

Colusa Groundwater Authority Board of Directors

1213 Market Street, Colusa, CA 95932 | 530-458-0891 | www.colusagroundwater.org

MEETING AGENDA

April 25, 2023 | 1:30 p.m.

Colusa Industrial Properties, 100 Sunrise Blvd., Colusa, CA 95932

Alternative meeting location(s):

381 HCR 2424, Hillsboro, TX 76645

7 Fourth St., Suite 25, Petaluma, CA 94952

Board members and members of the public may attend this meeting in person or through Zoom:

<https://us06web.zoom.us/j/87400004887>

Or One tap mobile :

US: +16694449171,,87400004887# or +17193594580,,87400004887#

Or Telephone:

US: +1 669 444 9171

Webinar ID: 874 0000 4887

International numbers available: <https://us06web.zoom.us/j/87400004887>

AGENDA ITEM 1: CALL TO ORDER AND DETERMINATION OF A QUORUM

AGENDA ITEM 1a: Roll Call of Officers and Alternates

SIX (6) Members must be present to constitute a quorum.

As of July 1, 2021, and through June 30, 2023, **Maxwell Irrigation District** sits as the representative for Maxwell I.D. and Westside W.D.; and **Princeton-Codora-Glenn Irrigation District** sits as the representative for Princeton-Codora-Glenn I.D. and Provident I.D.

Note: Beginning July 1, 2023, Westside Water District and Provident Irrigation District will represent their respective Memberships on the CGA Board.

4.1 Board of Directors. *The business of the Authority will be conducted by a Board of Directors that is hereby established, and that shall be initially composed of and appointed as follows: One member of the Board of the Maxwell Irrigation District or the Westside Water District, said appointment to alternate every two years beginning with an appointment by the Maxwell Irrigation District of one of its Board members; One member of the Board of the Princeton-Codora-Glenn Irrigation District or the Provident Irrigation District, said appointment to alternate every two years beginning with an appointment by the Princeton-Codora-Glenn Irrigation District of one of its Board members...*

Entity	Name
COUNTY OF COLUSA	
BOARD MEMBER	Daurice Kalfsbeek-Smith
ALTERNATE	Gary Evans
CITY OF COLUSA	
BOARD MEMBER	Julie Garofalo
ALTERNATE	Greg Ponciano
CITY OF WILLIAMS	
BOARD MEMBER	Alfred Sellers, Jr.
ALTERNATE	Vacant
GLENN COLUSA IRRIGATION DISTRICT	
BOARD MEMBER	Blake Vann
ALTERNATE	Thad Bettner
COLUSA COUNTY WATER DISTRICT	
BOARD MEMBER	Frank A. Nobriga
ALTERNATE	Halbert Charter
ALTERNATE	Shelly Murphy
PRINCETON-CODORA-GLENN IRRIGATION DISTRICT	
BOARD MEMBER	Jim Campbell
ALTERNATE	Lance Boyd
MAXWELL IRRIGATION DISTRICT	
BOARD MEMBER	Chris Dobson
ALTERNATE	Justin Dahl
ALTERNATE	Drew Dirks
RECLAMATION DISTRICT 108	
BOARD MEMBER	Hilary Reinhard
ALTERNATE	Bill Vanderwaal
RECLAMATION DISTRICT 479	
BOARD MEMBER	Derrick Strain
ALTERNATE	Vacant
COLUSA DRAIN MUTUAL WATER COMPANY	
BOARD MEMBER	Jim Wallace
ALTERNATE	Lynell Pollock
PRIVATE PUMPER	Darrin Williams
PRIVATE PUMPER	Jeff Moresco
WESTSIDE WATER DISTRICT	
BOARD MEMBER	Zach Dennis
ALTERNATE	Dan Ruiz
PROVIDENT IRRIGATION DISTRICT	
BOARD MEMBER	Jim Campbell

[AGENDA ITEM 1.b: Introductions of Others in Attendance](#)

AGENDA ITEM 2: PERIOD OF PUBLIC COMMENT

Members of the public may comment on items not on today's agenda that are relevant to the CGA. Public comments are limited to no more than 5 minutes. No action can be taken on items that are not on the agenda.

AGENDA ITEM 3: CONSENT CALENDAR

BACKGROUND:

All Consent Calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.

ACTION ITEMS:

[AGENDA ITEM 3a. Approval of Minutes from the March 28, 2023 CGA Board Meeting](#)

ATTACHMENTS: Draft minutes from March 28, 2023 CGA board meeting

[AGENDA ITEM 3b. Receive and File March Financial Statements](#)

ATTACHMENTS: Financial statements for period ending March 31, 2023

[AGENDA ITEM 3c. Review and Consider Approval of March Claims](#)

ATTACHMENTS: Report of Claims to be paid for April 2023 and supporting documents for claims totaling \$22,372.50.

