

# Colusa Groundwater Authority Board of Directors

1213 Market Street, Colusa, CA 95932 | 530-458-0891 | [www.colusagroundwater.org](http://www.colusagroundwater.org)

## MEETING AGENDA

**August 23, 2022 | 1:00 p.m.**

**Colusa Industrial Properties, 100 Sunrise Blvd., Colusa, CA 95932**

**Alternative meeting location(s):**

**381 HCR 2424, Hillsboro, TX 76645**

**Board members and members of the public may attend this meeting in person or through**

**RingCentral meetings: <https://meetings.ringcentral.com/j/1472766525>**

Or iPhone one-tap :

+1(623)4049000,,1472766525# (US West)

+1(650)2424929,,1472766525#

Or Telephone: +1(623)4049000 (US West)

+1(650)2424929

Meeting ID: 147 276 6525

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*\*Indicates action item*

### **1. Call To Order and Determination of Quorum**

- a. Roll Call of Officers and Alternates
- b. Introductions of others in attendance

### **2. Period Of Public Comment**

*At this time, members of the public may address the CGA Board regarding items that are not on the agenda but are of relevance to the CGA. The Board may not act on items not on the agenda.*

### **3. Consent Calendar**

*All consent calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.*

- a. \* Approval of Minutes from July 26, 2022 CGA Board Meeting
- b. \* Receive and File Financial Statements
- c. \* Review and Consider Approval of Claims

### **4. Approval of Approach for Water Year 2022 Annual Report**

- a. \*Authorize staff to work with GGA to develop and issue RFP for preparation of WY 2022 Annual Report
- b. \*Appoint ad hoc Annual Report Committee to review proposals and manage project

### **5. Approval of Approach for SGMA Round 2 Grant Writing Services**

- a. \*Authorize staff to work with GGA to develop and issue RFP/RFQ for grant writing services for SGMA Round 2 Grant application
- b. \*Authorize TAC to review proposals and application process

## 6. Colusa Subbasin Groundwater Sustainability Plan (GSP)

- a. GSP Development grants (Prop 1 and Prop 68) and Project Agreements
- b. GSP Implementation
- c. Northern Sacramento Valley Integrated Regional Water Management Plan Project Solicitation

## 7. Committee Reports

- a. **TAC** – Bill Vanderwaal, Thad Bettner, Jim Wallace, Denise Carter, Darrin Williams, Deke Dormer, Ben King, Brandon Davison DWR (ex-officio)
- b. **Water Rights for Unappropriated Flood Water ad hoc** – Bill Vanderwaal, Jim Wallace, Darrin Williams, Thad Bettner, Ben King, Halbert Charter, Glenn County representatives (to be invited), Sites Authority (to be invited)
- c. **Long Term Funding ad hoc** – Thad Bettner, Darrin Williams, Jeff Moresco, Sajit Singh

## 8. Update on Executive Order No. N-7-22

## 9. DWR Staff Update

## 10. Administrative Update

## 11. Closed Session

Gov't Code 54956.9 – Conference with Legal Counsel – existing litigation  
*Aqualliance et al. v. Colusa Groundwater Authority, Glenn Groundwater Authority*  
Colusa County Superior Court – Case Number CV24584

*Aqualliance et al. v. Biggs-West Gridley Water District, et al.*  
Butte County Superior Court – Case Number 22CV00348

## 12. Report out of Closed Session

## 13. Member Reports and Comments

## 14. Next Meeting: September 27, 2022

## 15. Adjourn

A complete agenda packet, including back-up information, is available for inspection during normal business hours at 1213 Market Street, Colusa, CA 95932. The full agenda packet can also be found on the CGA website:

<https://colusagroundwater.org>.

In compliance with the Americans with Disability Act, if you require special accommodation to participate in CGA Board or Subcommittee meetings, please contact the Colusa Groundwater Authority Program Manager at 650-587-7300, extension 17, prior to any meeting and arrangements will be made to accommodate you.

# Colusa Groundwater Authority Board of Directors

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## MEETING AGENDA

**August 23, 2022 | 1:00 p.m.**

**Colusa Industrial Properties, 100 Sunrise Blvd., Colusa, CA 95932**

Board members and the public may attend the meeting through the RingCentral link below:

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1472766525>

Or iPhone one-tap :

US: +1(773)2319226,,1472766525# (US North)

+1(623)4049000,,1472766525# (US West)

+1(650)2424929,,1472766525#

Or Telephone:

US: +1(773)2319226 (US North)

+1(623)4049000 (US West)

+1(650)2424929

Meeting ID: 147 276 6525

### **AGENDA ITEM 1: CALL TO ORDER AND DETERMINATION OF A QUORUM**

#### **AGENDA ITEM 1.a: Roll Call of Officers and Alternates**

SIX (6) Members must be present to constitute a quorum.

As of July 1, 2021, and through June 30, 2023, **Maxwell Irrigation District** sits as the representative for Maxwell I.D. and Westside W.D.; and **Princeton-Codora-Glenn Irrigation District** sits as the representative for Princeton-Codora-Glenn I.D. and Provident I.D.

*Note: Beginning July 1, 2023, Westside Water District and Provident Irrigation District will represent their respective Memberships on the CGA Board.*

**4.1 Board of Directors.** *The business of the Authority will be conducted by a Board of Directors that is hereby established, and that shall be initially composed of and appointed as follows: One member of the Board of the Maxwell Irrigation District or the Westside Water District, said appointment to alternate every two years beginning with an appointment by the Maxwell Irrigation District of one of its Board members; One member of the Board of the Princeton-Codora-Glenn Irrigation District or the Provident Irrigation District, said appointment to alternate every two years beginning with an appointment by the Princeton-Codora-Glenn Irrigation District of one of its Board members...*

<b>Entity</b>	<b>Name</b>
<b>COUNTY OF COLUSA</b>	
BOARD MEMBER	Denise Carter
ALTERNATE	Gary Evans
<b>CITY OF COLUSA</b>	
BOARD MEMBER	Jesse Cain
ALTERNATE	Denise Conrado
ALTERNATE	Tom Reische
<b>CITY OF WILLIAMS</b>	
BOARD MEMBER	Sajit Singh
ALTERNATE	Alfred Sellers, Jr.
<b>GLENN COLUSA IRRIGATION DISTRICT</b>	
BOARD MEMBER	Blake Vann
ALTERNATE	Thad Bettner
<b>COLUSA COUNTY WATER DISTRICT</b>	
BOARD MEMBER	Knute Meyers
ALTERNATE	Shelly Murphy
<b>PRINCETON-CODORA-GLENN IRRIGATION DISTRICT</b>	
BOARD MEMBER	Jim Campbell
ALTERNATE	Lance Boyd
<b>MAXWELL IRRIGATION DISTRICT</b>	
BOARD MEMBER	Drew Dirks
ALTERNATE	Chris Dobson
ALTERNATE	Dan Ruiz
<b>RECLAMATION DISTRICT 108</b>	
BOARD MEMBER	Hilary Reinhard
ALTERNATE	Bill Vanderwaal
<b>RECLAMATION DISTRICT 479</b>	
BOARD MEMBER	Derrick Strain
ALTERNATE	Vacant
<b>COLUSA DRAIN MUTUAL WATER COMPANY</b>	
BOARD MEMBER	Jim Wallace
ALTERNATE	Lynell Pollock
PRIVATE PUMPER	Darrin Williams
PRIVATE PUMPER	Jeff Moresco
<b>WESTSIDE WATER DISTRICT</b>	
BOARD MEMBER	Zach Dennis
ALTERNATE	Dan Ruiz
<b>PROVIDENT IRRIGATION DISTRICT</b>	
BOARD MEMBER	Jim Campbell
ALTERNATE	Lance Boyd

**AGENDA ITEM 1.b: Introductions of Others in Attendance**

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## AGENDA ITEM 2: PERIOD OF PUBLIC COMMENT

Members of the public may comment on items not on today's agenda that are relevant to the CGA. Public comments are limited to no more than 5 minutes. No action can be taken on items that are not on the agenda.

