

COLUSA GROUNDWATER AUTHORITY

ADDENDUM #1 TO

REQUEST FOR QUALIFICATIONS

FOR GROUNDWATER SUSTAINABILITY AGENCY DATA REVIEW, FEE ANALYSIS, AND RATE SETTING SERVICES

August 22, 2022

1) The potential scope of services includes "Development of a fee study or Engineer's Report as appropriate." Is the consultant team required to have a Professional Engineer (P.E.) on staff that can stamp an assessment Engineer's Report?

RESPONSE: The consultant team is not required to have a Professional Engineer on staff, but a Professional Engineer could be included as a sub-consultant if needed.

2) The potential scope of services includes "Updating parcel information". Can you provide more detail about what this task might encompass?

RESPONSE: The GSA's current funding plan includes parcel charges levied on tax rolls. This information must be reviewed and updated annually prior to submittal to counties for assessment. This generally consists of changes to ownership information, parcel splits, and similar updates. Any proposed funding plan that would include a continued parcel charge would require those updates. Additionally, certain boundary adjustments have been discussed with regard to parcel charges, and it may be appropriate to exclude certain areas from future assessments. This task would also include an update of parcel information should the parcel charges be continued.

3) The RFQ requests a description of GIS capabilities. Is the consultant team required to have a GIS analyst? Would it be possible for the selected financial consultant to work with Colusa GA's member agency staffing or engineering consultants to receive print outs of maps and summaries of land use types rather than independently develop GIS files.

RESPONSE: The consultant team is not required to have a GIS analyst, but this role is helpful if the fee study recommends the continued use of parcel charges as a revenue source. It will also be useful to determine other potential funding options that may be based on land uses to be aggregated at a parcel level. CGA does not have GIS personnel on staff but can make available any maps, parcel and land use information that has been prepared for the GSA for previous studies.

4) The proposed project schedule includes a final report submitted July 2023 and submittal of the tax roll in August 2023. Is it anticipated that any financial reports would be presented and submitted to the GA in Spring

2023 such that Prop 218/Assessment balloting (and 45 day waiting period) could take place before the tax roll is due in August?

RESPONSE: Yes -- The intent is for the new fee structure to be approved, in place and implemented in time to be collected within the 2023/2024 fiscal year.