Colusa Groundwater Authority Board of Directors

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MEETING MINUTES

March 28, 2023

1. Call To Order and Determination of Quorum

Chair Williams called the meeting to order at 1:34 P.M. and led the Board in the Pledge of Allegiance.

a. Roll Call of Officers and Alternates

Present: Chris Dobson, Julie Garofalo, Daurice Kalfsbeek-Smith, Frank Nobriga, Hilary Reinhard, Blake Vann, and Darrin Williams.

Absent: Jim Campbell, Jeff Moresco, Alfred Sellers, Derrick Strain, and Jim Wallace.

b. Introductions of others in attendance

Denise Carter, Jeffrey Davids, Brandon Davison, Steve Geiger, Arne Gustafson, Lisa Hunter, JT Olivares, Board Alternates Thad Bettner, Justin Dahl, Shelly Murphy and Bill Vanderwaal; CGA staff Carol Thomas-Keefer and Harrison Tregenza; Attorney Alan Doud.

2. Period Of Public Comment

At this time, members of the public may address the CGA Board regarding items that are not on the agenda but are of relevance to the CGA. The Board may not act on items not on the agenda.

Mr. Ben King recommended that CGA make a request to DWR for fresh water maps from 2013 that were presented at a USGS event.

3. Consent Calendar

All consent calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.

On motion by Director Nobriga, seconded by Director Kalfsbeek-Smith, and approved on the following majority vote, the Consent Calendar was approved.

AYES:	6	Dobson, Kalfsbeek-Smith, Nobriga, Reinhard, Vann, and Williams
NOES:	0	
ABSTAIN:	1	Garofalo
ABSENT:	5	Campbell, Moresco, Sellers, Strain, and Wallace

- a. Approval of Minutes from the February 28, 2023, CGA Board Meeting
- b. Receive and File February Financial Statements
- c. Review and Consider Approval of March Claims

4. Presentation on Colusa Subbasin Water Year 2022 Annual Report

a. Davids Engineering will provide a presentation on the draft Colusa Subbasin WY 2022 Annual Report.

Dr. Jeffrey Davids and Dr. Katie Klug of Davids Engineering, along with Luhdorff & Scalmanini Consulting Engineers (LSCE) Principal Hydrogeologist Eddy Teasdale, provided an overview of the Colusa Subbasin WY 2022 Annual Report, reviewing the Sustainable Groundwater Management Act (SGMA) implementation timeline, groundwater conditions, Colusa Subbasin groundwater data, change in groundwater storage, subsidence, the water budget, 2021 land use and land cover, groundwater extraction, estimated applied surface water, and estimated groundwater extraction. During their presentation, Dr. Klug, Dr. Davids, and Mr. Teasdale answered questions and received feedback from the Board. It was also noted that the Annual Report was being finalized and would be submitted to DWR as required by no later than April 1.

5. Update on CGA Fee Study and Approval of Five-Year Revenue Projection

a. The CGA's ad hoc Long Term Funding Committee, in coordination with representatives of Luhdorff & Scalmanini, will provide an update on CGA's fee study efforts.

b. *Consider approval of proposed Five-Year Revenue Projection for use in developing fees

Mr. Teasdale and LSCE Supervising Water Resource Planner Jacques DeBra gave a presentation on the CGA Long Term Funding Project, reviewing long-term funding strategy, SGMA compliance requirements, Subbasin acreage and parcel data, current charges, long-term funding needs, long term fee project schedule, and the fee development process. Mr. DeBra also discussed revenue projections that had been developed for GSP implementation and SGMA compliance, recommended charge options to evaluate, the dollar per acre charge option, irrigated and non-irrigated charge option, the land use hybrid charge option, options evaluation criteria, and ad-hoc charge options preferences. After the presentation, Mr. Teasdale, Mr. DeBra, Ms. Thomas-Keefer, and Mr. Doud answered questions and received feedback from the Board.

Director Nobriga motioned that the Board approve the proposed Five-Year Revenue Projection for use in developing fees, with a second by Director Vann. However, at 4:01 P.M., there was no longer a quorum of the board so no vote or action was taken.

6. Colusa Subbasin GSP Implementation

Ms. Thomas-Keefer reported that CGA had recently received a large grant reimbursement check of approximately \$258,000 against several invoices. She noted that CGA would be processing payment to GGA for its reimbursable expenses, and that CGA was still waiting to receive its retentions.

7. DWR Staff Update

No report was provided.

8. Committee Reports

a. TAC – Bill Vanderwaal, Thad Bettner, Jim Wallace, Denise Carter, Darrin Williams, Deke Dormer, Ben King, Brandon Davison DWR (ex-officio)

Ms. Thomas-Keefer reported that the TAC met on March 10 to review the annual report and will meet again on April 14 to develop a workplan for the year. (NOTE: The April 14 meeting was subsequently cancelled.)

b. Temporary Water Rights ad hoc – Shelly Murphy, Jim Wallace, Darrin Williams

Chair Williams reported that the committee met on March 23 to discuss possible use of DWR's program

to assist with water rights for potential projects. The committee will schedule another meeting, possible in April, to include DWR representatives for further discussion.

c. **Long Term Funding ad hoc** - Thad Bettner, Darrin Williams, Jeff Moresco

9. Update on Executive Order No. N-7-22 and Executive Order N-4-23

Chair Williams and Ms. Thomas-Keefer noted that the Governor recently issued EO N-4-23 pertaining to capture and recharge of flood waters on agricultural lands.

