.50
WARRANT TOTAL					<u>\$ 14,781.10</u>	<u>\$ 12,099.41</u>	<u>\$ 26,880.51</u>

July Services ¹ : Invoice amount was not included in the July Warrants submittal. Warrant was paid in full for total of \$1,625 versus prior approved amount of \$1,495.



PO Box 1350
Carmel Valley, CA 93924

Invoice

Date	Invoice #
9/30/2023	15679

Bill To:
Colusa Groundwater Authority

P.O. No.	Due Date	Inv Sent
	10/30/2023	9/30/2023

Date	Description	Amount
9/30/2023	Contract Services for September - please see attached Billed \$12,099 out of monthly \$15,000 Balance billed to date is \$34,446 against an NTE of \$175,000	12,099.41

Electronic Payment Information: Five Star Bank Routing: 121143037 Account: 003528782	Total \$12,099.41
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Colusa Groundwater Authority

Month: **September, 2023**

Hours and Rates by Pay Period						
		1st -15th		16th - EOM		Monthly
Advisor	Reg Hrs	Bill Rate	Reg Hrs	Bill Rate	Total Billed	
CT	15.25	\$ 157.05	35.00	\$ 157.05	\$ 7,891.76	
GS	0.00	\$ -	10.00	\$ 146.58	\$ 1,465.80	
DC	5.50	\$ 114.00	6.40	\$ 114.00	\$ 1,356.60	
RM	0.00	\$ -	0.00	\$ -	\$ -	
HT	1.70	\$ 109.94	10.90	\$ 109.94	\$ 1,385.24	
Totals	22.45		62.30		\$ 12,099.41	



Client Activity Report

September 2023

Client	Task	Comment	Hours
Colusa Groundwater Authority			Client Hours 84.75
	5350-000 - Colusa Groundwater Authority		Task Hours 84.75
	9/1/2023	Review materials and attend mtg w/LSCE, counsel and chair re direction for fee study TM; review follow-up fee materials; review materials for Butte meeting; review and respond to emails	3.00
	9/5/2023	Review draft docs and next steps for fee options/study; follow up w/LSCE re parcel data; various emails	1.00
	9/5/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
	9/6/2023	Review and further develop staff support options draft; meeting coordination; various emails	1.00
	9/6/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.60
	9/7/2023	Coordinate audit proposal follow up with GS; review with DC and meet w/SS re staffing and support options for CGA; review file storage and access needs w/GS; review and respond to emails	2.50
	9/7/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.20
	9/8/2023	Review and respond to request for support from W Vanderwaal for USBR grant; review materials for GW task force meeting; various emails	1.00
	9/8/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
	9/11/2023	Attend Butte Mgrs meeting; attend GW task force meeting; coordinate Long Term Funding ad hoc committee mtg; prepare and send meeting notice and agenda; various emails	4.00
	9/11/2023	Attend via Zoom Butte Subbasin Manager Meeting	2.00
	9/11/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.50
	9/12/2023	Review updated fee option info, prepare for and attend Long Term Funding committee meeting; review follow up info re Butte fee options	1.50
	9/12/2023	Attend via Zoom Long Term Funding Ad Hoc Meeting. Voice and email communications with US Bureau of Reclamation regarding County Settlement Contractors.	2.50
	9/13/2023	Review follow up info from GW task force and DWR SMGA awards; review and respond to emails	0.50
	9/14/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.20
	9/15/2023	Follow up on fee study info; review banking info; follow up w/Lisa H re USBR grant review; various emails	0.75
	9/15/2023	Email Correspondence with US Bureau/Staff/Long Term Ad Hoc. Deposit check in bank account.	1.00
	9/18/2023	Attend in person Butte Subbasin Managers Meeting	2.00
	9/18/2023	Attend Butte Mgrs meeting remotely; review materials and coordinate input w/DC on Butte fee structure; review financial docs from Crippen; various emails	2.00
	9/19/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
	9/19/2023	Drafting 8/22/23 CGA Board meeting minutes.	3.60
	9/19/2023	Review and respond to RD108 request for grant support; review invoices submitted; various emails	1.00
	9/20/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
	9/20/2023	Board agenda planning; review docs from LSCE for board presentation; review and respond to various emails	1.50
	9/20/2023	Review LT Funding Presentation from LSCE. Gather info and prepare staff report on Butte Subbasin LT Funding, DWR Subsidence monitor.	3.00



Client Activity Report

September 2023

Client	Task	Comment	Hours
	9/21/2023	Planning meeting w/L Hunter re WaterSMART grants, TAC meeting, annual report; meeting w/CGA staff for agenda/board meeting planning; follow up on USBR grant info; various emails	3.00
	9/21/2023	Preparing for the 9/26 CGA Board meeting.	0.20
	9/21/2023	Attending the CGA Staff Meeting.	0.60
	9/21/2023	CGA: RGS Staff Meeting; Audit RFP; Financials WIP	1.00
	9/22/2023	Prepare, post and distribute board meeting agenda; review and edit meeting minutes; review and check invoices/claims reports; begin preparation of staff reports and meeting materials for agenda packet	6.00
	9/22/2023	Preparing for the 9/26 CGA Board meeting.	0.10
	9/22/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.30
	9/22/2023	Sending out RFP update.	0.20
	9/22/2023	CGA: YE and Monthly Financials WIP; Audit WIP	3.00
	9/23/2023	Post paper agenda at meeting location.	0.20
	9/23/2023	CGA: Financials WIP; Audit WIP	5.00
	9/23/2023	Compiling 9/26 CGA Board agenda packet.	0.80
	9/23/2023	Complete preparation of board meeting materials/staff reports and coordinate packet with HT; email board members and post agenda materials on website	2.50
	9/25/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.30
	9/25/2023	Prepare for board meeting and coordinate presentations; follow up on recharge project description info request; review and respond to various emails; travel time	5.00
	9/25/2023	Filing RFP documents in the VPN.	0.10
	9/25/2023	Pick up checks for signature, pick up meeting laptop/Owl.	0.50
	9/26/2023	Clerking the 9/26 CGA Board Meeting.	2.40
	9/26/2023	Set up meeting logistics.	0.50
	9/26/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
	9/26/2023	Preparing for 9/26 CGA Board Meeting.	1.30
	9/26/2023	Board meeting preparation, setup and cleanup; attend board meeting; staffing options report; travel time	7.50
	9/27/2023	Follow up on items from Board meeting; review financial processes; various emails;	1.50
	9/27/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
	9/28/2023	Updating the Board contact list.	0.40
	9/28/2023	CGA: Mtg wCrippen; Financials WIP	1.00
	9/28/2023	Filing documents in the VPN.	0.10
	9/28/2023	Process/mail CGA checks.	0.20
	9/28/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
	9/28/2023	Staff coordination call; follow up on USBR support letter; identify USBR grant programs to review	1.00
	9/29/2023	Review USBR grant opportunities against GSP PMA list; meeting w/L Hunter to review PMAs and USBR grant potential; TAC planning; follow up re TAC meeting date and location; various emails	4.00