## AGENDA ITEM 3: CONSENT CALENDAR

### **BACKGROUND:**

All Consent Calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.

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### **ACTION ITEMS:**

[AGENDA ITEM 3a. Approval of Minutes from the July 26, 2022 CGA Board Meeting](#)

**ATTACHMENTS:** Draft minutes from July 26, 2022 CGA board meeting

[AGENDA ITEM 3b. Receive and File Financial Statements](#)

**ATTACHMENTS:** Financial statements for period ending July 31, 2022

[AGENDA ITEM 3c. Review and Consider Approval of Claims](#)

**ATTACHMENTS:** Report of Claims to be Paid and supporting documents

# Colusa Groundwater Authority Board of Directors

1213 Market Street, Colusa, CA 95932 | 530-458-0891 | [www.colusagroundwater.org](http://www.colusagroundwater.org)

## MEETING MINUTES

July 26, 2022

### 1. Call To Order and Determination of Quorum

Chair Carter called the meeting to order at 1:26 p.m. and determined that a quorum was present.

a. Roll Call of Officers and Alternates

Present: Jesse Cain, Darrin William, Denise Carter, Jim Wallace, Knute Myers, Alfred Sellers, Bill Vanderwaal.

b. Introductions of others in attendance: Ben King, Jenny Scheer, Brandon Davison, Lisa Hunter, Holly Dawley, Dan Ruiz, Gary Petersen Sophia Selivanoff, Greg Plucker, Hilary Reinhard; CGA staff Carol Thomas-Keefer and Lori Frontella; Attorney Brett Stroud

### 2. Period Of Public Comment

*At this time, members of the public may address the CGA Board regarding items that are not on the agenda but are of relevance to the CGA. The Board may not act on items not on .the agenda.*

Chair Carter invited public comment on items not on the agenda. Ben King provided comments on the Los Vaqueros Reservoir Expansion Project presentation made recently for the California Water Commission. He noted that the presentation was provided to staff and would be made available following the meeting. No further public comments were given.

### 3. Consent Calendar

*All consent calendar items may be acted upon by a single motion unless otherwise requested by a board member for separate consideration.*

- a. \* Approval of Minutes from the May 24, 2022 CGA Board Meeting
- b. \* Adoption of Agenda and Resolution No. 2022-05 Finding of Need to Allow Virtual Meeting Attendance and Authorizing Remote Teleconference Meetings (AB 361)
- c. \* Receive and File Financial Statements
- d. \* Review and consider approval of Claims
- e. \* Appointment of Carol Thomas-Keefer as board Secretary and Lori Frontella as Assistant Secretary
- f. \* Dissolve ad hoc 2022/23 Budget Committee
- g. \* Dissolve ad hoc Program Manager Recruitment Committee

On motion by Mr. Williams, seconded by Mr. Vanderwaal, and unanimously carried, the Consent Calendar was approved as presented.

AYES: 7 Williams, Vanderwaal, Cain, Carter, Wallace, Myers, Sellers  
NOES: 0  
ABSENT: 0

#### 4. Operations Fee

- a. \*Consider approval of Resolution No. 2022-06 Requesting Collection of Charges on Colusa County Tax Roll in Fiscal Year 2022/2023 and Authorize the Chair to sign

Ms. Carol Thomas-Keefer reported that the Operations Fee approved by the Board at the May meeting required the approval of a resolution to submit to Colusa County, along with an exhibit indicating parcels for collection of the approved parcel charge.

On motion by Mr. Williams, seconded by Mr. Myers and unanimously carried, Resolution 2022-006 requesting Collection of Charges on Colusa County Tax Roll for Fiscal Year 2022/2023 was approved and the Chair was authorized to sign.

AYES: 7 Williams, Vanderwaal, Cain, Carter, Wallace, Myers, Sellers  
NOES: 0  
ABSENT: 0

- b. \*Consider approval of Resolution No. 2022-07 Requesting Collection of Charges on Yolo County Tax Roll in Fiscal Year 2022/2023 and Authorize the Chair to sign

Ms. Thomas-Keefer reported that, similar to the previous item, the Operations Fee approved by the Board at the May meeting required the approval of a resolution to submit to Yolo County, along with an exhibit indicating parcels for collection of the approved parcel charge.

Mr. King commented that the Glenn Groundwater Authority was looking into removing the hill parcels from its assessment boundaries and suggested CGA do the same for fairness.

On motion by Mr. Vanderwaal, seconded by Mr. Wallace, and unanimously carried, Resolution 2022-007 requesting Collection of Charges on Yolo County Tax Roll for Fiscal Year 2022/2023 was approved and the Chair was authorized to sign.

AYES: 7 Williams, Vanderwaal, Cain, Carter, Wallace, Myers, Sellers  
NOES: 0  
ABSENT: 0

#### 5. Request for Qualifications for Groundwater Sustainability Agency Data Review, Fee Analysis and Rate Setting Services

- a. \*Approve issuing Request for Qualifications for GSA Data Review, Fee Analysis and Rate Setting Services, pending Counsel review
- b. \*Authorize ad hoc Long Term Funding Committee to bring a consultant recommendation to the CGA board and to coordinate with the Glenn Groundwater Authority as appropriate

Ms. Thomas-Keefer reported that the previous fee study, conducted in 2019, resulted in a rate structure allowing fees to be collected through Fiscal Year 2023/24. In order to have a new rate structure approved and in place by 2024/25 and to provide for continued support of the Colusa Groundwater Sustainability Plan implementation, staff recommends that the CGA board consider issuing a Request for Qualifications for GSA data review, fee analysis and rate setting services. She also stated that Glenn Groundwater Authority had recently approved a similar RFP, and there could be cost savings if CGA and GGA collaborate with a single consultant. Additionally, Ms. Thomas-Keefer recommended that the Board authorize the ad hoc Long Term Funding Committee to manage the RFP review process, coordinate with GGA if appropriate, and bring a recommendation back to the Board.

Mr. Williams noted that this effort should also include some longer-term budget planning for CGA. Following additional discussion, on motion made by Mr. Wallace, seconded by Mr. Williams an unanimously carried, it was approved to a) Issue a Request for Qualifications for the GSA Data Review, Fee Analysis and Rate Setting Service and b) Authorize the ad hoc Long Term Funding Committee to manage the review of proposal, bring a consultant recommendation to the CGA Board and to coordinate with the Glenn Groundwater Authority as appropriate.