10. Administrative Update

Ms. Thomas-Keefer reported that she would be asking the ad hoc 2023-24 Budget Committee to schedule a meeting in the coming weeks; she also noted that the audit was in progress and should be completed soon.

11. Closed Session – No Closed Session was called.

- a. Gov't Code 54956.9 – Conference with Legal Counsel – existing litigation *Aqualliance et al. v. Colusa Groundwater Authority, Glenn Groundwater Authority* Colusa County Superior Court – Case Number CV24584
- b. *Aqualliance et al. v. Biggs-West Gridley Water District, et al.*
Butte County Superior Court – Case Number 22CV00348

12. Report out of Closed Session

None.

13. Member Reports and Comments

None.

14. Next Meeting: April 25, 2023

15. Adjourn

Chair Williams adjourned the meeting at 4:21 p.m.

BUDGET TO ACTUAL REPORT- March

		ACTUALS BY REVENUE						
		(A)	Restricted Prop. 218	Restricted Prop 1/68	(B) \$	(A-B) \$	(B/A) %	
		BUDGET			ACTUAL	REMAINING	COMPLETED	
1	REVENUE						1	
2	Proposition 218 Fee Agreements	390,432	208,221	-	208,221	182,211	53%	2
3	Proposition 218 Landowner Fee	6,812	797	-	797	6,015	12%	3
4	Department of Water Resources (DWR) Grants-Retention	199,000	-	258,334	258,334	(59,334)	130%	4
5	Department of Water Resources (DWR) Grants-Prop 1	51,948	-	85,151	85,151	(33,203)	164%	5
6	Department of Water Resources (DWR) Grants- Prop 68	346,298	-	-	-	346,298	0%	6
7	Glenn County Groundwater Authority Reimbursement	-	-	-	-	-	0%	7
8	Interest	-	58	-	58	(58)	0%	8
9								9
10	TOTAL REVENUES	994,490	209,076	343,486	552,562	441,928	56%	10
11	EXPENSES							11
12	Office Expense							12
13	Bank Fees	-	19	-	19	(19)	0%	13
14	JPA Insurance	2,000	-	-	-	2,000	0%	14
15	Printing and Copying/Outreach	5,000	-	-	-	5,000	0%	15
16	Website	500	-	-	-	500	0%	16
17	Supplies	500	82	-	82	418	16%	17
18								18
19	Professional Services- Admin							19
20	Auditor	7,000	-	-	-	7,000	0%	20
21	Financial Services Bookkeeping (Crippen)	5,000	2,783	-	2,783	2,217	56%	21
22	Legal Services (Young & Wooldridge)	100,000	27,592	-	27,592	72,408	28%	22
23	Program Manager/Facilitation Svcs (RGS)	175,000	90,157	-	90,157	84,844	52%	23
25	Annual Parcel Update (Provost & Pritchard)	3,500	1,668	-	1,668	1,832	48%	25
26								26
27	Professional Services- Projects							27
28	GSP Development - Prop. 1 /68 : GGSA/ Luhdorff & Scalmanini	468,942	-	276,011	276,011	192,931	59%	28
29	GSP-Grant Application	20,000	32,370	-	32,370	(12,370)	162%	29
30	GSP Annual Report	45,000	29,310	-	29,310	15,690	65%	30
31	GSP Technical Assistance:On-Call Support Svcs (Davids Engineering)	45,000	7,025	-	7,025	37,975	16%	31
32								32
33								33

BUDGET TO ACTUAL REPORT- March

		ACTUALS BY REVENUE					
		(A)	Restricted Prop. 218	Restricted Prop 1/68	(B) \$ ACTUAL	(A-B) \$ REMAINING	(B/A) % COMPLETED
		BUDGET					
34	EXPENSES (cont'd)						34
35	GSP Implementation Fund						35
36	GSP Projects	137,244	-	-	-	137,244	0%
37							37
38	Proposition 218 Collections Fee						38
39	Prop. 218 Ops Fee Collections-Co	10,000		-	-	10,000	0%
40	Special Projects - Funding Mech	40,000	6,290	-	6,290	33,710	16%
41							41
42	Other						42
43	County of Butte GSA- Member Contribution	-	8,000	-	8,000	(8,000)	0%
44							44
45							45
46	TOTAL EXPENSES	<u>1,064,686</u>	<u>205,296</u>	<u>276,011</u>	<u>481,307</u>	<u>583,379</u>	<u>45%</u>
47							47
48	Surplus (Deficit)	<u>(70,196)</u>	<u>3,780</u>	<u>67,475</u>	<u>71,255</u>		48

Prior months expenses were reviewed and reallocated according to the adopted budget.