PROVOST & PRITCHARD CONSULTING GROUP

455 W Fir Ave • Clovis, CA 93611 • (559) 449-2700
www.provostandpritchard.com

Carol Thomas-Keefer
Colusa Groundwater Authority
c/o Crippen & Associates
Attn: Angelica Villar
P.O. Box 1177
Colusa, CA 95932

October 10, 2023
Project No: 02846-21-002
Invoice No: 104126

Project Name: Colusa Groundwater Authority Consulting

Client Project #:

Save final documents from County and prepare final billing to Client.

Professional Services from September 01, 2023 to September 30, 2023

Phase: T24 Tax Year 2023-24

Labor

	Hours	Rate	Amount	
Associate GIS Specialist	.50	125.00	62.50	
Totals	.50		62.50	
Total Labor				62.50
		Total this Phase:		\$62.50
		Total this Invoice		<u><u>\$62.50</u></u>

Billing Backup

Tuesday, October 10, 2023

Provost & Pritchard Consulting Group

Invoice 104126 Dated 10/10/2023

12:52:38 PM

Phase: T24 Tax Year 2023-24

Labor

		Hours	Rate	Amount
Associate GIS Specialist				
1229 - Serrao, Mallory	9/11/2023	.20	125.00	25.00
1229 - Serrao, Mallory	9/11/2023	.10	125.00	12.50
1229 - Serrao, Mallory	10/1/2023	.20	125.00	25.00
Totals		.50		62.50
Total Labor				62.50

Total this Phase: \$62.50

Total this Project: \$62.50

Total this Report \$62.50



Invoice

October 18, 2023

COLUSA GROUNDWATER AUTHORITY
Attn: Carol Thomas-Keefer
1213 Market Street
Colusa, CA 95932

Invoice No: 40404

Project: 221120 CGA - GSP FUNDING SUPPORT
cthomaskeefer@rgs.ca.gov

Professional services rendered through September 24, 2023

Task: 01 Coordination and Communication

Professional Personnel

	Hours	Rate	Amount	
Principal Hydrogeologist	5.00	225.00	\$1,125.00	
Total Professional Labor	5.00		\$1,125.00	\$1,125.00

Total This Task \$1,125.00

Task: 03 Options and Evaluation Technical Memorandum

Professional Personnel

	Hours	Rate	Amount	
Staff Hydrogeologist	25.00	150.00	\$3,750.00	
Supervising Water Resources Planner	19.50	215.00	\$4,192.50	
Total Professional Labor	44.50		\$7,942.50	\$7,942.50

Total This Task \$7,942.50

Task: 06 Public Outreach

Professional Personnel

	Hours	Rate	Amount	
Supervising Water Resources Planner	10.50	215.00	\$2,257.50	

Digital Communications Specialist	5.00	97.00	\$485.00	
Total Professional Labor	15.50		\$2,742.50	\$2,742.50

Total This Task \$2,742.50

Total This Invoice \$11,810.00

Outstanding Invoices		
Number	Date	Balance
39892	6/14/2023	\$1,226.75
40077	8/08/2023	\$1,182.50
Total		\$2,409.25

Total Now Due \$14,219.25

Billing Summary

	<u>Contract</u>	<u>Previously Billed</u>	<u>Current Billing</u>	<u>Billed To Date</u>	<u>Remaining</u>
Labor & Expenses	\$95,786.00	\$35,694.00	\$11,810.00	\$47,504.00	\$48,282.00

Billing Backup

Wednesday, October 18, 2023

Luhdorff & Scalmanini, Cons. Eng. Invoice Dated October 18, 2023

1:54:46 PM

221120 CGA - GSP FUNDING SUPPORT

Invoice No: 40404

Task: 01 - Coordination and Communication**Professional Personnel**

	Hours	Rate	Amount	
Principal Hydrogeologist				
214ET Teasdale, Eddy <i>Cost Allocation Analysis</i>	9/6/2023 2.00	225.00	\$450.00	
214ET Teasdale, Eddy <i>Cost Allocation Analysis</i>	9/7/2023 3.00	225.00	\$675.00	
Totals	5.00		\$1,125.00	
Total Labor			\$1,125.00	\$1,125.00
Total this task				\$1,125.00

Task: 03 - Options and Evaluation Technical Memorandum**Professional Personnel**

	Hours	Rate	Amount	
Staff Hydrogeologist				
232AR Rodriguez-Arriaga, Angelica <i>export cga results and get boundaries from DE</i>	9/1/2023 1.50	150.00	\$225.00	
232AR Rodriguez-Arriaga, Angelica <i>Coordinate with DE compile data meet with jacques</i>	9/6/2023 3.00	150.00	\$450.00	
232AR Rodriguez-Arriaga, Angelica <i>meet with DE compile data</i>	9/7/2023 3.00	150.00	\$450.00	
232AR Rodriguez-Arriaga, Angelica <i>compile data export map and table</i>	9/8/2023 2.00	150.00	\$300.00	
232AR Rodriguez-Arriaga, Angelica <i>Subarea parcel and fee option review</i>	9/11/2023 1.00	150.00	\$150.00	
232AR Rodriguez-Arriaga, Angelica <i>Parcel Analysis</i>	9/18/2023 4.50	150.00	\$675.00	
232AR Rodriguez-Arriaga, Angelica <i>parcel analysis</i>	9/19/2023 2.00	150.00	\$300.00	
232AR Rodriguez-Arriaga, Angelica <i>Parcel Analysis</i>	9/21/2023 2.00	150.00	\$300.00	
232AR Rodriguez-Arriaga, Angelica <i>Parcel Analysis</i>	9/22/2023 6.00	150.00	\$900.00	
Supervising Water Resources Planner				
236JD DeBra, Jacques <i>Fee options TM update</i>	9/1/2023 4.00	215.00	\$860.00	
236JD DeBra, Jacques <i>TM update</i>	9/6/2023 4.00	215.00	\$860.00	
236JD DeBra, Jacques <i>TM updates</i>	9/7/2023 1.50	215.00	\$322.50	