AYES: 7 Williams, Vanderwaal, Cain, Carter, Wallace, Myers, Sellers  
NOES: 0  
ABSENT: 0

## 6. Request for Proposals for Annual Audit Services for Fiscal Year 2021/22

- a. \*Approve issuing Request for Proposals for Annual Audit Services for FY 2021/22

Ms. Thomas-Keefer stated that with the end of the fiscal year on June 30, CGA should now engage audit services for the 2021/22 audit. She reported that the firm of Robert W. Johnson CPA had performed the audit for the past three years, and the board should provide direction as to whether to issue the draft Request for Proposals for Audit Services for FY 2021/22 or to request a new proposal/contract extension from the existing audit firm.

Following discussion, on motion made by Mr. Williams, seconded by Mr. Vanderwaal, and unanimously carried, staff was instructed to request a contract extension/new proposal from the firm of Robert W. Johnson CPA.

AYES: 7 Members: Williams, Vanderwaal, Cain, Carter, Wallace, Myers, Sellers  
NOES: 0  
ABSENT: 0

## 7. Colusa Subbasin Groundwater Sustainability Plan (GSP)

- a. GSP Development grants (Prop 1 and Prop 68) and Project Agreements
- b. GSP Implementation
- c. Discussion on upcoming Sustainable Groundwater Management grants
- d. Discussion on Water Year 2022 Annual Report

Ms. Thomas-Keefer provided an update on the GSP activities as noted. She reported that reports had been completed and submitted for the Well Monitoring Pilot Program and the Subsidence Benchmark Study; she stated that completion of the Hydrologic Investigation had been delayed due to the primary consultant's illness but was expected to be completed soon.

## 8. Committee Reports

- a. TAC – Bill Vanderwaal, Thad Bettner, Jim Wallace, Denise Carter, Darrin Williams, CC Groundwater Commission, Deke Dormer, Ben King, Brandon Davison DWR (ex-officio)
- b. Water Rights for Unappropriated Flood Water Ad Hoc – Bill Vanderwaal, Jim Wallace, Darrin Williams, Thad Bettner, Ben King, Halbert Charter, Glenn County representatives (to be invited), Sites Authority (to be invited)



Mr. Williams provided an overview of the Joint TAC meeting discussion on July 8, noting that the key topic was the schedule and process for prioritizing and selecting projects for the upcoming DWR SGMA Round 2 Grant solicitation coming up this fall.

Mr. Vanderwaal reported on behalf of the Water Rights committee that a report had been received from a water rights consultant in Sacramento, and another meeting was scheduled for later this week.

#### **9. Update on Executive Order No. N-7-22**

Chair Carter updated the Board regarding the County's status and process. Mr. King mentioned that the Legislature is considering AB 2201, a bill that would codify the portion of the Governor's Executive Order that requires Groundwater Sustainability Agencies to review certain new well permits for consistency with applicable Groundwater Sustainability Plans.

#### **10. DWR Staff Update**

Mr. Brandon Davison reported that water level monitoring is currently underway. He also stated that Kelley List of DWR would have a presentation on grant applications available in mid-August.

#### **11. Administrative Update**

##### **a. Conflict of Interest Code review and confirmation**

Chair Carter reported that she and staff had reviewed the CGA Conflict of Interest code and she has signed and submitted confirmation to the County as required.

##### **b. Appointment of ad hoc By-laws Committee –**

Chair Carter stated that by-laws need to be completed for CGA and asked for volunteers for an ad hoc By-laws Committee. The appointed committee members are Denise Carter, Knute Myers, Hilary Reinhard. Staff will work on completing a review draft with the intent of calling for committee review in September.

#### **12. Closed Session**

Gov't Code 54956.9 – Conference with Legal Counsel – existing litigation  
*Aqualliance et al. v. Colusa Groundwater Authority, Glenn Groundwater Authority*  
Colusa County Superior Court – Case Number CV24584

*Aqualliance et al. v. Biggs-West Gridley Water District, et al.*  
Butte County Superior Court – Case Number 22CV00348

#### **13. Report out of Closed Session**

The Attorney, Mr. Stroud, reported that no reportable action was taken in Closed Session.

#### **14. Member Reports and Comments**

Chair Carter reported that the County's Drought Task Force would meet tomorrow. Mr. Williams reported that he has seen water levels in wells stabilize and are now coming up.

#### **15. Next Meeting: August 23, 2022**

#### **16. Adjourn**

There being no further business, the meeting was adjourned at 3:15 p.m.

# CGA CLAIMS SUMMARY 08/16/2022

Inv. # / Dates of			
Billor	Service	Service	Invoice Total
Young Woodlridge	Legal services	7/1/2022	\$ 5,042.79
Crippen & Associates	Bookkeeping	8627 June 2022	
		8781 July 2022	\$ 563.50
David's Engineering	On-Call Task #1 Tech Support	1173.02-5258	\$ 2,282.75

**TOTAL                    \$    7,889.04**

**Ratify the following claim**

Provost and Pritchard	Project set up and management 2022/2023	Inv. #94059	8/8/2022    \$    360.00
			<b>TOTAL CLAIMS            \$    360.00</b>

**GSP GRANT FUNDED (paid with funds from Proposition 1 GSP Grant)**

Glenn Groundwater	GSP Development	22-GGA-15	8/5/2022    \$ 223,820.52
			<b>TOTAL CLAIMS            \$ 223,820.52</b>

Colusa Groundwater Authority  
**Balance Sheet**  
As of August 16, 2022

	Aug 16, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10200 · Umpqua Money Mkt 4884	765,722.25
10300 · Umpqua Public Funds Ckg 9527	-131,186.50
10440 · Umpqua Public Funds Svg 7346	32,998.72
<b>Total Checking/Savings</b>	667,534.47
<b>Accounts Receivable</b>	
11000 · 11000 · Accounts Receivable	2,139.87
<b>Total Accounts Receivable</b>	2,139.87
<b>Other Current Assets</b>	
11100 · Grant Receivable	333,074.70
11400 · Retention Receivable	124,371.56
<b>Total Other Current Assets</b>	457,446.26
<b>Total Current Assets</b>	1,127,120.60
<b>TOTAL ASSETS</b>	<b>1,127,120.60</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
31200 · Contingency Fund	100,000.00
31250 · Legal Defense Fund	73,000.00
32000 · 32000 · Unrestricted Net Assets	1,150,805.66
Net Income	-196,685.06
<b>Total Equity</b>	1,127,120.60
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,127,120.60</b>

