

# Colusa Groundwater Authority Board of Directors

1213 Market Street, Colusa, CA 95932 | 530-458-0891 | [www.colusagroundwater.org](http://www.colusagroundwater.org)

## **MEETING AGENDA**

**May 23, 2023 | 1:30 p.m.**

**Colusa Industrial Properties, 100 Sunrise Blvd., Colusa, CA 95932**

**Alternative meeting location(s):**

**381 HCR 2424, Hillsboro, TX 76645**

**Board members and members of the public may attend this meeting in person or through Zoom:**

<https://us06web.zoom.us/j/87400004887>

Or One tap mobile :

US: +16694449171,,87400004887# or +17193594580,,87400004887#

Or Telephone:

US: +1 669 444 9171

Webinar ID: 874 0000 4887

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*\* Indicates action item*

### **1. Call To Order and Determination of Quorum**

- a. Roll Call of Directors and Alternates
- b. Introductions of others in attendance

### **2. Period Of Public Comment**

*At this time, members of the public may address the CGA Board regarding items that are not on the agenda but are of relevance to the CGA. The Board may not act on items not on the agenda.*

### **3. Consent Calendar**

*All consent calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.*

- a. \*Approval of Minutes from the April 25, 2023, CGA Board Meeting
- b. \*Receive and File April Financial Statements
- c. \* Review and Consider Approval of May Claims

### **4. Review and Consideration of CGA Fiscal Year 2023-24 Budget *(requires 2/3 vote of directors present)***

- a. Receive budget overview and ad hoc Budget Committee recommendations
- b. \*Consider approval of FY 2023-24 Budget

### **5. Annual Board Review of Operations Fee according to Resolution No. 2019-02 entitled "Resolution Certifying the Results of a Proposition 218 Majority Protest Proceeding and Setting the Authority's Operations Fee" *(requires 2/3 vote of directors present)***

- a. \*Consider approval of proposed CGA Operations Fee to fund FY 2023-24 Budget as adopted and determine if any adjustment of the fee is needed

**6. Consider Approval of Provost and Pritchard Consulting Group Addendum #4 to Consultant Services Agreement (CSA) No. 18-197: Consulting Services for Tax Year 2023-24 Direct Charge Preparation, Colusa Groundwater Authority, Colusa and Yolo Counties**

- a. \*Recommendation to authorize the Chair to execute Addendum #4 to CSA No. 18-197 with Provost and Pritchard in an amount not to exceed \$3,500

**7. Colusa Subbasin GSP Implementation**

**8. DWR Staff Update**

**9. Committee Reports**

- a. **TAC** – Bill Vanderwaal, Thad Bettner, Jim Wallace, Denise Carter, Darrin Williams, Deke Dormer, Ben King, Brandon Davison DWR (ex-officio)
- b. **Temporary Water Rights ad hoc** – Shelly Murphy, Jim Wallace, Darrin Williams
- c. **Long Term Funding ad hoc** – Thad Bettner, Darrin Williams, Jeff Moresco, Frank A. Nobriga
- d. **FY 2023-24 Budget ad hoc** – Frank Nobriga, Daurice Kalfsbeek-Smith, Jeff Moresco

**10. Update on Executive Order No. N-7-22 and Executive Order No. N-4-23**

**11. Administrative Update**

**12. Closed Session**

- a. Conference with Legal Counsel (Gov't Code 54956.9) – Existing litigation:  
*Aqualliance et al. v. Colusa Groundwater Authority, Glenn Groundwater Authority Colusa County Superior Court – Case Number CV24584*

*Aqualliance et al. v. Biggs-West Gridley Water District, et al.*  
Butte County Superior Court – Case Number 22CV00348

**13. Report out of Closed Session**

**14. Member Reports and Comments**

**15. Next Meeting:** June 27, 2023

**16. Adjourn**

A complete agenda packet, including back-up information, is available for inspection during normal business hours at 1213 Market Street, Colusa, CA 95932. The full agenda packet can also be found on the CGA website:

<https://colusagroundwater.org>. In compliance with the Americans with Disability Act, if you require special accommodation to participate in CGA Board or Subcommittee meetings, please contact the Colusa Groundwater Authority Program Manager at 650-587-7300, extension 17, prior to any meeting for accommodations.

# Colusa Groundwater Authority Board of Directors

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### **AGENDA ITEM 1: CALL TO ORDER AND DETERMINATION OF A QUORUM**

#### **AGENDA ITEM 1a: Roll Call of Officers and Alternates**

SIX (6) Members must be present to constitute a quorum.

As of July 1, 2021, and through June 30, 2023, **Maxwell Irrigation District** sits as the representative for Maxwell I.D. and Westside W.D.; and **Princeton-Codora-Glenn Irrigation District** sits as the representative for Princeton-Codora-Glenn I.D. and Provident I.D.

*Note: Beginning July 1, 2023, Westside Water District and Provident Irrigation District will represent their respective Memberships on the CGA Board.*

**4.1 Board of Directors.** *The business of the Authority will be conducted by a Board of Directors that is hereby established, and that shall be initially composed of and appointed as follows: One member of the Board of the Maxwell Irrigation District or the Westside Water District, said appointment to alternate every two years beginning with an appointment by the Maxwell Irrigation District of one of its Board members; One member of the Board of the Princeton-Codora-Glenn Irrigation District or the Provident Irrigation District, said appointment to alternate every two years beginning with an appointment by the Princeton-Codora-Glenn Irrigation District of one of its Board members...*

<b>Entity</b>	<b>Name</b>
<b>COUNTY OF COLUSA</b>	
BOARD MEMBER	Daurice Kalfsbeek-Smith
ALTERNATE	Gary Evans
<b>CITY OF COLUSA</b>	
BOARD MEMBER	Julie Garofalo
ALTERNATE	Greg Ponciano
<b>CITY OF WILLIAMS</b>	
BOARD MEMBER	Alfred Sellers, Jr.
ALTERNATE	Vacant
<b>GLENN COLUSA IRRIGATION DISTRICT</b>	
BOARD MEMBER	Blake Vann
ALTERNATE	Thad Bettner
<b>COLUSA COUNTY WATER DISTRICT</b>	
BOARD MEMBER	Frank A. Nobriga
ALTERNATE	Halbert Charter
ALTERNATE	Shelly Murphy
<b>PRINCETON-CODORA-GLENN IRRIGATION DISTRICT</b>	
BOARD MEMBER	Jim Campbell
ALTERNATE	Lance Boyd
<b>MAXWELL IRRIGATION DISTRICT</b>	
BOARD MEMBER	Chris Dobson
ALTERNATE	Justin Dahl
ALTERNATE	Drew Dirks
<b>RECLAMATION DISTRICT 108</b>	
BOARD MEMBER	Hilary Reinhard
ALTERNATE	Bill Vanderwaal
<b>RECLAMATION DISTRICT 479</b>	
BOARD MEMBER	Derrick Strain
ALTERNATE	Vacant
<b>COLUSA DRAIN MUTUAL WATER COMPANY</b>	
BOARD MEMBER	Jim Wallace
ALTERNATE	Lynell Pollock
<b>PRIVATE PUMPER</b>	Darrin Williams
<b>PRIVATE PUMPER</b>	Jeff Moresco
<b>WESTSIDE WATER DISTRICT</b>	
BOARD MEMBER	Zach Dennis
ALTERNATE	Dan Ruiz
<b>PROVIDENT IRRIGATION DISTRICT</b>	
BOARD MEMBER	Jim Campbell

[AGENDA ITEM 1.b: Introductions of Others in Attendance](#)

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## AGENDA ITEM 2: PERIOD OF PUBLIC COMMENT

Members of the public may comment on items not on today's agenda that are relevant to the CGA. Public comments are limited to no more than 5 minutes. No action can be taken on items that are not on the agenda.

## AGENDA ITEM 3: CONSENT CALENDAR

### BACKGROUND:

All Consent Calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.

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### ACTION ITEMS:

#### [AGENDA ITEM 3a. Approval of Minutes from the April 25, 2023 CGA Board Meeting](#)

**ATTACHMENTS:** Draft minutes from April 25, 2023 CGA board meeting

#### [AGENDA ITEM 3b. Receive and File April Financial Statements](#)

**ATTACHMENTS:** Financial statements for period ending April 30, 2023

#### [AGENDA ITEM 3c. Review and Consider Approval of May Claims](#)

**ATTACHMENTS:** Report of Claims to be paid for May 2023 and supporting documents for claims totaling \$49,729.37.

# Colusa Groundwater Authority Board of Directors

1213 Market Street, Colusa, CA 95932 | 530-458-0891 | [www.colusagroundwater.org](http://www.colusagroundwater.org)

## MEETING MINUTES

April 25, 2023

### 1. Call To Order and Determination of Quorum

Chair Williams called the meeting to order at 1:37 P.M. and led the Board in the Pledge of Allegiance.

#### a. Roll Call of Officers and Alternates

Present: Chris Dobson, Julie Garofalo, Gary Evans, Jeff Moresco, Frank Nobriga, Hilary Reinhard, Jim Wallace, and Darrin Williams.

Absent: Jim Campbell, Alfred Sellers, Derrick Strain, and Blake Vann.

#### b. Introductions of others in attendance

Denise Carter, Steve Geiger, Arne Gustafson, Lisa Hunter, JT Olivares, Christy Scofield, Board Alternate Shelly Murphy, CGA staff Carol Thomas-Keefer and Harrison Tregenza, Attorney Alan Doud.

### 2. Period Of Public Comment

*At this time, members of the public may address the CGA Board regarding items that are not on the agenda but are of relevance to the CGA. The Board may not act on items not on the agenda.*

None.

### 3. Consent Calendar

*All consent calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.*

On motion by Director Nobriga, seconded by Director Moresco, the Consent Calendar was approved.

AYES:	8	Dobson, Garofalo, Evans, Moresco, Nobriga, Reinhard, Wallace, and Williams
NOES:	0	
ABSTAIN:	0	
ABSENT:	4	Campbell, Sellers, Strain, and Vann

- a. Approval of Minutes from the March 28, 2023, CGA Board Meeting
- b. Receive and File March Financial Statements
- c. Review and Consider Approval of April Claims

### 4. Update on CGA Fee Study

- a. Staff will provide an update on the status and progress of the CGA fee study.

Ms. Thomas-Keefer provided an overview of the fee study process and reported that the consultant, Luhdorff & Scalmanini Consulting Engineers (LSCE) is now incorporating the 5-year revenue projections discussed at the March meeting into a Charge Options Technical Memorandum (TM) which evaluates funding options for further discussion in updating the current charges to reflect SGMA compliance costs. Parcel and technical information is being updated for the various charge options, and the draft TM should be available for initial review in late April. The ad hoc Long Term Funding Committee will meet to review the options provided in the TM and will return with recommendations at a future meeting.

#### **5. Colusa Subbasin GSP Implementation**

Ms. Thomas-Keefer reported that the SGMA planning grant was now closed out and DWR has paid all outstanding invoices except for the retention payments. Ms. Thomas-Keefer also reported that the CGA Technical Advisory Committee would be meeting jointly with the Glenn Groundwater Authority TAC in May to begin prioritizing work on Groundwater Sustainability Plan implementation tasks.

#### **6. DWR Staff Update**

None.

#### **7. Update on Executive Order No. N-7-22**

Ms. Thomas-Keefer reported that DWR would hold a webinar on May 3 relative to recharge projects and indicated she would forward the notice to CGA directors and alternates and any others interested.

#### **8. Administrative Update**

Ms. Thomas-Keefer reported that the Annual Report for the Colusa Subbasin was submitted to DWR on March 31, and public meetings to review the reports were held on April 20 and 21. She also reported that the CGA TAC would meet jointly with the GGA TAC on May 12, and that the Temporary Water Rights ad hoc Committee would meet tomorrow with DWR representatives. She noted that a date had not yet been selected for the FT 2023-24 Budget Committee but members were being polled. Finally, Ms. Thomas-Keefer reported that Denise Carter would be joining the staff of Regional Government Services to assist with administrative and outreach support to CGA in accordance with the existing budget and scope of work.

#### **9. Closed Session**

- a. Conference with Legal Counsel (Gov't Code 54956.9) – Existing litigation: *Aqualliance et al. v. Colusa Groundwater Authority, Glenn Groundwater Authority*  
Colusa County Superior Court – Case Number CV24584  
  
*Aqualliance et al. v. Biggs-West Gridley Water District, et al.*  
Butte County Superior Court – Case Number 22CV00348
- b. Public Employee Performance Evaluation (Gov't Code 54957)  
Title: Rate Study Consultant

#### **10. Report out of Closed Session**

None.