236JD DeBra, Jacques	9/11/2023	1.00	215.00	\$215.00
<i>TM updates</i>				
236JD DeBra, Jacques	9/14/2023	1.00	215.00	\$215.00
<i>TM updates</i>				
236JD DeBra, Jacques	9/19/2023	4.00	215.00	\$860.00
<i>CGA Board Pres</i>				
236JD DeBra, Jacques	9/20/2023	1.50	215.00	\$322.50
<i>Board items</i>				
236JD DeBra, Jacques	9/21/2023	1.50	215.00	\$322.50
<i>Board items</i>				
236JD DeBra, Jacques	9/22/2023	1.00	215.00	\$215.00
<i>Board packet</i>				

Totals 44.50 \$7,942.50

Total Labor \$7,942.50

Total this task \$7,942.50

Task: 06 - Public Outreach

Professional Personnel

		Hours	Rate	Amount
Digital Communications Specialist				
238LW Williams, Lorrie Jo	9/6/2023	.75	97.00	\$72.75
<i>Prepare Fact Sheet and FAQs</i>				
238LW Williams, Lorrie Jo	9/7/2023	3.00	97.00	\$291.00
<i>Prepare Fact Sheet and FAQs</i>				
238LW Williams, Lorrie Jo	9/22/2023	1.25	97.00	\$121.25
<i>Fact Sheet Edits</i>				
Supervising Water Resources Planner				
236JD DeBra, Jacques	9/1/2023	4.00	215.00	\$860.00
<i>Outreach materials</i>				
236JD DeBra, Jacques	9/5/2023	4.00	215.00	\$860.00
<i>FAQ and Fact Sheet</i>				
236JD DeBra, Jacques	9/7/2023	1.00	215.00	\$215.00
<i>Outreach materials</i>				
236JD DeBra, Jacques	9/11/2023	1.00	215.00	\$215.00
<i>Outreach Plan</i>				
236JD DeBra, Jacques	9/14/2023	.50	215.00	\$107.50
<i>Fact Sheet updates</i>				

Totals 15.50 \$2,742.50

Total Labor \$2,742.50

Total this task \$2,742.50

Total This Invoice \$11,810.00

Colusa Ground Water Authority
PO Box 475
Colusa, CA 95932

October 9, 2023
Invoice: 11581

For Professional Services Rendered:

09/15/23	BMG	Bookkeeping - Reconcile accounts 7592 and 4884 for the month of August. print August monthly reports to paper, pdf and excel.
09/18/23	AV	Bookkeeping - Check Financial Statements Bookkeeping - prepare old files for purging and scanning.
	BMG	Bookkeeping - enter bills onto claim summary spreadsheet and into QB's, pay bills in QB's verifying total amount to be paid ties to total amount on claim summary. email August reports and invoices to client.
09/22/23	BMG	Bookkeeping - Write check payments, scan and save copies in client file. email client when ready to pick up
09/25/23	ED	Bookkeeping - Scanned, named, and filed bank statements.
09/26/23	BMG	Bookkeeping - create a back up copy of QB's and upload to drop box.
09/28/23	AV	Bookkeeping - print emails from Gina for meeting Bookkeeping - Phone meeting with Gina to discuss updates and upcoming changes.
	BMG	Bookkeeping - print email from client for meeting and review. gather information requested. generate a check sign out sheet for control procedures per client.

Client Meeting - meeting with AV and Gina to go over bookkeeping, internal control items and invoicing.

Invoice Total	\$515.50
Previous Balance	\$253.00
Current Payments	-\$253.00
Balance Due	\$515.50

Payment is due upon receipt. Accounts not paid within 30 days of the date of the invoice are subject to a 1.5% monthly finance charge, 18% APY. If you would like to make a payment by credit card you can do so on our website www.crippencacpa.com or call our office at 530-742-8201.

Thank you for your business!

Current	31 to 60	61 to 90	91 and Over	Total
515.50	0.00	0.00	0.00	515.50

 Please detach and return this portion with payment.

Colusa Ground Water Authority

October 9, 2023

Credit Card Type _____ Check # _____

Invoice 11581

Card # _____ CVV2 _____

Amount Due \$ 515.50

Exp. Date _____ Zip/Postal Code _____

Amount Enclosed \$ _____

Signature _____

Colusa Groundwater Authority Board of Directors Meeting

October 24, 2023 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 4: Presentation by Colusa County Environmental Health on Well Permitting Process

At the request of the CGA Board at its August meeting, representatives of Colusa County's Community Development Services, Environmental Health Division, will provide a presentation on the County's well permitting process.

ATTACHMENT:

- Colusa County Environmental Health Presentation on Water Well Permitting Process

The background is a light blue gradient with several realistic water droplets of various sizes scattered across it. The droplets have highlights and shadows, giving them a three-dimensional appearance. The text is centered on the page.

COLUSA COUNTY ENVIRONMENTAL HEALTH

WATER WELL PERMITTING PROCESS

APPLICATION REQUIREMENTS

Applications Submitted:

Department's Online Public Portal:

<https://colusacountyca.portal.opengov.com/>

The screenshot shows a web browser window displaying the County of Colusa, CA Online Public Portal. The browser's address bar shows the URL <https://colusacountyca.portal.opengov.com>. The page header includes the County of Colusa, CA logo and navigation links for Search, Login, and Sign Up. The main content area features a dark blue banner with the text "Welcome to Colusa County's Online Public Portal" and "Access service information and apply online – all from here." Below this is a search bar with the placeholder text "Search for something like 'Have a Question? Ask it here.'" or "Food Facility Plan Review Application". The page is divided into sections for "Discover Online Services" and "Choose below to browse services by department". Three service cards are visible: "Need HELP!" (with a yellow question mark icon), "Building Division" (with a blueprint icon), and "Environmental Health Division" (with a food icon). Each card includes a brief description and an "Explore" button. The Windows taskbar at the bottom shows the time as 4:02 PM on 10/18/2023.