## Colusa Groundwater Authority Monthly - Profit & Loss Budget vs. Actual July 1 through August 16, 2022

Accrual Basis

	Jul 1 - Aug 16, 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
40100 · Assessments	38,883.26	0.00	38,883.26	100.0%
40200 · Prop 218 Ops Fee Agreements	7.36	0.00	7.36	100.0%
40250 · Prop 218 Ops Fee Parcels	0.00	0.00	0.00	0.0%
40300 · Volumetric Fee	0.00	0.00	0.00	0.0%
40350 · Well Head Fee	0.00	0.00	0.00	0.0%
40100 · Assessments - Other	0.00	0.00	0.00	0.0%
<b>Total 40100 · Assessments</b>	<b>38,890.62</b>	<b>0.00</b>	<b>38,890.62</b>	<b>100.0%</b>
40400 · Prop 218 Consultant Credits	0.00	0.00	0.00	0.0%
40450 · Prop 218 Landowner fees	0.00	0.00	0.00	0.0%
43400 · Direct Public Contributions	0.00	0.00	0.00	0.0%
44800 · Agency Contributions, Fixed Fee				
City of Colusa	0.00	0.00	0.00	0.0%
City of Williams	0.00	0.00	0.00	0.0%
Colusa County Water District	0.00	0.00	0.00	0.0%
Colusa Drain Mutual Water Co	0.00	0.00	0.00	0.0%
County of Colusa	0.00	0.00	0.00	0.0%
Glenn-Colusa Irrigation District	0.00	0.00	0.00	0.0%
Groundwater Commission Seat #1	0.00	0.00	0.00	0.0%
Groundwater Commission Seat #2	0.00	0.00	0.00	0.0%
Maxwell/Westside	0.00	0.00	0.00	0.0%
Princeton/Provident	0.00	0.00	0.00	0.0%
RD 108	0.00	0.00	0.00	0.0%
RD 479	0.00	0.00	0.00	0.0%
44800 · Agency Contributions, Fixed Fee - Other	0.00	0.00	0.00	0.0%
<b>Total 44800 · Agency Contributions, Fixed Fee</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
45000 · 45000 · Investments				
Interest-Money Market	0.00	0.00	0.00	0.0%
Interest - Prop 218	12.70	0.00	12.70	100.0%
45030 · Interest-Savings	0.00	0.00	0.00	0.0%
45000 · 45000 · Investments - Other	0.00	0.00	0.00	0.0%
<b>Total 45000 · 45000 · Investments</b>	<b>12.70</b>	<b>0.00</b>	<b>12.70</b>	<b>100.0%</b>
46400 · 46400 · Other Types of Income				
Grant Funding - GSP Development				
Prop 1 GSP Round2 Grant Funding	0.00	0.00	0.00	0.0%
GSP 10% Retention GGA Share				
Retention - Prop 1	0.00	0.00	0.00	0.0%
Prop 1 GSP Round2 Grant Funding - Other	0.00	0.00	0.00	0.0%
<b>Total Prop 1 GSP Round2 Grant Funding</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

## Colusa Groundwater Authority Monthly - Profit & Loss Budget vs. Actual July 1 through August 16, 2022

Accrual Basis

	Jul 1 - Aug 16, 22	Budget	\$ Over Budget	% of Budget
Prop68 GSP Round3 Grant Funding				
Retention - Prop 68	0.00	0.00	0.00	0.0%
Prop68 GSP Round3 Grant Funding - Other	0.00	0.00	0.00	0.0%
<b>Total Prop68 GSP Round3 Grant Funding</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
Grant Funding - GSP Development - Other	0.00	0.00	0.00	0.0%
<b>Total Grant Funding - GSP Development</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
46430 · Miscellaneous Revenue	0.00	0.00	0.00	0.0%
47230 · GGA repayment for Jt Services	0.00	0.00	0.00	0.0%
46400 · Other Types of Income - Other	0.00	0.00	0.00	0.0%
<b>Total 46400 · Other Types of Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>47200 · Agency Per Acre Contributions</b>				
City of Colusa	0.00	0.00	0.00	0.0%
City of Williams	0.00	0.00	0.00	0.0%
Colusa County Water District	0.00	0.00	0.00	0.0%
Colusa Drain Mutual Water Co	0.00	0.00	0.00	0.0%
County of Colusa	0.00	0.00	0.00	0.0%
Glenn-Colusa Irrigation District	0.00	0.00	0.00	0.0%
Groundwater Commission Seat #1	0.00	0.00	0.00	0.0%
Groundwater Commission Seat #2	0.00	0.00	0.00	0.0%
Maxwell/Westside	0.00	0.00	0.00	0.0%
Princeton/Provident	0.00	0.00	0.00	0.0%
Private Pumper Sea t#1	0.00	0.00	0.00	0.0%
RD 108	0.00	0.00	0.00	0.0%
RD 479	0.00	0.00	0.00	0.0%
<b>47200 · Agency Per Acre Contributions - Other</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total 47200 · Agency Per Acre Contributions</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>38,903.32</b>	<b>38,903.32</b>	<b>38,903.32</b>	<b>100.0%</b>
<b>Cost of Goods Sold</b>				
50000 · 50000 · Cost of Goods Sold	0.00	0.00	0.00	0.0%
<b>Total COGS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Gross Profit</b>	<b>38,903.32</b>	<b>38,903.32</b>	<b>38,903.32</b>	<b>100.0%</b>

## Colusa Groundwater Authority Monthly - Profit & Loss Budget vs. Actual July 1 through August 16, 2022

	Jul 1 - Aug 16, 22	Budget	\$ Over Budget	% of Budget
<b>Expense</b>				
GSP Development	0.00	0.00	0.00	0.0%
Prop 218 Ops Fee Collections-Co	0.00	0.00	0.00	0.0%
Special Projects - Funding Mech	0.00	0.00	0.00	0.0%
60100 · Bank Fees	0.00	0.00	0.00	0.0%
60200 · FFS/TSS	0.00	0.00	0.00	0.0%
60300 · Grant expense	0.00	0.00	0.00	0.0%
60350 · Grant expense-Prop #1	0.00	0.00	0.00	0.0%
60400 · Grant expense-Prop #68	0.00	0.00	0.00	0.0%
60500 · GSP Implementation Fund	0.00	0.00	0.00	0.0%
60600 · Meeting Venue Rental	0.00	0.00	0.00	0.0%
60700 · Office Expenses	0.00	0.00	0.00	0.0%
60800 · Professional Services-Admin	0.00	0.00	0.00	0.0%
50850 · Administrative Assistant	0.00	0.00	0.00	0.0%
60900 · Financial Services Bookkeeping	563.50	0.00	563.50	100.0%
62110 · Accounting	0.00	0.00	0.00	0.0%
62140 · 62140 · Legal Services	8,561.61	0.00	8,561.61	100.0%
62830 · 62830 · Facilitation Services	0.00	0.00	0.00	0.0%
65000 · 65000 · Auditor	0.00	0.00	0.00	0.0%
65010 · 65010 · Program Manager	0.00	0.00	0.00	0.0%
60800 · Professional Services-Admin - Other	2,282.75	0.00	2,282.75	100.0%
<b>Total 60800 · Professional Services-Admin</b>	<b>11,407.86</b>	<b>0.00</b>	<b>11,407.86</b>	<b>100.0%</b>
<b>62100 · Professional Services-Technical</b>				
Consult Prop 218 Operation fee	360.00	0.00	360.00	100.0%
GSP - Grant Application	0.00	0.00	0.00	0.0%
GSP Annual Report	0.00	0.00	0.00	0.0%
GSP Implementation - Grant Fund	0.00	0.00	0.00	0.0%
GSP Implementation - Projects	0.00	0.00	0.00	0.0%
GSP Implementation - Reporting	0.00	0.00	0.00	0.0%
62101 · GSP Development	223,820.52	0.00	223,820.52	100.0%
62100 · Professional Services-Technical - Other	0.00	0.00	0.00	0.0%
<b>Total 62100 · Professional Services-Technical</b>	<b>224,180.52</b>	<b>0.00</b>	<b>224,180.52</b>	<b>100.0%</b>
<b>62890 · Publications/Legal Notices</b>				
65020 · Postage, Mailing Service	0.00	0.00	0.00	0.0%
65030 · Printing and Copying/Outreach	0.00	0.00	0.00	0.0%
65040 · 65040 · Supplies	0.00	0.00	0.00	0.0%
65050 · 65050 · Website	0.00	0.00	0.00	0.0%
65160 · 65160 · JPA Insurance	0.00	0.00	0.00	0.0%
66000 · 66000 · Payroll Expenses	0.00	0.00	0.00	0.0%