Budget to Actual Report includes all revenues and expenditures during the calendar year and is on a cash basis. Accruals will be finalized during the year-end reconciliation and audit process and presented in a separate report.

CGA
As of March 31, 2023

CASH BALANCE

March 2023 Activity

Cash Receipts	
Yolo County Property Tax	\$ 169,297.82
DWR-Retention Pmt: Prop 1/68	<u>258,334.33</u>
Total Cash Receipts	<u>\$ 427,632.15</u>

Cash Disbursements	
RGS - ACH - January -Paid	(13,528.00)
Warrants - February -Paid	<u>\$ (24,703.90)</u>
Total Cash Disbursements	<u>\$ (38,231.90)</u>

Cash Balance

Prior Month to Current Month Ending Balance Reconciliation

February Cash Balance By Investment

Umqua Checking	\$ 12,025.14
Umqua Money Market	571,590.40
Umqua Savings	<u>33,000.11</u>
Total Cash Balance as of February 28	<u>\$ 616,615.65</u>

March Activity

Cash Receipts	\$ 427,632.15
Cash Disbursements	(38,231.90)
Checks Ordered	(82.22)
Interest Earnings	5.66
Service Charge	<u>-</u>
Total March Activity	<u>\$ 389,323.69</u>

March Ending Cash Balance	\$ 1,005,939.34
Less: Outstanding Warrants:	
RGS-ACH- February (Approved 2/28)	(10,616.50)
Warrants- February (Approved 2/28)-In Transit	(70,464.77)
RGS-ACH- March -Pending Approval	(11,254.50)
Warrants- March-Pending Approval	<u>(11,118.00)</u>
Total Available Cash By Activity as of March 31	<u>\$ 902,485.57</u>

March Cash Balance by Investment

Umqua Checking	\$ 401,343.17
Umqua Money Market	571,595.25
Umqua Savings	<u>33,000.92</u>
Total March Balance	<u>\$ 1,005,939.34</u>
Less: Outstanding Warrants	<u>(103,453.77)</u>
Total Available Cash by Investment as of March 31	<u>\$ 902,485.57</u>

Outstanding Warrants are vendor invoices received and not yet paid.

CLAIMS SUMMARY

Invoice #	Invoice Date	Vendor	Service Period	Service	Total
14805	3/31/2023	Regional Government Services	March Services	Administration	11,254.50
39689	4/12/2023	Luhdorff & Scalmanini	March Services	Rate Study	8,620.00
Various	3/31/2023	Young & Wooldridge	March Services	Legal Services	1,904.50
10520	4/12/2023	Crippen & Associates	March Services	Accounting Services	402.50
1173.02-5648	4/6/2023	Davids Engineering	March Services	Technical Services	191.00
				TOTAL	<u>\$ 22,372.50</u>



Invoice

PO Box 1350
Carmel Valley, CA 93924

Date	Invoice #
3/31/2023	14805

Bill To:

Colusa Groundwater Authority

P.O. No.	Due Date	Inv Sent
	4/30/2023	4/18/2023

Date	Description	Amount
3/31/2023	Contract Services for March - please see attached Balance billed to date is \$112,478 against an NTE of \$175,000	11,254.50

	Total	\$11,254.50
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Colusa Groundwater Authority

Month: **Mar, 2023**

Hours and Rates by Pay Period						
		1st -15th		16th - EOM		Monthly
Advisor	Reg Hrs	Bill Rate	Reg Hrs	Bill Rate	Total Billed	
CT	21.00	\$ 150.00	38.00	\$ 150.00	\$ 8,850.00	
GS	0.50	\$ 140.00	5.50	\$ 140.00	\$ 840.00	
RM	0.00	\$ -	0.00	\$ -	\$ -	
HT	2.80	\$ 105.00	12.10	\$ 105.00	\$ 1,564.50	
Totals	24.30		55.60		\$ 11,254.50	