APPLICATION REQUIREMENTS

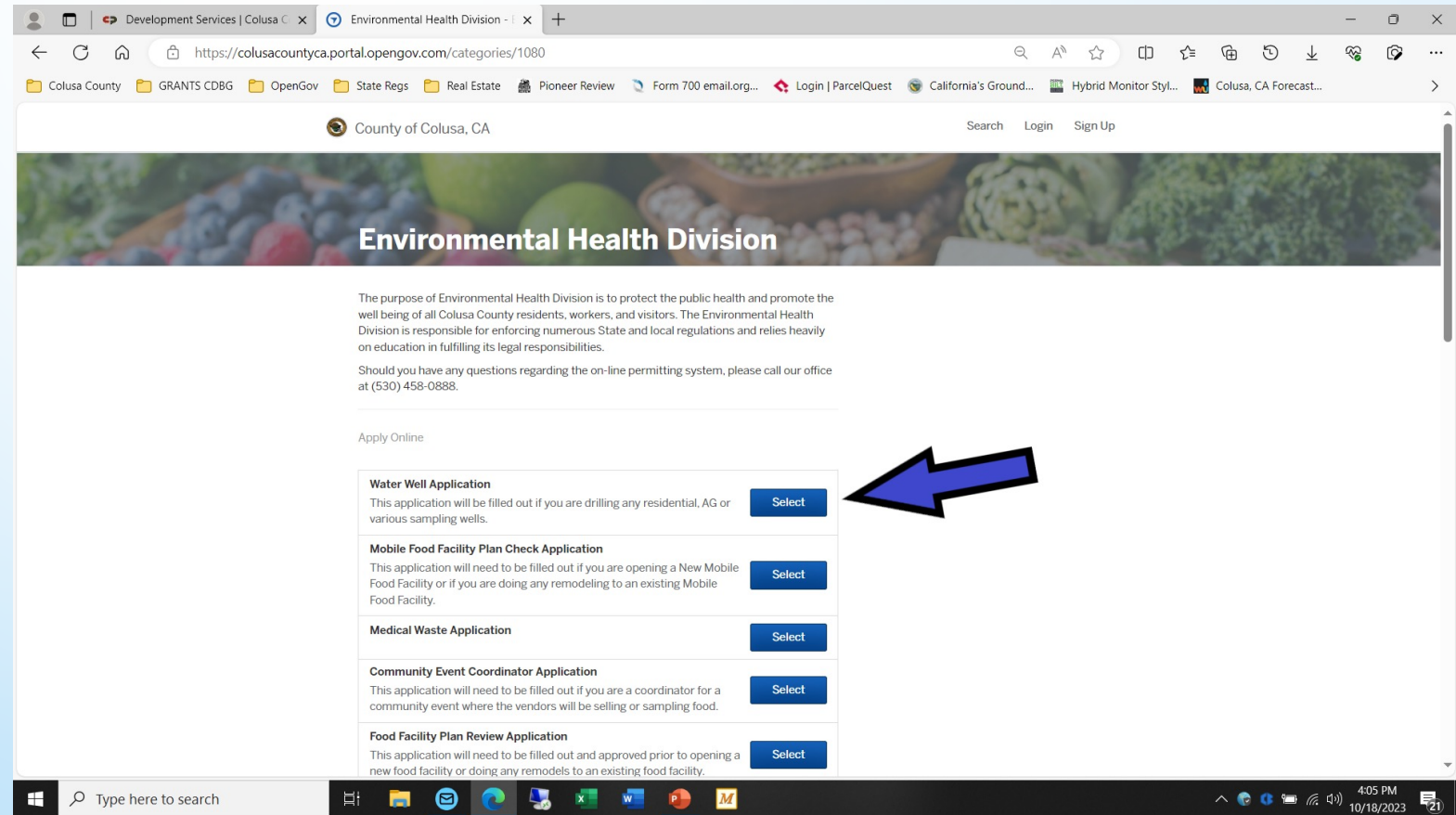
Applications Submitted:

Department's Online Public Portal:

<https://colusacountyca.portal.opengov.com/>

Environmental Health Division Services:

<https://colusacountyca.portal.opengov.com/categories/1080>



The screenshot shows a web browser window displaying the Environmental Health Division page on the County of Colusa, CA portal. The page title is "Environmental Health Division" and the URL is "https://colusacountyca.portal.opengov.com/categories/1080". The page content includes a description of the division's purpose and a list of online application categories, each with a "Select" button. A blue arrow points to the "Water Well Application" button.

County of Colusa, CA

Environmental Health Division

The purpose of Environmental Health Division is to protect the public health and promote the well being of all Colusa County residents, workers, and visitors. The Environmental Health Division is responsible for enforcing numerous State and local regulations and relies heavily on education in fulfilling its legal responsibilities.

Should you have any questions regarding the on-line permitting system, please call our office at (530) 458-0888.

Apply Online

Water Well Application This application will be filled out if you are drilling any residential, AG or various sampling wells.	Select
Mobile Food Facility Plan Check Application This application will need to be filled out if you are opening a New Mobile Food Facility or if you are doing any remodeling to an existing Mobile Food Facility.	Select
Medical Waste Application	Select
Community Event Coordinator Application This application will need to be filled out if you are a coordinator for a community event where the vendors will be selling or sampling food.	Select
Food Facility Plan Review Application This application will need to be filled out and approved prior to opening a new food facility or doing any remodels to an existing food facility.	Select

APPLICATION REQUIREMENTS

Typical Information Required:

- Owner's Name
- Assessor's Parcel Number
- North Arrow
- Property Lines, Dimensions, Roads
- Distances Between Improvements and Property Lines
- Setbacks
- Topographic Features, Springs, Creeks, Drainage Ditches
- Location of Existing and Proposed Wells
- Location of Septic Systems, including 100% Replacement Area
- Flood zone
- Infrastructure
- Existing and Proposed On-Site Improvements

APPLICATION REQUIREMENTS

Typical Information Required:

- Setbacks: (Contamination Source and Separation Distance Between Well)
 - ✓ Any sewer (sanitary, industrial, or storm; main or lateral) = 50 feet
 - ✓ Watertight septic tank or subsurface sewage leaching fields = 100 feet
 - ✓ Cesspool or seepage pit = 150 feet
 - ✓ Animal or fowl enclosures, pens, paddocks, stockyards = 100 feet
- MUST be signed by a licensed C-57 well driller, if the permit is applied for by the property owner, it will be rejected as the driller MUST sign the application.