**Colusa Groundwater Authority  
Monthly - Profit & Loss Budget vs. Actual  
July 1 through August 16, 2022**

	Jul 1 - Aug 16, 22	Budget	\$ Over Budget	% of Budget
68300 · 68300 · Meals	0.00	0.00	0.00	0.0%
68320 · 68320 · Travel	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	<b>235,588.38</b>	<b>0.00</b>	<b>235,588.38</b>	<b>100.0%</b>
<b>Net Ordinary Income</b>	<b>-196,685.06</b>	<b>0.00</b>	<b>-196,685.06</b>	<b>100.0%</b>
<b>Other Income/Expense</b>				
Other Income				
80100 · Gen Contingency Fund-prop 218	0.00	0.00	0.00	0.0%
80200 · Legal Def Conti Fund Prop 218	0.00	0.00	0.00	0.0%
<b>Total Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Other Expense</b>				
80000 · 80000 · Ask My Accountant	0.00	0.00	0.00	0.0%
90100 · Legal Defense Fund Contingency	0.00	0.00	0.00	0.0%
90150 · OPERATIONS RESERVE	0.00	0.00	0.00	0.0%
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>-196,685.06</b>	<b>0.00</b>	<b>-196,685.06</b>	<b>100.0%</b>

**Colusa Groundwater Authority**  
**Statement of Revenue & Expenditures - Income Tax Basis**  
 For the eight months & sixteen days ended August 16, 2022

	Jul 1 - Aug 16, 22
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
40100 · Assessments	
40200 · Prop 218 Ops Fee Agreements	38,883.26
40250 · Prop 218 Ops Fee Parcels	7.36
<b>Total 40100 · Assessments</b>	<b>38,890.62</b>
45000 · 45000 · Investments	
Interest - Prop 218	12.70
<b>Total 45000 · 45000 · Investments</b>	<b>12.70</b>
<b>Total Income</b>	<b>38,903.32</b>
<b>Gross Profit</b>	<b>38,903.32</b>
<b>Expense</b>	
60800 · Professional Services-Admin	
60900 · Financial Services Bookkeeping	563.50
62140 · 62140 · Legal Services	8,561.61
60800 · Professional Services-Admin - Other	2,282.75
<b>Total 60800 · Professional Services-Admin</b>	<b>11,407.86</b>
62100 · Professional Services-Technical	
Consult Prop 218 Operation fee	360.00
62101 · GSP Development	223,820.52
<b>Total 62100 · Professional Services-Technical</b>	<b>224,180.52</b>
<b>Total Expense</b>	<b>235,588.38</b>
<b>Net Ordinary Income</b>	<b>-196,685.06</b>
<b>Net Income</b>	<b>-196,685.06</b>



1:41 PM  
08/16/22

## Colusa Groundwater Authority Transaction List by Date July 1 through August 16, 2022

Type	Date	Numt	Name	Memo	Account	Class	Split	Debit	Credit
Bill	07/07/2022	JUNE ...	Young Wooldridge		20000 · Acc...		62140		3,486.00
Bill	07/07/2022	JUNE ...	Young Wooldridge		20000 · Acc...		62140		32.82
Bill Pmt -Check	07/07/2022	1121	Crippen and Associa...		10300 Umpqua Pu...		20000		184.00
Bill Pmt -Check	07/07/2022	1122	Golden State Risk M...		10300 Umpqua Pu...		20000		1,734.00
Bill Pmt -Check	07/07/2022	1123	Regional Governme...		10300 Umpqua Pu...		20000		450.00
Bill Pmt -Check	07/07/2022	1124	Young Wooldridge		10300 Umpqua Pu...		20000		15,300.12
Bill	07/07/2022	8627	Crippen and Associa...		20000 · Acc...		60900		333.50
Deposit	07/31/2022			Interest	10200 Umpqua Mo...	Revenue	Interest - Prop ...	6.20	
Deposit	07/31/2022			Interest	10200 Umpqua Mo...	Revenue	Interest - Prop ...	6.50	
Bill	08/04/2022	1173....	Davids Engineering,		20000 · Acc...		60800		2,282.75
Bill	08/10/2022	91288	Young Wooldridge		20000 · Acc...		62140		176.00
Bill	08/10/2022	91289	Young Wooldridge		20000 · Acc...		62140		92.79
Bill	08/10/2022	91285	Young Wooldridge		20000 · Acc...		62140		796.50
Bill	08/10/2022	July 102	Young Wooldridge		20000 · Acc...		62140		3,977.50
Bill	08/10/2022	8781	Crippen and Associa...		20000 · Acc...		60900		230.00
Bill Pmt -Check	08/10/2022	1125	Crippen and Associa...		10300 · Umpqua Pu...		20000		563.50
Bill Pmt -Check	08/10/2022	1126	Davids Engineering, ...		10300 Umpqua Pu...		20000		2,282.75
Bill Pmt -Check	08/10/2022	1127	Young Wooldridge		10300 Umpqua Pu...		20000		5,042.79
Deposit	08/16/2022			Deposit	10300 · Umpqua Pu...		-SPLIT-	38,890.62	
Bill	08/16/2022	22-GG...	Glenn Groundwater ...		20000 · 20000 · Acc...		62101		223,820.52
Bill	08/16/2022	94059	Provost and Pritchard		20000 · 20000 · Acc...		Consult Prop 2...		360.00
Bill Pmt -Check	08/16/2022	1128	Glenn Groundwater ...		10300 Umpqua Pu...		20000		223,820.52
Bill Pmt -Check	08/16/2022	1129	Provost and Pritchard		10300 Umpqua Pu...		20000		360.00