**11. Member Reports and Comments**

None.

**12. Next Meeting:** May 23, 2023

**13. Adjourn**

Chair Williams adjourned the meeting at 3:26 P.M.

DRAFT



# BUDGET TO ACTUAL REPORT- April

		ACTUALS BY REVENUE						
	(A)	Restricted	Restricted	(B)	(A-B)	(B/A)		
	BUDGET	Prop. 218	Prop 1/68	\$	\$	%		
				ACTUAL	REMAINING	COMPLETED		
<b>1</b>	<b>REVENUE</b>						<b>1</b>	
<b>2</b>	Proposition 218 Fee Agreements	390,432	208,221	-	<b>208,221</b>	182,211	53%	<b>2</b>
<b>3</b>	Proposition 218 Landowner Fee	6,812	797	-	<b>797</b>	6,015	12%	<b>3</b>
<b>4</b>	Department of Water Resources (DWR) Grants-Retention	199,000	-	-	-	199,000	0%	<b>4</b>
<b>5</b>	Department of Water Resources (DWR) Grants-Prop 1	51,948	-	43,851	<b>43,851</b>	8,097	84%	<b>5</b>
<b>6</b>	Department of Water Resources (DWR) Grants- Prop 68	346,298	-	299,635	<b>299,635</b>	46,663	87%	<b>6</b>
<b>7</b>	Glenn County Groundwater Authority Reimbursement	-	-	-	-	-	0%	<b>7</b>
<b>8</b>	Interest	-	63	-	<b>63</b>	(63)	0%	<b>8</b>
<b>9</b>								<b>9</b>
<b>10</b>	<b>TOTAL REVENUES</b>	<b>994,490</b>	<b>209,081</b>	<b>343,486</b>	<b>552,567</b>	<b>441,923</b>	<b>56%</b>	<b>10</b>
<b>11</b>	<b>EXPENSES</b>							<b>11</b>
<b>12</b>	<b>Office Expense</b>							<b>12</b>
<b>13</b>	Bank Fees	-	20	-	<b>20</b>	(20)	0%	<b>13</b>
<b>14</b>	JPA Insurance	2,000	-	-	-	2,000	0%	<b>14</b>
<b>15</b>	Printing and Copying/Outreach	5,000	-	-	-	5,000	0%	<b>15</b>
<b>16</b>	Website	500	-	-	-	500	0%	<b>16</b>
<b>17</b>	Supplies	500	82	-	<b>82</b>	418	16%	<b>17</b>
<b>18</b>								<b>18</b>
<b>19</b>	<b>Professional Services- Admin</b>							<b>19</b>
<b>20</b>	Auditor	7,000	-	-	-	7,000	0%	<b>20</b>
<b>21</b>	Financial Services Bookkeeping (Crippen)	5,000	2,783	-	<b>2,783</b>	2,217	56%	<b>21</b>
<b>22</b>	Legal Services (Young & Wooldridge)	100,000	27,592	-	<b>27,592</b>	72,408	28%	<b>22</b>
<b>23</b>	Program Manager/Facilitation Svcs (RGS)	175,000	90,157	-	<b>90,157</b>	84,844	52%	<b>23</b>
<b>25</b>	Annual Parcel Update (Provost & Pritchard)	3,500	1,668	-	<b>1,668</b>	1,832	48%	<b>25</b>
<b>26</b>								<b>26</b>
<b>27</b>	<b>Professional Services- Projects</b>							<b>27</b>
<b>28</b>	GSP Development - Prop. 1 /68 : GGSA/ Luhdorff & Scalmanini	468,942	-	276,011	<b>276,011</b>	192,931	59%	<b>28</b>
<b>29</b>	GSP-Grant Application	20,000	32,370	-	<b>32,370</b>	(12,370)	162%	<b>29</b>
<b>30</b>	GSP Annual Report	45,000	29,310	-	<b>29,310</b>	15,690	65%	<b>30</b>
<b>31</b>	GSP Technical Assistance:On-Call Support Svcs (Davids Engineering)	45,000	7,025	-	<b>7,025</b>	37,975	16%	<b>31</b>
<b>32</b>								<b>32</b>
<b>33</b>								<b>33</b>

# BUDGET TO ACTUAL REPORT- April

		<b>ACTUALS BY REVENUE</b>					
		(A)	Restricted	Restricted	(B)	(A-B)	(B/A)
		BUDGET	Prop. 218	Prop 1/68	\$ ACTUAL	\$ REMAINING	% COMPLETED
34	<b>EXPENSES (cont'd)</b>						34
35	<b>GSP Implementation Fund</b>						35
36	GSP Projects	137,244	-	-	-	137,244	0%
37							37
38	<b>Proposition 218 Collections Fee</b>						38
39	Prop. 218 Ops Fee Collections-Co	10,000		-	-	10,000	0%
40	Special Projects - Funding Mech	40,000	6,290	-	6,290	33,710	16%
41							41
42	<b>Other</b>						42
43	County of Butte GSA- Member Contribution	-	8,000	-	8,000	(8,000)	0%
44							44
45							45
46	<b>TOTAL EXPENSES</b>	<u>1,064,686</u>	<u>205,297</u>	<u>276,011</u>	<u>481,308</u>	<u>583,378</u>	<u>45%</u>
47							47
48	<b>Surplus (Deficit)</b>	<u>(70,196)</u>	<u>3,784</u>	<u>67,475</u>	<u>71,258</u>		48

*Prior months expenses were reviewed and reallocated according to the adopted budget.*

*Budget to Actual Report includes all revenues and expenditures during the calendar year and is on a cash basis. Accruals will be finalized during the year-end reconciliation and audit process and presented in a separate report.*

## CASH BALANCE

### April 2023 Activity

<u>Cash Receipts</u>	
No Cash Receipts in April	\$ -
	<u>-</u>
Total Cash Receipts	<u>\$ -</u>
<u>Cash Disbursements</u>	
Cash Disbursements in Transit	-
	<u>-</u>
Total Cash Disbursements	<u>\$ -</u>

### Cash Balance

Prior Month to Current Month Ending Balance Reconciliation

<u>March Cash Balance By Investment</u>	
Umqua Checking	\$ 401,343.17
Umqua Money Market	571,595.25
Umqua Savings	<u>33,000.92</u>
Total Cash Balance as of March 31	<u>\$ 1,005,939.34</u>

<u>April Activity</u>	
Cash Receipts	\$ -
Cash Disbursements	-
Interest Earnings	4.70
Service Charge	<u>(1.25)</u>
Total April Activity	\$ 3.45

April Ending Cash Balance	\$ 1,005,942.79
Less: Outstanding Warrants:	
RGS-ACH- February (Approved 3/28)-In Progress	(10,616.50)
Warrants- February (Approved 3/28)-In Transit	(70,464.77)
RGS-ACH- March -(Approved 4/25)-In Progress	(11,254.50)
Warrants- March-(Approved 4/25)-In Transit	(11,118.00)
RGS-ACH- April -Pending Approval	(9,892.00)
Warrants- April-Pending Approval	<u>(39,837.37)</u>
Total Available Cash By Activity as of April 30	<u>\$ 852,759.65</u>

<u>April Cash Balance by Investment</u>	
Umqua Checking	\$ 401,341.92
Umqua Money Market	571,599.95
Umqua Savings	<u>33,000.92</u>
Total April Balance	\$ 1,005,942.79
Less: Outstanding Warrants	<u>(153,183.14)</u>
Total Available Cash by Investment as of April 30	<u>\$ 852,759.65</u>

*Outstanding Warrants are vendor invoices received and not yet paid.*

## CLAIMS SUMMARY

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Invoice #	Invoice Date	Vendor	Service Period	Service	Total
1173.03-5649	4/6/2023	Davids Engineering	April Services	Technical Services	23,049.75
39793	5/17/2023	Luhdorff & Scalmanini	April Services	Rate Study	12,871.00
14943	4/30/2023	Regional Government Services	April Services	Administration	9,892.00
2023-24	4/3/2023	GSRMA	FY23-24 Premium	Insurance	1,800.00
Various	4/30/2023	Young & Wooldridge	April Services	Legal Services	1,713.25
10745	5/2/2023	Crippen & Associates	April Services	Accounting Services	287.50
Web	1/28/2023	Denise Carter	January	Website/Blue Host	115.87
TOTAL					<u>\$ 49,729.37</u>



**Invoice**

**DAVIDS ENGINEERING, INC.**  
Tax ID#68-0346173  
1772 Picasso Avenue, Suite A  
Davis, CA 95618-0550  
530/757-6107 - phone  
530/757-6118 - fax

April 06, 2023  
Invoice No: 1173.03 - 5649

Carol Keefer-Thomas  
Colusa Groundwater Authority  
1213 Market Street  
Colusa, CA 95932

Project 1173.03 Colusa GWA - Colusa Subbasin Groundwater Sustainability Plan Annual Reports

Professional Services from March 1, 2023 to March 31, 2023

Task 01.00 WY 2022 GSP Annual Report  
Sub-Task DE.00 Davids Engineering, Inc.

**Professional Personnel**

	Hours	Rate	Amount	
Assistant Engineer I Winslow, Jacob	17.75	117.00	2,076.75	
Senior Project Assistant Davids, Kristi	.50	118.00	59.00	
Supervising Engineer Davids, Jeff	29.75	224.00	6,664.00	
Associate Engineer II Ertis, Brandon	6.50	195.00	1,267.50	
Associate Engineer I Klug, Katherine	26.25	184.00	4,830.00	
Staff Engineer I Boettner, Isabelle	1.25	159.00	198.75	
Associate Project Assistant Clark, Cynthia	1.00	106.00	106.00	
Staff Project Assistant Schroeder, Cathy	3.00	92.00	276.00	
<b>Totals</b>	<b>86.00</b>		<b>15,478.00</b>	
<b>Total Labor</b>				<b>15,478.00</b>
		<b>Total this Sub-Task</b>		<b>\$15,478.00</b>

**Billings to Date**

	Current	Prior	Total
Labor	15,478.00	20,316.25	35,794.25
<b>Totals</b>	<b>15,478.00</b>	<b>20,316.25</b>	<b>35,794.25</b>

Sub-Task LS.CE Luhdorff & Scalmanini Consulting Engineer

Project	1173.03	Colusa GWA - Colusa Sub. GSP Ann. Report	Invoice	5649
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**Consultants**

Luhdorff & Scalmanini Consulting Enginee 3/31/2023	Luhdorff & Scalmanini Consulting Engineers	Professional services through March 26, 2023 - see attached	7,571.75	
<b>Total Consultants</b>		<b>1.0 times</b>	<b>7,571.75</b>	<b>7,571.75</b>
			<b>Total this Sub-Task</b>	<b>\$7,571.75</b>

**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Consultant	7,571.75	8,993.75	16,565.50
<b>Totals</b>	<b>7,571.75</b>	<b>8,993.75</b>	<b>16,565.50</b>

**Contract Amount**

	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	23,049.75	29,310.00	52,359.75
Contract Amount			65,000.00
Remaining			12,640.25
			<b>Total this Task</b>
			<b>\$23,049.75</b>

**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Labor	15,478.00	20,316.25	35,794.25
Consultant	7,571.75	8,993.75	16,565.50
<b>Totals</b>	<b>23,049.75</b>	<b>29,310.00</b>	<b>52,359.75</b>

<b>Total this Invoice</b>	<b>\$23,049.75</b>
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**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
5611	3/23/2023	17,984.75
<b>Total</b>		<b>17,984.75</b>

**Total Now Due** **\$41,034.50**

**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Labor	15,478.00	20,316.25	35,794.25
Consultant	7,571.75	8,993.75	16,565.50
<b>Totals</b>	<b>23,049.75</b>	<b>29,310.00</b>	<b>52,359.75</b>

I certify that the above invoice is true and correct to the best of my knowledge.

Authorized By:  Date: 04/06/2023

Project 1173.03 Colusa GWA - Colusa Sub. GSP Ann. Report Invoice 5649

# Billing Backup

Thursday, April 6, 2023

Davids Engineering, Inc.

Invoice 5649 Dated 4/6/2023

11:42:33 AM

Project 1173.03 Colusa GWA - Colusa Subbasin Groundwater Sustainability Plan Annual Reports

Task 01.00 WY 2022 GSP Annual Report

Sub-Task DE.00 Davids Engineering, Inc.