APPLICATION REQUIREMENTS

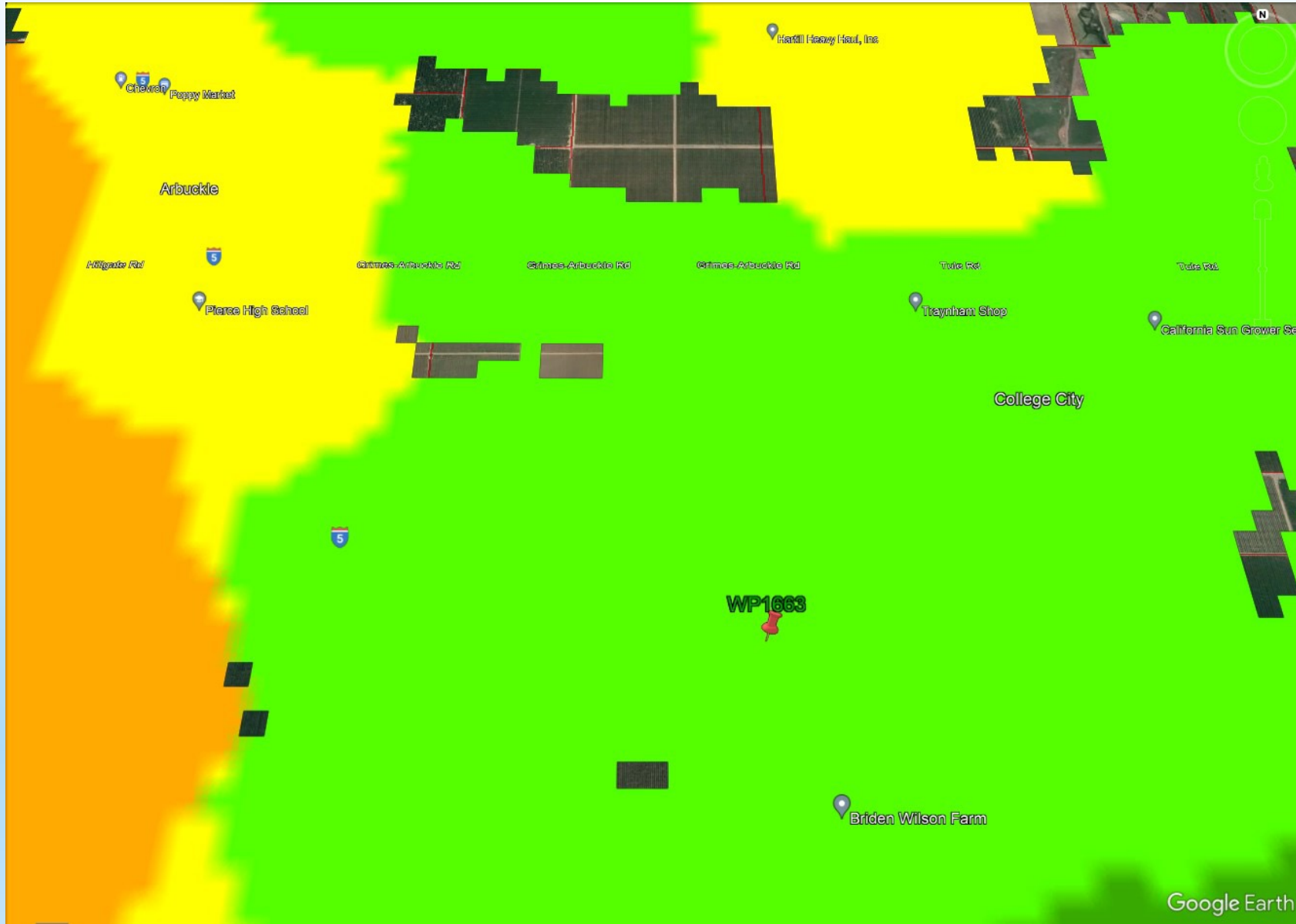
Typical Information Required:

- Documented Compliance Certification Documents- Executive Order N-7-22
 - ✓ Colusa Groundwater Authority's Consistency Determination Form
 - ✓ EH Groundwater Well Compliance Certification Form