Jul 1 - Aug 16, 22

**Colusa Groundwater Authority  
Transaction List by Vendor  
July 1 through August 16, 2022**

Type	Date	Num	Memo	Account	Clr	Split	Debit	Credit
<b>Crippen and Associates</b>								
Bill Pmt -Check	07/07/2022	1121		10300 · Umpqua Pu...		20000 · 20000 ...		184.00
Bill	07/07/2022	8627		20000 · 20000 · Acc...		60900 · Financ...		333.50
Bill	08/10/2022	8781		20000 · 20000 · Acc...		60900 · Financ...		230.00
Bill Pmt -Check	08/10/2022	1125		10300 · Umpqua Pu...		20000 · 20000 ...		563.50
<b>Davids Engineering, Inc. - GGA pays</b>								
Bill	08/04/2022	1173...		20000 · 20000 · Acc...		60800 · Profes...		2,282.75
Bill Pmt -Check	08/10/2022	1126		10300 · Umpqua Pu...		20000 · 20000 ...		2,282.75
<b>Glenn Groundwater Authority</b>								
Bill	08/16/2022	22-GG...		20000 · 20000 · Acc...		62101 · GSP D...		223,820.52
Bill Pmt -Check	08/16/2022	1128		10300 · Umpqua Pu...		20000 · 20000 ...		223,820.52
<b>Golden State Risk Management Authority</b>								
Bill Pmt -Check	07/07/2022	1122		10300 · Umpqua Pu...		20000 · 20000 ...		1,734.00
<b>Provost and Pritchard</b>								
Bill	08/16/2022	94059		20000 · 20000 · Acc...		Consult Prop 2...		360.00
Bill Pmt -Check	08/16/2022	1129		10300 · Umpqua Pu...		20000 · 20000 ...		360.00
<b>Regional Government Services</b>								
Bill Pmt -Check	07/07/2022	1123		10300 · Umpqua Pu...		20000 · 20000 ...		450.00
<b>Young Wooldridge</b>								
Bill	07/07/2022	JUNE ...		20000 · 20000 · Acc...		62140 · 62140		3,486.00
Bill	07/07/2022	JUNE ...		20000 · 20000 · Acc...		62140 · 62140		32.82
Bill Pmt -Check	07/07/2022	1124		10300 · Umpqua Pu...		20000 · 20000 ...		15,300.12
Bill	08/10/2022	91288		20000 · 20000 · Acc...		62140 · 62140		176.00
Bill	08/10/2022	91289		20000 · 20000 · Acc...		62140 · 62140		92.79
Bill	08/10/2022	91285		20000 · 20000 · Acc...		62140 · 62140		796.50
Bill	08/10/2022	July 102		20000 · 20000 · Acc...		62140 · 62140		3,977.50
Bill Pmt -Check	08/10/2022	1127		10300 · Umpqua Pu...		20000 · 20000 ...		5,042.79

Colusa Ground Water Authority  
1213 Market Street  
Colusa, CA 95932

July 7, 2022  
Invoice: 8627

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For Professional Services Rendered:

06/15/22 AV Bookkeeping - email Denise regarding QB access for other employees.

06/16/22 AV Bookkeeping - spoke with Denise regarding QB info to pass to Gina and other bookkeeping items

BMG Bookkeeping - enter deposit in QB's. Reconcile accounts 4884 and 9527 for the month of May. print client monthly reports.

06/17/22 AV Bookkeeping - email client back regarding QB info and possible phone conference.

BMG Bookkeeping - print monthly reports and email to Gina.

06/20/22 AV Bookkeeping - phone meeting with Gina, discuss Quick Books options and functions.

Bookkeeping - email copy of FYE 2021 audit report per Gina request

06/22/22 AV Bookkeeping - Check Financial Statements

06/30/22 BMG Bookkeeping - phone call with Pamela to go over Young bills. enter deposit and bills into QB's received from client. enter bills into CGA Claim Summary spreadsheet.

Invoice Total                      \$333.50

PO Box 590, Marysville, CA 95901

Colusa Ground Water Authority

Page 2

Previous Balance	\$184.00
Current Payments	\$0.00
Balance Due	<u>\$517.50</u>

Payment is due upon receipt. Accounts not paid within 30 days of the date of the invoice are subject to a 1.5% monthly finance charge, 18% APY. If you would like to make a payment by credit card you can do so on our website [www.crippencacpa.com](http://www.crippencacpa.com) or call our office at 530-742-8201.

Thank you for your business!

Current	31 to 60	61 to 90	91 and Over	Total
517.50	0.00	0.00	0.00	517.50

*Please detach and return this portion with payment.*

Colusa Ground Water Authority

July 7, 2022

Credit Card Type \_\_\_\_\_ Check # \_\_\_\_\_

Invoice 8627

Card # \_\_\_\_\_ CVV2 \_\_\_\_\_

Amount Due \$ 517.50

Exp. Date \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Amount Enclosed \$ \_\_\_\_\_

Signature \_\_\_\_\_

**CRIPPEN & ASSOCIATES**  
 CERTIFIED PUBLIC ACCOUNTANTS 

*R. Crippen*

Colusa Ground Water Authority  
 1213 Market Street  
 Colusa, CA 95932

August 8, 2022  
 Invoice: 8781

For Professional Services Rendered:

- 07/6/22    BMG    Bookkeeping - print bank statements. Reconcile accounts ending 4884, 9527, and 7346 for the month of June. print monthly reports
- 07/7/22    AV      Bookkeeping - Check Financial Statements
- BMG    Bookkeeping - update bill information in QB's and on CGA claim summary spreadsheet. pay bills and generate checks.
- 07/8/22    BMG    Bookkeeping - email Denise when reports/checks are ready to be picked up. scan and email monthly reports to client

<b>Invoice Total</b>	<b>\$230.00</b>
Previous Balance	\$517.50
Current Payments	\$0.00
<b>Balance Due</b>	<b>\$747.50</b>

Payment is due upon receipt. Accounts not paid within 30 days of the date of the invoice are subject to a 1.5% monthly finance charge, 18% APY. If you would like to make a payment by credit card you can do so on our website [www.crippencacpa.com](http://www.crippencacpa.com) or call our office at 530-742-8201.

Thank you for your business!

PO Box 590, Marysville, CA 95901

Current	31 to 60	61 to 90	91 and Over	Total
230.00	517.50	0.00	0.00	747.50

-----  
 Please detach and return this portion with payment

Colusa Ground Water Authority

August 8, 2022

Credit Card Type \_\_\_\_\_ Check # \_\_\_\_\_

Invoice 8781

Card # \_\_\_\_\_ CVV2 \_\_\_\_\_

Amount Due \$ 747.50

Exp. Date \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Amount Enclosed \$ \_\_\_\_\_

Signature \_\_\_\_\_



**Invoice**

**DAVIDS ENGINEERING, INC.**  
Tax ID#68-0346173  
1772 Picasso Avenue, Suite A  
Davis, CA 95618-0550  
530/757-6107 - phone  
530/757-6118 - fax

Denise Carter  
Colusa Groundwater Authority  
1213 Market Street  
Colusa, CA 95932

August 04, 2022  
Invoice No: 1173.02 - 5258 Rev.1

Project 1173.02 Colusa GWA - SGMA On-Call Support Services  
Professional Services from June 30, 2022 to July 31, 2022

Task 01.00 2022 On-Call Tasks  
Sub-Task DE.00 Davids Engineering, Inc.

**Professional Personnel**

	Hours	Rate	Amount	
Sr. Principal Engineer				
Davids, Grant	4.00	246.00	984.00	
Associate Engineer I				
Klug, Katherine	6.75	175.00	1,181.25	
Associate Project Assistant				
Clark, Cynthia	1.25	94.00	117.50	
<b>Totals</b>	<b>12.00</b>		<b>2,282.75</b>	
<b>Total Labor</b>				<b>2,282.75</b>

	Current	Prior	To-Date	
<b>Contract Amount</b>				
Total Billings	2,282.75	0.00	2,282.75	
Contract Amount			6,500.00	
Remaining			4,217.25	
				<b>Total this Sub-Task</b>
				<b>\$2,282.75</b>

**Billings to Date**

	Current	Prior	Total	
Labor	2,282.75	0.00	2,282.75	
<b>Totals</b>	<b>2,282.75</b>	<b>0.00</b>	<b>2,282.75</b>	
				<b>Total this Task</b>
				<b>\$2,282.75</b>

**Billings to Date**

	Current	Prior	Total	
Labor	2,282.75	0.00	2,282.75	
<b>Totals</b>	<b>2,282.75</b>	<b>0.00</b>	<b>2,282.75</b>	
				<b>Total this Invoice</b>
				<b>\$2,282.75</b>

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Project	1173.02	Colusa GWA - SGMA On-Call Support Serv.	Invoice	5258
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**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Labor	2,282.75	0.00	2,282.75
<b>Totals</b>	<b>2,282.75</b>	<b>0.00</b>	<b>2,282.75</b>

I certify that the above invoice is true and correct to the best of my knowledge.