Client Activity Report

March 2023

Client	Task	Comment	Hours
Colusa Groundwater Authority			Client Hours 79.90
	5350-000 - Colusa Groundwater Authority		Task Hours 79.90
	3/1/2023	Follow up w/Crippen, D Williams re payables checks; review charges to D Carter for website maintenance; various emails	1.00
	3/2/2023	Annual report review meeting; follow up w/County, OES and DE re dry well reports; various emails;	2.00
	3/6/2023	Review and edit draft TAC agenda; prepare minutes from Oct TAC meeting; various emails	5.00
	3/6/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.60
	3/7/2023	Finalize TAC minutes; review and edit final TAC agenda package; distribute and post on website; meeting coordination; review and respond to emails; locate and resend revised officer letter to bank	4.00
	3/7/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
	3/9/2023	Review materials for LTF committee meeting; review draft annual report info; review and respond to emails	2.00
	3/10/2023	Review and distribute info to TAC from B King; meeting coordination and review/respond to emails	1.00
	3/10/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
	3/13/2023	Maintaining and updating Form 700 filers in FPPC portal.	0.40
	3/13/2023	Attend GW Task Force Meeting; follow up re Form 700 filings; review and respond to emails	3.00
	3/13/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
	3/14/2023	CGA: Staff Mtg	0.50
	3/14/2023	CGA team meeting; review bank statements; review and respond to various emails	2.00
	3/15/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
	3/15/2023	Review TAC meeting info and annual report comments received; review and respond to emails	1.00
	3/15/2023	Maintaining and updating Form 700 filers in FPPC portal.	0.20
	3/15/2023	Drafting February Board meeting minutes.	1.20
	3/16/2023	Drafting February Board meeting minutes.	3.30
	3/16/2023	Review and respond to info from B King re WQ degradation; begin review of Feb board minutes; review and respond to misc emails	2.00
	3/16/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.30
	3/17/2023	Review and comment on financial info; review and pass on invoices; review and respond to various emails; review comments received on annual report	1.50
	3/20/2023	Researching and coordinating purchase of Owl.	0.10
	3/20/2023	Attend Butte Mgrs mtg; coordinate meeting for water rights committee; follow up on banking matters and financial info; locate, review and submit/upload information to grants portal to satisfy grant requirements; review and respond to emails	4.00
	3/20/2023	CGA: Financials WIP	0.50
	3/21/2023	Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
	3/21/2023	CGA: Financials WIP; SCO Report	5.00
	3/21/2023	Attend Long Term Funding Committee, plus follow up and meeting coordination; schedule water rights committee; review banking info; follow up on annual report comments	3.00
	3/21/2023	Maintaining and updating Form 700 filers in FPPC portal.	0.50



Client Activity Report

March 2023

Client	Task	Comment	Hours
		3/21/2023 Researching and coordinating purchase of Owl.	0.50
		3/22/2023 Attend GGA board meeting; prepare and distribute agenda for Temp Water Rights ad hoc committee; discussion w/atty; review and respond to various emails	4.00
		3/23/2023 Annual report meeting; Temporary water rights committee meeting; call w/atty; agenda review and planning; review and respond to emails	3.00
		3/23/2023 Maintaining and updating Form 700 filers in FPPC portal.	0.20
		3/24/2023 Assembling CGA Board meeting packet.	1.40
		3/24/2023 Call w/LSCE re fee study status; prepare board meeting agenda; prepare materials for board packet; distribute agenda	6.00
		3/24/2023 Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
		3/25/2023 Complete board packet materials; assemble agenda materials; distribute revised agenda and post agenda packet on website; perform website updates	3.00
		3/25/2023 Communicating with RGS and CGA staff advisors via email and RingCentral.	0.20
		3/25/2023 Assembling CGA Board meeting packet.	0.90
		3/27/2023 Maintaining and updating Form 700 filers in FPPC portal.	0.10
		3/27/2023 Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
		3/27/2023 Locate and provide tax roll data to consultant; meeting coordination; review and respond to various emails	1.00
		3/28/2023 Status meeting w/L Hunter; Prepare for and attend board meeting; coordinate presentations w/consultants and clerk	5.00
		3/28/2023 Preparing for CGA Board meeting.	1.30
		3/28/2023 Clerking the CGA Board meeting.	2.90
		3/28/2023 Communicating with RGS and CGA staff advisors via email and RingCentral.	0.10
		3/29/2023 Review DWR info re EO N-4-23; review board meeting notes for follow up; review and respond to emails	1.50
		3/30/2023 Review and respond to various emails; follow up on annual report finalization;	1.00
		3/31/2023 Final review and approval of annual report; update form 700 and review those received; update email distribution for board; review meeting schedule for TAC and annual report and request use of Sites room; forward info re EO N-4-23 to board	3.00



Invoice

April 12, 2023

COLUSA GROUNDWATER AUTHORITY
Attn: Carol Thomas-Keefer
1213 Market Street
Colusa, CA 95932

Invoice No: 39689

Project: 221120 CGA - GSP FUNDING SUPPORT
cthomaskeefer@rgs.ca.gov

Professional services rendered through March 26, 2023

Task: 01 Coordination and Communication

Professional Personnel

	Hours	Rate	Amount	
Supervising Water Resources Planner	18.00	215.00	\$3,870.00	
Total Professional Labor	18.00		\$3,870.00	\$3,870.00
				Total This Task
				\$3,870.00

Task: 02 Assessment and Parcel Information

Professional Personnel

	Hours	Rate	Amount	
Principal Hydrogeologist	2.00	225.00	\$450.00	
Supervising Water Resources Planner	12.00	215.00	\$2,580.00	
Total Professional Labor	14.00		\$3,030.00	\$3,030.00
				Total This Task
				\$3,030.00

Task: 03 Options and Evaluation Technical Memorandum

Professional Personnel

	Hours	Rate	Amount
Supervising Water Resources Planner	8.00	215.00	\$1,720.00

Total Professional Labor	8.00	\$1,720.00	\$1,720.00
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Total This Task	\$1,720.00
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Total This Invoice	\$8,620.00
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Billing Summary

	<u>Contract</u>	<u>Previously Billed</u>	<u>Current Billing</u>	<u>Billed To Date</u>	<u>Remaining</u>
Labor & Expenses	\$95,786.00	\$6,290.00	\$8,620.00	\$14,910.00	\$80,876.00

Billing Backup

Wednesday, April 12, 2023

Luhdorff & Scalmanini, Cons. Eng.