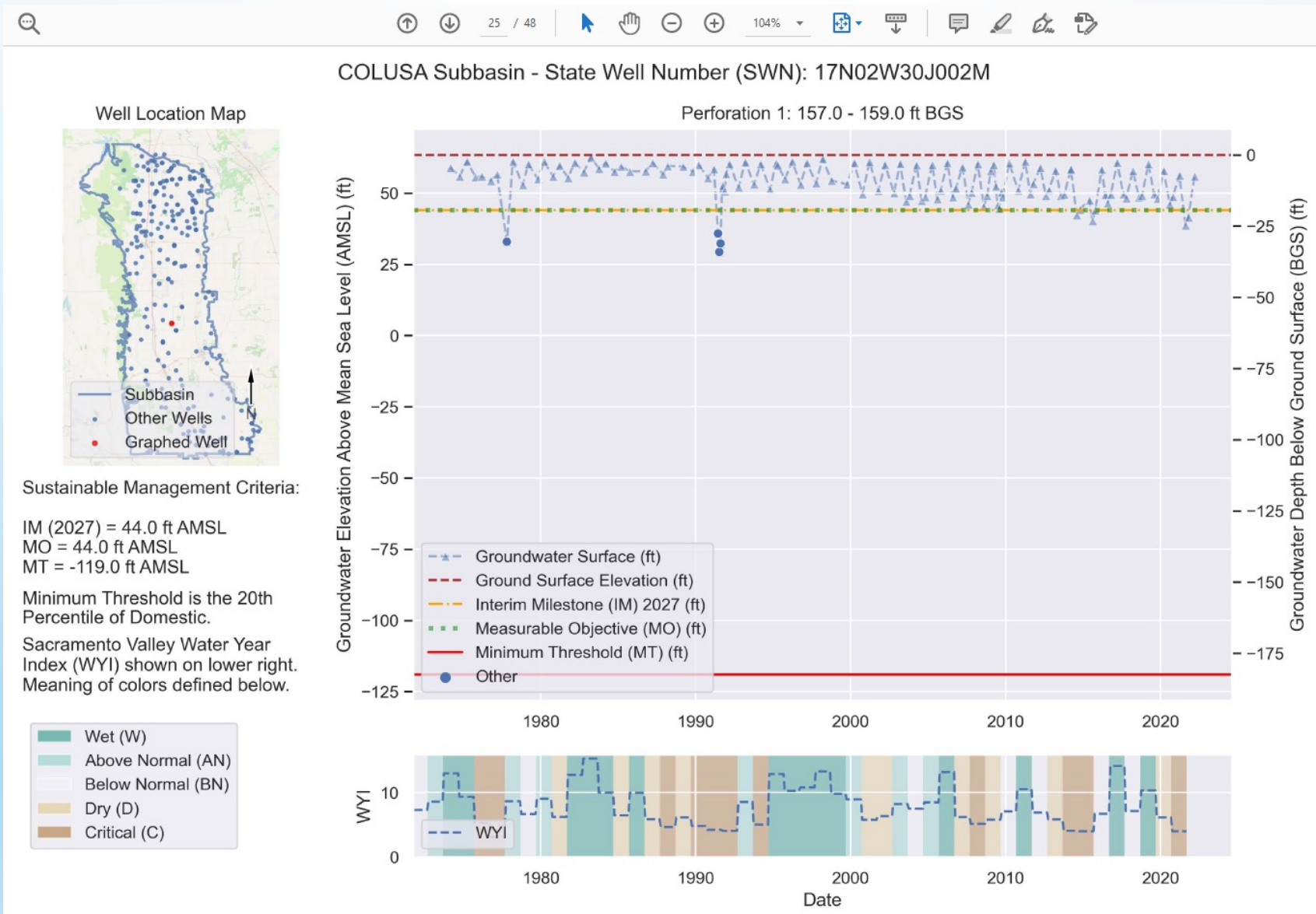
WELL APPLICATION REVIEW

- ✓ CALIFORNIA WELL STANDARDS BULLETIN 74-90
- ✓ WELL SET BACKS (REQUIRED ON SITE PLAN)
- ✓ IF REPLACING NON-WORKING WELL, DESTRUCTION PERMIT REQUIRED
- ✓ SUBSIDENCE MAPS
- ✓ HYDROGRAPHS
- ✓ APPROVE OR DENY (WILL COVER APPEAL PROCESS)
- ✓ CCEH- GROUNDWATER WELL COMPLIANCE CERTIFICATION
- ✓ COLUSA GROUNDWATER AUTHORITY COMPLIANCE WITH ORDER N-7-22
- ✓ FINAL APPROVAL

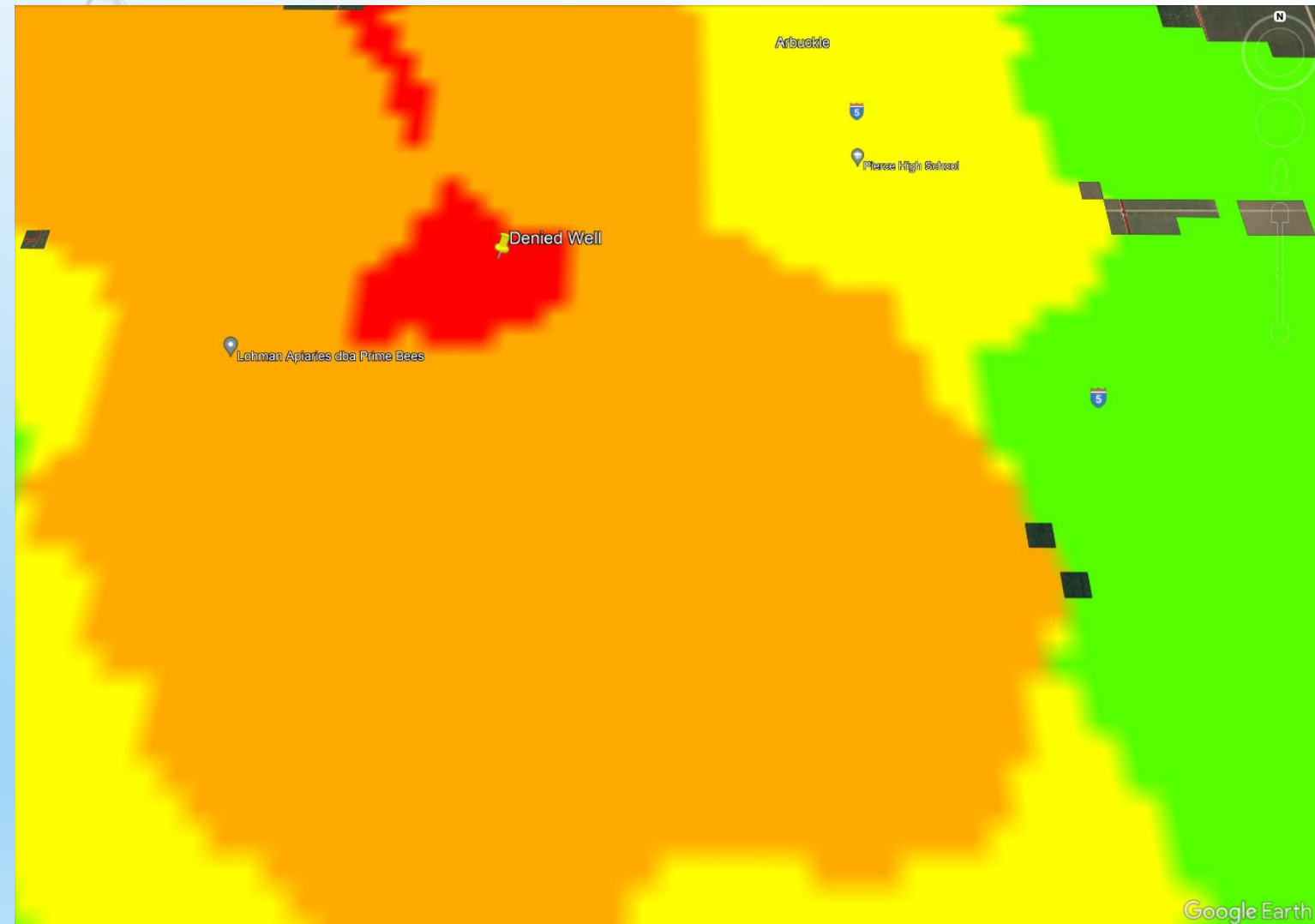
WELL APPLICATION REVIEW (SUBSIDENCE MAP)



WELL APPLICATION REVIEW (HYDROGRAPH)



WELL APPLICATION REVIEW (SUBSIDENCE MAP) NOT APPROVED



- ✓ Denied Well can be Appealed by a Registered Hydrologist or Geologist
- Extraction of groundwater from the proposed well
 1. Not likely to interfere with the production and functioning of existing nearby wells and,
 2. Not likely to cause subsidence that would adversely impact or damage nearby infrastructure
- ✓ One well has been denied- no appeal at this time

WELL APPLICATION REVIEW



COUNTY OF COLUSA
COMMUNITY DEVELOPMENT DEPARTMENT
ENVIRONMENTAL HEALTH DIVISION
1213 Market Street, Colusa, CA 95932
(530) 458-0888

GROUNDWATER WELL COMPLIANCE CERTIFICATION
EXECUTIVE ORDER N-7-22

Pursuant to Executive Order N-7-22, the Colusa Environmental Health Division is responsible for issuing well permits within the jurisdictional boundaries of the County of Colusa.

Pursuant to the Governor's EO N-7-22, as part of the determination that the proposed well is (1) not likely to interfere with the production and functioning of existing nearby wells, and (2) not likely to cause subsidence that would adversely impact or damage nearby infrastructure, this acknowledgment must be executed by a well applicant.

ACKNOWLEDGMENT

_____ I acknowledge that a well permit issued by the County does not guarantee the extraction of any specific amount of water now or in the future.