Authorized By: \_\_\_\_\_  \_\_\_\_\_ Date: 08/04/2022



Project 1173.02 Colusa GWA - SGMA On-Call Support Serv. Invoice 5258

# Billing Backup

Thursday, August 4, 2022

Dauids Engineering, Inc.

Invoice 5258 Dated 8/4/2022

10:05:35 AM

Project 1173.02 Colusa GWA - SGMA On-Call Support Services  
 Task 01.00 2022 On-Call Tasks  
 Sub-Task DE.00 Dauids Engineering, Inc.

**Professional Personnel**

		Hours	Rate	Amount
<b>Sr. Principal Engineer</b>				
Dauids, Grant	7/6/2022	1.50	246.00	369.00
Conf call with GGA and CGA staff; prepare draft PPT presentation for 7/8 Joint TAC Meeting				
Dauids, Grant	7/7/2022	.75	246.00	184.50
Revisions to 7/8 Joint TAC PPT; internal team coordination for PPT delivery				
Dauids, Grant	7/8/2022	1.50	246.00	369.00
Prepare for and participate in Joint TAC meeting; follow up meeting notes and staff-team comms				
Dauids, Grant	7/31/2022	.25	246.00	61.50
Review consolidated PMA and study matrix				
<b>Associate Engineer I</b>				
Klug, Katherine	7/6/2022	.25	175.00	43.75
Colusa Joint TAC meeting prep				
Klug, Katherine	7/7/2022	1.25	175.00	218.75
Colusa Joint TAC meeting powerpoint preparation, meeting coordination				
Klug, Katherine	7/8/2022	1.25	175.00	218.75
Colusa Joint TAC meeting powerpoint preparation; presenting and participating in TAC meeting				
Klug, Katherine	7/11/2022	.25	175.00	43.75
SGMA implementation coordination and Joint TAC followup				
Klug, Katherine	7/14/2022	1.25	175.00	218.75
SGMA implementation coordination and Joint TAC followup; summarizing and distributing meeting notes				
Klug, Katherine	7/29/2022	2.50	175.00	437.50
reviewing draft PMAs/GSP studies matrix and adding details for scoring and ranking				
<b>Associate Project Assistant</b>				
Clark, Cynthia	6/30/2022	1.00	94.00	94.00
Project support, accounting				
Clark, Cynthia	7/1/2022	.25	94.00	23.50
Project Support, accounting				
<b>Totals</b>		12.00		2,282.75
<b>Total Labor</b>				<b>2,282.75</b>
<b>Total this Sub-Task</b>				<b>\$2,282.75</b>
<b>Total this Task</b>				<b>\$2,282.75</b>
<b>Total this Project</b>				<b>\$2,282.75</b>
<b>Total this Report</b>				<b>\$2,282.75</b>

## Brandy Granados

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**From:** Denise J.Carter <dcarter@countyofcolusa.com>  
**Sent:** Thursday, August 4, 2022 10:36 AM  
**To:** Brandy Granados; Carol Thomas-Keefer (cthomaskeefer@rgs.ca.gov)  
**Subject:** Fw: Davids Engineering invoice - Colusa GWA - SGMA On-Call Support Services  
**Attachments:** 1173.02-5258\_07.31.2022\_signed\_Rev1.pdf

Updated invoice I sent over yesterday. See below email.

Denise J. Carter  
Supervisor, District 5  
Colusa County  
547 Market Street, Suite 102  
Colusa, CA 95932

cell: 530.682.9701  
email: dcarter@countyofcolusa.org

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**From:** Cynthia Clark <cynthia@davidsengineering.com>  
**Sent:** Thursday, August 4, 2022 10:12 AM  
**To:** Denise J.Carter  
**Cc:** Katherine Klug; Kristi Davids  
**Subject:** RE: Davids Engineering invoice - Colusa GWA - SGMA On-Call Support Services

**REMINDER:** This email originated from outside of the organization, only you can prevent ransomware attacks. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, contact the Helpdesk at [helpdesk@countyofcolusa.com](mailto:helpdesk@countyofcolusa.com).

Hi Denise,  
Please discard the invoice I sent yesterday and use the attached instead. We have made a revision to more equally split charges for Joint TAC work.

Please let us know if you have any questions.

Cynthia

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**Cynthia Clark | Associate Project Assistant | Davids Engineering**  
1772 Picasso Avenue, Suite A, Davis, CA 95618 | O: 530.757.6107 x101 | M: 916.502.1231

## Colusa Groundwater Authority Board of Directors Meeting

August 23, 2022 | 1:00 p.m.

### AGENDA SUPPORT MATERIALS

#### **AGENDA ITEM 4: Approval of Approach for Water Year 2022 Annual Report**

**AGENDA ITEM 4a: Authorize staff to work with GGA to develop and issue RFP for preparation of WY 2022 Annual Report**

**AGENDA ITEM 4b: Appoint ad hoc Annual Report Committee to review proposals and manage report**

#### **ACTION ITEM**

#### **BACKGROUND:**

At the July 26, 2022, meeting, the CGA Board heard a general report regarding the Annual Report on the Colusa Subbasin for Water Year 2022. This report will be developed in conjunction with Glenn Groundwater Authority and must be submitted to DWR by April 1, 2023. The current Water Year ends September 30, after which report preparation can begin.

The CGA board briefly discussed the benefits of issuing a Request for Proposals (RFP) versus contracting directly with Davids Engineering; however, the item was for information only so no action or direction was given. The GGA board considered this matter on August 8, 2022, and expressed its preference to issue an RFP, pending CGA concurrence. GGA has also suggested that the proposal solicitation could include an option to extend the agreement for two additional years' reports.

Staff recommends that the CGA Board consider authorizing staff to work with GGA to develop and issue a RFP for preparation of the WY 2022 Annual Report. This process should be started soon, in order to retain a consultant in time to meet the April 1 report submittal deadline; however, the CGA Board may be required to approve the RFP before it is issued, either at the September meeting or a special meeting. Additionally, the Board should consider appointing an ad hoc committee to oversee the consultant selection and manage the report preparation.

#### **RECOMMENDATION:**

4a. Authorize staff to work with GGA to develop and issue RFP for preparation of WY 2022 Annual Report; and

4b. Appoint an ad hoc Annual Report Committee to review proposals and manage the project.

## Colusa Groundwater Authority Board of Directors Meeting

August 23, 2022 | 1:00 p.m.

### AGENDA SUPPORT MATERIALS

#### **AGENDA ITEM 5: Approval of Approach for SGMA Round 2 Grant Writing Services**

**AGENDA ITEM 5a: Authorize staff to work with GGA to develop and issue RFP/RFQ for grant writing services for SGMA Round 2 Grant application**

**AGENDA ITEM 5b: Authorize TAC to review proposals and application process**

#### **ACTION ITEM**

#### **BACKGROUND:**

At its July 26, 2022, meeting, the CGA Board received background on DWR's upcoming SGMA Round 2 grant proposal solicitation, which is scheduled to open around October 2022. The CGA TAC has been working in collaboration with the GGA TAC on project prioritization in order to identify those projects and management activities best suited for inclusion in the upcoming round of grant funding.