Invoice Dated April 12, 2023

1:49:02 PM

221120 CGA - GSP FUNDING SUPPORT

Invoice No: 39689

Task: 01 - Coordination and Communication

Professional Personnel

			Hours	Rate	Amount	
Supervising Water Resources Planner						
236JD DeBra, Jacques	2/27/2023		1.00	215.00	\$215.00	
<i>Mtg Call-Prep.</i>						
236JD DeBra, Jacques	2/28/2023		8.00	215.00	\$1,720.00	
<i>Ad-hoc and Board Mtgs.</i>						
236JD DeBra, Jacques	3/1/2023		3.00	215.00	\$645.00	
<i>Updated rev proj</i>						
236JD DeBra, Jacques	3/8/2023		2.00	215.00	\$430.00	
<i>Rev Proj updates</i>						
236JD DeBra, Jacques	3/9/2023		4.00	215.00	\$860.00	
<i>Ad-hoc Rev Proj</i>						
Totals			18.00		\$3,870.00	
Total Labor					\$3,870.00	\$3,870.00
Total this task						\$3,870.00

Task: 02 - Assessment and Parcel Information

Professional Personnel

			Hours	Rate	Amount	
Principal Hydrogeologist						
214ET Teasdale, Eddy	3/14/2023		2.00	225.00	\$450.00	
<i>Coordination</i>						
Supervising Water Resources Planner						
236JD DeBra, Jacques	3/10/2023		1.00	215.00	\$215.00	
<i>Updated Rev Proj</i>						
236JD DeBra, Jacques	3/13/2023		2.00	215.00	\$430.00	
<i>Ad-hoc mtg.</i>						
236JD DeBra, Jacques	3/17/2023		1.00	215.00	\$215.00	
<i>Ad-hoc Board item</i>						
236JD DeBra, Jacques	3/20/2023		1.00	215.00	\$215.00	
<i>Fee Options - Board Mtg.</i>						
236JD DeBra, Jacques	3/21/2023		2.00	215.00	\$430.00	
<i>Fee Options - Board Mtg</i>						
236JD DeBra, Jacques	3/23/2023		1.00	215.00	\$215.00	
<i>Board item pres</i>						
236JD DeBra, Jacques	3/24/2023		4.00	215.00	\$860.00	
<i>Board Mtg. pres.</i>						
Totals			14.00		\$3,030.00	
Total Labor					\$3,030.00	\$3,030.00
Total this task						\$3,030.00

Task: 03 - Options and Evaluation Technical Memorandum**Professional Personnel**

			Hours	Rate	Amount	
Supervising Water Resources Planner						
236JD DeBra, Jacques	3/13/2023		2.00	215.00	\$430.00	
236JD DeBra, Jacques	3/14/2023		4.00	215.00	\$860.00	
<i>GSA Options Eval</i>						
236JD DeBra, Jacques	3/16/2023		2.00	215.00	\$430.00	
<i>GSA Options</i>						
	Totals		8.00		\$1,720.00	
	Total Labor				\$1,720.00	\$1,720.00
	Total this task					\$1,720.00
				Total This Invoice		\$8,620.00

CRIPPEN & ASSOCIATES
CERTIFIED PUBLIC ACCOUNTANTS

RECEIVED
4/12/23

Colusa Ground Water Authority
1213 Market Street
Colusa, CA 95932

April 12, 2023
Invoice: 10520

For Professional Services Rendered:

03/1/23	BMG	Bookkeeping - enter deposit information received by Darrin into QB's. email copy of deposit to Carol and Gina.
03/13/23	BMG	Bookkeeping - print bank statements and invoices received. reconcile accounts 9527 and 4884 for the period ending February.
03/16/23	AV	Bookkeeping - Check Financial Statements Bookkeeping - Check Financial Statements January
	BMG	Bookkeeping - enter bills into QB's, pay and generate checks. fill in the CGA payable spreadsheet and print. also, print client February monthly reports. Bookkeeping - email February reports to Carol and Gina.
03/17/23	BMG	Bookkeeping - print new bills received. enter onto CGA form and email new form to client. enter one bill into QB's and generate check.
03/21/23	AV	Bookkeeping - review invoices
	BMG	Bookkeeping - log into QB's and print monthly reports in PDF and excel per Gina. Email copies to Gina and Carol. generate invoices per client email and print to pdf.

03/27/23 BMG Bookkeeping - enter new bills into QB's and pay. generate check payments per client's claim summary report. email clients when checks are ready.