_____ I acknowledge that the Division makes no guarantees, representations or warranties regarding the maintenance of any defined water level or level of water quality.

_____ I acknowledge the Division and/or County of Colusa is not responsible to compensate me for, or is otherwise liable to me for, any costs, investments or payments related to any groundwater well permitted pursuant to this Application WP-_____, including pumping fees, extraction limits, costs related to well failure, well deepening, increased maintenance, replacement, or operational costs.

_____ I agree to hold the Division and/or County of Colusa harmless and indemnify the Division and/or County of Colusa for any liability arising from or related to this Acknowledgement or the County issuing a well permit in response to Application WP-_____.

By acknowledging and initialing the above provisions, I the WELL APPLICANT agree the above ACKNOWLEDGMENT will be incorporated into the terms and conditions of any well permit issued pursuant to Application WP-_____.

Name of WELL PROPERTY OWNER

Signature

Date

Well Permit # _____

WELL APPLICATION REVIEW

Colusa Groundwater Authority

COLUSA GROUNDWATER AUTHORITY COMPLIANCE WITH EXECUTIVE ORDER N-7-22

Pursuant to Executive Order N-7-22, the Colusa Groundwater Authority, one of the Groundwater Sustainability Agencies (a "GSA") implementing the Sustainable Groundwater Management Act (SGMA) within the Colusa Basin, provides the following acknowledgment, which if executed by a well applicant, would allow the GSA to conclude that the well permit would not be inconsistent with the Colusa Subbasin Groundwater Sustainability Plan (GSP).

ACKNOWLEDGMENT

_____ I acknowledge that SGMA requires that a groundwater sustainability agency manage groundwater in the Colusa Basin and that the GSA is the agency with groundwater management authority over the land subject to WELL APPLICATION #_____.

_____ I acknowledge that the GSA has the authority to limit extractions within its jurisdiction, including extractions from any well permitted pursuant to WELL APPLICATION # _____.

_____ I acknowledge that a well permit issued by the County does not guarantee the extraction of any specific amount of water now or in the future.

_____ I acknowledge that the GSA's finding that the well permit would not be inconsistent with the existing groundwater management plan does not guarantee the extraction of any specific amount of water now or in the future.

_____ I acknowledge that the GSP includes specific groundwater requirements through minimum thresholds and measurable objectives and agree that my groundwater use will comply with these requirements.

_____ I acknowledge the GSA makes no guarantees, representations or warranties regarding the maintenance of any defined water level or level of water quality in the Colusa Subbasin.

_____ I acknowledge the GSA is not responsible to compensate me for, or is otherwise liable to me for, any costs, investments or payments related to any groundwater well permitted pursuant to WELL APPLICATION #_____, including pumping fees, extraction limits, costs related to well failure, well deepening, increased maintenance, replacement, or operational costs.

_____ I agree to hold the GSA harmless and indemnify the GSA for any liability arising from or related to this Acknowledgement or the County issuing a well permit, or not, in response to WELL APPLICATION #_____.

By acknowledging and initialing the above provisions, WELL PROPERTY OWNER agrees the above ACKNOWLEDGMENT will be incorporated into the terms and conditions of any well permit issued pursuant to WELL APPLICATION #_____. Furthermore, WELL PROPERTY OWNER agrees that any CGA action does not guarantee or obligate the County to issue WELL APPLICATION #_____ and the County must conduct a separate review under different requirements before a determination can be made on WELL APPLICATION #_____.

Name of WELL PROPERTY OWNER

DATE

Signature of WELL PROPERTY OWNER

WELL APPLICATION #

WELL APPLICATION REVIEW



COUNTY OF COLUSA
COMMUNITY DEVELOPMENT DEPARTMENT
ENVIRONMENTAL HEALTH DIVISION
1213 Market Street, Colusa, CA 95932
(530) 458-0888

Domestic Well Usage Agreement

Per Executive Order N-7-22

Name: _____ Date: _____

Well Permit number(s): _____

In accordance to Executive Order N-7-22 9(b), you agree Well Permit # _____ is to provide less than two acre-feet per year of groundwater for individual users.

Signature _____ Date _____

WATER WELL DATA

2022

- **DOMESTIC WELL PERMITS: 34** **DRILLED: 20**
- **AG WELL PERMITS: 86** **DRILLED: 35**

2023

- **DOMESTIC WELL PERMITS: 21** **DRILLED: 7**
- **AG WELL PERMITS: 20** **DRILLED: 10**

Colusa Groundwater Authority Board of Directors Meeting

October 24, 2023 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 5: Update on LSCE Fee Study Project

At the September 26, 2023, meeting, the CGA Board approved fee options and information to provide in public outreach activities and materials. A public outreach program was also approved, including several public workshops and the development and distribution of a fact sheet and Frequently Asked Questions document.

Staff will provide an update on the preparation of those materials and proposed schedule for outreach events.

Colusa Groundwater Authority Board of Directors Meeting

October 24, 2023 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 6: DWR Update

A representative of DWR may provide an update on DWR information and programs.

Additionally, Michelle Dooley of DWR is soliciting input from Groundwater Sustainability Agencies on the ability of local agencies to divert flood flows for groundwater recharge pursuant to Executive Order N-4-23. The following is taken from her email dated October 17, 2023:

“As you may know, this year the Governor issued Executive Order (EO) [N-4-23](#), which applies to all of California, encouraging local agencies to divert flood waters into groundwater basins for recharge. (The Governor then issued EO [N-6-23](#) specific to the San Joaquin River basin and the Tulare Lake basin, which is not considered here.)

My interest is in EO N-4-23 and how it may benefit local water and flood managers here in Northern Region. Earlier this year, I heard from some local agencies (counties and GSAs) that portions of EO N-4-23 would be difficult to achieve, specifically, parts of section 3 which outlines seven conditions that must be satisfied in order to divert and recharge water under the EO.

As we approach winter months and forecasted precipitation, I’d like to put together a Wish List based on input from you.