In support of the Joint TAC's efforts to develop a project list, the CGA Board, in collaboration with GGA, should also consider retaining the services of a consultant to provide grant writing services for the application submittal. Staff and TAC members have discussed the ability of Davids Engineering to provide such services, and Davids Engineering has indicated that its staff can do so if desired; Davids Engineering would likely partner with West Yost for such services. Other consultant teams are also available to perform grant writing services, if the CGA board determines that a more competitive process is needed; however, the short time frame to produce a comprehensive grant application once the Colusa Subbasin project list has been identified suggests that it is not practical to issue an RFP/RFQ to a broad selection of consultants. GGA has suggested, and CGA staff concurs, that an RFP/RFQ be developed and sent to a short list of qualified consultants. The CGA board may need to approve the final RFP/RFQ before it is issued, either at the regular September meeting or at a special meeting, in order to retain consultant services to meet the application deadline in early 2023.

Currently, CGA's budget includes \$20,000 for Grant Applications, with additional funds potentially available in the GSP Technical Assistance budget. The cost of these consultant services would be shared with GGA. In considering moving ahead with soliciting proposals for grant writing services, the CGA Board should also consider assigning the CGA TAC the tasks of

reviewing consultant proposals, providing a recommendation to the Board, and generally overseeing the application process.

**RECOMMENDATION:**

5a. Authorize staff to work with GGA to develop and issue RFP/RFQ for grant writing services for SGMA Round 2 grant application (subject to attorney review and possible Board approval of final RFP/RFQ); and

5b. Authorize the CGA TAC to review proposals and application process

## Colusa Groundwater Authority Board of Directors Meeting

August 23, 2022 | 1:00 p.m.

### AGENDA SUPPORT MATERIALS

#### AGENDA ITEM 6: Colusa Subbasin Groundwater Sustainability Plan (GSP)

##### 6a. GSP Development Grants (Proposition 1 and Proposition 68) and Project Agreements

CGA manages the Proposition 1 and Proposition 68 GSP Development Grants. The invoice and progress report covering April through June 2022 are being prepared and will be submitted soon.

Proposition 1 Grant Funds: \$1,000,000.00

Expended: \$948,051.40 (through March 2022- Invoice 14) – no update

Remaining: \$51,948.60

Proposition 68 Grant Funds: \$999,600.00

Expended: \$735,635.35 (through March 2022- Invoice 14) – no update

Remaining: \$263,964.65

The Glenn GA holds the agreements with Davids Engineering for one active project related to the Proposition 1 and Proposition 68 grants. Work from these projects is invoiced to CGA to include in the grant reimbursement requests (grant invoices). CGA reimburses the GGA after payment from DWR is received.

Colusa Subbasin GSP Development Project

Contract Amount: \$1,542,600

Expended: \$1,461,189.10 (through June 2022)

Remaining: \$81,410.90

CGA has an on-call support services agreement with Davids Engineering. Task Order 1 includes a variety of tasks to provide on-call technical support. Work to assist with upcoming SGMA grants began in July and is billed against the on-call support Task Order.

SGMA On-Call Support Services

Contract Amount: \$10,000

Expended: \$2,282.75

Remaining: \$7,717.25

## 6b. GSP Implementation

Work is currently focused on completing any remaining grant tasks. The hydrogeologic investigation work plan is nearing completion and will likely be available this month. Staff continues to work with GGA and our consultants on completion of these tasks.

## 6c. Northern Sacramento Valley Integrated Regional Water Management Plan (NSV IRWMP) Project Solicitation

The NSV IRWM group is soliciting for projects to be included in the NSV IRWMP. The IRWM group is a 6-county area including Butte, Colusa, Glenn, Shasta, Sutter, and Tehama counties. Grant applications for IRWM projects are due in February 2023, and some of the Colusa Subbasin GSP projects may be good prospects for this funding opportunity. In order to be considered for this application, projects must be included in the region's IRWMP. For the NSV IRWMP, applications are submitted on an on-going basis. The group's Technical Advisory Committee reviews applications and makes recommendations to the NSV IRWM Board as to whether projects should be included in the Plan, and the IRWM Board then approves projects to be added to the Plan. The deadline to submit projects to the IRWM group for consideration for this round of funding is September 2, 2022. The project submittal form is located on the NSV IRWM website at: <https://nsvwaterplan.org/mdocs-posts/nsv-irwm-project-submittal-form/>

## Colusa Groundwater Authority Board of Directors Meeting

August 23, 2022 | 1:00 p.m.

### AGENDA SUPPORT MATERIALS

#### AGENDA ITEM 7: COMMITTEE REPORTS

**8a. Technical Advisory Committee** – Bill Vanderwaal, Thad Bettner, Jim Wallace, Denise Carter, Darrin Williams, Deke Dormer, Ben King, Brandon Davison DWR (ex-officio)

**8b. Water Rights for Unappropriated Flood Water ad hoc** -- – Bill Vanderwaal, Jim Wallace, Darrin Williams, Thad Bettner, Ben King, Halbert Charter, Glenn County representatives (to be invited), Sites Authority (to be invited)

**8c. Long Term Funding ad hoc** –Thad Bettner, Darrin Williams, Jeff Moresco, Sajit Singh



## Colusa Groundwater Authority Board of Directors Meeting

August 23, 2022 | 1:00 p.m.

### AGENDA SUPPORT MATERIALS

#### AGENDA ITEM 8: UPDATE ON GOVERNOR'S EXECUTIVE ORDER NO. N-7-22

As part of the Executive Order, the CGA is continuing to provide Colusa County Environmental Health with notice of availability of updated subsidence data (InSAR). This data is collected quarterly.

Additionally, earlier this month, the Governor released *California's Water Supply Strategy*, building on the state's water needs outlined in the Executive Order and plans for improvement. That document can be reviewed here: [CA-Water-Supply-Strategy.pdf](#)

#### AGENDA ITEM 9: DWR STAFF UPDATE

DWR representative Brandon Davison may provide an update on DWR activities and SGMA news.

#### AGENDA ITEM 10: ADMINISTRATIVE UPDATE

The Program Manager and/or the Chair may provide updates on pending administrative or managerial matters.

#### AGENDA ITEM 11: CLOSED SESSION

Closed Session

Gov't Code 54956.9 – Conference with Legal Counsel – existing litigation

*Aqualliance et al. v. Colusa Groundwater Authority, Glenn Groundwater Authority*

Colusa County Superior Court – Case Number CV24584

*Aqualliance et al. v. Biggs-West Gridley Water District, et al.*

Butte County Superior Court – Case Number 22CV00348

**AGENDA ITEM 12: REPORT OUT OF CLOSED SESSION**

**AGENDA ITEM 13: MEMBER REPORTS AND COMMENTS**

**INFORMATION ONLY**

CGA Board Members and Alternates are encouraged to share information that may be relevant to the CGA. No action will be taken on any of these items.

**AGENDA ITEM 14: NEXT MEETING**

The next meeting of the CGA Board will be held **September 27, 2022, 1:00 pm at CIP Conference Room** with an option for remote participation

**AGENDA ITEM 15: ADJOURN**