Invoice Total	\$402.50
Previous Balance	\$701.50
Current Payments	-\$701.50
Balance Due	\$402.50

Payment is due upon receipt. Accounts not paid within 30 days of the date of the invoice are subject to a 1.5% monthly finance charge, 18% APY. If you would like to make a payment by credit card you can do so on our website www.crippencacpa.com or call our office at 530-742-8201.

Thank you for your business!

Current	31 to 60	61 to 90	91 and Over	Total
402.50	0.00	0.00	0.00	402.50

Please detach and return this portion with payment.

Colusa Ground Water Authority

April 12, 2023

Credit Card Type _____ Check # _____

Invoice 10520

Card # _____ CVV2 _____

Amount Due \$ 402.50

Exp. Date _____ Zip/Postal Code _____

Amount Enclosed \$ _____

Signature _____

Invoice

DAVIDS ENGINEERING, INC.
Tax ID#68-0346173
1772 Picasso Avenue, Suite A
Davis, CA 95618-0550
530/757-6107 - phone
530/757-6118 - fax

April 06, 2023
 Invoice No: 1173.02 - 5648

Denise Carter
 Colusa Groundwater Authority
 1213 Market Street
 Colusa, CA 95932

Project 1173.02 Colusa GWA - SGMA On-Call Support Services

Professional Services from December 1, 2022 to March 31, 2023

Task 01.00 2022 On-Call Tasks
 Sub-Task DE.00 Davids Engineering, Inc.

Professional Personnel

	Hours	Rate	Amount
Senior Project Assistant			
Davids, Kristi	.25	118.00	29.50
Associate Engineer I			
Klug, Katherine	.75	184.00	138.00
Associate Project Assistant			
Clark, Cynthia	.25	94.00	23.50
Totals	1.25		191.00
Total Labor			191.00

Contract Amount	Current	Prior	To-Date
Total Billings	191.00	5,316.25	5,507.25
Contract Amount			6,500.00
Remaining			992.75
		Total this Sub-Task	\$191.00

Billings to Date	Current	Prior	Total
Labor	191.00	5,316.25	5,507.25
Totals	191.00	5,316.25	5,507.25
		Total this Task	\$191.00

Billings to Date	Current	Prior	Total
Labor	191.00	5,316.25	5,507.25
Consultant	0.00	1,709.00	1,709.00
Totals	191.00	7,025.25	7,216.25

Total this Invoice	\$191.00
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Project 1173.02 Colusa GWA - SGMA On-Call Support Serv. Invoice 5648

Outstanding Invoices		
Number	Date	Balance
5442	12/9/2022	289.25
Total		289.25

Total Now Due \$480.25

Billings to Date

	Current	Prior	Total
Labor	191.00	5,316.25	5,507.25
Consultant	0.00	1,709.00	1,709.00
Totals	191.00	7,025.25	7,216.25

I certify that the above invoice is true and correct to the best of my knowledge.

Authorized By:  Date: 04/06/2023

Project	1173.02	Colusa GWA - SGMA On-Call Support Serv.	Invoice	5648
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Billing Backup

Thursday, April 6, 2023

Davids Engineering, Inc.

Invoice 5648 Dated 4/6/2023

11:36:31 AM

Project	1173.02	Colusa GWA - SGMA On-Call Support Services		
Task	01.00	2022 On-Call Tasks		
Sub-Task	DE.00	Davids Engineering, Inc.		

Professional Personnel

	Hours	Rate	Amount	
Senior Project Assistant				
Davids, Kristi	2/3/2023	.25	118.00	29.50
project support, accounting				
Associate Engineer I				
Klug, Katherine	2/24/2023	.75	184.00	138.00
reviewing grant documentation request and assembling summary and links to information				
Associate Project Assistant				
Clark, Cynthia	12/9/2022	.25	94.00	23.50
Project Support, Accounting				
Totals	1.25			191.00
Total Labor				191.00
Total this Sub-Task				\$191.00
Total this Task				\$191.00
Total this Project				\$191.00
Total this Report				\$191.00

Colusa Groundwater Authority Board of Directors Meeting

April 25, 2023 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 4: Update on CGA Fee Study

BACKGROUND:

In December 2022, the CGA board approved an agreement with consultant Luhdorff & Scalmanini Consulting Engineers (LSCE) to perform a rate analysis and fee study to establish the necessary fee structure for CGA to begin the implementation phase of its Groundwater Sustainability Planning work. The CGA Long Term Funding ad-hoc Committee has met with LSCE to develop a proposed Five-Year GSA Operating Budget to facilitate implementation of the adopted Groundwater Sustainability Plan and compliance with SGMA requirements.

Using the proposed revenue requirements, LSCE is now preparing the Charge Options Technical Memorandum (TM) which evaluates options for further discussion in updating the current charges to reflect SGMA compliance costs. Parcel and technical information is being updated for the various charge options, and the draft TM should be available for initial review in late April. The ad hoc Long Term Funding Committee will meet to review and discuss the TM and is expected to provide recommendations to the Board for the May meeting.