- **What do you need at the local level to be able to divert flood or excess flows and recharge groundwater basins?**
 - Physical - equipment, piping, pumps, meters, etc.
 - Technical assistance – establishing points of diversion, conveyance channels, groundwater recharge basins; monitoring recharge and reporting, etc.
- **Which parts of the EO N-4-23 section 3 conditions don’t work for you?**
 - **What would you like to see changed with respect to the conditions?**

Here is an example Wish List from a County/GSA in the Sacramento Valley:

- Groundwater recharge should be considered a beneficial use in California. This comes up with Reclamation staff sometimes because apparently recharge is considered a beneficial use federally. Reclamation says they could do more if it weren't for California's narrow interpretation of beneficial use.
- I hope to see local landowners take advantage of the flood diversions covered by the EO. To do so, we need pumps.
- I'd like to see more funding for conjunctive use projects, like the one-time costs of installing filter stations and booster pumps for farmers to take advantage of surface water; farmers would pay for O&M thereafter.
- Potential recharge project but we need quite a bit of pipe, about 1,000 feet, to convey flood/excess water.
- Some potential recharge sites are outside of Central Valley Project irrigation districts so they can't receive Sac River (section 215 or SRSC winter water) without a NEPA document.

Please send me your thoughts, anything you can think of that would help you be able to recharge groundwater basins under the EO, hydrologic conditions permitting. With your input, I can quickly compile a Wish List for Northern Region and pass it along to decision-makers, so they can understand your constraints or limitations in participating in the [Floodwater to Recharge effort](#).

Thank you very much for your time and I look forward to hearing back from you.
Michelle"

Michelle Dooley PG
Supervising Engineering Geologist | Regional Planning Branch
Division of Regional Assistance | Northern Region
CA Department of Water Resources
2440 Main Street Red Bluff, CA 96080
(530) 945-0882 | Michelle.Dooley@water.ca.gov

Additional information:

[Flood Recharge Diversions \(Water Code §1242.1\) | California State Water Resources Control Board](#)

[N-4-23](#)

The CGA board may wish to discuss and direct staff to provide a response to DWR with regard to the ability to participate in recharge activities under EO N-4-23 and what is needed to take advantage of recharging storm flows when available.

Colusa Groundwater Authority Board of Directors Meeting

October 24, 2023 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 7: Committee Reports

7a. Technical Advisory Committee – Bill Vanderwaal, Jim Wallace, Darrin Williams, Deke Dormer

The October 13 meeting of the CGA/GGA Joint TAC has been rescheduled to Friday, December 1, 2023. The Joint TAC will continue prioritizing GSP implementation tasks for the coming year as well as future years, and will review other opportunities that have been identified for possible grant funding to assist with GSP activities. These include the USBR WaterSMART grant programs and an opportunity with the U.S. Geological Survey (USGS).

7b. Long Term Funding ad hoc Committee –Darrin Williams, Jeff Moresco, Frank A. Nobriga

This committee report is included in the Fee Study Update earlier in the agenda.

7c. Temporary Water Rights ad hoc Committee – Darrin Williams, Jim Wallace, Shelly Murphy

The committee continues to work with MBK Engineers as consultant to DWR on a temporary water rights application for the ephemeral streams recharge project as previously approved by CGA. MBK has reviewed the proposed project with DWR and with California Department of Fish and Wildlife, and no issues were observed. The application is expected to be finalized and submitted to the State Water Resources Control Board during the first week of November. Following a 30-day public comment period, the application is expected to take effect as of December 1.

Colusa Groundwater Authority Board of Directors Meeting

October 24, 2023 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 8: Administrative Update

8a. Update on Butte Subbasin fee structure

As reported at the September CGA board meeting, the Butte Subbasin Advisory Board has engaged Luhdorff & Scalmanini to develop long term budget and funding options for the Butte Subbasin covering basic administration and SGMA compliance. In 2022 each member contributed \$8,000 for SGMA compliance. The current discussion is establishing long term agency contributions to fund the ongoing operations.

The Butte Subbasin consists of eleven GSAs that cooperatively developed a single GSP. The member GSA managers have been meeting to develop and agree on the budget, with annual costs ranging from \$135,713 to \$147,927, with a 3% annual inflation figure. (Administration costs: \$22,575, SGMA Compliance costs: \$113,138).

Preferred Options Summary		
Butte Subbasin GSA - MAs	Option 1 Flat Fee	Option 5 (10% GW)
Biggs-West Gridley Water District	\$12,338	\$11,500
Butte County	\$12,338	\$15,098
Butte Water District	\$12,338	\$12,208
City of Biggs	\$12,338	\$11,134
City of Gridley	\$12,338	\$11,243
Colusa Groundwater Authority	\$12,338	\$11,585
Glenn County	\$12,338	\$11,419
Reclamation District 1004	\$12,338	\$12,172
Reclamation District 2106	\$12,338	\$16,309
Richvale Irrigation District	\$12,338	\$11,258
Western Canal Water District	\$12,338	\$11,786
Total Butte Subbasin Costs	\$135,713	\$135,713

LSCE developed five different options for discussion at the September 11, 2023 managers meeting. At a September 18 meeting, additional variations were discussed, including a variation of Option 5 which adjusted the fees with a groundwater use component. The managers further discussed these options on October 16 and narrowed the preferred options

to Option 1 (flat fee) and Option 5 (see chart). CGA staff indicated a strong preference for options that acknowledged lower fees for participants covering smaller areas of land, but this concept was not supported. CGA staff then indicated a preference for Option 5 with a 15 to 20 percent groundwater component. The Butte Subbasin Advisory Board will meet on November 6 to vote on these fee options.

8b. Update on auditor selection

As previously reported, in June, the CGA board approved the Request for Proposals for Biennial Audit Services for FY 2021-22 and FY 2022-23. Staff issued the RFP to a number of firms but only received one proposal. Staff then adjusted the audit schedule, extended the timeline to receive proposals and advised the firms of the changes. Another proposal for audit services has now been received, and staff is working to schedule interviews with the firms within the next several weeks with the intent of bringing a recommendation to the Board in November.

8c. December meeting discussion

CGA's December board meeting is currently scheduled for December 26. The board may wish to consider an alternative meeting date or possible meeting cancellation and place this item on the November agenda for action.

8d. Other

The Program Manager may provide updates on other pending administrative or managerial matters.

AGENDA ITEM 9: CLOSED SESSION

Closed Session

a. Conference with Legal Counsel (Gov't Code 54956.9) – existing litigation

Aqualliance et al. v. Colusa Groundwater Authority, Glenn Groundwater Authority
Colusa County Superior Court – Case Number CV24584

Aqualliance et al. v. Biggs-West Gridley Water District, et al.
Butte County Superior Court – Case Number 22CV00348

AGENDA ITEM 10: Report Out of Closed Session

AGENDA ITEM 11: Member Reports and Comments

INFORMATION ONLY

CGA Board Members and Alternates are encouraged to share information that may be relevant to the CGA. No action will be taken on any of these items.

AGENDA ITEM 12: Next Meeting

The next regular meeting of the CGA Board is scheduled for October 24, 2023.

AGENDA ITEM 13: Adjourn