## Professional Personnel

		Hours	Rate	Amount
<b>Assistant Engineer I</b>				
Winslow, Jacob	3/2/2023	5.00	117.00	585.00
Development of maps used in Annual Report.				
Winslow, Jacob	3/17/2023	.50	117.00	58.50
Reviewing GCID diversions				
Winslow, Jacob	3/20/2023	1.25	117.00	146.25
Reviewing GCID reported diversions and bswi inputs.				
Winslow, Jacob	3/22/2023	3.50	117.00	409.50
Looking into missing RMS well hydrographs. Development of SW/GW use map.				
Winslow, Jacob	3/23/2023	2.00	117.00	234.00
Looking into missing RMS well hydrographs. Editing equivalent use map.				
Winslow, Jacob	3/27/2023	.25	117.00	29.25
Meeting with K. Klug reviewing project work.				
Winslow, Jacob	3/28/2023	3.25	117.00	380.25
Updating and checking water budget numbers for J. Davids. Updating Figure 3-1 in Annual Report.				
Winslow, Jacob	3/29/2023	2.00	117.00	234.00
Finalizing Figure 3-1. Prepping SGMA portal uploads. Meeting with K. Klug discussing SGMA uploads.				
<b>Senior Project Assistant</b>				
Davids, Kristi	3/6/2023	.25	118.00	29.50
project support, accounting				
Davids, Kristi	3/8/2023	.25	118.00	29.50
project support, accounting				
<b>Supervising Engineer</b>				
Davids, Jeff	3/2/2023	1.50	224.00	336.00
Call with L. Hunter and C. Thomas-Keefer regarding annual report progress, next steps, schedule, and deliverables.				
Davids, Jeff	3/7/2023	1.50	224.00	336.00
Working on annual report update presentation, coordination regarding water budget results review with CGA and GGA. Coordination with LSCE team for presentation.				
Davids, Jeff	3/9/2023	5.50	224.00	1,232.00
Preparing draft annual report presentation and reviewing with L. Hunter, K. Klug, and E. Teasdale.				
Davids, Jeff	3/10/2023	6.00	224.00	1,344.00
Preparing				
Davids, Jeff	3/15/2023	.50	224.00	112.00
Coordination meeting with LSCE, project management and accounting, developing draft infographic content explaining the impacts of reduced surface water supplies.				

Project	1173.03	Colusa GWA - Colusa Sub. GSP Ann. Report	Invoice	5649
Davids, Jeff	3/17/2023	.50 224.00	112.00	
		Correspondence with L. Hunter and planning for GGA Board meeting.		
Davids, Jeff	3/20/2023	.50 224.00	112.00	
		Preparing presentation for GGA Board meeting.		
Davids, Jeff	3/22/2023	4.00 224.00	896.00	
		GGA Board presentation preparation and delivery.		
Davids, Jeff	3/23/2023	1.75 224.00	392.00	
		CGA/GGA coordination call, preparing CGA presentation and minor edits. Addressing public comments.		
Davids, Jeff	3/27/2023	1.25 224.00	280.00	
		Preparation for CGA presentation, rerunning water budgets for entire subbasin, correspondence with K. Klug and J. Winslow regarding results and next steps. Communications about TCCA vs USBR CVO operations diversion data differences.		
Davids, Jeff	3/28/2023	5.25 224.00	1,176.00	
		Preparation for and participation in Colusa Groundwater Authority (CGA) Board meeting.		
Davids, Jeff	3/29/2023	1.50 224.00	336.00	
		Scheduling for stakeholder meetings, reviewing comments and responses with K. Klug, final review of materials prior to upload.		
		Associate Engineer II		
Ertis, Brandon	3/1/2023	2.50 195.00	487.50	
		Review of Groundwater Contours and Elevation Data, Preparation of Groundwater Contour Maps		
Ertis, Brandon	3/2/2023	3.50 195.00	682.50	
		Review of Groundwater Contours and Elevation Data, Preparation of Groundwater Contour Maps, Updating Document Text		
Ertis, Brandon	3/10/2023	.50 195.00	97.50	
		Review of TAC Presentation Slides, Provision of GIS Files		
		Associate Engineer I		
Klug, Katherine	3/1/2023	.25 184.00	46.00	
		prep for GSA coordination meeting, reviewing Annual Report		
Klug, Katherine	3/2/2023	5.75 184.00	1,058.00	
		reviewing water budget results summary; updating Annual Report tables, figures; assembling Annual Report materials for GSA review		
Klug, Katherine	3/6/2023	.25 184.00	46.00	
		coordination for Annual Report review process, Joint TAC meeting		
Klug, Katherine	3/8/2023	1.50 184.00	276.00	
		Annual Report coordination call with LSCE; reviewing and responding to stakeholder comments on draft Annual Report		
Klug, Katherine	3/9/2023	.75 184.00	138.00	
		coordination and preparation for Joint TAC meeting		
Klug, Katherine	3/10/2023	3.00 184.00	552.00	
		Joint TAC meeting preparation, participation; coordination with J.C. Davids and B. Ertis		
Klug, Katherine	3/15/2023	.25 184.00	46.00	
		Coordination call with LSCE		
Klug, Katherine	3/22/2023	5.25 184.00	966.00	
		reviewing, assembling, and responding to comments on the Annual Report; coordination with LSCE; participating in GGA Board meeting presentation		
Klug, Katherine	3/23/2023	.75 184.00	138.00	
		reviewing, assembling, and responding to comments on the Annual Report		



Project	1173.03	Colusa GWA - Colusa Sub. GSP Ann. Report	Invoice	5649
Klug, Katherine	3/28/2023	2.00	184.00	368.00
		preparing for and participating in CGA Board meeting; reaching out to Jeff Sutton regarding TCCA reports		
Klug, Katherine	3/29/2023	6.00	184.00	1,104.00
		compiling review comments and coordinating Annual Report updates; preparing final appendices, tables, and text updates; uploading materials to the SGMA portal		
Klug, Katherine	3/31/2023	.50	184.00	92.00
		reviewing Annual Report, SGMA portal uploads, and submitting Staff Engineer I		
Boettner, Isabelle	3/23/2023	1.25	159.00	198.75
		Added in missing RMS wells to hydrogrpahs. Associate Project Assistant		
Clark, Cynthia	3/16/2023	.25	106.00	26.50
		Project Support, Accounting		
Clark, Cynthia	3/17/2023	.25	106.00	26.50
		Project Support, Accounting		
Clark, Cynthia	3/23/2023	.25	106.00	26.50
		Project Support, Accounting		
Clark, Cynthia	3/29/2023	.25	106.00	26.50
		Project Support, Accounting Staff Project Assistant		
Schroeder, Cathy	3/22/2023	3.00	92.00	276.00
		Annual Report edits		
		Totals	86.00	15,478.00
		<b>Total Labor</b>		<b>15,478.00</b>
			<b>Total this Sub-Task</b>	<b>\$15,478.00</b>
-----				
Sub-Task	LS.CE	Luhdorff & Scalmanini Consulting Enginee		
<b>Consultants</b>				
Luhdorff & Scalmanini Consulting Enginee				
AP 9596	3/31/2023	Luhdorff & Scalmanini Consulting Engineers / Professional services through March 26, 2023 - see attached		7,571.75
		<b>Total Consultants</b>	<b>1.0 times</b>	<b>7,571.75</b>
			<b>Total this Sub-Task</b>	<b>\$7,571.75</b>
			<b>Total this Task</b>	<b>\$23,049.75</b>
			<b>Total this Project</b>	<b>\$23,049.75</b>
			<b>Total this Report</b>	<b>\$23,049.75</b>



**Luhdorff & Scalmanini**  
Consulting Engineers

**Invoice**

April 05, 2023

DAVIDS ENGINEERING, INC.  
Attn: Grant Davids  
1772 Picasso Avenue, Suite A  
Davis, CA 95618

Invoice No: 39621

Project: 221157                      COLUSA SUBBASIN ANNUAL  
Davids Eng: 1173.03                      REPORT  
Professional services rendered through March 26, 2023

**Task: 02    Prepare Annual Report**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Senior Hydrogeologist	11.00	175.00	\$1,925.00	
Project Hydrologist	3.00	165.00	\$495.00	
Project Hydrogeologist	6.00	160.00	\$960.00	
Staff Hydrogeologist	1.00	150.00	\$150.00	
Project Hydrogeologist	7.50	165.00	\$1,237.50	
<b>Total Professional Labor</b>	<b>28.50</b>		<b>\$4,767.50</b>	<b>\$4,767.50</b>

**Total This Task                      \$4,767.50**

**Task: 04    Meetings and Outreach**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Principal Hydrogeologist	12.00	225.00	\$2,700.00	
Project Hydrologist	.50	165.00	\$82.50	
Data Processing Clerical	.25	87.00	\$21.75	
<b>Total Professional Labor</b>	<b>12.75</b>		<b>\$2,804.25</b>	<b>\$2,804.25</b>

**Total This Task                      \$2,804.25**

<b>Total This Invoice</b>	<b>\$7,571.75</b>
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**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
39577	3/16/2023	\$8,543.75
<b>Total</b>		<b>\$8,543.75</b>

**Total Now Due \$16,115.50****Billing Summary**

	<u>Contract</u>	<u>Previously Billed</u>	<u>Current Billing</u>	<u>Billed To Date</u>	<u>Remaining</u>
<b>Labor &amp; Expenses</b>	<b>\$33,800.00</b>	<b>\$8,993.75</b>	<b>\$7,571.75</b>	<b>\$16,565.50</b>	<b>\$17,234.50</b>

**Billing Backup**

Wednesday, April 05, 2023

Luhdorff &amp; Scalmanini, Cons. Eng.

Invoice Dated April 05, 2023

10:04:38 AM

221157 COLUSA SUBBASIN ANNUAL REPORT

Invoice No: 39621

**Task: 02 - Prepare Annual Report****Professional Personnel**

		Hours	Rate	Amount	
Project Hydrogeologist					
196CC Curtis, Chris	2/27/2023	6.00	160.00	\$960.00	
<i>Annual Reports.</i>					
207AF Francis, Andrew	2/27/2023	2.00	165.00	\$330.00	
<i>Update to tables and report.</i>					
207AF Francis, Andrew	2/28/2023	2.00	165.00	\$330.00	
<i>Update to tables and report.</i>					
207AF Francis, Andrew	3/1/2023	3.50	165.00	\$577.50	
<i>Update to tables and report.</i>					
Project Hydrologist					
187PD Dhaliwal, Pavandeep	2/28/2023	3.00	165.00	\$495.00	
<i>updating colusa annual report with potential PMAs</i>					
Senior Hydrogeologist					
233CE Esposito, Cab	2/27/2023	3.00	175.00	\$525.00	
<i>AR development</i>					
233CE Esposito, Cab	2/28/2023	2.00	175.00	\$350.00	
<i>Approach finalization</i>					
233CE Esposito, Cab	3/1/2023	2.00	175.00	\$350.00	
<i>Coordination call</i>					
233CE Esposito, Cab	3/23/2023	4.00	175.00	\$700.00	
<i>Comment review and response</i>					
Staff Hydrogeologist					
232AR Rodriguez-Arriaga, Angelica	2/27/2023	1.00	150.00	\$150.00	
<i>meeting</i>					
	Totals	28.50		\$4,767.50	
	<b>Total Labor</b>			\$4,767.50	<b>\$4,767.50</b>
	<b>Total this task</b>				<b>\$4,767.50</b>

**Task: 04 - Meetings and Outreach****Professional Personnel**

		Hours	Rate	Amount
Data Processing Clerical				
220ES Sanchez, Elizabeth	3/9/2023	.25	87.00	\$21.75
<i>Print and bind the Colusa Annual Report for Eddy.</i>				
Principal Hydrogeologist				
214ET Teasdale, Eddy	3/1/2023	1.00	225.00	\$225.00
<i>AR Review</i>				
214ET Teasdale, Eddy	3/2/2023	2.00	225.00	\$450.00
<i>AR Review</i>				
214ET Teasdale, Eddy	3/6/2023	2.00	225.00	\$450.00
<i>Annual Report</i>				
214ET Teasdale, Eddy	3/10/2023	3.00	225.00	\$675.00
<i>Annual Report</i>				

TERMS: Net 30 Days; late payments are subject to a late charge.