Public outreach activities will also be scheduled to ensure adequate public input and feedback prior to the adoption of any fee schedule.

Currently, the project is on schedule and within budget.

RECOMMENDATIONS:

For information only – no action required.

ATTACHMENT:

- CGA GSA 2023 Long Term Funding Project – Primary Milestone

CGA GSA 2023 Long Term Funding Project - Primary Milestones

Project Tasks	Jan	Feb	Mar	Apr	May	June	July	August
CGA Project Outreach			>>>>>>>>>	>>>>>>>>>	>>>>>>>>>	>>>>>>>>>	>>>>>>>>>	>>>>>>>>>
CGA Board Meetings		B	B	B	B		B	
CGA Ad-hoc Meetings		Ad-hoc	Ad-hoc	Ad-hoc	Ad-hoc			
Project Development								
Update Revenue Projections	Develop	Draft	Final					
Evaluation Fee Options		Develop	Draft	Final				
Prepare Options TM								
Prepare/Approve Fee Report								
Approve Proposed Fees								
Tax Roll Data To Assessor								8/10/2023

B = CGA GSA Board Meeting

Colusa Groundwater Authority Board of Directors Meeting

April 25, 2023 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 5: Colusa Subbasin Groundwater Sustainability Plan (GSP) Implementation

Grant Administration:

CGA managed the Proposition 1 and Proposition 68 GSP Development Grants. The final invoices and progress report through December 15, 2022, were submitted at the end of the year, along with the final project completion and grant completion reports. Final invoices included grant administration charges throughout the grant period; the release of retentions has also been requested. In March, CGA received a grant reimbursement payment of approximately \$258,000 toward its outstanding invoices. That reimbursement will offset GGA's recent invoice for grant project management expense, and will also reimburse CGA's grant-related project management expense.

Retention payments have not yet been received. Once all reimbursements have been made, a final accounting will be provided.

Proposition 1 Grant Funds: \$1,000,000.00

Expended: \$996,774.98 (through Dec 15, 2022- Invoice 17)

Remaining: \$0 (billing is complete)

Retention requested: \$99,677.50

Proposition 68 Grant Funds: \$999,600.00

Expended: \$973,949.90 (through December 15, 2022- Invoice 17)

Remaining: \$0 (billing is complete)

Retention requested: \$97,394.99

GSP Implementation:

In December 2022, GGA submitted the SGMA Round 2 grant application on behalf of the Colusa Subbasin. The application included a number of projects and management actions in addition to SGMA compliance activities. DWR has indicated it hopes to announce preliminary grant awards during Summer 2023. In the meantime, the CGA/GGA Joint Technical Advisory Committee will meet in May to develop a workplan for SGMA compliance activities for 2023 and the coming fiscal year, with the expectation that the workplan will be adjusted based on the availability of grant funds.

Colusa Groundwater Authority Board of Directors Meeting

April 25, 2023 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 6: DWR Staff Update

Mr. Brandon Davison, DWR, may provide an update on DWR activities.

AGENDA ITEM 7: Update on Executive Order N-7-22 and Executive Order N-4-23

As part of Executive Order N-7-22, the CGA is continuing to provide Colusa County Environmental Health with notice of availability of updated subsidence data (InSAR). This data is collected quarterly. Colusa County representative may also provide updates related to well drilling requirements and applications.

Additionally, the Governor recently issued Executive Order N-4-23 to facilitate diversion of storm flows for recharge, with certain restrictions. If CGA members are interested in participating under this order, the CGA board may wish to discuss this matter further, possibly in connection with Colusa County or other appropriate agencies. More information on this order can be found here: <https://www.gov.ca.gov/wp-content/uploads/2023/03/3.10.23-Ground-Water-Recharge.pdf?emrc=640bba311d246>.

AGENDA ITEM 8: Administrative Update

The Program Manager may provide updates on pending administrative or managerial matters.

Colusa Groundwater Authority Board of Directors Meeting

April 25, 2023 | 1:30 p.m.

AGENDA SUPPORT MATERIALS

AGENDA ITEM 9: CLOSED SESSION

Closed Session

- a. Conference with Legal Counsel (Gov't Code 54956.9) – existing litigation
 - Aqualliance et al. v. Colusa Groundwater Authority, Glenn Groundwater Authority*
Colusa County Superior Court – Case Number CV24584

 - Aqualliance et al. v. Biggs-West Gridley Water District, et al.*
Butte County Superior Court – Case Number 22CV00348

- b. Public Employee Performance Evaluation (Gov't Code 54957)
Title: Rate Study Consultant

AGENDA ITEM 10: Report Out of Closed Session

AGENDA ITEM 11: Member Reports and Comments

INFORMATION ONLY

CGA Board Members and Alternates are encouraged to share information that may be relevant to the CGA. No action will be taken on any of these items.

AGENDA ITEM 12: Next Meeting

The next regular meeting of the CGA Board is scheduled for May 23, 2023.

AGENDA ITEM 13: Adjourn