Page: 3



COLUSA SUBBASIN ANNUAL REPORT

Invoice No: 39621

214ET Teasdale, Eddy	3/21/2023	2.00	225.00	\$450.00	
<i>Response to Comments</i>					
214ET Teasdale, Eddy	3/24/2023	2.00	225.00	\$450.00	
<i>Response to Comments</i>					
Project Hydrologist					
187PD Dhaliwal, Pavandeep	3/15/2023	.50	165.00	\$82.50	
<i>check in meeting</i>					
Totals		12.75		\$2,804.25	
<b>Total Labor</b>				\$2,804.25	<b>\$2,804.25</b>
<b>Total this task</b>					<b>\$2,804.25</b>
				<b>Total This Invoice</b>	<b>\$7,571.75</b>



**Invoice**

May 17, 2023

COLUSA GROUNDWATER AUTHORITY  
Attn: Carol Thomas-Keefer  
1213 Market Street  
Colusa, CA 95932

Invoice No: 39793

Project: 221120 CGA - GSP FUNDING SUPPORT  
*cthomaskeefer@rgs.ca.gov*

**Professional services rendered through April 30, 2023**

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**Task: 01 Coordination and Communication**

**Professional Personnel**

	Hours	Rate	Amount	
Supervising Water Resources Planner	7.00	215.00	\$1,505.00	
<b>Total Professional Labor</b>	<b>7.00</b>		<b>\$1,505.00</b>	<b>\$1,505.00</b>
			<b>Total This Task</b>	<b>\$1,505.00</b>

**Task: 03 Options and Evaluation Technical Memorandum**

**Professional Personnel**

	Hours	Rate	Amount	
Principal Hydrogeologist	3.00	225.00	\$675.00	
Supervising Water Resources Planner	30.00	215.00	\$6,450.00	
<b>Total Professional Labor</b>	<b>33.00</b>		<b>\$7,125.00</b>	<b>\$7,125.00</b>
			<b>Total This Task</b>	<b>\$7,125.00</b>

**Task: 04 Fee Report**

**Outside Services**

Davids Engineering, Inc.			\$4,241.00	
<b>Total Consultants</b>			<b>\$4,241.00</b>	<b>\$4,241.00</b>

**Total This Task      \$4,241.00**

**Total This Invoice      \$12,871.00**

**Outstanding Invoices**

Number	Date	Balance
39689	4/12/2023	\$8,620.00
<b>Total</b>		<b>\$8,620.00</b>

**Total Now Due      \$21,491.00**

**Billing Summary**

	<u>Contract</u>	<u>Previously Billed</u>	<u>Current Billing</u>	<u>Billed To Date</u>	<u>Remaining</u>
<b>Labor &amp; Expenses</b>	<b>\$95,786.00</b>	<b>\$14,910.00</b>	<b>\$12,871.00</b>	<b>\$27,781.00</b>	<b>\$68,005.00</b>

**Billing Backup**

Wednesday, May 17, 2023

Luhdorff & Scalmanini, Cons. Eng.

Invoice Dated May 17, 2023

1:07:28 PM

221120 CGA - GSP FUNDING SUPPORT

Invoice No: 39793

**Task: 01 - Coordination and Communication**

**Professional Personnel**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Supervising Water Resources Planner						
236JD DeBra, Jacques	3/27/2023		2.00	215.00	\$430.00	
<i>Board Pres</i>						
236JD DeBra, Jacques	3/28/2023		4.00	215.00	\$860.00	
<i>CGA Board Mtg</i>						
236JD DeBra, Jacques	3/31/2023		1.00	215.00	\$215.00	
<i>rev proj and fee options</i>						
	Totals		7.00		\$1,505.00	
	<b>Total Labor</b>				\$1,505.00	<b>\$1,505.00</b>
	<b>Total this task</b>					<b>\$1,505.00</b>

**Task: 03 - Options and Evaluation Technical Memorandum**

**Professional Personnel**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Principal Hydrogeologist						
214ET Teasdale, Eddy	4/24/2023		2.00	225.00	\$450.00	
<i>Funding and Finance Support</i>						
214ET Teasdale, Eddy	4/25/2023		1.00	225.00	\$225.00	
<i>Funding and F</i>						
Supervising Water Resources Planner						
236JD DeBra, Jacques	4/6/2023		4.00	215.00	\$860.00	
<i>Options TM</i>						
236JD DeBra, Jacques	4/17/2023		1.00	215.00	\$215.00	
<i>Options TM</i>						
236JD DeBra, Jacques	4/20/2023		4.00	215.00	\$860.00	
<i>Options TM</i>						
236JD DeBra, Jacques	4/21/2023		3.00	215.00	\$645.00	
<i>Options TM</i>						
236JD DeBra, Jacques	4/22/2023		4.00	215.00	\$860.00	
<i>Options TM</i>						
236JD DeBra, Jacques	4/23/2023		2.00	215.00	\$430.00	
<i>Options TM</i>						
236JD DeBra, Jacques	4/24/2023		6.00	215.00	\$1,290.00	
<i>Fee Option TM</i>						
236JD DeBra, Jacques	4/25/2023		6.00	215.00	\$1,290.00	
<i>Fee Option TM</i>						
	Totals		33.00		\$7,125.00	
	<b>Total Labor</b>				\$7,125.00	<b>\$7,125.00</b>
	<b>Total this task</b>					<b>\$7,125.00</b>



**Task: 04 - Fee Report**

**Consultants**

		<b>Amount</b>	
Dauids Engineering, Inc.			
708	4/30/2023	\$4,241.00	
<b>Total Subcontractors</b>		<b>\$4,241.00</b>	<b>\$4,241.00</b>
<b>Total this task</b>			<b>\$4,241.00</b>
		<b>Total This Invoice</b>	<b>\$12,871.00</b>

**Invoice**

**DAVIDS ENGINEERING, INC.**  
**Tax ID#68-0346173**  
**1772 Picasso Avenue, Suite A**  
**Davis, CA 95618-0550**  
**530/757-6107 - phone**  
**530/757-6118 - fax**

May 05, 2023  
 Invoice No: 1139.12 - 5666

Eddy Teasdale  
 Luhdorff & Scalmanini Consulting Engineers  
 500 First Street  
 Woodland, CA 95695

Project 1139.12 LSCE - On-Call Support  
 LSCE Project # 22-198

**Professional Services from April 01, 2023 to April 30, 2023**

Task 01.00 2023 On-Call Support  
 Sub-Task 01.00 Colusa Groundwater Authority Funding Sup  
 LSCE Project #22-120

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Assistant Engineer I Winslow, Jacob	16.50	117.00	1,930.50	
Supervising Engineer Davids, Jeff	5.00	224.00	1,120.00	
Associate Engineer I Klug, Katherine	5.75	184.00	1,058.00	
Associate Project Assistant Clark, Cynthia	1.25	106.00	132.50	
<b>Totals</b>	<b>28.50</b>		<b>4,241.00</b>	
<b>Total Labor</b>				<b>4,241.00</b>

<b>Contract Amount</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	4,241.00	0.00	4,241.00
Contract Amount Remaining			5,000.00 759.00

**Total this Sub-Task \$4,241.00**

Sub-Task 02.00 Glenn Groundwater Authority Funding Supp  
 LSCE Project #22-096

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Assistant Engineer I Winslow, Jacob	16.00	117.00	1,872.00
Supervising Engineer Davids, Jeff	5.00	224.00	1,120.00

Project	1139.12	LSCE - On-Call Support	Invoice	5666
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Associate Engineer I				
Klug, Katherine	6.00	184.00	1,104.00	
Totals	27.00		4,096.00	
<b>Total Labor</b>				<b>4,096.00</b>

<b>Contract Amount</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>	
Total Billings	4,096.00	0.00	4,096.00	
Contract Amount			5,000.00	
Remaining			904.00	
			<b>Total this Sub-Task</b>	<b>\$4,096.00</b>

---

Sub-Task	03.00	Corning Subbasin GSA Funding Support (LS
LSCE Project #22-097		

**Professional Personnel**

	Hours	Rate	Amount	
Assistant Engineer I				
Winslow, Jacob	9.00	117.00	1,053.00	
Supervising Engineer				
Davids, Jeff	1.00	224.00	224.00	
Associate Engineer I				
Klug, Katherine	5.75	184.00	1,058.00	
Totals	15.75		2,335.00	
<b>Total Labor</b>				<b>2,335.00</b>

<b>Contract Amount</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>	
Total Billings	2,335.00	0.00	2,335.00	
Contract Amount			2,500.00	
Remaining			165.00	
			<b>Total this Sub-Task</b>	<b>\$2,335.00</b>
			<b>Total this Task</b>	<b>\$10,672.00</b>

**Billings to Date**

	Current	Prior	Total	
Labor	10,672.00	0.00	10,672.00	
<b>Totals</b>	<b>10,672.00</b>	<b>0.00</b>	<b>10,672.00</b>	
			<b>Total this Invoice</b>	<b>\$10,672.00</b>

**Billings to Date**

	Current	Prior	Total
Labor	10,672.00	0.00	10,672.00
<b>Totals</b>	<b>10,672.00</b>	<b>0.00</b>	<b>10,672.00</b>

I certify that the above invoice is true and correct to the best of my knowledge.

Authorized By:  Date: 05/05/2023

# Billing Backup

Friday, May 5, 2023

Davids Engineering, Inc.

Invoice 5666 Dated 5/5/2023

7:17:55 AM

Project	1139.12	LSCE - On-Call Support		
Task	01.00	2023 On-Call Support		
Sub-Task	01.00	Colusa Groundwater Authority Funding Sup		

**Professional Personnel**

		Hours	Rate	Amount
<b>Assistant Engineer I</b>				
Winslow, Jacob	4/17/2023	2.25	117.00	263.25
Adjusting subregion shapefile to include irrigated/non-irrigated white area.				
Winslow, Jacob	4/18/2023	2.50	117.00	292.50
Adjusting shapefile to include irrigated/non-irrigated land use. Collecting bswi inputs. Meeting with K. Klug, J. Davids, and LSCE discussing project work.				
Winslow, Jacob	4/20/2023	3.00	117.00	351.00
Gathering bswi for 2019 and 2022. Calculating areas for subregions.				
Winslow, Jacob	4/21/2023	6.50	117.00	760.50
Setting up and Running 2019 and 2022 water budgets. Developing CGA rate study.				
Winslow, Jacob	4/24/2023	.75	117.00	87.75
CGA Funding Project.				
Winslow, Jacob	4/26/2023	1.50	117.00	175.50
CGA funding project.				
<b>Supervising Engineer</b>				
Davids, Jeff	4/17/2023	.75	224.00	168.00
Working with K. Klug and J. Winslow on updates to water budget procedure for 2019 (wet) and 2022 (dry) water years. Coordination with E. Teasdale. Refinements to boundary surface water inflow data based on conversation with J. Sutton at the TCCA.				
Davids, Jeff	4/19/2023	.50	224.00	112.00
Working with K. Klug and J. Winslow to compile data regarding percentage reliance on groundwater and surface water. Project management and correspondence.				
Davids, Jeff	4/20/2023	1.00	224.00	224.00
Working with K. Klug and J. Winslow to compile data regarding percentage reliance on groundwater and surface water. Project management and correspondence.				
Davids, Jeff	4/21/2023	1.75	224.00	392.00
Working with K. Klug and J. Winslow to compile data regarding percentage reliance on groundwater and surface water. Project management and correspondence.				
Davids, Jeff	4/25/2023	.50	224.00	112.00
Working with J. Winslow on reviewing analysis results and mapping out next steps. Project management.				
Davids, Jeff	4/26/2023	.25	224.00	56.00
Working with J. Winslow on reviewing analysis results and mapping out next steps. Project management.				
Davids, Jeff	4/28/2023	.25	224.00	56.00
Reviewing project status and outlying tasks with J. Winslow.				

Project	1139.12	LSCE - On-Call Support			Invoice	5666
Associate Engineer I						
Klug, Katherine		4/14/2023	.50	184.00	92.00	
		discussion with J.C. Davids regarding Colusa funding coordination and mapping support				
Klug, Katherine		4/17/2023	.50	184.00	92.00	
		Meeting with J.C. Davids and J. Winslow regarding Colusa funding coordination and mapping support				
Klug, Katherine		4/18/2023	.50	184.00	92.00	
		working with J.C. Davids and J. Winslow to develop mapping and tabular summaries of land use/water use in GSA				
Klug, Katherine		4/19/2023	1.50	184.00	276.00	
		working with J.C. Davids and J. Winslow to develop mapping and tabular summaries of land use/water use in GSA				
Klug, Katherine		4/20/2023	.75	184.00	138.00	
		working with J.C. Davids and J. Winslow to develop mapping and tabular summaries of land use/water use in GSA				
Klug, Katherine		4/21/2023	2.00	184.00	368.00	
		working with J.C. Davids and J. Winslow to develop mapping and tabular summaries of land use/water use in GSA				
Associate Project Assistant						
Clark, Cynthia		4/17/2023	.25	106.00	26.50	
		Project Support, Accounting				
Clark, Cynthia		4/26/2023	.75	106.00	79.50	
		Project Support, Accounting				
Clark, Cynthia		4/27/2023	.25	106.00	26.50	
		Project Support, Accounting				
		Totals		28.50	4,241.00	
		<b>Total Labor</b>				<b>4,241.00</b>
					<b>Total this Sub-Task</b>	<b>\$4,241.00</b>

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Sub-Task	02.00	Glenn Groundwater Authority Funding Supp				
<b>Professional Personnel</b>						
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Assistant Engineer I						
Winslow, Jacob		4/17/2023	2.25	117.00	263.25	
		Adjusting subregion shapefile to include irrigated/non-irrigated white area.				
Winslow, Jacob		4/18/2023	2.50	117.00	292.50	
		Adjusting shapefile to include irrigated/non-irrigated land use. Meeting with K. Klug, J. Davids, and LSCE discussing project work.				
Winslow, Jacob		4/19/2023	9.75	117.00	1,140.75	
		Meeting with K. Klug and J. Davids discussing project feasibility. Developing Glenn parcel/land use study.				
Winslow, Jacob		4/26/2023	1.50	117.00	175.50	
		GGA Funding Project.				
Supervising Engineer						
Davids, Jeff		4/17/2023	1.00	224.00	224.00	
		Working with K. Klug and J. Winslow on updates to water budget procedure for 2019 (wet) and 2022 (dry) water years. Coordination with E. Teasdale. Refinements to boundary surface water inflow data based on conversation with J. Sutton at the TCCA.				

Project	1139.12	LSCE - On-Call Support			Invoice	5666
Davids, Jeff		4/19/2023	.50	224.00	112.00	
		Working with K. Klug and J. Winslow to compile data regarding percentage reliance on groundwater and surface water. Project management and correspondence.				
Davids, Jeff		4/20/2023	.75	224.00	168.00	
		Working with K. Klug and J. Winslow to compile data regarding percentage reliance on groundwater and surface water. Project management and correspondence.				
Davids, Jeff		4/21/2023	1.75	224.00	392.00	
		Working with K. Klug and J. Winslow to compile data regarding percentage reliance on groundwater and surface water. Project management and correspondence.				
Davids, Jeff		4/25/2023	.50	224.00	112.00	
		Working with J. Winslow on reviewing analysis results and mapping out next steps. Project management.				
Davids, Jeff		4/26/2023	.25	224.00	56.00	
		Working with J. Winslow on reviewing analysis results and mapping out next steps. Project management.				
Davids, Jeff		4/28/2023	.25	224.00	56.00	
		Reviewing project status and outlying tasks with J. Winslow.				
		Associate Engineer I				
Klug, Katherine		4/17/2023	.50	184.00	92.00	
		Meeting with J.C. Davids and J. Winslow regarding Colusa funding coordination and mapping support				
Klug, Katherine		4/18/2023	1.00	184.00	184.00	
		working with J.C. Davids and J. Winslow to develop mapping and tabular summaries of land use/water use in GSA				
Klug, Katherine		4/19/2023	1.50	184.00	276.00	
		working with J.C. Davids and J. Winslow to develop mapping and tabular summaries of land use/water use in GSA				
Klug, Katherine		4/20/2023	.75	184.00	138.00	
		working with J.C. Davids and J. Winslow to develop mapping and tabular summaries of land use/water use in GSA				
Klug, Katherine		4/21/2023	2.00	184.00	368.00	
		working with J.C. Davids and J. Winslow to develop mapping and tabular summaries of land use/water use in GSA				
Klug, Katherine		4/24/2023	.25	184.00	46.00	
		working with J.C. Davids and J. Winslow to develop mapping and tabular summaries of land use/water use in GSA				
		Totals		27.00	4,096.00	
		<b>Total Labor</b>				<b>4,096.00</b>
					<b>Total this Sub-Task</b>	<b>\$4,096.00</b>

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Sub-Task	03.00	Corning Subbasin GSA Funding Support (LS				
<b>Professional Personnel</b>						
				<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
		Assistant Engineer I				
Winslow, Jacob		4/18/2023	.50	117.00	58.50	
		Meeting with K. Klug, J. Davids, and LSCE discussing project work.				
Winslow, Jacob		4/25/2023	4.00	117.00	468.00	
		Setting up Corning funding project.				
Winslow, Jacob		4/26/2023	3.25	117.00	380.25	
		Developing and sending off Corning long term funding analysis.				

Project	1139.12	LSCE - On-Call Support			Invoice	5666
Winslow, Jacob		4/27/2023	1.25	117.00	146.25	
		Adjusting funding project for only Glenn side of subbasin.				
		Supervising Engineer				
Davids, Jeff		4/21/2023	.50	224.00	112.00	
		Working with K. Klug and J. Winslow to compile data regarding percentage reliance on groundwater and surface water. Project management and correspondence.				
Davids, Jeff		4/25/2023	.25	224.00	56.00	
		Working with J. Winslow on reviewing analysis results and mapping out next steps. Project management.				
Davids, Jeff		4/28/2023	.25	224.00	56.00	
		Reviewing project status and outlying tasks with J. Winslow.				
		Associate Engineer I				
Klug, Katherine		4/17/2023	.25	184.00	46.00	
		Meeting with J.C. Davids and J. Winslow regarding Colusa funding coordination and mapping support				
Klug, Katherine		4/18/2023	.50	184.00	92.00	
		working with J.C. Davids and J. Winslow to develop mapping and tabular summaries of land use/water use in GSA				
Klug, Katherine		4/19/2023	2.25	184.00	414.00	
		working with J.C. Davids and J. Winslow to develop mapping and tabular summaries of land use/water use in GSA				
Klug, Katherine		4/20/2023	.75	184.00	138.00	
		working with J.C. Davids and J. Winslow to develop mapping and tabular summaries of land use/water use in GSA				
Klug, Katherine		4/21/2023	1.75	184.00	322.00	
		working with J.C. Davids and J. Winslow to develop mapping and tabular summaries of land use/water use in GSA				
Klug, Katherine		4/24/2023	.25	184.00	46.00	
		working with J.C. Davids and J. Winslow to develop mapping and tabular summaries of land use/water use in GSA				
		Totals	15.75		2,335.00	
		<b>Total Labor</b>				<b>2,335.00</b>
					<b>Total this Sub-Task</b>	<b>\$2,335.00</b>
					<b>Total this Task</b>	<b>\$10,672.00</b>
					<b>Total this Project</b>	<b>\$10,672.00</b>
					<b>Total this Report</b>	<b>\$10,672.00</b>



PO Box 1350  
Carmel Valley, CA 93924

# Invoice

Date	Invoice #
4/30/2023	14943

Bill To:
Colusa Groundwater Authority

P.O. No.	Due Date	Inv Sent
	5/30/2023	5/18/2023

Date	Description	Amount
4/30/2023	Contract Services for April - please see attached  Balance billed to date is \$122,370 against an NTE of \$175,000	9,892.00

Electronic Payment Information: Community Bank of the Bay ABA: 121142407      Account: 0365002245	<b>Total</b> <b>\$9,892.00</b>
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**Colusa Groundwater Authority**

Month: **Apr, 2023**

Hours and Rates by Pay Period					
	1st -15th		16th - EOM		Monthly
Advisor	Reg Hrs	Bill Rate	Reg Hrs	Bill Rate	Total Billed
CT	13.00	\$ 150.00	30.50	\$ 150.00	\$ 6,525.00
GS	1.00	\$ 140.00	13.75	\$ 140.00	\$ 2,065.00
RM	0.00	\$ -	0.00	\$ -	\$ -
HT	1.00	\$ 105.00	11.40	\$ 105.00	\$ 1,302.00
<b>Totals</b>	<b>15.00</b>		<b>55.65</b>		<b>\$ 9,892.00</b>



# Client Activity Report

April 2023

Client	Task	Comment	Hours
<b>Colusa Groundwater Authority</b>			Client Hours 70.65
	<b>5350-000 - Colusa Groundwater Authority</b>		Task Hours 70.65
	4/4/2023	Review revenue projections and send to GS for budget development; follow up on meetings for annual report; review and respond to various emails; coordinate staffing discussion	1.50
	4/5/2023	CGA: Staff Mtg on Budget	1.00
	4/5/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
	4/5/2023	Organizing CGA contacts and distribution lists.	0.10
	4/5/2023	Meet w/ GS to discuss proposed budget; meeting coordination; contact Sites re meetings for TAC, annual report; various emails	1.50
	4/6/2023	Meet w/D Willams and D Carter; review financials and available engineering budget; attend West Sac Valley FloodMar meeting; review and respond to various emails; follow up w/Sites personnel re use of meeting room; verify Form 700 filing requirements	3.00
	4/6/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
	4/7/2023	Review and distribute invoices for payment; package and take FPPC filings to P.O.; various emails	1.00
	4/7/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.60
	4/11/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
	4/11/2023	Meeting coordination; internal budget discussion; prepare and send TAC meeting cancellation notice; review and respond to emails	1.50
	4/12/2023	Meeting coordination; check status of fee study; review and respond to emails	1.00
	4/13/2023	Annual report mtg - discuss public meeting schedules, review draft flyer info	1.00
	4/14/2023	Coordinate meeting for staff services; research county well drilling requirements status and follow up w/Yolo Co; follow up with and coordinate meeting w/land owner consultant	2.00
	4/15/2023	Meeting coordination; review rate study status; annual report public meeting scheduling	0.50
	4/17/2023	Attend Butte Mgrs meeting; call w/ A Doud re fee study; follow up w/Davids Eng and L Hunter re annual report public meetings; prepare and distribute notice of public meetings; review and respond to emails	3.00
	4/17/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.20
	4/18/2023	Staff call w/GS and HT; annual report call w/consultant; meeting coordination; various emails	2.00
	4/18/2023	CGA: Budget Mtg	0.75
	4/18/2023	Attending the CGA staff meeting.	0.80
	4/18/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.30
	4/19/2023	Call w/consultant re GSP and water use; call w/RGS and D Carter re staff support; website maintenance - post annual report and other notices/info; review and respond to emails	2.50
	4/19/2023	Drafting the CGA Board minutes.	2.50
	4/20/2023	CGA: Financials WIP; Budget	4.00
	4/20/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
	4/20/2023	Begin board meeting agenda prep and review 2022 agendas; meet w/LSCE re fee study; virtually attend Annual Rept public meeting	3.50
	4/20/2023	Drafting the CGA Board minutes.	2.50



# Client Activity Report

April 2023

Client	Task	Comment	Hours
	4/21/2023	Meet w/Gina re budget; attend webinar for Annual Rept; prepare agenda; edit/finalize March minutes; review financial reports; prepare staff reports and materials for board meeting; finalize and distribute agenda; post on website and website maintenance	8.00
	4/21/2023	Assembling, reviewing, and publishing Board agenda and packet.	2.00
	4/21/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.40
	4/21/2023	CGA: Budget Mtg	1.00
	4/24/2023	Obtain, review and forward insurance quote; meeting coord w/DWR; review and respond to emails	1.00
	4/24/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
	4/25/2023	Preparing for CGA Board meeting.	0.40
	4/25/2023	Clerking CGA Board meeting.	1.80
	4/25/2023	Prepare for and attend CGA board meeting; follow up on meeting items; various emails	3.00
	4/26/2023	Attend Temp Water Rights ad hoc comm w/DWR; coordinate w/comm re follow up meeting; review financial data; review and respond to emails	2.00
	4/26/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
	4/27/2023	Budget review; meeting w/Gina S re draft budget; meeting coordination; review and respond to emails	2.00
	4/27/2023	Updating public distribution lists.	0.10
	4/27/2023	CGA: Budget WIP; Budget Mtg	4.00
	4/27/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
	4/28/2023	Meeting coordination - two committees; prepare and send Temp Water Rights comm agenda; coordinate TM review w/LSCE and atty; follow up on info request; review and respond to emails	2.50
	4/28/2023	CGA: Budget WIP	1.00
	4/30/2023	Begin review of TM on fee options; meeting coordination w/L Hunter	1.00
	4/30/2023	CGA: Budget WIP	3.00



## Contribution Indication

**Policy Period:** 2023-24  
**Coverage Dates:** 7/1/2023 - 7/1/2024  
**Account No:** COLUGRO

Customer Service
For Information on Your Account Visit:
<a href="http://www.mygsrma.org">www.mygsrma.org</a>
GSRMA PO Box 706 Willows, CA 95988
Phone: 530-934-5633 Fax: 530-934-8133

## Colusa Groundwater Authority

2023-24 COVERAGE	CONTRIBUTION
<b>General Liability</b> <i>Estimated Payroll</i> \$0	\$1,767
<b>Crime Bond</b> <i>Exposure</i> 1	\$18
<b>Cyber Liability</b> <i>Total Insured Value</i> \$0	\$15
<b>TOTAL ESTIMATED ANNUAL CONTRIBUTION*</b>	<b>\$1,800</b>
<b>TOTAL ESTIMATED PAYMENT</b>	<b>\$1,800</b>

\*Total Contribution is an ESTIMATE ONLY and may not be equal to the final Contribution amount when coverage is bound.  
Finance charges apply when paying in installments.

**NOT AN INVOICE. INDICATION DATED 4/3/2023 DOES NOT BIND COVERAGE.**



# Contribution Comparison

Policy Period: 2023-24  
 Coverage Dates: 7/1/2023 - 7/1/2024  
 Account No: COLUGRO

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Phone: 530-934-5633 Fax: 530-934-8133

## Colusa Groundwater Authority

COVERAGE	2023-24	2022-23	DIFFERENCE	% CHANGE
<b>Workers' Compensation</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<i>Estimated Payroll</i>	\$0	\$0	\$0	0.0%
<i>Effective Rate<sup>1</sup></i>	\$0.00	\$0.00	\$0.00	0.0%
<i>Experience Ratio</i>				
<b>General Liability</b>	<b>\$1,767</b>	<b>\$1,784</b>	<b>\$(17)</b>	<b>(1.0)%</b>
<i>Estimated Payroll</i>	\$0	\$0	\$0	0.0%
<i>Effective Rate<sup>1</sup></i>	\$0.00	\$0.00	\$0.00	0.0%
<i>Experience Ratio</i>				
<b>Property</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<i>Total Insured Value</i>	\$0	\$0	\$0	0.0%
<b>HV Property</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<i>Total Insured Value</i>	\$0	\$0	\$0	0.0%
<b>Auto</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<i>Total Insured Value</i>	\$0	\$0	\$0	0.0%
<b>Watercraft</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<i>Total Insured Value</i>	\$0	\$0	\$0	0.0%
<b>Mobile Equipment</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
<i>Total Insured Value</i>	\$0	\$0	\$0	0.0%
<b>Crime Bond</b>	<b>\$18</b>	<b>\$16</b>	<b>\$2</b>	<b>12.5%</b>
<i># of Employees</i>	1	1	0	0.0%
<b>Cyber Liability</b>	<b>\$15</b>	<b>\$0</b>	<b>\$15</b>	<b>0.0%</b>
<i>Total Insured Value</i>	\$0	\$0	\$0	0.0%
<b>TOTAL ESTIMATED CONTRIBUTION<sup>2</sup></b>	<b>\$1,800</b>	<b>\$1,800</b>	<b>\$0</b>	<b>0.0%</b>

<sup>1</sup> Amounts are shown rounded to the nearest cents. Actual Effective Rate = Contribution / Payroll \* 100

<sup>2</sup> Total Contribution is an ESTIMATE ONLY and may not be equal to the final Contribution amount when coverage is bound.

<sup>3</sup> Pollution coverage included in Property beginning with 2021-22 policy year.

Indication dated 4/3/2023



# Estimated Payroll

**Policy Period:** 2023-24  
**Coverage Dates:** 7/1/2023 - 7/1/2024  
**Account No:** COLUGRO

Customer Service
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<a href="http://www.mygsrma.org">www.mygsrma.org</a>
GSRMA PO Box 706 Willows, CA 95988
Phone: 530-934-5633 Fax: 530-934-8133

## Colusa Groundwater Authority

### Estimated Payroll for 2023-24

CLASS CODE	DESCRIPTION	# FULL TIME EMPLOYEES	# PART TIME EMPLOYEES	ANNUAL REGULAR PAYROLL	ANNUAL OVERTIME PAYROLL
7520	Waterworks	0	0	\$0	\$0
7580	Sanitary or Sanitation Districts Operation	0	0	\$0	\$0
7706	Firefighters - not volunteers	0	0	\$0	\$0
7707	Firefighters - volunteers	0	0	\$0	\$0
7720	Police, Sheriffs, Constables, etc. - not volunteer	0	0	\$0	\$0
8601-1	Engineers-Consulting	0	0	\$0	\$0
8810-1	Clerical Office Employees	0	0	\$0	\$0
8810-4	Libraries - public	0	0	\$0	\$0
9043	Hospitals	0	0	\$0	\$0
9410	Municipal, State or Public Agency Employees	0	0	\$0	\$0
9420	Municipal, State, or Public Agency Emp - other	0	0	\$0	\$0
Other	Other	0	0	\$0	\$0
<b>TOTAL</b>		<b>0</b>	<b>0</b>	<b>\$0</b>	<b>\$0</b>
Total Regular and Overtime Payroll (OT included at 2/3)					\$0
<b>TOTAL ESTIMATED PAYROLL</b>					<b>\$0</b>



## Final Contribution True-up

**Policy Period:** 2021-22  
**Coverage Dates:** 7/1/2021 - 7/1/2022  
**Account No:** COLUGRO

### Customer Service

*For Information on Your Account Visit:*

[www.mygsrma.org](http://www.mygsrma.org)

GSRMA  
PO Box 706  
Willows, CA 95988

Phone: 530-934-5633  
Fax: 530-934-8133

## Colusa Groundwater Authority

No True-up applicable for the 2021-22 Policy Period.



## Disclosures/Disclaimers

**Policy Period:** 2023-24

**Account No:** COLUGRO

### Customer Service

*For Information on Your Account Visit:*

[www.mygsrma.org](http://www.mygsrma.org)

GSRMA  
PO Box 706  
Willows, CA 95988

Phone: 530-934-5633

Fax: 530-934-8133

This proposal for coverage is provided as a matter of convenience and information only. All information included in this proposal, including but not limited to personal and real property values, locations, operations, products, data, vehicle schedules, financial data and loss experience, is based on facts and representations supplied to Golden State Risk Management Authority by your agency. This proposal does not reflect any independent study or investigation by Golden State Risk Management Authority or its agents and employees.

Please be advised that this proposal is also expressly conditioned on there being no material change in the risk between the date of this proposal and the inception date of the proposed coverage (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, GSRMA may, at its sole discretion, modify, or withdraw this proposal, whether or not this offer has already been accepted.

This proposal is not confirmation of coverage and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance your agency may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your coverage, please refer to the policy itself. Golden State Risk Management Authority will not be liable for any claims arising from or related to information included in or omitted from this proposal for coverage.



**CRIPPEN & ASSOCIATES**  
CERTIFIED PUBLIC ACCOUNTANTS 

Colusa Ground Water Authority  
1213 Market Street  
Colusa, CA 95932

May 2, 2023  
Invoice: 10745

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For Professional Services Rendered:

04/18/23 AV Bookkeeping - Check Financial Statements March

BMG Bookkeeping - enter deposit into QB's per client email. enter ACH transactions from bank statements and invoice from vendor. reconcile accounts ending 4884, 9527, and 7346 for the month of March. Print monthly reports in paper, PDF and Excel formats. enter bills into QB's, pay and print checks. hand write payable checks.

Bookkeeping - update CGA form to include RGS invoice received today, and print. email March reports in PDF and Excel to client.

04/20/23 BMG Bookkeeping - reply to Gina regarding check pick up in March.

04/27/23 BMG Bookkeeping - update accounts on income and move to accounts per client email.

<b>Invoice Total</b>	<b>\$287.50</b>
Previous Balance	\$402.50
Current Payments	\$0.00
<b>Balance Due</b>	<b>\$690.00</b>

Colusa Ground Water Authority

Page 2

Payment is due upon receipt. Accounts not paid within 30 days of the date of the invoice are subject to a 1.5% monthly finance charge, 18% APY. If you would like to make a payment by credit card you can do so on our website [www.crippencacpa.com](http://www.crippencacpa.com) or call our office at 530-742-8201.

Thank you for your business!

Current	31 to 60	61 to 90	91 and Over	Total
690.00	0.00	0.00	0.00	690.00

-----  
*Please detach and return this portion with payment.*

Colusa Ground Water Authority

May 2, 2023

Credit Card Type \_\_\_\_\_ Check # \_\_\_\_\_

Invoice 10745

Card # \_\_\_\_\_ CVV2 \_\_\_\_\_

Amount Due \$ 690.00

Exp. Date \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Amount Enclosed \$ \_\_\_\_\_

Signature \_\_\_\_\_



**CitiBusiness® / AAdvantage® Platinum Select® World Elite  
Mastercard®-5409**

## Transaction Details

<b>Date</b>	<b>Description</b>	<b>Amount</b>
Jan 27, 2023	WEB*BLUEHOST.COM 8884014678 UT	\$95.88

### **Additional Details**

Purchased On Jan 27, 2023

Posted On Jan 27, 2023

Cardmember Name Denise J Carter

Spend Category Direct Marketing - Continuity  
Subscription

Merchant Country United States



**CitiBusiness® / AAdvantage® Platinum Select® World Elite  
Mastercard®-5409**

### Transaction Details

<b>Date</b>	<b>Description</b>	<b>Amount</b>
Jan 28, 2023	WEB*BLUEHOST.COM 8884014678 UT	\$19.99

**Additional Details**

Purchased On	Jan 28, 2023
Posted On	Jan 28, 2023
Cardmember Name	Denise J Carter
Spend Category	Direct Marketing - Continuity Subscription
Merchant Country	United States

## Colusa Groundwater Authority Board of Directors Meeting

May 23, 2023 | 1:30 p.m.

### AGENDA SUPPORT MATERIALS

#### **AGENDA ITEM 4: Review and Consideration of CGA Fiscal Year 2023-24 Budget**

#### **ACTION ITEM**

**4a. Receive budget overview and ad hoc Budget Committee recommendations**

**4b. \*Consider approval of FY 2023-24 Budget** *(requires 2/3 vote of directors present)*

#### **BACKGROUND:**

The FY 2023-24 Budget Ad Hoc committee met on May 2, 2023, to review the proposed draft budget prepared by staff. The draft budget also incorporates SGMA compliance cost estimates developed for the current fee study and previously reviewed by the CGA board. The committee also discussed the Operations Fee that would be needed to help fund the budget, although the budget with the addition of new SGMA compliance expenses will now exceed the amount that the current approved Operations Fee would collect. Consequently, even collection of the maximum fee will result in the use of reserve funds to balance the budget.

The original Operations Fee was adopted at a maximum rate of \$1.21 per acre with the option in subsequent years to include an inflation factor indexed to the Consumer Price Index, Western Region (CPI). The maximum fee that the CGA can adopt this year is \$1.21/acre plus adjustment for CPI. The Operations Fee has been previously set at \$1.00/acre since it was adopted in 2019.

The total proposed budget amount for FY 2023-24 is approximately \$628,000, including more than \$225,000 in GSP implementation costs. An Operations Fee of \$1.00/acre would require use of about \$180,000 from CGA reserve funds, while the maximum fee (without the inflation adjustment) of \$1.21 would result in use of about \$100,000 from reserves.

#### **RECOMMENDATION:**

The FY 2023-24 Budget ad hoc Committee recommends that the CGA board adopt the FY 2023-24 Budget as proposed; the Committee further recommends that, in setting the Operations Fee, the CGA board consider a fee of either \$1.00/acre or \$1.21/acre to fund the FY 2023-24 Budget.

**ATTACHMENTS:**

- Proposed FY 2023-24 Budget without Rate Change
- Proposed FY 2023-24 Budget with Rate Change
- Estimated Year End Cash and Proposed Reserve Allocation

# PROPOSED ANNUAL BUDGET-No Rate Change

		ACTUALS BY REVENUE							
		Adopted FY 23 BUDGET	Estimated YEAR-END	Proposed Budget	Restricted Prop. 218	Restricted New Grant -TBD	TOTAL	% Of Total	
<b>1</b>	<b>REVENUE</b>							<b>1</b>	
<b>2</b>	<i>Prior Year Funds to Balance</i>	-	-	<b>180,651</b>	<b>180,651</b>	-	<b>180,651</b>	<b>29%</b>	<b>2</b>
<b>2</b>	Proposition 218 Fee Agreements- \$1.00 Per Acre	390,432	390,432	390,432	390,432	-	390,432	62%	<b>2</b>
<b>3</b>	Proposition 218 Landowner Fee	6,812	6,812	6,812	6,812	-	6,812	1%	<b>3</b>
<b>4</b>	Department of Water Resources (DWR) Grants-Retention	199,000	197,695	-	-	-	-	0%	<b>4</b>
<b>5</b>	Department of Water Resources (DWR) Grants-Prop 1	51,948	43,851	-	-	-	-	0%	<b>5</b>
<b>6</b>	Department of Water Resources (DWR) Grants- Prop 68	346,298	299,634	-	-	-	-	0%	<b>6</b>
<b>7</b>	Glenn County Groundwater Authority Reimbursement	-	51,075	50,000	50,000	-	50,000	8%	<b>7</b>
<b>8</b>	Interest	-	-	80	80	-	80	0%	<b>8</b>
<b>9</b>									<b>9</b>
<b>10</b>	<b>TOTAL REVENUES</b>	994,490	989,499	627,975	627,975	-	627,975	100%	<b>10</b>
<b>11</b>	<b>EXPENSES</b>								<b>11</b>
<b>12</b>	<b>Office Expense</b>								<b>12</b>
<b>13</b>	Bank Fees	-	-	50	50	-	50	0%	<b>13</b>
<b>14</b>	JPA Insurance	2,000	1,800	1,800	1,800	-	1,800	0%	<b>14</b>
<b>15</b>	Printing and Copying/Outreach	5,000	100	5,000	5,000	-	5,000	1%	<b>15</b>
<b>16</b>	Website-Current	500	350	500	500	-	500	0%	<b>16</b>
<b>17</b>	Website -New	-	-	15,000	15,000	-	15,000	2%	<b>17</b>
<b>18</b>	Supplies	500	82	500	500	-	500	0%	<b>18</b>
<b>19</b>									<b>19</b>
<b>20</b>	<b>Professional Services- Admin</b>								<b>20</b>
<b>21</b>	Auditor	7,000	7,700	8,000	8,000	-	8,000	1%	<b>21</b>
<b>22</b>	Financial Services Bookkeeping (Crippen)	5,000	5,000	5,000	5,000	-	5,000	1%	<b>22</b>
<b>23</b>	Legal Services (Young & Wooldridge)	100,000	55,000	55,000	55,000	-	55,000	9%	<b>23</b>
<b>24</b>	Program Manager/Facilitation Svcs (RGS)	175,000	165,000	175,000	175,000	-	175,000	28%	<b>24</b>
<b>25</b>	Annual Parcel Update (Provost & Pritchard)	3,500	3,500	3,500	3,500	-	3,500	1%	<b>25</b>
<b>26</b>									<b>26</b>
<b>27</b>	<b>Professional Services- Projects</b>								<b>27</b>
<b>28</b>	GSP Development - Prop. 1 /68 : GCCGA Reimbursement	468,942	276,011	-	-	-	-	0%	<b>28</b>
<b>29</b>	GSP-Grant Application (Shared with Glen County)	20,000	32,370	30,000	30,000	-	30,000	5%	<b>29</b>
<b>30</b>	GSP Annual Report ( Shared with Glenn County)	45,000	69,778	70,000	70,000	-	70,000	11%	<b>30</b>
<b>31</b>	GSP Technical Assistance:On-Call Support Svcs (Davids Engineering)	45,000	10,000	15,000	15,000	-	15,000	2%	<b>31</b>
<b>32</b>								0%	<b>32</b>

# PROPOSED ANNUAL BUDGET-No Rate Change

		<b>ACTUALS BY REVENUE</b>						
		Adopted	Estimated	Proposed Budget	Restricted Prop. 218	Restricted New Grant -TBD	TOTAL	%
		FY 23 BUDGET	YEAR-END					Of Total
33	<b>EXPENSES (cont'd)</b>							33
34	<b>GSP Implementation Fund-SGMA (Grant Reimbursable)</b>							34
35	GSP Projects	137,244	-	-	-	-	-	0%
36	Five Year GSP Update w Modeling Calibrations	-	-	60,625	<b>60,625</b>	-	60,625	10%
37	Surface-GS Interaction Modeling (NCWA Approach)	-	-	10,000	<b>10,000</b>	-	10,000	2%
38	GSA Coordination & Outreach (w/in and between GSA's)	-	-	30,000	<b>30,000</b>	-	30,000	5%
39	Data Management System Upgrade & Maintenance	-	-	25,000	<b>25,000</b>	-	25,000	4%
40	GSP Project Implementation and Monitoring	-	-	100,000	<b>100,000</b>	-	100,000	16%
41								41
42	<b>Proposition 218 Collections Fee</b>							42
43	Prop. 218 Ops Fee Collections-Co	10,000	10,000	10,000	10,000	-	10,000	2%
44	Special Projects - Funding Mech	40,000	95,786	-	-	-	-	0%
45								45
46	<b>Other</b>							46
47	County of Butte GSA- Member Contribution	-	-	8,000	8,000	-	8,000	1%
48								48
49								49
50	<b>TOTAL EXPENSES</b>	<u>1,064,686</u>	<u>732,477</u>	<u>627,975</u>	<u>627,975</u>	<u>-</u>	<u>627,975</u>	<u>100%</u>
51								51
52	<b>Surplus (Deficit)</b>	<u>(70,196)</u>	<u>257,022</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**Up to \$225,000 in the proposed budget may be reimbursed contingent on receiving qualified grants.**  
 Current year Operations Fee is \$1.00 per acre. Rough estimate with \$1.21 per acre fee is an additional \$80,000.



# PROPOSED ANNUAL BUDGET- With Rate Change

		ACTUALS BY REVENUE						
		Adopted	Estimated	Proposed Budget	Restricted Prop. 218	Restricted New Grant -TBD	TOTAL	%
		FY 23 BUDGET	YEAR-END					Of Total
<b>1</b>	<b>REVENUE</b>							
<b>2</b>	<i>Prior Year Funds to Balance</i>	-	-	<b>100,651</b>	<b>100,651</b>	-	<b>100,651</b>	<b>16%</b>
<b>2</b>	<b>Proposition 218 Fee Agreements- \$1.21 Per Acre</b>	390,432	390,432	<b>470,432</b>	<b>470,432</b>	-	470,432	75%
<b>3</b>	Proposition 218 Landowner Fee	6,812	6,812	6,812	6,812	-	6,812	1%
<b>4</b>	Department of Water Resources (DWR) Grants-Retention	199,000	197,695	-	-	-	-	0%
<b>5</b>	Department of Water Resources (DWR) Grants-Prop 1	51,948	43,851	-	-	-	-	0%
<b>6</b>	Department of Water Resources (DWR) Grants- Prop 68	346,298	299,634	-	-	-	-	0%
<b>7</b>	Glenn County Groundwater Authority Reimbursement	-	51,075	50,000	50,000	-	50,000	8%
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<b>9</b>								
<b>10</b>	<b>TOTAL REVENUES</b>	994,490	989,499	627,975	627,975	-	627,975	100%
<b>11</b>	<b>EXPENSES</b>							
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<b>13</b>	Bank Fees	-	-	50	50	-	50	0%
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<b>25</b>	Annual Parcel Update (Provost & Pritchard)	3,500	3,500	3,500	3,500	-	3,500	1%
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<b>32</b>								0%

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49								49
50	<b>TOTAL EXPENSES</b>	1,064,686	732,477	627,975	627,975	-	627,975	100%
51								51
52	<b>Surplus (Deficit)</b>	(70,196)	257,022	-	-	-	-	52

**Up to \$225,000 in the proposed budget may be reimbursed contingent on receiving qualified grants.**  
 Current year Operations Fee is \$1.00 per acre. Rough estimate with \$1.21 per acre fee is an additional \$80,000.

FY 23-24

CGA

*Estimated YE Cash and Proposed Reserve Allocation*

# Scenarios Based on Per Acre Fee

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<b>RESERVES</b>	<b>Est. Cash As of June 2023 w/ \$1.21 Per Acre OR \$80K In Revenue</b>	<b>Est. Cash As of June 2023 w/ \$1.00 Per Acre or No Revenue Change</b>
<i>Legal Reserves</i>	150,000	150,000
<i>Operating Reserves</i>	150,000	150,000
<i>Grant Cash Flow</i>	250,000	250,000
<i>Balancing FY23-24: \$1.21 Per Acre</i>	<b>100,651</b>	-
<i>Balancing FY23-24: \$1.00 Per Acre</i>	-	<b>180,651</b>
<i>Remaining Reserves</i>	124,349	44,349
<i>Total</i>	<u>775,000</u>	<u>775,000</u>

## Colusa Groundwater Authority Board of Directors Meeting

May 23, 2023 | 1:30 p.m.

### AGENDA SUPPORT MATERIALS

**AGENDA ITEM 5:** Annual Board Review of Operations Fee according to Resolution No. 2019-02 entitled “Resolution Certifying the Results of a Proposition 218 Majority Protest Proceeding and Setting the Authority’s Operations Fee”

#### **ACTION ITEM**

**5a. \* Consider approval of proposed CGA Operations Fee to fund FY 2023-24 Budget as adopted and determine if any adjustment of the fee is needed**

#### **BACKGROUND:**

The Colusa Groundwater Authority (CGA) is a twelve-member Joint Powers Authority that serves as the Groundwater Sustainability Agency for the Colusa County portion of the Colusa Subbasin and a portion of the Butte Subbasin. The CGA was formed on June 29, 2017, to ensure compliance with the Sustainable Groundwater Management Act (SGMA) and avoid State intervention for all landowners in the CGA’s jurisdiction.

CGA is responsible for implementing SGMA according to the statute, including developing, adopting and implementing a Groundwater Sustainability Plan (GSP). CGA is also responsible for complying with all public agency legal requirements. Public agency administration requires staffing, insurance, professional consultants and legal counsel services, among other expenses. Upon formation, the Members of the Authority agreed to finance the agency for two years, through fiscal year 2018/2019, after which a long-term funding plan was adopted.

In March 2019, a *Fee Study for the Colusa Groundwater Authority* was completed by Provost and Pritchard Consulting Group. The fee study was prepared by a professional Engineer and describes information about the CGA and SGMA, the Operations Fee structure, and the need and purpose for the fee. (The Fee Study can be downloaded from the CGA website here: [https://colusagroundwater.org/mdocs-posts/2019\\_03\\_26\\_cga-prop-218-fee-study/](https://colusagroundwater.org/mdocs-posts/2019_03_26_cga-prop-218-fee-study/)). The study provided a recommended budget and Operations Fee. On April 10, 2019, the CGA board passed Resolution No. 2019-01: a “Resolution of the Board of Directors of the Colusa Groundwater Authority Fixing Procedures for a Proposition 218 Majority Protest Regarding the Operations Fee and Declaring its Intent to Adopt a Five Year Budget, to Fix and Collect the Operations Fee, to Declare the Necessity for Levying the Operations Fee, and to Call and Notice a Public Hearing.” (Resolution No. 2019-01 can be downloaded from the CGA website here: [https://colusagroundwater.org/mdocs-posts/cga-resolution-2019-01\\_prop-218/](https://colusagroundwater.org/mdocs-posts/cga-resolution-2019-01_prop-218/)).

On June 5, 2019, the CGA Board held a public hearing and passed Resolution No. 2019-02: a “Resolution Certifying the Results of a Proposition 218 Majority Protest Proceeding and Setting the Authority’s Operations Fee”. (Resolution No. 2019-02 can be downloaded from the CGA website here: [https://colusagroundwater.org/mdocs-posts/cga-resolution-2019\\_02\\_prop-218/](https://colusagroundwater.org/mdocs-posts/cga-resolution-2019_02_prop-218/)).

The Operations Fee was adopted at a maximum rate of \$1.21 per acre with the option in subsequent years to include an inflation factor indexed to the Consumer Price Index, Western Region. CGA operates in a fiscally responsible manner, seeking out all available grant and other funding opportunities in order to keep local costs at a minimum. CGA has been successful in obtaining Facilitation Support Services and Technical Support Services from the California Department of Water Resources. CGA was also awarded \$1,999,600.00 in DWR Sustainable Groundwater Management Program grant funding for GSP development in the Colusa Subbasin, in cooperation with the Glenn Groundwater Authority (GGA).

The CGA should again establish its Operations Fee for the coming fiscal year. The FY 2023-24 Budget ad hoc Committee has recommended an operating budget. In adopting the Operations Fee for FY 2023-24, the CGA board should also review the amount of the previous fee (\$1.00/acre) and determine if any adjustment to the fee is needed, up to \$1.21/acre.

#### **RECOMMENDATION:**

The CGA board should consider approval of the proposed Operations Fee to fund the FY 2023-24 budget as adopted and establish the amount of that fee. In doing so, the board should review the previously-established fee (\$1.00/acre) and determine if any adjustment is needed, up to \$1.21/acre.

## Colusa Groundwater Authority Board of Directors Meeting

May 23, 2023 | 1:30 p.m.

### AGENDA SUPPORT MATERIALS

**AGENDA ITEM 6:** Consider Approval of Provost and Pritchard Consulting Group Addendum #4 to Consultant Services Agreement (CSA) No. 18-197: Consulting Services for Tax Year 2023-24 Direct Charge Preparation, Colusa Groundwater Authority, Colusa and Yolo Counties

#### **ACTION ITEM**

6a. \*Recommendation to authorize the Chair to execute Addendum #4 to CSA No. 18-197 with Provost and Pritchard in an amount not to exceed \$3,500

#### **BACKGROUND:**

The CGA budget is currently funded through a parcel charge on properties within the Colusa Subbasin in Colusa and Yolo Counties. Although a consultant is currently performing a new fee study for CGA that takes into consideration funding for SGMA compliance requirements and Groundwater Sustainability Plan implementation costs in addition to ongoing agency administration, the new fee structure is not expected to be developed and put into place until Fiscal Year 2024-25. Consequently, to fund the FY 2023-24 budget, CGA will continue to use the parcel charge established through the fee study approved in 2019.

In order for the fee to be placed on the county tax rolls, the direct charge file must be submitted to the Yolo and Colusa County Assessor's Offices by August 10, 2023. In addition to the standard information for each entry, the file includes the parcel number and fee associated with each parcel. This list may change slightly from year to year for various reasons such as parcel splits.

CGA's 2019 fee study was performed by Provost and Pritchard Consulting Group (P&P). Because P&P has the data files and mapping components that were used to compile the 2019 fee study and the direct charge files for the fees from 2019 through 2022, staff believes that P&P can provide this service in the most streamlined and cost-effective manner. P&P has provided a proposal in the form of Addendum #4 for the original agreement to prepare the fee study in 2019, for a proposed fee of \$2,500 to \$3,500. CGA previously executed Addendum #1 through Addendum #3 for preparation of the direct charge files over the past three years.

**RECOMMENDATION:**

Staff recommends that the board approve and authorize the Chair to sign Addendum #4 to CSA No. 18-197 with Provost and Pritchard in an amount not to exceed \$3,500.

**ATTACHMENT:**

- Provost and Pritchard Consulting Group Addendum #4 to Consultant Services Agreement (CSA) No. 18-197: Consulting Services for Tax Year 2023-24 Direct Charge Preparation, Colusa Groundwater Authority, Colusa and Yolo Counties

May 18, 2023

Ms. Carol Thomas-Keefer  
Colusa Groundwater Authority  
1213 Market Street  
Colusa, CA 95932

**Subject: Addendum #4 to Consultant Services Agreement (CSA) No. 18-197 -  
Consulting Services for Tax Year 2023-2024 Direct Charge Preparation,  
Colusa Groundwater Authority, Colusa and Yolo Counties, California**

Dear Ms. Thomas-Keefer:

Thank you for the opportunity to submit this addendum to provide consulting services for the subject project. This addendum discusses our understanding of the project, recommends a scope of services together with associated fees, deliverables and approximate schedules, sets forth our assumptions and discusses other services that may be of interest as the project proceeds.

## Project Understanding

We understand that the Colusa Groundwater Authority (CGA) would like assistance in preparing the Direct Charge documents for the 2023-2024 Tax Year for Colusa County and Yolo County.

## Scope of Services

Our proposed scope of work for this addendum is described in one phase below.

### Phase T24: Tax Year 2023-24

- Complete parcel updates based on information provided by Colusa County Auditor-Controller and Yolo County Department of Financial Services
- Update calculations for parcels within CGA, based on guidance from CGA for current year charges
- Prepare Data File(s) and submit to Counties for testing (30 days prior to Aug 10), (not required but can be included if requested by CGA)
- Assist in completing Direct Charge forms as required by the Counties
- Submit final Direct Charge data file to Counties (Due Aug 10)

## Professional Fees

Provost & Pritchard Consulting Group will perform the services for this Phase on a time and materials basis, in accordance with our Standard Fee Schedule in effect at the time services are rendered. For budgeting purposes, we estimate our fees to be \$2,500 to \$3,500 for the 2023-24 tax year effort, depending on the number of parcel updates required. These fees will be invoiced monthly as they are accrued. Reimbursable expenses will be invoiced in addition to professional fees and are included in the estimated ranges above. If it appears we will need to exceed the upper range above, we will notify you in writing before we do so and will provide a



revised estimate. We will not continue work beyond the initial budget without additional authorization.

## Schedule

Once we receive an executed copy of this addendum, and are authorized to proceed, we can prepare the draft data file for initial submittal to Colusa and Yolo County by July 11 (if requested by CGA). The final data file and required documentation will be submitted by August 10, as legally required. Agency review time is beyond our control.

## Assumptions

- This proposal does not include updates to the ownership information associated with the parcels within the Colusa Groundwater Authority. Updates to parcel information is limited to merges/splits/assignment of new APNs.
- CGA shall forward the Direct Charge packet instructions from Colusa and Yolo Counties to Provost & Pritchard, once made available.
- CGA will help coordinate the completion and submittal of Direct Charge forms required by Colusa and Yolo Counties, including Counsel review.
- CGA is responsible for scheduling Board meetings to coincide with the submittal and/or approval of the Direct Charge documents by August 10. The fee estimate does not include meeting attendance by Provost & Pritchard, but staff can be available to do so for the same time and materials rate at the CGA's request.

## Additional Services

The following services are not included in this proposal, however these and others can be provided at additional cost, upon request.

- Updates of ownership information for the CGA jurisdiction, as provided by Colusa and Yolo County Assessor's offices.


## Terms and Conditions

### Consulting, Job No. 2846-21-002, New Phase T24

This is an addendum to the previously authorized Provost & Pritchard Consulting Group CSA No. 18-197, with project number referenced above and is subject to the same terms and conditions as described in the CSA. The signature below hereby authorizes Phase T24 and the performance of the above-described tasks for a time and materials budget of \$2,500 to \$3,500. If this addendum is acceptable, please sign and return a copy to our office. This document will serve as our Notice to Proceed. This proposal is valid for 60 days from the date above.

Regards,  
Provost & Pritchard Consulting Group

  
**Mallory C. Serrao**  
Project Manager

  
**Linda G. Sloan, PG 8299/CHG 930**  
Director of Operations, Chico/Sacramento

## Terms and Conditions Accepted

By Colusa Groundwater Authority

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

## Colusa Groundwater Authority Board of Directors Meeting

May 23, 2023 | 1:30 p.m.

### AGENDA SUPPORT MATERIALS

#### AGENDA ITEM 7: Colusa Subbasin Groundwater Sustainability Plan (GSP) Implementation

##### **Grant Administration:**

(No change from the previous report.) CGA managed the Proposition 1 and Proposition 68 GSP Development Grants. The final invoices and progress report through December 15, 2022, were submitted at the end of the year, along with the final project completion and grant completion reports. Final invoices included grant administration charges throughout the grant period; the release of retentions has also been requested. In March, CGA received a grant reimbursement payment of approximately \$258,000 toward its outstanding invoices. That reimbursement will offset GGA's recent invoice for grant project management expense, and will also reimburse CGA's grant-related project management expense.

Retention payments have not yet been received. Once all reimbursements have been made, a final accounting will be provided.

Proposition 1 Grant Funds: \$1,000,000.00

Expended: \$996,774.98 (through Dec 15, 2022- Invoice 17)

Remaining: \$0 (billing is complete)

Retention requested: \$99,677.50

Proposition 68 Grant Funds: \$999,600.00

Expended: \$973,949.90 (through December 15, 2022- Invoice 17)

Remaining: \$0 (billing is complete)

Retention requested: \$97,394.99

##### **GSP Implementation:**

In December 2022, GGA submitted the SGMA Round 2 grant application on behalf of the Colusa Subbasin. The application included a number of projects and management actions in addition to SGMA compliance activities. On May 19, 2023, DWR announced its draft recommendations for the SGMA Round 2 grant awards; the Colusa Subbasin was not included in these recommendations for a grant. Staff is currently working to obtain additional information on the status of these recommendations and the reason there was no funding recommended for the Colusa Subbasin. DWR has established a 15-day comment period for these recommendations,

with comments due no later than 5:00 p.m. on June 9, 2023. The CGA board may wish to consider submitting comments. A full list of DWR's recommended grant awards can be found here:

[SGMA Implementation Round 2 Draft Awards - May 2023.pdf](#)

Additionally, the CGA/GGA Joint Technical Advisory Committee met on May 12 to begin development of a workplan for SGMA compliance activities for the coming fiscal year and beyond. The group is scheduled to meet again in August to further develop the workplan.

## Colusa Groundwater Authority Board of Directors Meeting

May 23, 2023 | 1:30 p.m.

### AGENDA SUPPORT MATERIALS

#### AGENDA ITEM 8: DWR Staff Update

Mr. Brandon Davison, DWR, may provide an update on DWR activities.

#### AGENDA ITEM 9: Committee Reports

**9a. Technical Advisory Committee** – Bill Vanderwaal, Thad Bettner, Jim Wallace, Denise Carter, Darrin Williams, Deke Dormer, Ben King, Brandon Davison DWR (ex-officio)

The CGA/GGA Joint TAC met on May 12, 2023, to begin prioritizing GSP implementation tasks for the coming year as well as future years. The group noted several key elements of the GSP to prioritize for implementation, including development of the data management system as well as various monitoring programs and continuation of the subsidence benchmarking survey. The Joint TAC gave preliminary priority scoring to various GSP compliance activities and will continue its review in August, after the DWR grant announcements are finalized.

**9b. Temporary Water Rights ad hoc** – Shelly Murphy, Jim Wallace, Darrin Williams

The Temporary Water Rights ad hoc committee met on April 26 with DWR's Flood-MAR team to further discuss the potential for temporary water rights assistance for a Colusa Subbasin recharge project. DWR provided direction to the CGA ad hoc committee on steps to move forward, including preparation and submittal of detailed project description. The ad hoc committee met again on May 2 to discuss proceeding with DWR's recommendations, and staff was directed to research cost and availability of assistance from one or more consultants. This effort is in progress.

**9c. Long Term Funding ad hoc** –Thad Bettner, Darrin Williams, Jeff Moresco, Denise Carter, Frank A. Nobriga

The fee study consultant, Luhdorff and Scalmanini, developed a draft Technical Memorandum on fee options, and the Program Manager and Attorney have reviewed and provided comments to LSCE. Additionally, staff and the Chair met with LSCE to further discuss preferred fee options. The Attorney has developed information to assist the ad hoc committee in determining how to structure its fees, and

that information will be presented at a meeting to be scheduled in late May or early June. The TM will then be revised with additional direction from the ad hoc committee.

**9d. FY 2023-24 Budget ad hoc** – Frank Nobriga, Daurice Kalfsbeek-Smith, Jeff Moresco

The ad hoc FY 2023-24 Budget Committee met on May 2 to review the draft budget prepared by staff, with SGMA compliance figures as previously reviewed by the board. (This committee’s report is detailed in Item 4 of this agenda.)

## Colusa Groundwater Authority Board of Directors Meeting

May 23, 2023 | 1:30 p.m.

### AGENDA SUPPORT MATERIALS

#### AGENDA ITEM 10: Update on Executive Order N-7-22 and Executive Order N-4-23

As part of Executive Order N-7-22, the CGA is continuing to provide Colusa County Environmental Health with notice of availability of updated subsidence data (InSAR). This data is collected quarterly.

Additionally, the Governor recently issued Executive Order N-4-23 to facilitate diversion of storm flows for recharge, with certain restrictions. If CGA members are interested in participating under this order, the CGA board may wish to discuss this matter further, possibly in connection with Colusa County or other appropriate agencies. More information on this order can be found here: <https://www.gov.ca.gov/wp-content/uploads/2023/03/3.10.23-Ground-Water-Recharge.pdf?emrc=640bba311d246>.

#### AGENDA ITEM 11: Administrative Update

The Program Manager may provide updates on pending administrative or managerial matters.

#### AGENDA ITEM 12: CLOSED SESSION

Closed Session

- a. Conference with Legal Counsel (Gov't Code 54956.9) – existing litigation

*Aqualliance et al. v. Colusa Groundwater Authority, Glenn Groundwater Authority*  
Colusa County Superior Court – Case Number CV24584

*Aqualliance et al. v. Biggs-West Gridley Water District, et al.*  
Butte County Superior Court – Case Number 22CV00348

#### AGENDA ITEM 13: Report Out of Closed Session

**AGENDA ITEM 14: Member Reports and Comments**

**INFORMATION ONLY**

CGA Board Members and Alternates are encouraged to share information that may be relevant to the CGA. No action will be taken on any of these items.

**AGENDA ITEM 15: Next Meeting**

The next regular meeting of the CGA Board is scheduled for June 27, 2023.

**AGENDA ITEM 16: Adjourn**